

OMB Granicus Review

Granicus Title	Second Amendment to the Agreement with Waste Management Inc. of Florida for Trash and Recycling Services.				
Granicus ID#	24-0933D	Reference #	23-1090-ITB	Date	12/27/2024

Mark all Applicable Boxes:

Type of Review									
CIP		Grant		Other	X	Revenue		Project	

Fiscal Information:

New Contract (Y/N)	N	Original Amount	\$ 4,942,153.50
Fund(s)	Multiple Funds	Amount of Change (+/-)	\$ 100,000.00
Cost Center(s)	Multiple Centers	Total Amount	\$ 639,480.00
Program(s)	Multiple Programs	Amount Available (FY25)	\$ 119,790.00
Account(s)	Multiple Accounts	Included in Applicable Budget? (Y/N)	Y
Fiscal Year(s)	FY23 – FY26		

Description & Comments

(What is it, any issues found, is there a financial impact to current/next FY, does this contract vary from previous FY, etc.)

Construction and Property Management (CPM) is seeking the approval and execution by the County Administrator (CA) of Second Amendment with Waste Management Inc. of Florida (WM) for trash and recycling services. This contract was originally approved by the Board of County Commissioners (BCC) on September 19, 2023, with a not-to-exceed (NTE) threshold of \$4,942,153.50 for a term of three-years. On July 6, 2024, the Division Director of Purchasing approved First Amendment, which increased the NTE by \$3,668.00, 0.1%. Currently, the NTE is \$4,945,821.50 through September 30, 2026 (Table 1).

Approved Contract Summary		
Description	Not-To-Exceed Total	Fiscal Year
Total Approved to Date:	\$4,945,821.50	2025
Original Contract	\$4,942,153.50	2023
First Amendment	\$3,668.00	2024

Table 1: Approved Contract Summary

If approved, the proposed Second Amendment will increase the NTE by \$110,786.00, 2.2%, for a revised NTE of \$5,056,607.50 through September 30, 2026 (Table 2).

Proposed Contract Changes	
Description	Amount
Total NTE to Date	\$4,945,821.50
First Amendment	\$110,786.00
Revised NTE	\$5,056,607.50

Table 2: Proposed Contract Changes

Funding for this agreement is specifically included in the FY25 Operating Budget for CPM, Economic Development (PCED), Parks and Conservation Resources (PCR), and Pinellas County Utilities (PCU) in the General Fund, STAR Center Operations and Maintenance Fund, Water Revenue and Operating Fund, and Sewer Revenue and Operating Fund. A total of \$1,027,590.00 was confirmed by the Office of Management and Budget (OMB) in the FY25 Budget for WM (Table 3). Additional funding is available for contract services, but not specifically earmarked for WM. Future year funding will be dependent on the

adoption of the annual budget for FY26. As this is a countywide contract, it can be utilized by other departments requiring WM services. Approval for the use of any other funds and whether budgetary conditions are met will need to be made on a department-by-department basis.

FY25 Budget Summary		
Department	Fund	Amount
CPM	General	\$ 582,330.00
PCED	STAR Center Operations and Maintenance	\$ 24,500.00
PCR	General	\$ 412,510.00
PCU	Water Revenue and Operating Fund	\$ 710.00
PCU	Sewer Revenue and Operating Fund	\$ 7,540.00
Total	All	\$ 1,027,590.00

Table 3: FY25 Budget Summary

Analyst: Shane Kunze

Ok to Sign: ☒

Instructions/Checklist

1. Upon receipt of a request for review and notification in Granicus, review the Agenda and document for language and accuracy. Make sure there are available funds, the dept. is not overextending itself, was it planned, etc.
2. Use the Staff Report section to give a summary of the contract and include your thoughts and pertinent information.
3. Complete the form above using the Granicus attachments and the County's accounting & budgeting systems (i.e., OPUS, Chart of Accounts, Qwestica Budget Software).
4. Include a statement in both the Fiscal Impact section of the Staff Report and the Granicus Review form to indicate if the activity is planned in the current budget.
 - a. Sample language: **"The (contract, agreement, MOU, activity, etc.) is included in the FY23 Adopted Budget and the preliminary FY24 budget submission from the department. The annual amount expected to be spent on the (contract, agreement, MOU, activity, etc.) is approximately the same as has been spent in most recent years (or is ____ percent higher or lower due to ____)"**.
5. Save the form with the following naming convention:
 - a. **OMB.Review_XX-XXXX_Department_Subject_Date)**
 - b. (e.g., OMB Review_22-529A_PW_Sidewalk_28-DEC-2022).
6. Upload to Granicus as a numbered attachment.
 - a. Upload a copy of the Granicus review into the appropriate department review folder on SharePoint. (OMB/OMB Document Library/GRANICUS.RVW).