

RECEIVED
BOARD OF

2019 SEP 26 AM 9:09

**MINUTES OF MEETING
EASTLAKE OAKS
COMMUNITY DEVELOPMENT DISTRICT**

BOARD OF COUNTY
COMMISSIONERS
PINELLAS COUNTY FLORIDA

The regular meeting of the Board of Supervisors of the Eastlake Oaks Community Development District was held Thursday, June 13, 2019 at 6:00 p.m. at the Holiday Inn Express Hotel & Suites – Oldsmar, located at 3990 Tampa Road, Oldsmar, Florida.

Present and constituting a quorum were:

Scott Roper	Chairman
Darlene Lazier	Vice Chairperson
Nick Yagnik	Assistant Secretary
Joseph Dinelli	Assistant Secretary

Also present was:

Andrew Mendenhall	District Manager
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The following is a summary of the actions taken at the June 13, 2019 Eastlake Oaks Community Development District's Board of Supervisors Meeting.

FIRST ORDER OF BUSINESS

Roll Call

SECOND ORDER OF BUSINESS

Organizational Matters

- A. Appointment of a Supervisor to Fill an Unexpired Term of Office (Seat 1, Term Expires 11/2022)**

Mr. Dinelli NOMINATED Mr. Nick Yagnik to serve as a Supervisor in Seat 1, and Ms. Lazier seconded the nomination. With all in favor, Mr. Yagnik was appointed to serve as a Supervisor in Seat 1.

B. Oath of Office for Newly Appointed Supervisor

Mr. Mendenhall being a Notary Public of the State of Florida administered the Oath of Office to Mr. Yagnik; a copy of the signed Oath is attached hereto and made a part of the public record.

C. Designation of Officers (Resolution 2019-02)

On MOTION by Mr. Dinelli, seconded by Mr. Roper, with all in favor, Resolution 2019-02, Designating Officers of the District with Mr. Scott Roper to remain as Chairperson, Ms. Darlene Lazier to remain as Vice Chairman, Mr. Andrew Mendenhall to remain as Secretary, Mr. Stephen Bloom to remain as Treasurer, Mr. Alan Baldwin to remain as Assistant Treasurer, Mr. Joseph Dinelli and Mr. Ryland Galmish to remain as Assistant Secretaries, and Mr. Nick Yagnik to serve as Assistant Secretary, was adopted.

THIRD ORDER OF BUSINESS

Approval of the Consent Agenda

- A. Minutes of the April 11, 2019 Meeting**
- B. April 2019 Financial Statements and March-April 2019 Check Register and Invoices**
- C. Report on Number of Registered Voters (659)**

Ms. Lazier MOVED to approve the Consent Agenda, and Mr. Dinelli seconded the motion.

- The number of registered voters, is based on individuals.

On VOICE vote, with all in favor, the prior motion was approved.

FOURTH ORDER OF BUSINESS

Manager's Report

- A. Distribution of the Proposed Budget for Fiscal Year 2020 and Consideration of Resolution 2019-03, Approving the Budget and Setting the Public Hearing**
 - The pond maintenance company are keeping their rates flat.
 - There will be no assessment increase.

On MOTION by Mr. Dinelli, seconded by Ms. Lazier, with all in favor, Resolution 2019-03, Approving the Budget for Fiscal Year 2020 and Setting a Public Hearing Thereon Pursuant to Florida Law, to be held Thursday, August 22, 2019 at 6:00 p.m. at the Holiday Inn Express Hotel & Suites, located at 3990 Tampa Road, Oldsmar, Florida 34677, was adopted.

B. Pond Restoration Quotes

C. Quotes for Plants Around Ponds

- Mr. Roper indicated plants around ponds may not be necessary, as the areas have filled in with naturally-growing plants.
- Ms. Stewart advised against pond restoration, as the cost will be prohibitive.

FIFTH ORDER OF BUSINESS

Supervisors' Requests

- Mr. Yagnik commented on the cameras.
- Mr. Dinelli discussed installation of video cameras. The total cost for the cameras will be approximately \$900, and \$150 per month for the service.
- Towing of vehicles was discussed. A new *No Parking* sign will be posted with a time.
- Mr. Dinelli inquired about Palm Tree planting, which will be done soon.

SIXTH ORDER OF BUSINESS

Audience Comments

None.

SEVENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Roper, seconded by Mr. Dinelli, with all in favor, the meeting was adjourned at approximately 6:29 p.m.



Scott Roper
Chairman

Eastlake Oaks Community Development District

Board of Supervisors

- Scott Roper, Chairman
- Andrew Mendenhall, District Manager
- Darlene Lazier, Vice Chairperson
- Ryland Galmish, Assistant Secretary
- Joseph Dinelli, Assistant Secretary

Meeting Agenda

Thursday, June 13, 2019 – 6:00 p.m.

- 1. Roll Call**
- 2. Organizational Matters**
 - A. Appointment of a Supervisor to Fill an Unexpired Term of Office (Seat 1, Term Expires 11/2022)
 - B. Oath of Office for Newly Appointed Supervisor
 - C. Designation of Officers (Resolution 2019-02)
- 3. Approval of the Consent Agenda**
 - A. Minutes of the April 11, 2019 Meeting
 - B. April 2019 Financial Statements and March-April 2019 Check Register and Invoices
 - C. Report on Number of Registered Voters (659)
- 4. Manager's Report**
 - A. Distribution of the Proposed Budget for Fiscal Year 2020 and Consideration of Resolution 2019-03, Approving the Budget and Setting the Public Hearing
 - B. Pond Restoration Quotes
 - C. Quotes for Plants Around Ponds
- 5. Supervisors' Requests**
- 6. Audience Comments**
- 7. Adjournment**

The next meeting is scheduled for Thursday, August 22, 2019, at 6:00 p.m.

