



CABHI
Department of Health and Human Services
Substance Abuse and Mental Health Services Administration

Center for Mental Health Services

Grant Number: 5H79SM063331-03
FAIN: H79SM063331
Program Director: Daisy Rodriguez

Project Title: Pinellas County Cooperative Agreement to Benefit Homeless Individuals

Grantee Address	Business Address
COUNTY OF PINELLAS Ms. Daisy Rodriguez COUNTY OF PINELLAS COUNTY OF PINELLAS 315 COURT ST, RM 601 CLEARWATER, FL 337565165	Mr. Mark Woodard Pinellas County Board of County Commissioners 14 S. Ft. Harrison Ave. Clearwater, FL 33756

Budget Period: 09/30/2018 – 09/29/2019
Project Period: 09/30/2016 – 09/29/2019

Dear Grantee:

The Substance Abuse and Mental Health Services Administration hereby awards a grant in the amount of \$665,271 (see "Award Calculation" in Section I and "Terms and Conditions" in Section III) to COUNTY OF PINELLAS in support of the above referenced project. This award is pursuant to the authority of Sections 506, 509 & 520A of the PHS Act, as amended and is subject to the requirements of this statute and regulation and of other referenced, incorporated or attached terms and conditions.

Award recipients may access the SAMHSA website at www.samhsa.gov (click on "Grants" then SAMHSA Grants Management), which provides information relating to the Division of Payment Management System, HHS Division of Cost Allocation and Postaward Administration Requirements. Please use your grant number for reference.

Acceptance of this award including the "Terms and Conditions" is acknowledged by the grantee when funds are drawn down or otherwise obtained from the grant payment system.

If you have any questions about this award, please contact your Grants Management Specialist and your Government Project Officer listed in your terms and conditions.

Sincerely yours,
Eileen Bermudez
Grants Management Officer
Division of Grants Management

See additional information below

SECTION I – AWARD DATA – 5H79SM063331-03**Award Calculation (U.S. Dollars)**

Contractual	\$800,000
Direct Cost	\$800,000
Approved Budget	\$800,000
Federal Share	\$800,000
Less Unobligated Balance	\$134,729
Cumulative Prior Awards for this Budget Period	\$0
AMOUNT OF THIS ACTION (FEDERAL SHARE)	\$665,271

SUMMARY TOTALS FOR ALL YEARS	
YR	AMOUNT
3	\$665,271

*Recommended future year total cost support, subject to the availability of funds and satisfactory progress of the project.

Fiscal Information:

CFDA Number: 93.243
EIN: 1596000800A5
Document Number: 16SM63331A
Fiscal Year: 2018

IC	CAN	Amount
SM	C96J338	\$332,635
TI	C96N212	\$332,636

IC	CAN	2018
SM	C96J338	\$332,635
TI	C96N212	\$332,636

SM Administrative Data:

PCC: CABHICOM / **OC:** 4145

SECTION II – PAYMENT/HOTLINE INFORMATION – 5H79SM063331-03

Payments under this award will be made available through the HHS Payment Management System (PMS). PMS is a centralized grants payment and cash management system, operated by the HHS Program Support Center (PSC), Division of Payment Management (DPM). Inquiries regarding payment should be directed to: The Division of Payment Management System, PO Box 6021, Rockville, MD 20852, Help Desk Support – Telephone Number: 1-877-614-5533.

The HHS Inspector General maintains a toll-free hotline for receiving information concerning fraud, waste, or abuse under grants and cooperative agreements. The telephone number is: 1-800-HHS-TIPS (1-800-447-8477). The mailing address is: Office of Inspector General, Department of Health and Human Services, Attn: HOTLINE, 330 Independence Ave., SW, Washington, DC 20201.

SECTION III – TERMS AND CONDITIONS – 5H79SM063331-03

This award is based on the application submitted to, and as approved by, SAMHSA on the above-title project and is subject to the terms and conditions incorporated either directly or by reference in the following:

- a. The grant program legislation and program regulation cited in this Notice of Award.
- b. The restrictions on the expenditure of federal funds in appropriations acts to the extent those restrictions are pertinent to the award.
- c. 45 CFR Part 75 as applicable.
- d. The HHS Grants Policy Statement.
- e. This award notice, INCLUDING THE TERMS AND CONDITIONS CITED BELOW.

Treatment of Program Income:

Additional Costs

In accordance with the regulatory requirements provided at 45 CFR 75.113 and Appendix XII to 45 CFR Part 75, recipients that have currently active Federal grants, cooperative agreements, and procurement contracts with cumulative total value greater than \$10,000,000 must report and maintain information in the System for Award Management (SAM) about civil, criminal, and administrative proceedings in connection with the award or performance of a Federal award that reached final disposition within the most recent five-year period. The recipient must also make semiannual disclosures regarding such proceedings. Proceedings information will be made publicly available in the designated integrity and performance system (currently the Federal Awardee Performance and Integrity Information System (FAPIIS)). Full reporting requirements and procedures are found in Appendix XII to 45 CFR Part 75.

