

## OMB Contract Review

<b>Contract Name</b>	Joint Participation Agreement with the City of Belleair Bluffs for the Construction and Relocation of County Water and Sewer Mains in Conflict with the City's Road and Drainage Project		
<b>GRANICUS</b>	20-596A	<b>Contract #</b>	<b>Date:</b> 4/8/20

**Mark all Applicable Boxes:**

Type of Contract										
<b>CIP</b>	<input checked="" type="checkbox"/>	<b>Grant</b>	<input type="checkbox"/>	<b>Other</b>	<input checked="" type="checkbox"/>	<b>Revenue</b>	<input type="checkbox"/>	<b>Project</b>	<input type="checkbox"/>	004450A

**Contract information:**

<b>New Contract (Y/N)</b>	Y	<b>Original Contract Amount</b>	\$286,000.00
<b>Fund(s)</b>	4034/4052	<b>Amount of Change</b>	
<b>Cost Center(s)</b>	431471	<b>Contract Amount</b>	\$286,000.00
<b>Program(s)</b>	2321/2421	<b>Amount Available</b>	\$0.00
<b>Account(s)</b>	Various	<b>Included in Applicable Budget? (Y/N)</b>	N
<b>Fiscal Year(s)</b>	FY20		
Description & Comments			
(What is it, any issues found, is there a financial impact to current/next FY, does this contract vary from previous FY, etc.)			
<p>This is a Joint Participation agreement between Pinellas County and the City of Belleair Bluffs for the construction costs associated with relocating and constructing water distribution mains and gravity sewer mains. The total JPA is \$286,000.00. This includes \$260,000.00 for construction and \$26,000.00 for miscellaneous administrative fees.</p> <p>This agreement was not included in the FY20 Adopted CIP budget. The project was approved through the CIP off-budget cycle process in December 2019 in the amount of \$385,000.00.</p> <p>If there is not sufficient lapse in other CIP projects to cover expenditures that occur in FY20, a budget amendment from reserves maybe necessary. This project has been included in the Utilities CIP FY21 budget request, however; budget will need to be allocated to Sewer Fund as part of the budget development process.</p> <p>City relocation projects continue to be an issue as they're usually unbudgeted. Utilities Engineering staff are working towards improving communication between city and county staff members so that these projects can be programmed into the CIP during the budget process.</p> <p>Staff report updated.</p>			

**Analyst:**  
Erica Mitchell

**Ok to Sign:**

### Instructions/Checklist

1. Upon receipt of a contract and notification in Granicus, review the Agenda and Contract for language and accuracy. Make sure there are available funds, the dept is not overextending itself, was it planned, etc.

2. Complete the form above using the contract document and the County accounting & budgeting systems.
3. Use the Staff Report section to give a brief summary of the contract and include your thoughts and pertinent information.
4. Upload to Granicus as a numbered attachment.
5. Upload a copy of the contract review into the appropriate contract review Sharepoint folder. (OMB/OMB Document Library/Contract.RVW/)