

ADVISORY BUDGET AMENDMENT REQUEST FORM

Please type in the green boxes.

Name of the Person submitting the request: Kristen Pittman
 Telephone Extension: 727-464-4326

APPROPRIATION FROM: Accounts & Amount to be reduced

	<u>FUND</u> <u>XXXX</u>	<u>CENTER</u> <u>XXXXXX</u>	<u>ACCOUNT</u> <u>XXXXXXX</u>	<u>PROGRAM</u> <u>XXXX</u>	<u>PROJECT</u> <u>XXXXXXX</u>	<u>CURRENT</u> <u>BUDGET</u>	<u>REQUESTED</u> <u>REDUCTION</u> <small>(Rounded Up to \$10)</small>
Account 1	3001	417100	5600001	3003	003772A	2,848,000	200,000
Account 2							
Account 3							
Account 4							
Account 5							
Account 6							
Account 7							
Account 8							
Account 9							
Account 10							
Total						2,848,000	200,000

APPROPRIATION TO: Accounts & Amount to be increased

	<u>FUND</u> <u>XXXX</u>	<u>CENTER</u> <u>XXXXXX</u>	<u>ACCOUNT</u> <u>XXXXXXX</u>	<u>PROGRAM</u> <u>XXXX</u>	<u>PROJECT</u> <u>XXXXXXX</u>	<u>CURRENT</u> <u>BUDGET</u>	<u>REQUESTED</u> <u>INCREASE</u> <small>(Rounded Up to \$10)</small>
Account 1	3001	417100	5600001	3003	002170A	910,000	200,000
Account 2							
Account 3							
Account 4							
Account 5							
Account 6							
Account 7							
Account 8							
Account 9							
Account 10							
Total						910,000	200,000

Budget Amendment Questions:

Please provide a concise answer to each of the following questions. If any questions are not applicable, enter N/A.

1. Why is this budget amendment required? Provide an explanation indicating why additional appropriation is required for each of the line items listed in the "APPROPRIATION TO" section.

Additional cost identified to meet City of Largo Fire Department requirements (dedicated firelane with new fire hydrant, egress specification needed for fire truck, and second story fire escape).

2. Why are funds available for realignment? Provide an explanation indicating why funds are available for each of the line items listed in the "APPROPRIATION FROM" section.

003772A-Renovation and Replacement of Park Structures is a program project. The FY24 estimates for active and planned sub-projects will not spend the full FY24 appropriation.

3. If the amendment is related to the Capital Improvement Program or a Grant, is this consistent with the multi-year plan and how will it affect current or future year plans?

Yes. There is no net impact to the CIP plan or to Penny (funding source for both projects).

4. If this request is submitted by anyone other than the Department Director, please confirm this amendment has been (Type name of Director and date approved)

Paul Cozzie 04/11/24

APPROPRIATION OF RESERVE FOR FUTURE YEARS REQUEST FORM

Please type in the green boxes.

Name of the Person submitting the request: Kristen Pittman
 Telephone Extension: 727-464-4326

APPROPRIATION FROM: Accounts & Amount to be reduced

	FUND <u>XXXX</u>	CENTER <u>XXXXXX</u>	ACCOUNT <u>XXXXXXXX</u>	PROGRAM <u>XXXX</u>	PROJECT <u>XXXXXXXX</u>	CURRENT BUDGET	REQUESTED REDUCTION <small>(Rounded Up to \$10)</small>
Account 1	3001	419100	5997003	1008	001247A	10,430,000	4,100,000
Account 2							
Account 3							
Account 4							
Account 5							
Account 6							
Account 7							
Account 8							
Account 9							
Account 10							
Total						10,430,000	4,100,000

APPROPRIATION TO: Accounts & Amount to be increased

	FUND <u>XXXX</u>	CENTER <u>XXXXXX</u>	ACCOUNT <u>XXXXXXXX</u>	PROGRAM <u>XXXX</u>	PROJECT <u>XXXXXXXX</u>	CURRENT BUDGET	REQUESTED INCREASE <small>(Rounded Up to \$10)</small>
Account 1	3001	413100	5600001	3008	001516A	94,000	711,000
Account 2	3001	413100	5600001	3008	002573A	2,122,000	3,389,000
Account 3							
Account 4							
Account 5							
Account 6							
Account 7							
Account 8							
Account 9							
Account 10							
Total						2,216,000	4,100,000

Budget Amendment Questions:

Please provide a concise answer to each of the following questions. If any questions are not applicable, enter N/A.

1. Are funds placed in the Reserve for Future Years for a specific purpose? (i.e. accumulation of funds for capital outlay expenditures over multiple fiscal years)

Yes. Account 5997003 Reserve-FY-TD Beach Nourishment and can only be used for Coastal Management Program.

2. For what purpose are funds realigned? Provide an explanation of the projects or capital expenditures requiring the realignment of funds.

To fund design and construction of 001516A - Sand Key Nourishment 2023 and 002573A - Long Key-Pass a Grille Nourishment 2022

3. For requests submitted after the new year budget development process, is this amendment consistent with the current year 9/30 projections provided in the budget?