District Office:

Inframark
210 North University Drive
Suite 702
Coral Springs, Florida 33071
954-603-0033

Meeting Location:

Holiday Inn Express Hotel & Suites – Oldsmar
3990 Tampa Road
Oldsmar, Florida 34677
813-854-5080

Tampa Bay Times
Published Daily

STATE OF FLORIDA } ss
COUNTY OF Pinellas County

Before the undersigned authority personally appeared **Deirdre Almeida** who on oath says that he/she is **Legal Clerk** of the **Tampa Bay Times** a daily newspaper printed in St. Petersburg, in Pinellas County, Florida; that the attached copy of advertisement, being a Legal Notice in the matter **RE: FY 2018/19 Meetings** was published in **Tampa Bay Times: 9/20/18**. in said newspaper in the issues of **Baylink All Pinellas**

Affiant further says the said **Tampa Bay Times** is a newspaper published in Pinellas County, Florida and that the said newspaper has heretofore been continuously published in said Pinellas County, Florida, each day and has been entered as a second class mail matter at the post office in said Pinellas County, Florida for a period of one year next preceding the first publication of the attached copy of advertisement, and affiant further says that he/she neither paid not promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper

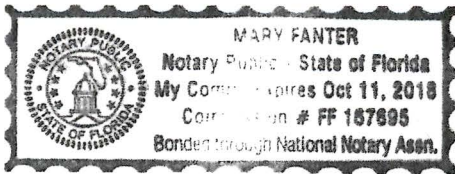
Signature of Affiant

Sworn to and subscribed before me this 09/20/2018.

Signature of Notary Public

Personally known _____ or produced identification

Type of identification produced _____



Notice of Meetings
Eastlake Oaks
Community Development District

The Board of Supervisors of the Eastlake Oaks Community Development District will hold their meetings for Fiscal Year 2019 on the second Thursday of every other month, at 6:00 p.m. in the Board Room of the Holiday Inn Express, 3990 Tampa Road, Oldsmar, Florida, with the exception as noted below.

- October 11, 2018
- December 13, 2018
- February 14, 2019
- April 11, 2019
- June 13, 2019
- August 22, 2019 (Fourth Thursday)

The meetings are open to the public and will be conducted in accordance with the provision of Florida Law for Community Development Districts. The meetings may be continued to a date, time and location to be specified on the record at the meetings.

There may be occasions when one or more Supervisors will participate via telephone. In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accommodations at these meetings because of a disability or physical impairment should contact the District Management Company, Inframark at (954) 603-0033. If you are hearing or speech impaired, please contact the Florida Relay Service at 7-1-1 or 800-955-8771 (TTY)/800-955-8770 (Voice), for aid in contacting the District Office at least two (2) days prior to the date of the meetings.

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meetings is advised that person may need to ensure a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

Andrew Mendenhall, PMP
District Manager

Published September 20, 2018

RESOLUTION 2019-02

**A RESOLUTION DESIGNATING OFFICERS OF THE
EASTLAKE OAKS COMMUNITY DEVELOPMENT
DISTRICT**

WHEREAS, the Board of Supervisors of the Eastlake Oaks Community Development District at a regular business meeting held June 13, 2019, desires to appoint the below recited persons to the offices specified.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD
OF SUPERVISORS OF THE EASTLAKE OAKS
COMMUNITY DEVELOPMENT DISTRICT:**


1. The following persons were appointed to the offices shown, to wit:

<u>SCOTT ROPER</u>	Chairman
<u>DARLENE LAZIER</u>	Vice Chairperson
<u>Andrew Mendenhall</u>	Secretary
<u>Stephen Bloom</u>	Treasurer
<u>Alan Baldwin</u>	Assistant Treasurer
<u>JOSEPH DIMERLI</u>	Assistant Secretary
<u>NICK YAGNICK</u>	Assistant Secretary
<u>RYLAND GARLISH</u>	Assistant Secretary

PASSED AND ADOPTED THIS, 13TH DAY OF JUNE 2019.



Scott Roper
Chairperson/Vice Chairperson



Andrew Mendenhall
Secretary

EASTLAKE OAKS

Community Development District

Financial Report

April 30, 2019

Prepared by



EASTLAKE OAKS

Community Development District

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EASTLAKE OAKS

Community Development District

Financial Statements

(Unaudited)

April 30, 2019

Balance Sheet

April 30, 2019

<u>ACCOUNT DESCRIPTION</u>	<u>TOTAL</u>
<u>ASSETS</u>	
Cash - Checking Account	\$ 42,126
Assessments Receivable	754
Allow-Doubtful Collections	(754)
Investments:	
Money Market Account	328,761
Prepaid Items	100
TOTAL ASSETS	\$ 370,987
<u>LIABILITIES</u>	
Accounts Payable	\$ 7,450
Accrued Expenses	675
TOTAL LIABILITIES	8,125
<u>FUND BALANCES</u>	
Nonspendable:	
Prepaid Items	100
Assigned to:	
Operating Reserves	57,935
Reserves - Ponds	28,830
Reserves-Recreation Facilities	28,330
Unassigned:	247,667
TOTAL FUND BALANCES	\$ 362,862
TOTAL LIABILITIES & FUND BALANCES	\$ 370,987

