

## OMB Contract Review

|                      |   |                   |              |              |         |
|----------------------|---|-------------------|--------------|--------------|---------|
| <b>Contract Name</b> | Amendment No.1 to Joint Participation Agreement with the Florida Department of Transportation for Utility Work Located at the North County Satellite Site |                   |              |              |         |
| <b>File #</b>        | 20-496D   | <b>Contract #</b> | FPN:256774 4 | <b>Date:</b> | 5/12/20 |

**Mark all Applicable Boxes:**

| Type of Contract |                                     |              |                                     |              |                          |                |                                     |                |                          |         |
|------------------|-------------------------------------|--------------|-------------------------------------|--------------|--------------------------|----------------|-------------------------------------|----------------|--------------------------|---------|
| <b>CIP</b>       | <input checked="" type="checkbox"/> | <b>Grant</b> | <input checked="" type="checkbox"/> | <b>Other</b> | <input type="checkbox"/> | <b>Revenue</b> | <input checked="" type="checkbox"/> | <b>Project</b> | <input type="checkbox"/> | 000759A |

**Contract information:**

|                           |         |   |   |
|---------------------------|---------|---|---|
| <b>New Contract (Y/N)</b> | N       | <b>Original Contract Amount</b>             | \$1,255,220.00                                    |
| <b>Fund(s)</b>            | 4023    | <b>Amount of Change</b>                     | \$116,669.00                                      |
| <b>Cost Center(s)</b>     | 432310  | <b>Contract Amount</b>                      | \$1,371,889.00                                    |
| <b>Program(s)</b>         | 2223    | <b>Amount Available</b>                     | FY20 Budget for FDOT agreement:<br>\$1,255,220.00 |
| <b>Account(s)</b>         | Various | <b>Included in Applicable Budget? (Y/N)</b> | N   |
| <b>Fiscal Year(s)</b>     | FY20    |   |   |

**Description & Comments**

(What is it, any issues found, is there a financial impact to current/next FY, does this contract vary from previous FY, etc.)

This is an amendment to the Joint Participation Agreement (JPA) between Pinellas County Solid Waste and Florida Department of Transportation (FDOT) for the construction of a drainage easement. The County's contractor will complete the work and FDOT will reimburse the County.

The amendment to the JPA is needed to increase the FDOT's funding by \$116,669.00 due to unanticipated construction costs. This additional construction amount was not included in the FY20 Adopted CIP budget for the North County Household Electronics and Chemical Collection (HEC) Facility (PID 000759A).

The total FY20 approved budget for this project is \$2,756,220 comprised of \$1,501,000 Solid Waste Fund and \$1,255,220 FDOT. There is sufficient funding in the overall Solid Waste CIP fund due to projects being delayed or no longer needed in FY20 to cover this increase; a budget amendment will not be required. The project is to be completed by August 2020.

A contract change order to the County's agreement with Keystone will need to be processed to include this additional amount.

Edits were made to the staff report.

**Analyst: Jennifer Castagner**

**Ok to Sign:**

### **Instructions/Checklist**

1. Upon receipt of a contract and notification in County Admin Tracking System (CATS) review the Agenda and Contract for language and accuracy. Make sure there are available funds, the dept is not overextending itself, was it planned, etc.
2. Complete the form above using the contract document and the County accounting & budgeting systems.
3. Use the "Description & Comments" section to give a brief summary of the contract and include your thoughts and pertinent information.
4. Print the form, initial, and leave folder on the Director's desk.
5. Login to CATS and click in the cell next to your name. A date will appear and click on the date you completed your review. Choose save and close the CATS system.