

OMB Granicus Review

Granicus Title	Interlocal Agreement with the Pinellas County Sheriff's Office for law enforcement services at the St. Pete-Clearwater International Airport for Fiscal Year 2024.				
Granicus ID#	23-1170A	Reference #		Date	07/19/2023

Mark all Applicable Boxes:

Type of Review									
CIP		Grant		Other	X	Revenue		Project	

Fiscal Information:

New Contract (Y/N)	Y	Original Amount	N/A
Fund(s)	4001	Amount of Change (+/-)	N/A
Cost Center(s)	421016	Total Amount	\$ 1,622,688.00
Program(s)	2027	Amount Available (FY23)	\$ 1,636,460.00
Account(s)	5340001	Included in Applicable Budget? (Y/N)	Y
Fiscal Year(s)	FY24 – FY28		

Description & Comments

(What is it, any issues found, is there a financial impact to current/next FY, does this contract vary from previous FY, etc.)

Summary

- An interlocal agreement has been in place between PIE and PCSO since 2005.
- This new agreement allows for 12 PCSO LEOs to provide law enforcement services 24 hours a day, seven days a week at PIE.
- This new agreement represents a \$163,176.00, or 11.2%, increase over the FY23 agreement.
- This agreement is sufficiently budgeted for in FY24.

Background

In October 2005, the Board of County Commissioners (BCC) approved an interlocal agreement between Airport, doing business as St. Pete-Clearwater International Airport (PIE), and the Pinellas County Sheriff's Office (PCSO) for seven law enforcement officers (LEO) to provide law enforcement services 24 hours a day, seven days a week at PIE. An annual agreement has been in place since then, however, the total number of LEOs was increased from seven to 12 in 2017 and has remained at 12 since.

PIE is requesting a new one-year interlocal agreement in the amount of \$1,622,688.00 with PCSO for 12 LEOs to provide law enforcement services 24 hours a day, seven days a week at PIE. The agreement provides for the 12 LEO's salaries, benefits, vehicle cost, supervision, and equipment from October 1, 2023 through September 30, 2024.

This agreement represents an increase of \$163,176.00, or 11.2%, over last year's agreement and an increase of \$148,770.00, or 10.0%, over last year's budget. This agreement is sufficiently budgeted for in FY24 and additional budgetary action is not anticipated.

Budget Summary FY20 - FY24				
Year	Budget	YoY % Change	Agreement Total	YoY % Change
2020	\$ 1,402,190.00	-	\$ 1,350,000.00	-
2021	\$ 1,472,080.00	5.0%	\$ 1,402,188.00	3.9%
2022	\$ 1,545,690.00	5.0%	\$ 1,416,840.00	1.0%
2023	\$ 1,487,690.00	-3.8%	\$ 1,459,512.00	3.0%

2024	\$ 1,636,460.00	10.0%	\$ 1,622,688.00	11.2%
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Analyst: **Shane Kunze**

Ok to Sign:

Instructions/Checklist

1. Upon receipt of a request for review and notification in Granicus, review the Agenda and document for language and accuracy. Make sure there are available funds, the dept. is not overextending itself, was it planned, etc.
2. Use the Staff Report section to give a summary of the contract and include your thoughts and pertinent information.
3. Complete the form above using the Granicus attachments and the County’s accounting & budgeting systems (i.e., OPUS, Chart of Accounts, Questica Budget Software).
4. Include a statement in both the Fiscal Impact section of the Staff Report and the Granicus Review form to indicate if the activity is planned in the current budget.
 - a. Sample language: **“The (contract, agreement, MOU, activity, etc.) is included in the FY23 Adopted Budget and the preliminary FY24 budget submission from the department. The annual amount expected to be spent on the (contract, agreement, MOU, activity, etc.) is approximately the same as has been spent in most recent years (or is ____ percent higher or lower due to ____)”**.
5. Save the form with the following naming convention:
 - a. **OMB.Review_XX-XXXX_Department_Subject_Date)**
 - b. (e.g., OMB Review_22-529A_PW_Sidewalk_28-DEC-2022).
6. Upload to Granicus as a numbered attachment.
 - a. Upload a copy of the Granicus review into the appropriate department review folder on SharePoint. (OMB/OMB Document Library/GRANICUS.RVW).