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending April 30, 2019

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	APR-19 ACTUAL
REVENUES				
Interest - Investments	\$ 500	\$ 1,006	201.20%	\$ 216
Special Assmnts- Tax Collector	239,678	236,978	98.87%	4,570
Special Assmnts- CDD Collected	832	796	95.67%	-
Special Assmnts- Discounts	(9,620)	(9,130)	94.91%	(8)
Other Miscellaneous Revenues	-	63	0.00%	-
Pool Access Key Fee	350	125	35.71%	25
TOTAL REVENUES	231,740	229,838	99.18%	4,803
EXPENDITURES				
Administration				
P/R-Board of Supervisors	6,000	3,000	50.00%	600
FICA Taxes	459	230	50.11%	46
ProfServ-Dissemination Agent	1,000	-	0.00%	-
ProfServ-Engineering	1,500	236	15.73%	-
ProfServ-Legal Services	1,500	552	36.80%	-
ProfServ-Mgmt Consulting Serv	50,931	29,710	58.33%	4,244
ProfServ-Special Assessment	4,117	4,117	100.00%	-
Auditing Services	4,350	4,350	100.00%	-
Postage and Freight	500	145	29.00%	4
Insurance - General Liability	6,412	5,723	89.25%	-
Printing and Binding	2,500	543	21.72%	2
Legal Advertising	2,000	-	0.00%	-
Miscellaneous Services	1,500	1,095	73.00%	134
Misc-Assessmnt Collection Cost	4,794	4,607	96.10%	91
Office Supplies	200	-	0.00%	-
Annual District Filing Fee	175	175	100.00%	-
Total Administration	87,938	54,483	61.96%	5,121

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending April 30, 2019

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	APR-19 ACTUAL
Field				
Contracts-Lake and Wetland	7,644	5,817	76.10%	831
Contracts-Landscape	35,400	22,050	62.29%	3,150
Contracts-Pools	8,340	4,745	56.89%	675
Contracts-Cleaning Services	2,100	1,316	62.67%	203
Electricity - Streetlighting	18,000	9,072	50.40%	1,500
Utility - Water	5,500	1,460	26.55%	427
R&M-Irrigation	15,000	2,360	15.73%	-
R&M-Pools	10,000	300	3.00%	300
Misc-Contingency	41,818	16,112	38.53%	-
Total Field	143,802	63,232	43.97%	7,086
TOTAL EXPENDITURES	231,740	117,715	50.80%	12,207
Excess (deficiency) of revenues				
Over (under) expenditures	-	112,123	0.00%	(7,404)
Net change in fund balance	\$ -	\$ 112,123	0.00%	\$ (7,404)
FUND BALANCE, BEGINNING (OCT 1, 2018)	250,739	250,739		
FUND BALANCE, ENDING	\$ 250,739	\$ 362,862		

EASTLAKE OAKS

Community Development District

Supporting Schedules

April 30, 2019

**Non-Ad Valorem Special Assessments - Pinellas County Tax Collector
(Monthly Collection Distributions)
For the Fiscal Year Ending September 30, 2019**

					Allocation by Fund	
Date Received	Net Amount Received	Discount/ (Penalties) Amount	Collection Cost	Gross Amount Received	General Fund	
ASSESSMENTS LEVIED FY 2019				\$ 239,678	\$ 239,678	
Allocation %				100%	100%	
10/19/18	\$ -	\$ -	\$ 50	\$ -	\$ -	
11/09/18	1,132	63	23	1,218	1,218	
11/21/18	46,814	1,990	955	49,760	49,760	
11/30/18	16,385	697	334	17,416	17,416	
12/07/18	33,550	1,426	685	35,661	35,661	
12/24/18	95,189	4,047	1,943	101,178	101,178	
12/27/18	8,583	365	175	9,123	9,123	
01/01/19	9,974	409	204	10,587	10,587	
02/22/19	3,170	83	65	3,317	3,317.3	
03/22/19	4,023	41	82	4,147	4,147	
04/19/19	4,471	8	91	4,570	4,570	
TOTAL	\$ 223,290	\$ 9,129	\$ 4,607	\$ 236,978	\$ 236,978	
% COLLECTED				99%	99%	
TOTAL OUTSTANDING				\$ 2,700	\$ 2,700	

Cash and Investment Report

April 30, 2019

General Fund

<u>Account Name</u>	<u>Bank Name</u>	<u>Investment Type</u>	<u>Yield</u>	<u>Maturity</u>	<u>Balance</u>
Checking Account	CenterState	Operating Account	0.00%	n/a	\$ 42,126
Money Market	Centennial	Public Funds Money Market	0.60%	n/a	\$ 328,761
				Subtotal	\$ 370,887
				Total	\$ 370,887

Eastlake Oaks CDD

Bank Reconciliation

Bank Account No. 1913 CenterState GF
 Statement No. 04-19
 Statement Date 4/30/2019

G/L Balance (LCY)	42,125.89	Statement Balance	42,510.17
G/L Balance	42,125.89	Outstanding Deposits	0.00
Positive Adjustments	0.00		
	<hr/>		
Subtotal	42,125.89	Subtotal	42,510.17
Negative Adjustments	0.00	Outstanding Checks	384.28
	<hr/>	Differences	0.00
Ending G/L Balance	42,125.89	Ending Balance	42,125.89
Difference	0.00		

Posting Date	Document Type	Document No.	Description	Amount	Cleared Amount	Difference
Outstanding Checks						
4/26/2019	Payment	1579	FLORIDA DEPARTMENT OF HEALTH	300.00	0.00	300.00
4/29/2019	Payment	DD188	Payment of Invoice 003518	84.28	0.00	84.28
Total Outstanding Checks.....				384.28		384.28

EASTLAKE OAKS
Community Development District

Payment Register by Fund
For the Period from 3/1/2019 to 4/30/2019
(Sorted by Check / ACH No.)

