

OMB Contract Review

Contract Name	Interlocal Agreement with the Pinellas County Sheriff's Office for Law Enforcement Services at the Airport				
File #	16-1171A	Contract #	n/a	Date:	July 19, 2016

Mark all Applicable Boxes:

Type of Contract									
CIP		Grant		Other	X	Revenue		Project	

Contract information:

New Contract (Y/N)	Yes – Annual Contract	Original Contract Amount	\$727,956.78
Fund(s)	4001	Amount of Change	
Cost Center(s)	421016	Contract Amount	\$727,956.78
Program(s)	2027	Amount Available	Total: \$1,093,900
Account(s)	5349000	Included in Applicable Budget? (Y/N)	Yes
Fiscal Year(s)	FY17		

Description & Comments

(What is it, any issues found, is there a financial impact to current/next FY, does this contract vary from previous FY, etc.)

A contract for the Sheriff to provide law enforcement services at the St. Pete-Clearwater International Airport as required by the TSA. This is an 8.0% increase over last year's contract base of \$673,920.24. Per the contract the annual salary for a deputy is \$95,467.69 or 8.12% increase over the FY16 contract.

The largest percentage increase is due to Supervision Costs. The crime factor used in the calculation increase by 39.9%. The largest dollar amount difference between FY15 and FY16 is from the calculation of Allocated Indirect Cost, \$677,554. The Allocated Indirect Cost difference reflects a 9.2% increase.

The contract being reviewed will be in effect for the new FY17 fiscal year, October 1, 2016 through September 30, 2017.

Miscellaneous Comments:

1. If some of the fringe benefits are flat, the overtime amount is inflated. The Cost per Deputy appears to include fringe benefits. There are two types of fringe benefits: one that is based on the percentage of salary/additional earnings that increases with the number of hours worked, and the other is based typically on a flat annual dollar amounts (e.g. health benefits).

Overtime calculation: $\$95,467.69 / 2080 = \45.90 per hour per deputy;
 $\$45.90 \text{ per hour} * 1.5 = \68.85 overtime per hour. Stated in the contract the amount is \$68.84 per hour.

2. Equipment costs decreased by \$459.06 or 5.9%.

Suggestions:

In future contracts on page 4, Section II.2.f, change "Section I-G" to "Section I.G" so it corresponds to the text in the contract.

Analyst: Katherine Burbridge

Ok to Sign:

Instructions/Checklist

1. Upon receipt of a contract and notification in County Admin Tracking System (CATS) review the Agenda and Contract for language and accuracy. Make sure there are available funds, the dept is not overextending itself, was it planned, etc.
2. Complete the form above using the contract document and the County accounting & budgeting systems.
3. Use the "Description & Comments" section to give a brief summary of the contract and include your thoughts and pertinent information.
4. Print the form, initial, and leave folder on the Director's desk.
5. Login to CATS and click in the cell next to your name. A date will appear and click on the date you completed your review. Choose save and close the CATS system.