

OMB Contract Review

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|----------------------|---|-------------------|--|--------------|------------|
| Contract Name | Declare surplus and authorize the sale or donation of miscellaneous County-owned equipment and vehicles | | | | |
| GRANICUS | 20-505A | Contract # | | Date: | 03/24/2019 |

Mark all Applicable Boxes:

| Type of Contract | | | | | | | | | |
|------------------|--|-------|--|-------|---|---------|---|---------|--|
| CIP | | Grant | | Other | x | Revenue | x | Project | |

Contract information:

| New Contract (Y/N) | N | Original Contract Amount | |
|--|-------------|---|------------------|
| Fund(s) | 0001 & 5002 | Amount of Change | |
| Cost Center(s) | 100200 | Contract Amount | |
| Program(s) | 1010 | Amount Available | Total: \$ |
| Account(s) | Various | Included in Applicable Budget? (Y/N) | N |
| Fiscal Year(s) | FY20 | | |
| Description & Comments | | | |
| (What is it, any issues found, is there a financial impact to current/next FY, does this contract vary from previous FY, etc.) | | | |
| <p>Administrative Services is requesting BCC approval to declare surplus and sell miscellaneous County-owned equipment and vehicles.</p> <p>The revenue generated from the auction of the vehicles will be returned to the Fleet Management Fund to offset future vehicle replacement costs. Additionally, revenue from the miscellaneous equipment will be distributed to the General Fund.</p> | | | |

Analyst: **Angie Votaw**

Ok to Sign:

Instructions/Checklist

1. Upon receipt of a contract and notification in Granicus, review the Agenda and Contract for language and accuracy. Make sure there are available funds, the dept is not overextending itself, was it planned, etc.
2. Complete the form above using the contract document and the County accounting & budgeting systems.
3. Use the Staff Report section to give a brief summary of the contract and include your thoughts and pertinent information.
4. Upload to Granicus as a numbered attachment.
5. Upload a copy of the contract review into the appropriate contract review Sharepoint folder. (OMB/OMB Document Library/Contract.RVW/)