Fund No.	Check / ACH No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
GENERAL FUND - 001								
001	1564	03/05/19	AQUATIC SYSTEMS, INC	0000436888	VEGETATION REMOVAL	LITTORAL SHELF	549900-53901	\$5,933.00
001	1564	03/05/19	AQUATIC SYSTEMS, INC	0000437182	MAR AQUATIC MAINT/DEBRIS REMOV	MAR CONTRACTED	534021-53901	\$684.00
001	1564	03/05/19	AQUATIC SYSTEMS, INC	0000437182	MAR AQUATIC MAINT/DEBRIS REMOV	DEBRIS REMOVAL	534021-53901	\$147.00
001	1565	03/05/19	INFRAMARK, LLC	38567	FEB MGMNT SRVS	ProfServ-Mgmt Consulting Serv	531027-51201	\$4,244.25
001	1565	03/05/19	INFRAMARK, LLC	38567	FEB MGMNT SRVS	Postage and Freight	541006-51301	\$5.64
001	1565	03/05/19	INFRAMARK, LLC	38567	FEB MGMNT SRVS	Printing and Binding	547001-51301	\$5.85
001	1566	03/05/19	PRESTIGE JANITORIAL SERVICE	3651	MAR CLEANING SERVICES	Contracts-Cleaning Services	534082-53901	\$175.00
001	1567	03/05/19	TESA LLC	5093	LANDSCAPE MAINT	Contracts-Landscape	534050-53901	\$3,150.00
001	1568	03/08/19	FEDEX	6-465-07804	FEB POSTAGE	Postage and Freight	541006-51301	\$13.57
001	1569	03/15/19	PIP'S POOL INC	10152	FEB & MAR POOL MAINT	FEB & MAR	534078-53901	\$1,350.00
001	1570	03/15/19	PSM PROPERTIES, INC	6603	2/14/19 MTG ROOM RENTAL	Miscellaneous Services	549001-51301	\$50.00
001	1571	03/28/19	TESA LLC	5144	LANDSCAPE MAINT	Contracts-Landscape	534050-53901	\$3,150.00
001	1572	04/03/19	AQUATIC SYSTEMS, INC	0000439976	APRIL AQUATIC MAINT/DEBRIS REM	APR CONTRACTED	534021-53901	\$684.00
001	1572	04/03/19	AQUATIC SYSTEMS, INC	0000439976	APRIL AQUATIC MAINT/DEBRIS REM	DEBRIS REMOVAL	534021-53901	\$147.00
001	1573	04/03/19	INFRAMARK, LLC	39426	MAR MGMNT SERVICES	ProfServ-Mgmt Consulting Serv	531027-51201	\$4,244.25
001	1573	04/03/19	INFRAMARK, LLC	39426	MAR MGMNT SERVICES	Postage and Freight	541006-51301	\$21.35
001	1573	04/03/19	INFRAMARK, LLC	39426	MAR MGMNT SERVICES	Printing and Binding	547001-51301	\$160.50
001	1574	04/03/19	PRESTIGE JANITORIAL SERVICE	3692	APRIL JANITORIAL/SUPPLIES	CONTRACT- CLEANING SERVICES	534082-53901	\$175.00
001	1574	04/03/19	PRESTIGE JANITORIAL SERVICE	3692	APRIL JANITORIAL/SUPPLIES	SUPPLIES	534082-53901	\$27.96
001	1575	04/08/19	FLORIDA MUNICIPAL INSURANCE TR	032819	5/6/19-5/6/20 UTILITY BOND	101125259	155000-51301	\$100.00
001	1579	04/26/19	FLORIDA DEPARTMENT OF HEALTH	52-BID-4137366	POOL PERMIT 52-60-02619	ANNUAL PERMIT	546074-53901	\$300.00
001	DD182	03/19/19	TAMPA ELECTRIC CO.	022619 ACH	1/23-2/20/19 ELEC ACH	Electricity - Streetlighting	543013-53901	\$1,110.54
001	DD183	03/19/19	TAMPA ELECTRIC CO.	030119 ACH	1/29-2/26/19 ELEC ACH	Electricity - Streetlighting	543013-53901	\$354.49
001	DD184	03/27/19	BRIGHT HOUSE NETWORKS - ACH	030819-6601 ACH	3/12-4/11/19 SERVICE ACH	Miscellaneous Services	549001-51301	\$84.28
001	DD185	03/25/19	CITY OF OLDSMAR -ACH	030419 ACH B	2/2-3/1/19 WTR ACH	UTILITY - WATER	543018-53901	\$344.91
001	DD186	04/17/19	TAMPA ELECTRIC CO.	032719 ACH	2/21-3/27/19 ELEC ACH	Electricity - Streetlighting	543013-53901	\$1,499.55
001	DD187	04/17/19	CITY OF OLDSMAR -ACH	040119 ACH	2/20-3/21/19 WTR ACH	UTILITY - WATER	543018-53901	\$426.64
001	DD188	04/29/19	BRIGHT HOUSE NETWORKS - ACH	041319-6601 ACH	4/12-5/11/19 SERVICE ACH	Miscellaneous Services	549001-51301	\$84.28
001	1576	04/12/19	DARLENE LAZIER	PAYROLL	April 12, 2019 Payroll Posting			\$183.87
001	1577	04/12/19	SCOTT J. ROPER	PAYROLL	April 12, 2019 Payroll Posting			\$184.70
001	1578	04/12/19	JOSEPH DINELLI	PAYROLL	April 12, 2019 Payroll Posting			\$184.70
Fund Total								\$29,226.33

Total Checks Paid	\$29,226.33
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DEBORAH CLARK