SECTION IV – SM Special Terms and Conditions – 5H79SM063331-03

REMARKS

FY 2018 Continuation Award

1. This Notice of Award (NoA) is issued to inform your organization that the application submitted for the Cooperative Agreement to Benefit Homeless Individuals (CABHICOM) program is being continued.

1a) This award reflects approval of the budget submitted *January 23, 2018* as part of the continuation application by your Organization.

1b) This award reflects offset funding of \$134,729 due to a review of your award progress. An offset in the amount of \$134,729 plus new funding of \$665,271 will provide for a total federal approved budget amount of \$800,000 for the Year (Enter Year of Award) award. See "**Less Unobligated Balance**" and "**AMOUNT OF THIS ACTION (FEDERAL SHARE)**" on page 2 of this Notice of Award.

2. Key Staff

Key staff (or key staff positions, if staff has not been selected) are listed below:

Daisy Rodriguez, Project Director @ Unspecified level of effort

Any changes in key staff including level of effort involving separation from the project for more than three months or a 25 percent reduction in time dedicated to the project, requires prior approval. Reference the Prior Approval Standard Term for additional information and instructions.

3. All responses to award terms and conditions and prior approval requests must be submitted through the eRA Commons system.

4. Recipients are expected to plan their work and ensure that funds are expended within the 12-month budget period reflected on this Notice of Award. If activities proposed in the approved budget cannot be completed within the current budget period, SAMSHA cannot guarantee the approval of any request for carryover of remaining unobligated funding.

SPECIAL CONDITIONS

Revised Budget

By *October 30, 2018*, submit to the Program Official and Grants Management Specialist...

Identify key staff and include level of effort even if position is in-kind

STANDARD TERMS AND CONDITIONS

Standard Terms for Awards FY 2018

Your organization must comply with the Standard Terms and Conditions for grants awarded in Fiscal Year 2018 and the following award terms applicable to your award type as identified below:

* Continuation

SAMHSA's Terms and Conditions Webpage is located at:

<https://www.samhsa.gov/grants/grants-management/notice-award-noa/standard-terms-conditions>.

Annual Federal Financial Report (SF-425)

The Federal Financial Report (FFR) (SF-425) is required on an annual basis and must be submitted no later than 90 days after the end of the budget period. The annual FFR should reflect only cumulative actual Federal funds authorized and disbursed, any non-Federal matching funds (if identified in the Funding Opportunity Announcement (FOA)), unliquidated obligations incurred, the unobligated balance of the Federal funds for the award, as well as program income generated during the timeframe covered by the report. Additional guidance to complete the FFR can be found at <http://www.samhsa.gov/grants/grants-management/reporting-requirements>.

FFR reporting must be entered directly into the eRA Commons system. Instructions on how to submit a Federal Financial Report (FFR) via the eRA Commons is available at <https://www.samhsa.gov/sites/default/files/samhsa-grantee-submit-ffr-10-22-17.pptx>.

Programmatic Performance Progress Reports

Submission of a Programmatic Report is due no later than the dates as follows:

1st Report - April 30, 2019

Note: Recipients must also comply with the GPRA requirements that include the collection and periodic reporting of performance data as specified in the FOA or by the Grant Program Official (GPO). This information is needed in order to comply with PL 102-62, which requires that Substance Abuse and Mental Health Services Administration (SAMHSA) report evaluation data to ensure the effectiveness and efficiency of its programs.

The response to this reporting term must be uploaded as a .pdf into the Terms Tracker in the eRA Commons Systems.

Additional information on reporting requirements is available at <http://www.samhsa.gov/grants/grants-management/reporting-requirements>.

Closeout

Refer to the following SAMHSA for Closeout Standard Terms and Conditions for awards issued in Fiscal Year 2018 <https://www.samhsa.gov/grants/grants-management/notice-award-noa/standard-terms-conditions>.

Additional information on closeout is available at <https://www.samhsa.gov/grants/grants-management/grant-closeout>.

Compliance with Terms and Conditions

FAILURE TO COMPLY WITH THE ABOVE STATED TERMS AND CONDITIONS MAY RESULT IN ACTIONS IN ACCORDANCE WITH 45 CFR 75.3 71, REMEDIES FOR NON-COMPLIANCE AND 45 CFR 75.372 TERMINATION. THIS MAY INCLUDE WITHHOLDING PAYMENT, DISALLOWANCE OF COSTS, SUSPENSION AND DEBARMENT, TERMINATION OF THIS AWARD, OR DENIAL OF FUTURE FUNDING.

All previous terms and conditions remain in effect until specifically approved and removed by the Grants Management Officer.

Staff Contacts:

Dorrine Gross, Program Official
Phone: (240) 276-1898 **Email:** dorrine.gross@samhsa.hhs.gov

Tomara Baker, Grants Specialist
Phone: (240) 276-1407 **Email:** Tomara.Baker@samhsa.hhs.gov