N/A

4. If the amendment is related to the Capital Improvement Program, is this consistent with the multi-year plan and how will it affect current or future year plans?

001516A - Sand Key Nourishment 2023 and 002573A - Long Key-Pass a Grille Nourishment 2022 are currently budgeted in the FY24-FY29 CIP plan. These projects are reflecting an increase in the Proposed FY25-FY30 CIP plan due to the loss of Federal partnership and cost sharing with USACE.

5. If this request is submitted by anyone other than the Department Director, please confirm this amendment has (Type name of Director and date approved)

Kelli Hammer Levy, April 11, 2024

UNANTICIPATED RECEIPT OF FUNDS (I.E. FUND BAL) BGT AMENDMENT REQUEST

Please type in the green boxes.

Name of the Person submitting the request: James Lewis
 Telephone Extension: 727-464-4331

RECEIPT TO: Accounts & Amount to be increased

	<u>FUND</u> <u>XXXX</u>	<u>CENTER</u> <u>XXXXXX</u>	<u>ACCOUNT</u> <u>XXXXXXXX</u>	<u>PROGRAM</u> <u>XXXX</u>	<u>PROJECT</u> <u>XXXXXXXX</u>	<u>CURRENT</u> <u>BUDGET</u>	<u>REQUESTED</u> <u>INCREASE</u> <small>(Rounded Up to \$10)</small>
Account 1	4001	100200	3895410	2049	003343A	3,440,000	6,000,000
Account 2							
Account 3							
Account 4							
Account 5							
Account 6							
Account 7							
Account 8							
Account 9							
Account 10							
Total						3,440,000	6,000,000

APPROPRIATION TO: Accounts & Amount to be increased

	<u>FUND</u> <u>XXXX</u>	<u>CENTER</u> <u>XXXXXX</u>	<u>ACCOUNT</u> <u>XXXXXXXX</u>	<u>PROGRAM</u> <u>XXXX</u>	<u>PROJECT</u> <u>XXXXXXXX</u>	<u>CURRENT</u> <u>BUDGET</u>	<u>REQUESTED</u> <u>INCREASE</u> <small>(Rounded Up to \$10)</small>
Account 1	4001	422010	5600001	2049	003343A	6,832,000	6,000,000
Account 2							
Account 3							
Account 4							
Account 5							
Account 6							
Account 7							
Account 8							
Account 9							
Account 10							
Total						6,832,000	6,000,000

Budget Amendment Questions:

Please provide a concise answer to each of the following questions. If any questions are not applicable, enter N/A.

1. What was the cause of unanticipated fund balance? Include specific explanation of whether increased prior year revenues or decreased prior year expenditures caused the increase in fund balance and why these were not anticipated.

The Federal Aviation Administration (FAA) has awarded St. Petersburg Clearwater International Airport (PIE) with a \$6,000,000 grant under the Bipartisan Infrastructure Law (Granicus #24-0371A). Notification was provided by the FAA to PIE on February 15, 2024. Receipt of grant funding is expected in September 2024.

2. Provide a detailed explanation for the re-appropriation of funds for the line items listed in the "APPROPRIATION TO" section.

The grant funds are designated for New Passenger Terminal Improvements Project 003343A. Grant funds will be appropriated to the project in FY24, but expenditures will be made over multiple fiscal years. An additional \$6,000,000 in federal grant funding will be requested in the FY25-30 Capital Improvement Plan to appropriate this grant funding. A professional engineering agreement will be recommended for award to the Board on May 21, 2024 (Granicus #24-0045A).

3. If this request is submitted by anyone other than the Department Director, please confirm this amendment has been *(Type name of Director and date approved)*

Thomas R. Jewsbury, Airport Executive Director, April 10, 2024

APPROPRIATION OF RESERVE FOR FUTURE YEARS REQUEST FORM

Please type in the green boxes.

Name of the Person submitting the request: James Lewis
 Telephone Extension: 727-464-4331

APPROPRIATION FROM: Accounts & Amount to be reduced

	FUND XXXX	CENTER XXXXXX	ACCOUNT XXXXXXXX	PROGRAM XXXX	PROJECT XXXXXXXX	CURRENT BUDGET	REQUESTED REDUCTION <small>(Rounded Up to \$10)</small>
Account 1	4001	421016	5997000	1008	0000000	42,817,740	1,005,000
Account 2							
Account 3							
Account 4							
Account 5							
Account 6							
Account 7							
Account 8							
Account 9							
Account 10							
Total						42,817,740	1,005,000

APPROPRIATION TO: Accounts & Amount to be increased

	FUND XXXX	CENTER XXXXXX	ACCOUNT XXXXXXXX	PROGRAM XXXX	PROJECT XXXXXXXX	CURRENT BUDGET	REQUESTED INCREASE <small>(Rounded Up to \$10)</small>
Account 1	4001	422010	5600001	2049	000033A	12,163,000	1,005,000
Account 2							
Account 3							
Account 4							
Account 5							
Account 6							
Account 7							
Account 8							
Account 9							
Account 10							
Total						12,163,000	1,005,000

Budget Amendment Questions:

Please provide a concise answer to each of the following questions. If any questions are not applicable, enter N/A.