Supervisor of Elections

Pinellas County, FL

Date 5/10/2019

Time 08:25 AM

April District List Report

District	Nbr	DistrictType	Description	Registered Voters					Inactive Voters				
				Total	Dems	Reps	NPA	Other	Total	Dems	Reps	NPA	Other
FC	4	PIN.	SUNCOAST F&R DIST. 4	3,510	956	1,603	914	37	116	34	41	41	0
FC	5	PIN.	SUNCOAST F&R DIST. 5	4,289	1,148	1,944	1,145	52	148	33	57	58	0
FC	6	E. LAKE	TARPON SPEC FIRE	25,437	6,254	11,930	7,037	216	676	168	248	259	1
FC	7	LEALMAN	FIRE DIST.	22,220	8,220	6,785	6,965	250	1,072	404	239	421	8
FC	8	PALM HARBOR	FIRE DIST.	46,200	13,033	19,413	13,270	484	1,602	461	551	575	15
				107,433	30,986	44,481	30,848	1,118	3,963	1,175	1,279	1,484	25
HSE	64	64TH	STATE HOUSE DIST.	38,499	11,301	15,673	11,156	369	1,270	356	446	462	6
HSE	65	65TH	STATE HOUSE DIST.	124,340	36,653	50,891	35,523	1,273	4,504	1,387	1,511	1,573	33
HSE	66	66TH	STATE HOUSE DIST.	118,793	36,974	47,271	33,331	1,217	5,144	1,599	1,549	1,967	29
HSE	67	67TH	STATE HOUSE DIST.	104,879	35,580	35,725	32,490	1,084	5,754	1,856	1,538	2,315	45
HSE	68	68TH	STATE HOUSE DIST.	116,437	42,965	38,042	33,955	1,475	5,835	2,072	1,440	2,260	63
HSE	69	69TH	STATE HOUSE DIST.	119,496	41,679	43,033	33,422	1,362	4,979	1,747	1,303	1,891	38
HSE	70	70TH	STATE HOUSE DIST.	52,067	34,325	6,171	11,130	441	2,854	1,583	312	942	17
				674,511	239,477	236,806	191,007	7,221	30,340	10,600	8,099	11,410	231
OCN	9	9TH	OLD CONG DIST	0	0	0	0	0	0	0	0	0	0
OCN	10	10TH	OLD CONG DIST	0	0	0	0	0	0	0	0	0	0
OCN	11	11TH	OLD CONG DIST	0	0	0	0	0	0	0	0	0	0
				0	0	0	0	0	0	0	0	0	0
SB	4	SB DIST. #4	SINGLE MBR.	176,969	52,136	72,298	50,758	1,777	6,428	1,955	2,132	2,300	41
SB	5	SB DIST. #5	SINGLE MBR.	157,447	53,060	55,264	47,452	1,671	8,469	2,736	2,307	3,363	63
SB	6	SB DIST. #6	SINGLE MBR.	175,540	55,599	68,286	49,702	1,953	7,217	2,313	2,130	2,718	56
SB	7	SB DIST. #7	SINGLE MBR.	164,555	78,682	40,958	43,095	1,820	8,226	3,596	1,530	3,029	71
				674,511	239,477	236,806	191,007	7,221	30,340	10,600	8,099	11,410	231
SBA	1	SB DIST. #1	AT LARGE	0	0	0	0	0	0	0	0	0	0
SBA	2	SB DIST. #2	AT LARGE	0	0	0	0	0	0	0	0	0	0
SBA	3	SB DIST. #3	AT LARGE	0	0	0	0	0	0	0	0	0	0
				0	0	0	0	0	0	0	0	0	0
SEN	16	16TH	STATE SENATE DIST	244,719	75,743	94,729	71,755	2,492	10,100	3,129	3,099	3,808	64
SEN	19	19TH	STATE SENATE DIST.	89,953	50,866	16,515	21,576	996	5,074	2,451	774	1,807	42
SEN	24	24TH	STATE SENATE DIST	339,839	112,868	125,562	97,676	3,733	15,166	5,020	4,226	5,795	125
				674,511	239,477	236,806	191,007	7,221	30,340	10,600	8,099	11,410	231
TAX	1	COURTHOUSE	REGULAR	825	291	314	213	7	57	18	22	17	0
TAX	2	COURTHOUSE	NON COUNTY	51	22	11	18	0	12	5	3	4	0
TAX	3	COURTHOUSE	NON STATE	0	0	0	0	0	0	0	0	0	0
TAX	4	EAST LAKE	OAKS COMM. DEV	659	171	255	230	3	18	4	7	7	0
TAX	5	ENTRADA	COMM. DEV. DIST	0	0	0	0	0	0	0	0	0	0
TAX	6	CLEARWATER	CAY COMM. DE	272	64	116	89	3	28	3	11	14	0
TAX	7	SNUG HARBOR	COMM. DEV. D	0	0	0	0	0	0	0	0	0	0
				1,807	548	696	550	13	115	30	43	42	0
WRD	11	Belleair	Beach	1,391	281	733	355	22	54	12	22	20	0

EASTLAKE OAKS

Community Development District

Annual Operating Budget

Fiscal Year Budget 2020

Proposed Budget
(Meeting 6/13/19)

Prepared by:



EASTLAKE OAKS

Community Development District

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EASTLAKE OAKS

Community Development District

Budget Overview

Fiscal Year Budget 2020

EASTLAKE OAKS

Community Development District

Operating Budget

Fiscal Year Budget 2020

Summary of Revenues, Expenditures and Changes in Fund Balances
Fiscal Year Budget 2020 Proposed Budget

ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	ADOPTED	ACTUAL	PROJECTED	TOTAL	ANNUAL
	FY 2017	FY 2018	BUDGET FY 2019	THRU APR- 2019	MAY SEP 2019	PROJECTED FY 2019	BUDGET FY 2020
REVENUES							
Interest - Investments	\$ 868	1,865	\$ 500	\$ 1,006	\$ 719	\$ 1,725	\$ 1,000
Special Assmnts- Tax Collector	217,252	239,805	239,678	236,978	2,700	239,678	238,846
Special Assmnts- Refund	(14,766)	-	-	-	-	-	-
Special Assmnts- CDD Collected	724	799	832	796	-	796	829
Special Assmnts- Discounts	(8,022)	(8,603)	(9,620)	(9,130)	-	(9,130)	(9,587)
Other Miscellaneous Revenues	62	-	-	63	-	63	-
Pool Access Key Fee	300	425	350	125	-	125	350
TOTAL REVENUES	196,418	234,291	231,740	229,838	3,419	233,257	231,438
EXPENDITURES							
<i>Administrative</i>							
P/R-Board of Supervisors	6,000	6,000	6,000	3,000	3,000	6,000	6,000
FICA Taxes	459	459	459	230	230	459	459
ProfServ-Dissemination Agent	-	-	1,000	-	1,000	1,000	1,000
ProfServ-Engineering	2,300	848	1,500	236	1,338	1,574	1,574
ProfServ-Legal Services	5,122	5,475	1,500	552	4,747	5,299	5,000
ProfServ-Mgmt Consulting Serv	49,448	50,931	50,931	29,710	21,221	50,931	52,459
ProfServ-Special Assessment	3,997	4,117	4,117	4,117	-	4,117	4,241
ProfServ-Trustee Fees	2,530	-	-	-	-	-	-
Auditing Services	4,350	4,350	4,350	4,350	-	4,350	4,350
Postage and Freight	854	351	500	145	458	603	500
Insurance - General Liability	5,399	5,649	6,412	5,723	-	5,723	6,295
Printing and Binding	911	1,028	2,500	543	427	970	2,500
Legal Advertising	5,185	2,821	2,000	-	1,000	1,000	2,000
Miscellaneous Services	1,944	1,621	1,500	1,095	782	1,877	1,500
Misc-Assessmnt Collection Cost	1,942	2,989	4,794	4,607	32	4,639	4,777
Misc-Contingency	300	-	-	-	-	-	-
Office Supplies	4	-	200	-	83	83	200
Annual District Filing Fee	175	175	175	175	-	175	175
Total Administrative	90,920	86,814	87,938	54,483	34,318	88,800	93,029
<i>Field</i>							
Contracts-Lake and Wetland	7,644	8,738	7,644	5,817	4,155	9,972	9,972
Contracts-Landscape	38,542	38,075	35,400	22,050	15,750	37,800	37,800
Contracts-Pools	7,920	8,340	8,340	4,745	3,389	8,134	8,340
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Electricity - Streetlighting	17,744	18,291	18,000	9,072	8,946	18,018	18,000
Utility - Water	4,532	2,543	5,500	1,460	2,078	3,538	5,500
R&M-Irrigation	374	1,869	15,000	2,360	1,686	4,046	15,000
R&M-Pools	14,222	5,513	10,000	300	9,568	9,868	10,000
Misc-Contingency	22,023	38,528	41,818	16,112	14,164	30,276	31,697
Total Field	115,137	124,370	143,802	63,232	60,674	123,906	138,409
TOTAL EXPENDITURES	206,057	211,184	231,740	117,715	94,992	212,706	231,438

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Fiscal Year Budget 2020 Proposed Budget

ACCOUNT DESCRIPTION	ACTUAL FY 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	ACTUAL THRU APR- 2019	PROJECTED MAY SEP 2019	TOTAL PROJECTED FY 2019	ANNUAL BUDGET FY 2020
Excess (deficiency) of revenues							
Over (under) expenditures	(9,639)	(9,639)	-	112,123	(91,573)	20,551	-
OTHER FINANCING SOURCES (USES)							
Interfund Transfer-In	14,766	-	-	-	-	-	-
Contribution to (Use of) Fund Balance	-	-	-	-	-	-	-
Net change in fund balance	5,127	23,107	-	112,123	(91,573)	20,551	-
FUND BALANCE, BEGINNING	222,505	227,632	250,739	250,739	-	250,739	271,290
FUND BALANCE, ENDING	\$ 227,632	\$ 250,739	\$ 250,739	\$ 362,862	\$ (91,573)	\$ 271,290	\$ 271,290

EASTLAKE OAKS

Community Development District

Exhibit "A"
Allocation of Fund Balances

AVAILABLE FUNDS

	<u>Amount</u>
Beginning Fund Balance - Fiscal Year 2020	\$ 271,290
Net Change in Fund Balance - Fiscal Year 2020	-
Reserves - Fiscal Year 2020	-
Total Funds Available (Estimated) - 9/30/20	271,290

ALLOCATION OF AVAILABLE FUNDS

Assigned Fund Balance

Operating Reserve - First Quarter Operating Capital	57,860 ⁽¹⁾
Reserves - Ponds	28,830
Reserves - Recreation Facilities	28,330
Subtotal	<u>115,020</u>
Total Allocation of Available Funds	115,020

Total Unassigned (undesignated) Cash	<u>\$ 156,270</u>
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Notes

(1) Represents approximately 3 months of operating expenditures

Budget Narrative
Fiscal Year 2020

REVENUES

Interest - Investments

The District earns interest on its operating and investment accounts.

Special Assessments - Tax Collector

The District will levy a Non-Ad Valorem assessment on all the assessable property within the District in order to pay for the operating expenditures during the Fiscal Year.

Special Assessment - District Collected

The District will collect a Non- Ad Valorem assessment on all the un-platted parcels within the District in support of the overall fiscal year budget.

Special Assessments - Discounts

Per Section 197.162, Florida Statutes, discounts are allowed for early payment of assessments. The budgeted amount for the fiscal year is calculated at 4% of the anticipated Non - Ad Valorem assessments.

Pool Access Key Fee

Revenue from the pool access keys.

EXPENDITURES

Administrative

P/R - Board of Supervisors

Chapter 190 of the Florida Statutes allows for members of the Board of Supervisors to be compensated \$200 per meeting at which they are in attendance. The amount for the Fiscal Year is based upon all supervisors attending all six of the meetings.

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Payroll taxes on Board of Supervisors compensation. The budgeted amount for the fiscal year is calculated at 7.65% of the total Board of Supervisor's payroll expenditures.

