



PINELLAS
Community
Foundation

Giving Humanity a Hand Since 1969

ARPA Nonprofit Capital Project Fund

Small Purchases Recommendation – Round 2

August 15, 2023



TOPICS TO COVER

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DEFINITIONS

- **Small Purchase:** capital asset(s) with a useful life of at least five years, costing less than \$200,000. These do not involve modifications to property.
- **Large Project:** acquisitions of, or modifications to, property.
- **Compliance allowance:** Funding given to grantees of Large Projects to cover costs associated with compliance and managing the funding and capital project itself; capped at 5% of award amount

*Today we will review recommendations
for the second round of Small Purchases*

TRANSPARENCY

- All documents (applications, contracts, reports) are posted on the PCF website
- Any member of the public can watch committee meetings live or as a recording

The screenshot shows the top navigation bar of the Pinellas Community Foundation website. The logo on the left reads "PINELLAS Community Foundation Giving Humanity a Hand Since 1969". To the right are buttons for "DONATE NOW" and "DONOR PORTAL", and social media icons for Facebook, Twitter, LinkedIn, and Instagram. Below the navigation is a blue banner with the text "ARPA Nonprofit Capital Project Fund Accountability" and a breadcrumb trail: "Home » Grants » ARPA Grant Programs » ARPA Nonprofit Capital Project Fund » Accountability – ARPA Nonprofit Capital Project Fund".

Fund Updates

In its aim to maintain a public and transparent process, the ARPA Nonprofit Capital Project Fund will publish submitted applications, grant committee meeting minutes, and committee meeting recordings on this page.

Only submitted requests that qualified to be reviewed by a committee will be posted on this page. To request partially completed or ineligible applications, [please contact Rose Cervantes](#).

If you would like to provide feedback or input on the ARPA Nonprofit Capital Project Fund process, [you may complete our feedback form](#).

We Can Help



Rose Cervantes
Program Officer, ARPA

Applications

Status Description

- In Review:** Request has been sent to the committee for scoring
- Withdrawn:** Request has been removed from process at request of applicant
- LOI Approved:** Organization has been invited to submit a full proposal after submitting a Letter of Intent
- Recommended:** A review committee has made a recommendation about the request to be reviewed by the Board of County Commissioners
- Awarded:** The request has been fully approved by the Board of County Commissioners and will be funded.
- Denied:** The application has been denied funding

Slight variations may exist between Letters of Intent and full proposals for approved organizations. The uploaded full proposals contain what will be reviewed and scored to develop final recommendations to be sent to the Pinellas County Board of County Commissioners.

Organization Name	Amount Requested	Status	Letter of Intent (LOI)
128 Place, Inc.	\$50,830.00	LOI Denied	Download
Advantage Villare	\$550,000.00	Withdrawn	Download

TECHNICAL ASSISTANCE

- PCF has aimed to create an accessible grant process that ensures that the nonprofits in most need are able to apply
- PCF staff host webinars, offer 1:1 and group review sessions with applicants in person and via Zoom, and are available to answer questions by email during the application period
- Post-contract technical assistance regarding invoicing, spending, and compliance is provided

RUBRIC

- Rubric was public and available to applicants during the application period
- Sample section from the rubric is below. Rubric was designed with the County's directives in mind and are also in line with all ARPA requirements.

Organization Mission and Background*										
8-10 Points			4-7 Points				0-3 Points			
The purchase request is clearly aligned with the organization's established mission and programming. The organization's background clearly articulates a history of executing its specified programming in Pinellas County.			The purchase request is only partially aligned with the organization's mission and program, or the organization has little history executing its specified programming in Pinellas County.				The purchase request is outside the scope of the organization's mission and there is no history of the organization executing programming related to the purchase in Pinellas County.			
0	1	2	3	4	5	6	7	8	9	10
Negative Economic Impact*										
8-10 Points			4-7 Points				0-3 Points			
Demonstrates a severe negative economic impact that clearly arose from the COVID-19 global pandemic. Negative impact is clearly described, and proposed purchase is a clear remedy to the impact.			A moderate negative economic impact has arisen from the COVID-19 pandemic. The negative impact is clearly described, and the proposed purchase can remedy the impact.				A mild negative economic impact has arisen from the COVID-19 pandemic. The proposed purchase may or may not remedy for the impact.			
0	1	2	3	4	5	6	7	8	9	10

REVIEW COMMITTEE PROCESS

- Review Committee members independently reviewed and scored applications using an objective rubric based on application questions
- Each proposal was discussed by committee and applicants responded to direct questions about their application
- This committee meeting was broadcast on Zoom and YouTube

COMMITTEE BACKGROUND

- Diversity is based on identity, lived experience, location in Pinellas County (north/central/south), education, and industry
- Industries of expertise: engineering, law, general contracting, government, nonprofit/philanthropy



Round 2 – Small Purchases



ROUND 2 SMALL PURCHASE PRIORITY AREAS

- Based on Commission feedback and in collaboration with County Administration, Round 2 of Small Purchases proposals received bonus points if the proposed capital purchases benefit programming in the following areas:
 - Individuals with Disabilities
 - Food Security
 - Housing
 - Specialized Healthcare
 - Mental Health
 - Dental Care
 - Substance Use Disorders

