

## OMB Granicus Review

<b>Granicus Title</b>	First Amendment to the agreement with NDL, LLC d/b/a Natural Designs Landscaping to provide Utilities Facilities Department with landscape and irrigation services.					
<b>Granicus ID#</b>	25-0859D	<b>Reference #</b>	23-0083-RFP	<b>Date</b>	October 6, 2025	

**Mark all Applicable Boxes:**

Type of Review							
CIP		Grant		Other	X	Revenue	Project

**Fiscal Information:**

<b>New Contract (Y/N)</b>	Y	<b>Original Amount</b>	\$800,000.00 + \$400,000.00 Match		
<b>Fund(s)</b>	4031	<b>Amount of Change (+/-)</b>	\$ 0.00		
<b>Cost Center(s)</b>	Multiple Centers	<b>Total Amount</b>	\$800,000.00 + \$400,000.00 Match		
<b>Program(s)</b>	2321	<b>Amount Available (FY26)</b>	\$ 0.00		
<b>Account(s)</b>	Multiple Accounts	<b>Included in Applicable Budget? (Y/N)</b>	TBD		
<b>Fiscal Year(s)</b>	FY27 – FY30	<b>Description &amp; Comments</b>			
(What is it, any issues found, is there a financial impact to current/next FY, does this contract vary from previous FY, etc.)					
<p>Pinellas County Utilities (PCU) is seeking the approval of the 2026 grant application to the National Fish and Wildlife Foundation (NFWF) Longleaf Landscape Stewardship Fund for the restoration of overgrown longleaf pine habitats within the Cross Bar/AL Bar Ranches in Pasco County. The grant request is for \$800,000.00 in NFWF funds with a match of \$400,000.00 for a total project cost of \$1,200,000.00 for a four-year period starting in FY27.</p> <p>This request is not budgeted for in the FY26 Budget of PCU because revenue and expenditures will not begin until FY27. Future funding will be dependent on the adoption of the annual County budget starting in FY27.</p>					

**Analyst:** Shane Kunze

**Ok to Sign:**

### Instructions/Checklist

1. Upon receipt of a request for review and notification in Granicus, review the Agenda and document for language and accuracy. Make sure there are available funds, the dept. is not overextending itself, was it planned, etc.
2. Use the Staff Report section to give a summary of the contract and include your thoughts and pertinent information.
3. Complete the form above using the Granicus attachments and the County's accounting & budgeting systems (i.e., OPUS, Chart of Accounts, Questica Budget Software).
4. Include a statement in both the Fiscal Impact section of the Staff Report and the Granicus Review form to indicate if the activity is planned in the current budget.
  - a. Sample language: **"The (contract, agreement, MOU, activity, etc.) is included in the FY23 Adopted Budget and the preliminary FY24 budget submission from the department. The annual amount expected to be spent on the (contract, agreement, MOU, activity, etc.) is approximately the same as has been spent in most recent years (or is \_\_\_\_ percent higher or lower due to\_\_\_\_)".**
5. Save the form with the following naming convention:
  - a. **OMB.Review\_XX-XXXX\_Department\_Subject\_Date)**

- b. (e.g., OMB Review\_22-529A\_PW\_Sidewalk\_28-DEC-2022).
- 6. Upload to Granicus as a numbered attachment.
  - a. Upload a copy of the Granicus review into the appropriate department review folder on SharePoint. (OMB/OMB Document Library/GRANICUS.RVW).