

### OMB Contract Review

<b>Contract Name</b>	Community Development Block Grant Program Subaward Land Use Restriction and Subrecipient Agreement with Homeless Emergency Project, Inc. d/b/a Homeless Empowerment Program for Community Development Block Grant funded facility improvements.				
<b>GRANICUS</b>	24-0834D	<b>Contract #</b>	CD24HEP	<b>Date:</b>	08/27/24

**Mark all Applicable Boxes:**

Type of Contract									
<b>CIP</b>		<b>Grant</b>	<b>X</b>	<b>Other</b>		<b>Revenue</b>		<b>Project</b>	

**Contract information:**

New Contract (Y/N)	Y	Original Contract Amount	\$140,500.00
Fund(s)	1009	Amount of Change	N/A
Cost Center(s)	242220	Contract Amount	\$140,500.00
Program(s)	1331	Amount Available	\$140,500.00
Account(s)	5800001	Included in Applicable Budget? (Y/N)	Yes
Fiscal Year(s)	FY25		
Description & Comments			
(What is it, any issues found, is there a financial impact to current/next FY, does this contract vary from previous FY, etc.)			
This is a request for approval and execution by the County Administrator of the Community Development Block Grant (CDBG) Program Subaward Land Use Restriction and Subrecipient Agreement (Agreement) with Homeless Emergency Project, Inc. d/b/a Homeless Empowerment Program (HEP), for CDBG funded facility improvements.			
This Agreement provides CDBG funding, not to exceed \$140,500.00, for costs associated with facility improvements including replacing the roof, siding, windows, doors, and stairwell and site preparation, landscaping, irrigation and crawlspace ventilation at HEP's Family Transition Program Shelter, serving approximately 125 homeless individuals.			
The Agreement is effective for one (1) year, from October 1, 2024, to September 30, 2025. Use of the property is restricted to serving the homeless population until October 1, 2035			
Funding for this agreement is included in the FY25 Proposed Budget for the Housing and Community Development Department in the Community Development Grant Fund.			

**Analyst:**

Natalie Steiner

**Ok to Sign:** ☒