

OMB Contract Review

Contract Name	Community Development Block Grant Program Subaward Specific Performance and Land Use Restriction Agreement with Homeless Emergency Project, Inc. d/b/a Homeless Empowerment Program for Community Development Block Grant funded facility improvements.				
RANICUS	23-0782D	Contract #		Date:	9/27/23

Mark all Applicable Boxes:

Type of Contract							
CIP		Grant	x	Other		Revenue	
							Project

Contract information:

New Contract (Y/N)	Yes	Original Contract Amount	\$122,540
Fund(s)	F1009	Amount of Change	n/a
Cost Center(s)	242220	Contract Amount	\$122,540
Program(s)	1331	Amount Available	Total: \$2,475,188
Account(s)	5800001	Included in Applicable Budget? (Y/N)	Yes
Fiscal Year(s)	FY24		

Description & Comments

(What is it, any issues found, is there a financial impact to current/next FY, does this contract vary from previous FY, etc.)

Community Development Block Grant Program Subaward Specific Performance and Land Use Restriction Agreement with Homeless Emergency Project, Inc. d/b/a Homeless Empowerment Program for Community Development Block Grant funded facility improvements.

This Agreement provides CDBG funding, not to exceed \$122,540.00, for costs associated with replacing flooring at HEP's Service Center, benefitting approximately 900 homeless individuals. HEP's Service Center is located at 1113 Fairburn Avenue, Clearwater, FL 33755.

The County received \$2,475,188.00 in CDBG funding for FY24. Funding is to be used to improve neighborhoods, provide decent housing, and create new economic opportunities, with a special focus on serving low- and moderate-income persons.

The \$122,540 of CDBG funding is included in the FY24 Adopted Budget for CDBG funds within Housing and Community Development Department.

Analyst: Yana Matiyuk

Ok to Sign:

Instructions/Checklist

1. Upon receipt of a contract and notification in Granicus, review the Agenda and Contract for language and accuracy. Make sure there are available funds, the dept is not overextending itself, was it planned, etc.
2. Complete the form above using the contract document and the County accounting & budgeting systems.
3. Use the Staff Report section to give a brief summary of the contract and include your thoughts and pertinent information.
4. Upload to Granicus as a numbered attachment.
5. Upload a copy of the contract review into the appropriate contract review SharePoint folder. (OMB/OMB Document Library/Contract.RVW/)