




OFFICE OF THE COUNTY ADMINISTRATOR

---

M E M O R A N D U M

**TO:** The Honorable Chairman and Members of the Board of County Commissioners

**FROM:**  Mark S. Woodard, County Administrator

**CC:** Paul Sacco, Assistant County Administrator  
Joe Lauro, Purchasing Director  
Jewel White, County Attorney

**SUBJECT:** Federal Government Relations Services Contract

**DATE:** April 10, 2018

---

The current contract for federal governmental relations services expires on December 31, 2018. The contract with Van Scoyoc Associates was the result of intergovernmental purchasing agreement (piggyback) with the City of Clearwater. The City has recently awarded a new contract with Van Scoyoc Associates effective February 1, 2018 through December 31, 2022.

In order to provide adequate time to circulate an RFP, staff is requesting guidance from the Board on the options listed below. Based on what the Board desires, staff can pursue the following:

1. Award new contract with Van Scoyoc Associates through an intergovernmental purchasing agreement with the City of Clearwater.
2. Circulate a new RFP for an open and competitive bidding process for federal governmental relations services.

I have asked the Chairman to bring this item to the Board for consideration at your meeting of April 24<sup>th</sup>. Once guidance is received from the Board, staff will move forward with the appropriate next steps.