1. Are funds placed in the Reserve for Future Years for a specific purpose? (i.e. accumulation of funds for capital outlay expenditures over multiple fiscal years)

Yes. Funds in account 5997000 Reserve-Future Years are set aside specifically for the Airport Capital Projects Program.

2. For what purpose are funds realigned? Provide an explanation of the projects or capital expenditures requiring the realignment of funds.

The professional engineering services contract with Michael Baker Internation Inc. (21-0546-NC) for Project 000033A Cargo Apron Reconstruction and Conversion of Runway 09/27 project was extended for 12 months in November 2023 (Granicus #23-0957D). An additional \$100,000 is now requested as a contract amendment (Granicus #24-0317D). The FY24 budget is insufficient to fund the remaining construction encumbrances and the additional design services needed. Total expenditures and encumbrances are \$13,068,352.02.

3. For requests submitted after the new year budget development process, is this amendment consistent with the current year 9/30 projections provided in the budget?

N/A

4. If the amendment is related to the Capital Improvement Program, is this consistent with the multi-year plan and how will it affect current or future year plans?

This amendment will have no impact on the multi-year plan, the project will complete this fiscal year.

5. If this request is submitted by anyone other than the Department Director, please confirm this amendment has (Type name of Director and date approved)

Thomas R. Jewsbury, Airport Executive Director, April 10, 2024

ADVISORY BUDGET AMENDMENT REQUEST FORM

Please type in the green boxes.

Name of the Person submitting the request: James Lewis
 Telephone Extension: 727-464-4331

APPROPRIATION FROM: Accounts & Amount to be reduced

	<u>FUND</u> <u>XXXX</u>	<u>CENTER</u> <u>XXXXXX</u>	<u>ACCOUNT</u> <u>XXXXXXXX</u>	<u>PROGRAM</u> <u>XXXX</u>	<u>PROJECT</u> <u>XXXXXXXX</u>	<u>CURRENT</u> <u>BUDGET</u>	<u>REQUESTED</u> <u>REDUCTION</u> <small>(Rounded Up to \$10)</small>
Account 1	4052	431471	5600001	2421	005584A	3,861,000	2,400,000
Account 2							
Account 3							
Account 4							
Account 5							
Account 6							
Account 7							
Account 8							
Account 9							
Account 10							
Total						3,861,000	2,400,000

APPROPRIATION TO: Accounts & Amount to be increased

	<u>FUND</u> <u>XXXX</u>	<u>CENTER</u> <u>XXXXXX</u>	<u>ACCOUNT</u> <u>XXXXXXXX</u>	<u>PROGRAM</u> <u>XXXX</u>	<u>PROJECT</u> <u>XXXXXXXX</u>	<u>CURRENT</u> <u>BUDGET</u>	<u>REQUESTED</u> <u>INCREASE</u> <small>(Rounded Up to \$10)</small>
Account 1	4052	431471	5600001	2421	003769A	4,218,000	2,400,000
Account 2							
Account 3							
Account 4							
Account 5							
Account 6							
Account 7							
Account 8							
Account 9							
Account 10							
Total						4,218,000	2,400,000

Budget Amendment Questions:

Please provide a concise answer to each of the following questions. If any questions are not applicable, enter N/A.

1. Why is this budget amendment required? Provide an explanation indicating why additional appropriation is required for each of the line items listed in the "APPROPRIATION TO" section.

After FY24 Budget adoption, a Jacobs Engineering consultant assumed project management responsibility for the AMI capital projects, including 003769A Advanced Metering Infrastructure Reclaimed Meters. At that time, a strategy change was adopted. All reclaimed water meters are to be installed first in order to begin automated reclaimed water billing, and potable water meters will be installed afterwards. Reclaimed meter installations should complete in June or July of 2024.

2. Why are funds available for realignment? Provide an explanation indicating why funds are available for each of the line items listed in the "APPROPRIATION FROM" section.

The engineering consultants designing the four concrete force main projects under 005584A Countywide Concrete Force Main Replacement are behind schedule. Three projects are at 30% design, and on project is at 60% design. None of the projects will advertise for construction this fiscal year.

3. If the amendment is related to the Capital Improvement Program or a Grant, is this consistent with the multi-year plan and how will it affect current or future year plans?

Yes. The planned FY25 expenditures for 003769A Advanced Metering Infrastructure Reclaimed Meters will decrease from \$3,341,000 to \$157,000 from the FY24-29 CIP to the FY25-30 CIP. The planned FY25 expenditures for 005584A Countywide Concrete Force Main Replacements will remain the same.

4. If this request is submitted by anyone other than the Department Director, please confirm this amendment has been (Type name of Director and date approved)

Chris Rose April 26, 2024