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The District is required by the Securities and Exchange Commission to comply with rule 15c2 - 12(b) - (5), which relates additional reporting requirements for unrelated bond issues and is performed by Prager and Sealy. The budgeted amount for the fiscal year is based on standard fees charged for this service.

Professional Services - Engineering

The District's engineer provides general engineering services to the District, i.e. attendance and preparation for monthly board meetings when requested, review of invoices, and other specifically requested assignments.

Professional Services - Legal Services

The District's Attorney, Erin McCormick Law PA, provides general legal services to the District, i.e., attendance and preparation for monthly Board meetings, review of contracts, review of agreements and resolutions, and other research as directed or requested by the Board of Supervisors and the District Manager.

Budget Narrative
Fiscal Year 2020

EXPENDITURES

Administrative (continued)

Professional Services - Management Consulting Services

The District receives Management, Accounting and Administrative services as part of a Management Agreement with Inframark Infrastructure Management Services. Also included are costs for Information Technology charges to process all of the District's financial activities, i.e. accounts payable, financial statements, budgets, etc., on a main frame computer owned by Inframark Infrastructure Management Services in accordance with the management contract and the charge for rentals. The budgeted amount for the fiscal year is based on the contracted fees outlined in Exhibit "A" of the Management Agreement.

Professional Services - Special Assessment

The District will be billed annually for calculating and levying the annual operating and maintenance, and debt service assessments, as provided by Inframark Infrastructure Management Services.

Auditing Services

The District is required to conduct an annual audit of its financial records by an Independent Certified Public Accounting Firm.

Postage and Freight

Actual postage and/or freight used for District mailings including agenda packages, vendor checks and other correspondence.

Insurance - General Liability

The District's General Liability & Public Officials Liability Insurance policy is with Florida Municipal Insurance Trust. The budgeted amount allows for a projected increase in the premium due to market uncertainty.

Printing and Binding

Copies used in the preparation of agenda packages, required mailings, and other special projects.

Legal Advertising

The District is required to advertise various notices for monthly Board meetings and other public hearings in a newspaper of general circulation.

Miscellaneous Services

This includes monthly bank charges and any other miscellaneous expenses that may be incurred during the year.

Miscellaneous - Assessment Collection Costs

The District reimburses the Pinellas County Tax Collector for her or his necessary administrative costs. Per the Florida Statutes, administrative costs shall include, but not be limited to, those costs associated with personnel, forms, supplies, data processing, computer equipment, postage, and programming. The District also compensates the Tax Collector for the actual cost of collection or 2% on the amount of special assessments collected and remitted, whichever is greater. The fiscal year budget for collection costs was based on a maximum of 2% of the anticipated assessment collections.

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Supplies used in the preparation and binding of agenda packages, required mailings, and other special projects.

Annual District Filing Fee

The District is required to pay an annual fee of \$175 to the Department of Economic Opportunity.

Budget Narrative
Fiscal Year 2020

EXPENDITURES

Field

Contracts - Lake and Wetland

Scheduled maintenance consists of monthly inspections and treatment of aquatic weeds and algae within CDD water ponds.

Contracts - Landscape

The District currently has a contract with Landscape Maintenance Professional, Inc. to maintain the landscaping, edging, pruning, and fertilization of the common areas within the District. The amount is based on proposed contract amounts and prior year's costs.

Contracts - Pools

Scheduled maintenance consists of monthly inspections and treatment of pool within CDD. The District change the contract with Pip's Pool Service for a monthly fee of \$675.

Contracts - Cleaning Services

Scheduled maintenance consists of 12 times per year. Cleaning services provided for the District's common areas. The District has currently a contract Prestige Janitorial Service for a monthly fee of \$175.

Electricity - Street lighting

The District will incur electrical usage of streetlights within the District.

Utility - Water

The District currently has utility accounts with the City of Oldsmar. Usage consists of water, sewer and reclaimed water services.

R&M - Irrigation

Unscheduled maintenance to irrigation system which includes; inspections, adjustments to controller and irrigation heads, minor system repairs and replacement of system components and purchase of irrigation supplies.

R&M - Pools

This includes any repairs and maintenance that may be incurred during the year by the District.

Miscellaneous - Contingency

This contingency represents the potential excess of unscheduled maintenance expenses not included in budget categories or not anticipated in specific line items.

EASTLAKE OAKS

Community Development District

Supporting Budget Schedules

Fiscal Year Budget 2020

**Comparison of Assessment Rates
Fiscal Year 2020 vs. Fiscal Year 2019**

General Fund			Units
FY 2020	FY 2019	Percent Change	
\$829.33	\$829.33	0.0%	289
			289

RESOLUTION 2019-03

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF
THE EASTLAKE OAKS COMMUNITY DEVELOPMENT
DISTRICT APPROVING THE BUDGET FOR FISCAL YEAR
2020 AND SETTING A PUBLIC HEARING THEREON
PURSUANT TO FLORIDA LAW**

WHEREAS, the District Manager has heretofore prepared and submitted to the Board a proposed Operating and/or Debt Service Budget for Fiscal Year 2020; a copy of which is attached hereto, and

WHEREAS, the Board of Supervisors has considered said proposed Budget and desires to set the required Public Hearing thereon;

**NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF
SUPERVISORS OF THE EASTLAKE OAKS COMMUNITY
DEVELOPMENT DISTRICT;**


1. The Budget proposed by the District Manager for Fiscal Year 2020 is hereby approved as the basis for conducting a Public Hearing to adopt said Budget.

2. A Public Hearing on said approved Budget is hereby declared and set for the following date, hour and location:

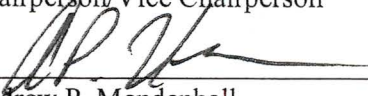
Date: Thursday, August 22, 2019
Hour: 6:00 p.m.
Location: Holiday Inn Express
3990 Tampa Road
Oldsmar, Florida

3. Notice of this Public Hearing shall be published in the manner prescribed by Florida Law.
4. In accordance with Section 189.016, Florida Statutes, the District's Secretary is further directed to post this Proposed Budget on the District's website at least two days before the Budget Hearing date, as set forth in Section 2.

