

Victoria A. Sirica
Contractual Agreement Unit Manager
Cigna



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October 28, 2016

David Blasewitz
Employee Benefits Manager
Pinellas County Board of Commissioners
400 South Ft. Harrison, 4th Floor
Clearwater, FL 33756

Re: Administrative Services Only Agreement by and between Cigna Health and Life Insurance Company (“**CHLIC**”) and Pinellas County Board of Commissioners (“**Employer**”)

Dear Mr. Blasewitz:

Enclosed is an Administrative Services Only Agreement (the “**Agreement**”) that CHLIC has prepared to establish the terms under which it will administer a self-funded benefit plan on behalf of Employer beginning January 1, 2017 (the “**Effective Date**”).

Employer may signify its acceptance of the terms of the Agreement by:


- Executing (i) this letter (where indicated below), or (ii) the signature page in the Agreement, and returning the executed page to me at the above address, or
- Taking no action, in which case the Agreement shall become binding upon Employer and CHLIC sixty (60) days following the date of this letter.

If Employer does not accept all the terms of the enclosed Agreement, it must so notify CHLIC either electronically or in writing (at the address indicated above) within sixty (60) days of the date of this letter. In that case, CHLIC shall cooperate to negotiate mutually agreeable terms with Employer. Once a subsequent agreement is finalized, it will apply retroactively to the Effective Date. Until then, however, the enclosed Agreement, which may periodically be amended by CHLIC, will govern the relationship between Employer and CHLIC.

As indicated in the enclosed Agreement, Employer is solely responsible for communicating any Plan modification or amendment to Members or individuals considering enrolling in the Plan.

CIGNA Health and Life Insurance Company

Pinellas County Board of Commissioners

By: 

By: _____

Authorized Representative: Victoria A. Sirica

Authorized Representative: _____

Title: Contractual Agreement Unit Manager

Title: _____

Date: October 28, 2016

Date: _____

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