

KEN BURKE


CLERK OF THE CIRCUIT COURT — PINELLAS COUNTY, FLORIDA

FINANCE DIVISION

Clerk of the County Court
Recorder of Deeds
Clerk and Accountant of the Board of County Commissioners
Custodian of County Funds
County Auditor
Clerk of the Water and Navigation Control Authority

AMSOUTH BLDG. - 5th FLOOR
400 CLEVELAND STREET
CLEARWATER, FL 33755-4041
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TO: Honorable Chairman and
Members of the Board of County Commissioners

FROM: Claretha N. Harris, Chief Deputy Director
Finance Division 

SUBJECT: Report of Expenditures Incurred under Incentives Awards and
Recruitment Ordinance for the Quarter Ended March 31, 2016

DATE: November 15, 2016

Please find attached the quarterly report as required by Ordinance #07-26, Expenditures of Funds for Incentives, Awards and Recruitment. The individual reports of expenditures filed by each department are also included for your reference.

The expenditures included in this report were for incentives and awards, promotional items, recruitment expenses and meals for purposes as authorized in the Ordinance. All expenditures were preauthorized by the County Administrator's office unless the expenditure was previously approved as a continuing annual expenditure by the Board in accordance with approved policy, subject to availability of funds.

If you have any questions regarding the report, please call me at ext. 48300.

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS
Report of Expenses Incurred Under Incentives, Awards, and Recruitment Ordinance
For the Quarter Ended March 31, 2016

Department	Category of Expense	Source of Funding	Description of Expenditure	Amount
OMB / GENERAL GOVT	Food and refreshments for County Sponsored event	General Revenue	Weedon Planning Meeting 3/1/16	760 07
OMB / GENERAL GOVT	Awards	General Revenue	Employee Service Awards	26663 10
PCR	Food and refreshments for County Sponsored event	General Revenue	Extension Advisory Meeting, Volunteer Appreciation	316 91
Economic Dev	Food and refreshments for County Sponsored event	General Revenue	ED Meeting	200 90
HCS	Promotional items	General Revenue	Veterans Services promotional items (mugs)	1981 50
HCS	Food and refreshments for County Sponsored event	General Revenue	Mobile Medical Unit Advisory Council (MMUAC) meeting	37 85
Court Admin	Awards	General Revenue	Employee Service Awards	4 17
Human Resources	Food and refreshments for County Sponsored event	General Revenue	Volunteer Appreciation luncheon	211 61
Human Resources	Awards	General Revenue	Milestone Gift Bags; Lifetime Achievement/Presidential award; Golden Sneaker Employee Wellness award	1609 70
OMB / PUBLIC WORKS	Supplies for County sponsored event	Surface Water	Lakes & Ponds Day	420 12
Airport	Food and refreshments for County Sponsored event	Airport	Volunteer Meeting 12/8/16 & Airport Station Managers Meeting & Record Breaking event 1/22/16 & Airport Tour TPA CEO	900 52
Purchasing	Food and refreshments for County Sponsored event	General Revenue	Pre-Qualification committee meetings	43 74
Communications	Frames	General Revenue	Presentation Frame for Commissioner Morroni & Doing Things Award frames & Proclamation Frames to be used throughout the year	2600 38
BTS	Food and refreshments for County Sponsored event	General Revenue	In Service Day 2/15/16	4147 36
Human Rights	Food and refreshments for County Sponsored event	General Revenue	Mediation clients	6 69

39904.62

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Quarter ended March 31, 2015

Department: GENERAL GOVERNMENT

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5490060	Amount Incentives & Awards 5490060	Total Expense
01/08/16	HR	IV - Item E	PIN 550 Svc Awards for Nov 2015	General Fund	0001	114300		6,286.21	6,286.21
02/05/16	HR	IV - Item E	PIN 550 Svc Awards for Dec 2015	General Fund	0001	114300		8,023.52	8,023.52
03/04/16	HR	IV - Item E	PIN 550 Svc Awards for Jan 2016	General Fund	0001	114300		12,353.37	12,353.37
03/11/16	CtyAdm	IV - Item I	Weedon Isl Preserve Planning Meeting 3/1/16	General Fund	0001	114300		285.07	285.07
03/22/16	CtyAdm	IV - Item I	Weedon Isl Preserve Planning Meeting 3/1/16	General Fund	0001	114300		475.00	475.00
Total							0.00	27,423.17	27,423.17

Submitted By: 
 BILL BERGER - Director (or Designee's Signature)

Date: 4/1/16

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Qtr ended March 31, 2016

Department:

PCR

Date posted	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund #	Center Number	Project task#	Program Number	Amount Travel 5400020	Amount Incentives & Awards 5490060	Total Expenses
02/24/16	04-217	Food Supplies	Extension Advisory Meeting	Gen Rev	0001	252032		1004		12.08	
02/25/16	04-217	Food Supplies	Extension Advisory Meeting	Gen Rev	0001	252032		1004		19.21	
01/07/16	05-196	Recognition	Hertiage Village Volunteers	Gen Rev	0001	252100		1004		11.98	
02/22/16	04-217	Food Supplies	Water for Volunteers	Gen Rev	0001	254040		1386		19.85	
03/09/16	04-217	Food Supplies	Refreshments for Volunteers	Gen Rev	0001	254040		1386		14.99	
01/28/16	04-217	Food Supplies	Water for Volunteers	Gen Rev	0001	255010		1386		238.80	
Total										316.91	

Submitted By: Patricia N Cannon
 Department Director or Designee's Signature

Date: 4/15/16

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Quarter ended

March 31, 2016

Department:

Economic Development

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5400020	Amount Incentives & Awards 5490060	Total Expenses
02/18/16	00-183	ED Council Meeting	Refreshments for ED Meeting	General revenue	0001	261140		200.90	200.90
Total							0.00	200.90	200.90

Submitted By: 
 Department Director or Designee's Signature

Date: 11-Mar-16

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Quarter ended

March 31, 2016

Department:

Court Admin - Fiscal

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5400020	Amount Incentives & Awards 5490060	Total Expenses
01/27/16	06-8	Employee Service Awards	Employee Service Awards	General	0001	601110		4.17	4.17
Total							0.00	4.17	4.17

Submitted By: 
 Department Director or Designee's Signature

Date: 3-24-16

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Quarter ended March 31, 2016

Department: PUBLIC WORKS

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5490060	Amount Incentives & Awards 5490060	Total Expenses
3/17/2016*	36054	IV - Item G	Lakes & Ponds Day - trash grabbers (give aways)		1094	436063		420.12	420.12
Total							0.00	420.12	420.12

Submitted By: 
BILL BERGER - Director (or Designee's Signature)

Date: 4/11/16

* Charged to Program 2205

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report


Quarter ended

March 31, 2016

Department:

Office of Human Rights

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel	Amount Incentives & Awards 5490060	Total Expenses
4/25/16	N/A	Food / Beverage	Necessary water for parties attending Mediation in our Office to settle their complaint they filed with our office	General Revenue	6001	177115		6.69	6.69
Total									

Submitted By: 
 Department Director or Designee's Signature

Date: 3/26/16