Adopted this 13th day of June, 2019.



Scott Roper
Chairperson/Vice Chairperson



Andrew P. Mendenhall
Secretary

EASTLAKE OAKS
Community Development District

Annual Operating Budget
Fiscal Year Budget 2020

Approved Tentative Budget
(Meeting 6/13/19)

Prepared by:



EASTLAKE OAKS

Community Development District

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EASTLAKE OAKS

Community Development District

Operating Budget

Fiscal Year Budget 2020

Summary of Revenues, Expenditures and Changes in Fund Balances
Fiscal Year Budget 2020 Approved Tentative Budget

ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	ADOPTED	ACTUAL	PROJECTED	TOTAL	ANNUAL
	FY 2017	FY 2018	BUDGET	THRU	MAY	PROJECTED	BUDGET
			FY 2019	APR- 2019	SEP 2019	FY 2019	FY 2020
REVENUES							
Interest - Investments	\$ 868	1,865	\$ 500	\$ 1,006	\$ 719	\$ 1,725	\$ 1,000
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Special Assmnts- CDD Collected	724	799	832	796	-	796	829
Special Assmnts- Discounts	(8,022)	(8,603)	(9,620)	(9,130)	-	(9,130)	(9,587)
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TOTAL EXPENDITURES	206,057	211,184	231,740	117,715	94,992	212,706	231,438

Summary of Revenues, Expenditures and Changes in Fund Balances
Fiscal Year Budget 2020 Approved Tentative Budget

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OTHER FINANCING SOURCES (USES)							
Interfund Transfer-In	14,766	-	-	-	-	-	-
Contribution to (Use of) Fund Balance	-	-	-	-	-	-	-
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FUND BALANCE, BEGINNING	222,505	227,632	250,739	250,739	-	250,739	271,290
FUND BALANCE, ENDING	\$ 227,632	\$ 250,739	\$ 250,739	\$ 362,862	\$ (91,573)	\$ 271,290	\$ 271,290

EASTLAKE OAKS

Community Development District

Exhibit "A"
Allocation of Fund Balances

AVAILABLE FUNDS

	<u>Amount</u>
Beginning Fund Balance - Fiscal Year 2020	\$ 271,290
Net Change in Fund Balance - Fiscal Year 2020	-
Reserves - Fiscal Year 2020	-
Total Funds Available (Estimated) - 9/30/20	271,290

ALLOCATION OF AVAILABLE FUNDS

Assigned Fund Balance

Operating Reserve - First Quarter Operating Capital	57,860 ⁽¹⁾
Reserves - Ponds	28,830
Reserves - Recreation Facilities	28,330
Subtotal	<u>115,020</u>
Total Allocation of Available Funds	115,020

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Notes

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Budget Narrative
Fiscal Year 2020**REVENUES****Interest - Investments**

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Fiscal Year 2020**EXPENDITURES****Administrative** (continued)**Professional Services - Management Consulting Services**

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Budget Narrative
Fiscal Year 2020**EXPENDITURES****Field****Contracts - Lake and Wetland**

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The District will incur electrical usage of streetlights within the District.

Utility - Water

The District currently has utility accounts with the City of Oldsmar. Usage consists of water, sewer and reclaimed water services.

R&M - Irrigation

Unscheduled maintenance to irrigation system which includes; inspections, adjustments to controller and irrigation heads, minor system repairs and replacement of system components and purchase of irrigation supplies.

R&M - Pools

This includes any repairs and maintenance that may be incurred during the year by the District.

Miscellaneous - Contingency

This contingency represents the potential excess of unscheduled maintenance expenses not included in budget categories or not anticipated in specific line items.

EASTLAKE OAKS

Community Development District

Supporting Budget Schedules

Fiscal Year Budget 2020

**Comparison of Assessment Rates
Fiscal Year 2020 vs. Fiscal Year 2019**

General Fund			Units
FY 2020	FY 2019	Percent Change	
\$829.33	\$829.33	0.0%	289
			289

Eastlake Oaks Community Development District

Inframark, Infrastructure Management Services

210 North University Drive, Suite 702, Coral Springs, Florida 33071

Telephone: (954) 603-0033 • Fax: (954) 345-1292

Via Federal Express

June 14, 2019

Ref: EASTLAKE OAKS BU Date: 14Jun19
Dep: Recording Wgt: 1.00 LBS

SHIPPING:	0.00
SPECIAL:	0.00
HANDLING:	0.00
TOTAL:	0.00

DV:

0.00

Svcs: STANDARD OVERNIGHT
TRACK: 6433 9373 3977

Mr. Barry Burton
Pinellas County Administrator
315 Court Street
Clearwater, Florida 33756

RE: Proposed Operating Budget for Fiscal Year 2020

Dear Mr. Burton:

In accordance with Chapter 190.008(2)(b) of the Florida Statutes, the District is required to submit to the local governing authorities having jurisdiction over the area included in the District, for purposes of disclosure and information only, the Proposed Annual Budget for the ensuing Fiscal Year at least sixty (60) days prior to the Public Hearing.

The District's Public Hearing is scheduled as follows:

Date: Thursday, August 22, 2019
Time: 6:00 p.m.
Place: Holiday Inn Express
3990 Tampa Road
Oldsmar, Florida 34677

I am pleased to enclose the District's Proposed Operating Budget for Fiscal Year 2020 and request you post it to the County's website under Special Districts as required by Statute. If you have any questions or comments, please feel free to contact me directly at 813-991-1116.

Sincerely,

Andrew Mendenhall, PMP

Andrew Mendenhall, PMP
District Manager

Enclosure