

# Edward Byrne Memorial Justice Assistance Grant (JAG) Program

## ACCEPTANCE OF FEDERAL FUNDING ASSISTANCE

Subrecipient: Pinellas County Board of Commissioners

Subgrant Number: 2021-JAGC-PINE-3-3B-069

Project Title: WESTCARE - MUSTARD SEED INN

Pass-through Entity: Florida Department of Law Enforcement

---

This award is subject to all applicable rules, regulations, and conditions, as contained in the Department of Justice Grants Financial Guide, and the Office of Management and Budget Uniform Grant Requirements (2 C.F.R. Part 200). This award is also subject to the incorporated standard and special conditions, and such further rules, regulations, and policies as may be reasonably prescribed by the State or Federal Government.

In witness whereof, the parties affirm they each have read and understand the conditions set forth in this agreement, have read and understand the agreement in its entirety, and accept this agreement through the signature of their duly authorized officers on the date, month, and year set out below.

Pinellas County Board of Commissioners  
Authorizing Official (Commission Chairperson, Mayor, or Designated Representative)



September 20, 2021

Signature

Date

Barry Burton, Pinellas County Administrator

Printed Name and Title

**APPROVED AS TO FORM**

By: Matthew Tolnay  
Office of the County Attorney

Pinellas County Human Services  
Authorizing Official (Official, Administrator, or Designated Representative)

Signature

Date

Karen Yatchum, Human Services Director

Printed Name and Title

Florida Department of Law Enforcement  
Office of Criminal Justice Grants

Signature

Date

Cody Menacof, Bureau Chief

Printed Name and Title

# Edward Byrne Memorial Justice Assistance Grant (JAG) Program

## SPECIAL CONDITIONS

Subrecipient: Pinellas County Board of Commissioners

Subgrant Number: 2021-JAGC-PINE-3-3B-069

Project Title: WESTCARE - MUSTARD SEED INN

Pass-through Entity: Florida Department of Law Enforcement

---

In addition to the attached standard conditions, the above-referenced grant project is subject to the special conditions set forth below.

Ref# S47321: WITHHOLDING OF FUNDS: This project requests funding for activities involving interaction with minors. Prior to the drawdown of funds, the subrecipient must provide a completed Suitability to Work and/or Interact with Minors Certification and Suitability to Work with Minors Tracking Sheet to the Office of Criminal Justice Grants.

Ref# S47324: The subgrantee's procurement policy does not appear to comply with all federal procurement requirements outlined in the Office of Management and Budget (OMB) Uniform Requirements, 2 CFR 200.318-320. Please see Subaward Management Questionnaire (SMQ) section VIII. All subaward procurements must comply with the standards identified in OMB's Uniform Requirements and documentation must be maintained and provided to the Office of Criminal Justice Grants at monitoring.

Ref# S47812: WITHHOLDING OF FUNDS: Prior to the drawdown of funds for contractual services to a third-party vendor/contractor, a properly executed Third-Party Subcontractor Compliance Checklist for WestCare must be submitted to the Office of Criminal Justice Grants.

Ref# S48170: A risk assessment completed at the time of application review determined this project is low-risk. As a result, backup documentation related to expenditures must be maintained and made available upon request. Documentation may include, but is not limited to: procurement records (including quotes, competitive solicitations/bids, etc.), purchase orders, packing slips, delivery/receivable documents, invoices, proof of payment, timesheets, paystubs, activity logs, client activity logs, participant sign in sheets, billing documentation, travel vouchers etc.

Ref# S48171: WITHHOLDING OF FUNDS: Subawards under this agreement must comply with the Office of Management and Budget (OMB), Uniform Requirements, 2 C.F.R. 200.332. Prior to the drawdown of funds for contractual services, the Subrecipient must submit an executed copy of the contractual agreement with WestCare to the Office of Criminal Justice Grants.

Ref# S48173: At the time of application approval, the Subrecipient had not submitted a current EEO Certification for the WestCare to the Office of Criminal Justice Grants. The documents must be maintained and provided to the Office of Criminal Justice Grants at monitoring.