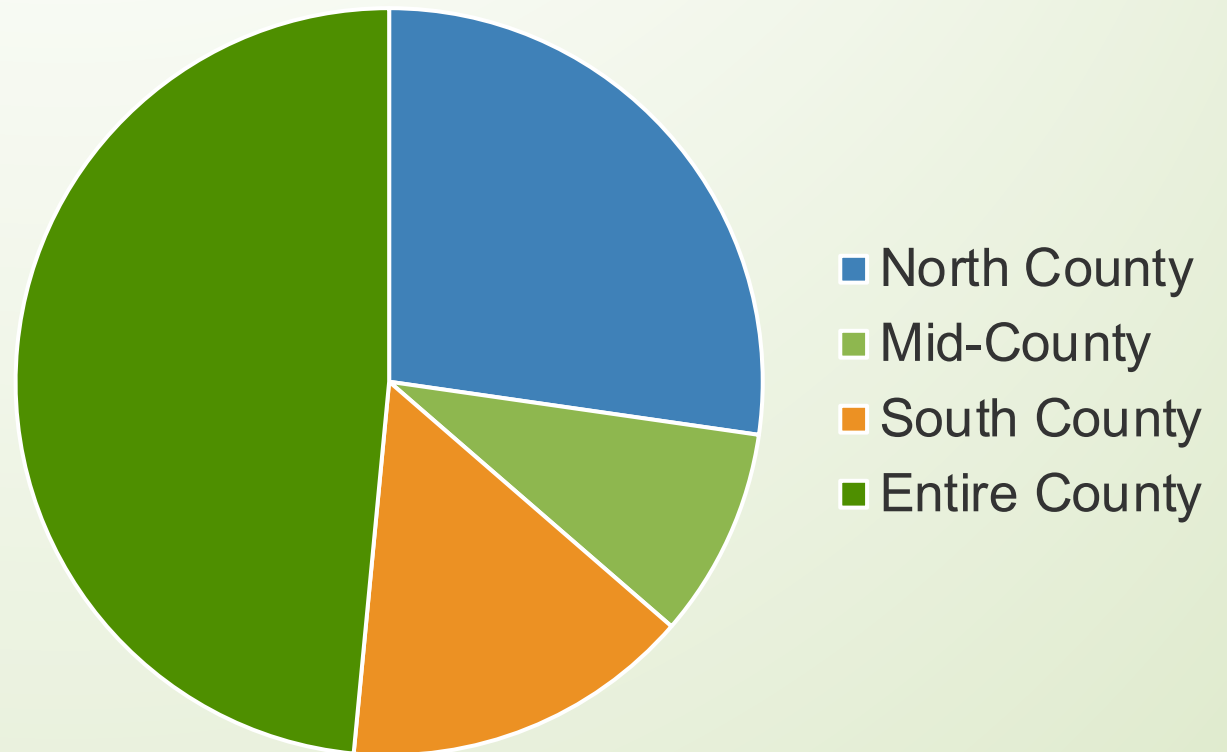
ROUND 2: SMALL PURCHASES SUMMARY

- **Number of Applications Reviewed: 38**
- **Number of Applications Recommended: 31**
- **Amount Allocated: \$2,250,000**
- **Total Amount Requested: \$2,696,726.62**
- **Amount Recommended: \$2,240,103.62**
- Committee met as a group to discuss and make funding recommendations on **May 22 from 1PM to 2PM**

ROUND 2: SMALL PURCHASES SUMMARY

- 87% of recommended applications provide services in designated priority areas
- Of 38 applications received, 31 were recommended for funding
- Recommended applications will reach residents county-wide

Purchase Use Location



Review of Funding Recommendations

Refer to Handout



Small Purchases, Round 2 Committee Recommendations

Summary: Round 2 of the ARPA Nonprofit Capital Project Fund was launched on March 1, 2023. During this period, proposals were submitted to Pinellas Community Foundation for small capital purchases, defined as “the acquisition and installation, if necessary, of a capital asset with a useful life of at least five years, such as a vehicle, or vehicles, computer hardware, fixtures such as industrial refrigeration units, solar panels.”

Adjusting for the limited remaining funds, the maximum request amount was set at \$100,000 for organizations with annual operating budgets under \$500,000 and a maximum of \$150,000 for organizations with annual operating budgets over \$500,000.

Eligible Proposals Received	Amount Requested	# of Proposals Recommended for Funding	Amount Recommended
38	\$2,696,726.62	31	\$2,240,103.62

LARGE PROJECTS ROUND 2

- \$2.75 million available. The maximum request amount for Large Projects is \$500,000
- Launching August 31, 2023
- Based on County Commission feedback, organizations will receive bonus points for the same priority areas as were used for Round 2 Small Purchases
- Organizations of any size can apply for Large Project funding.
- Applications will be grouped and evaluated by request size.
 - This should allow funding to be awarded more widely to a larger number of organizations and ensure that projects of similar complexity are reviewed together.
- 60-day application period
 - This will provide organizations with time to receive technical assistance and obtain bids/estimates.



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THANK YOU!

