

Palm Harbor Community Services Agency Inc.

Board of Directors Meeting

May 17, 2017

Palm Harbor Library

1. Call to Order: Rex Haslam, Chairman, called the meeting to order at 7:00 p.m.

2. Roll Call:

Board Members Present: Rex Haslam, Rob Posavec, Evelyn Slama, Holly Bird, Tom McKone and Terry Haas.

Board Members Absent: Barbara Cole and Kelli Snow.

Directors Present: Erica Lynford, CSA Palm Harbor and Mark Sanders, ELR Director, Gene Coppola, Director, Palm Harbor Library and Lois Eannel, Director East Lake Community Library.

Directors Absent: None.

Others Present: Brian Durham for Andrew Salzman, Lisa McCarthy, Louis Hite, Carole Cosenza, Jackie Walfogel and Kim Greenleaf.

3. Meeting Notice: The meeting had been noticed in accordance with the regulations of the Agency.

4. PLEDGE OF ALLEGIANCE

5. Approval of Minutes:

MOTION: Made by Holly Bird and seconded by Tom McKone to approve Meeting Minutes from the April 2017 PHCSA meeting.

Motion carried.

6. East Lake Community Library –Financial Report

MOTION: Made by Terry Haas and seconded by Tom McKone to approve the April 2017 Financial report.

MOTION: Motion carried.

7. East Lake Community Library – Director’s Report

MOTION: Made by Tom McKone and seconded by Holly Bird to approve the May 2017 Director’s Report.

MOTION: Motion carried.

Old Business: No old business

New Business: Expansion Update, School Parking Lot Issues

Lois covered this topic in the Director’s Report.

8. Palm Harbor Library –Financial Report

MOTION: Made by Evelyn Slama and seconded by Tom McKone to approve the April 2017 Financial report.

Evelyn stated there is a correction on the Financials for the Library under Expenses on line #1950.1, the \$1.2 million should be one line down.

Rob Posavec added that he spoke with Gene today and trying to decide how we are handling items below the line, Operating Income. Gene and Rob will meet with Ellen Fontana about this to decide what is going below and they will straighten this out.

MOTION: Motion carried.

9. Palm Harbor Library – Director’s Report

MOTION: Made by Terry Haas and seconded by Evelyn Slama to approve the May 2017 Director’s report.

MOTION: Motion carried

Old Business: No Old Business

New Business: No New Business

10. CSA Palm Harbor –Financial Report

MOTION: Made by Rob Posavec and seconded by Tom McKone to approve the April 2017 Financial report.

Evelyn Slama asked why there is no interest income reported. Erica replied that there probably isn’t any and that Ellen Fontana reconciles this so, we probably aren’t earning any. Some discussion continued on interest bearing accounts and surplus dollars.

MOTION: Motion carried.

Erica introduced Louis Hite, interim Facilities Maintenance Manager for CSA. Louis is doing an amazing job in his new post.

11. CSA Palm Harbor – Director’s Report

MOTION: Made by Tom McKone and seconded by Evelyn Slama to approve the May 2017 Director’s Report.

MOTION: Motion carried.

Old Business: No Old Business

New Business: No New Business

12. East Lake Recreation- Financial Report

Motion: Made by Tom McKone and seconded by Rob Posavec to approve the April 2017 Financial Report.

MOTION: Motion carried.

13. East Lake Recreation-Director's Report

Motion: Made by Terry Haas and seconded by Holly Bird to approve the May 2017 Director's Report.

MOTION: Motion carried.

Old Business: No old Business

New Business: Lighting Project Baseball Fields

This is for the senior baseball field and to bring in service from the road to a central location that Duke Energy will be providing a transformer. In the future, this transformer will be able to provide service to all the fields. This bid includes the directional boring and bringing everything into this project at the field. Duke Energy invoice will be separate.

Mark proposes that we go with Riley's bid because they are familiar with the fields and this is the lowest bid. Their bid is \$127,500.00 and includes lights like the other fields. For another \$8,000, we could upgrade and have LED lights. These lights have been checked out and meet ELR needs.

MOTION: Made by Tom McKone and seconded by Rob Posavec to approve the Riley bid for lighting baseball fields.

Rob Posavec added that this project is all part of the plan to light all of the fields. Also, the quality of the lighting that we are getting for the price is encouraging.

MOTION: Motion carried.

Public Comment/Presentations: None

Jackie Walfogel had a question about East Lake, it's been 10 months since we got our million dollars and it's been sitting somewhere, where? Rex replied, Tallahassee. Jackie asked about the interest on the money and again Rex replied, Tallahassee. The county didn't want to take it until it was ready for that very reason, so the state has it all.

Carole Cosenza from the East Lake Advisory Board wanted to address Penny for Pinellas. She went to meetings and nowhere in the presentations are there cultural and recreational monies for PHCSA improvements. Erica let her know that CSA got 1 million dollars for lighting. Carole would like this Board to make it known we are unincorporated Pinellas and let the Commissioners know we are part of this and we want x portion of Pinellas monies. Rex shared with Carole that Bill Berger did have us in his presentation to the Board of County Commissioners. Kim Greenleaf also shared that it is on the list that came out last week. Some discussion continued.

Kim Greenleaf shared information about the BCC Work Session that included the Palm Harbor Master Plan. The public can attend and if you can't make it, links have been provided to view it.

Agency Items:

Old business: No old Business

Rex said the County had sent information on the ad Valorem change and the extra \$25,000 exemption that may go through for 2018-2019. Also, the ad Valorem may get cut by 7% and PPLC will also lose money and they will have a smaller pot to pull from for the libraries. Lois inquired if the lease agreements are still on the table and Rex replied they were for the Penny money. Discussion continued.

New business: IRS 8940 Determination Form

Rex shared that our PHCSA determination showed not only we are a 501c3 but also a 501a9 (supporting corporation), which we are not. Form 8940 has been completed by Betty Isler from CBIZ and Ellen Fontana to remove the 501a9 designation. This will allow us to accept donations. Discussion continued.

MOTION: Made by Terry Haas and seconded by Tom McKone to have Rex sign Form 8940 and submit to the IRS.

MOTION: Motion carried.

Rex shared that Commissioner Eggers had gotten with the County attorney and they presented him with an option for the PHCSA Board term limits, staggering the term limits. Holly Bird will be off the Board when her term ends. Much discussion continued. Rex will let Commissioner Eggers know we agree with this recommended proposal.

MOTION: Made by Tom McKone and seconded by Terry Haas to adjourn the meeting at 8:18 p.m.

MOTION: Motion carried.

Next meeting is June 21, 2017 at 7:00 p.m. at CSA the Centre.

Respectfully submitted by Deborah Griswold, pending board approval

"The Mission of the Palm Harbor Community Services Agency, Inc. is to develop, provide and promote educational and recreational activities that support and improve the quality of life for all residents of the greater Palm Harbor area."