

RESOLUTION NO. 03-192

A RESOLUTION RELATING TO PAYMENT AND REIMBURSEMENT OF TRAVEL EXPENSES FOR PINELLAS COUNTY OFFICERS AND EMPLOYEES.

WHEREAS, the Pinellas County Board of County Commissioners (“Board”) previously adopted “Guidelines For Payment and/or Reimbursement of Travel Expenses for Pinellas County Officers and Employees” consistent with Fla. Stat. §112.061, et. seq.; and

WHEREAS, during the past legislative session, Fla. Stat. §112.061 was amended by adding a new section, §112.061(14), which grants authority to the Board to amend the Guidelines for subsistence, per diem, and mileage reimbursement; and

WHEREAS, the Board finds it is the best interest of the County to make amendment to its Guidelines consistent with Fla. Stat. §112.061(14); and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PINELLAS COUNTY, FLORIDA, at a duly assembled meeting held on the 7th day of October, 2003, that as of November 1, 2003, the Guidelines For Payment and/or Reimbursement of Travel Expenses for Pinellas County Officers and Employees are replaced with the attached revised Guidelines.

Commissioner Latvala offered the foregoing resolution and moved its adoption, which was seconded by Commissioner Welch, and upon roll call the vote was:

AYES: Seel, Latvala, Todd, Stewart, Harris, Morroni and Welch.

NAYS: None.

ABSENT AND NOT VOTING: None.

APPROVED AS TO FORM
OFFICE OF COUNTY ATTORNEY

By *Michelle Sanger*
Attorney

GUIDELINES FOR PAYMENT AND/OR REIMBURSEMENT OF TRAVEL EXPENSES FOR PINELLAS COUNTY OFFICERS AND EMPLOYEES

1. PURPOSE AND POLICY.

The purpose of these guidelines is to foster equity, uniformity and efficiency in the payment and/or reimbursement of authorized travel expenses for officers and employees within Pinellas County government. All authorized County travel shall be by the most economical means taking into account the employee's time involved, the purpose of the travel, and the distance involved. If a traveler utilizes his/her privately owned vehicle that results in more travel reimbursement in total than would have been the case had a commercial carrier been utilized, the reimbursement shall be limited to the total cost of the trip if a commercial carrier had been utilized.

In accordance with F.S. 112.061(3)(e) foreign travel shall be paid at the current rates as specified in the federal publication "Standardized Regulations (Government Civilians, Foreign Areas)".

2. DEFINITIONS:

- a. *Approving Authority* - The agency head or designated representative who must authorize and approve travel in accordance with §112.061(3)(a), F.S., and these guidelines.
- b. *Classes of Travel* - The following classes of travel, as provided for in Florida Statutes §112.061, shall be applicable to County travel:
 - (1) *Class A Travel* - is continuous travel of 24 hours or more away from official headquarters.
 - (2) *Class B Travel* - is continuous travel of less than 24 hours which involves an overnight absence from official headquarters.
 - (3) *Class C Travel* - is travel for short or day trips where the traveler is not required to be away from his official headquarters overnight.
- c. *Conference* - Means the coming together of persons with a common interest or interests disputes and for discussion of their common problems and interests. The term also includes similar meetings such as seminars and workshops which are large formal groups for the purpose of deliberation, exchange of ideas/views, or for the removal of differences or meetings that are programmed and supervised to accomplish intensive research, study, discussion and work in some field or on a governmental problem or problems. A conference does not mean the coming together of agency or interagency personnel.
- d. *Convention* - Means an assembly of a group of persons representing persons and groups, coming together for the accomplishment of a purpose of interest to a larger group or groups. A convention does not mean the coming together of agency or interagency personnel.
- e. *DOT Map Mileage* - mileage which is published annually by the Florida Department of Transportation (DOT) or available on the state website at www3.dot.state.fl.us/mileage.

- f. *Emergency Notice* – Means for purposes of §112.061(13), F.S., notification of less than twenty-four (24) hours prior to scheduled departure. Such notification may be oral or written.
- g. *Emergency Situation* - Circumstances in which there is an immediate danger or a threat of immediate danger to the public health, safety or welfare or of other substantial loss to the County requiring emergency action.
- h. *Individual with a Disability* - Means any person determined as having a disability, as defined at 25 CFR, §35.104(4), including but not limited to blindness, or the loss of one or more life functions leaving that person mobility-impaired (or sensory-impaired) requiring the use of trained animal companions or prosthetic equipment, including, but not limited to, crutches, walkers, canes or wheelchairs, and including temporary conditions requiring any of the above.
- i. *Meal and Incidental Expense Rate* – Means the Federal Meal and Incidental Expense Rate (M & IE) authorized under the Federal Travel Regulation in Appendix A, 41 CFR, Chapter 301, for travel within the Continental United States (“CONUS”). This should cover meals and out of pocket expenses such as tips for mandatory valet parking, hotel staff, etc.
- j. *Most Economical Class of Transportation* - Means the class having the lowest fare which is available.
- k. *Most Economical Method of Travel* - Means the mode of transportation (County-owned vehicle, privately owned vehicle, common carrier, etc.) designated by an agency head in accordance with the criteria prescribed by §112.061, F.S., and these guidelines.
- l. *Non-business Day* - for a public officer or employee, a weekend or other "off" day, or an authorized County holiday; for an authorized person other than an officer or employee, i.e. contracted worker, means a day on which such person was not scheduled to be performing service or contributing time to an agency.
- m. *Official Headquarters* - means the geographic location specified by §112.061(4), F.S.
- n. *Per Diem Rate* - means the amount authorized by §112.061(6)(a), F.S.
- o. *Personal Time* - means the time outside the regular working hours of a business day, a non-business day, or a day for which the officer or employee had prior approval for a leave of absence.
- p. *Point of Origin* - Means the geographic location of the traveler's official headquarters or the geographic location where travel begins, whichever is the lesser distance from the destination.
- q. *Post of Duty* - The traveler's usually assigned work location.
- r. *Travel Day* - A period of 24 hours consisting of four quarters of six hours each.

- s. *Traveler* - A public officer, employee, or authorized person, when performing authorized travel.
- t. *Travel Period* - A period of time between time of departure and time of return.
- u. *Vicinity Mileage* - Mileage incurred while on official County business which is not published in the official DOT road map mileage table.

3. APPROVAL FOR TRAVEL.

- a. All the appointed officials and employees must have both prior approval for travel and approval by supervisors for actual travel expenses incurred. Appointed officials serving Boards should obtain approval of travel reimbursement vouchers from the Chairman of their governing Board, unless otherwise provided by these guidelines. All other County employees should obtain approval from their department head and their Appointing Authority or his/her designee.
- b. The County Administrator or his/her designee must approve all travel as the Approving Authority except for the following officials, agencies or departments:

<u>Officials/Agencies/Departments</u>	<u>Approval Authority for Department or Agency Head</u>
(1) Office of Human Rights (Director only)	Chairman of Affirmative Action Committee
(2) Information Technology (Director only)	Chairman of IT Board
(3) Judges	Chief Judge
(4) County Commissioners	Self
(5) County Attorney (Agency Head only)	Chairman of Board of County Commissioners
(6) Personnel (Director only)	Chairman of Personnel Board
(7) CVB	Asst. County Administrator
(8) Legislative Delegation	Chairman of Legislative Delegation
(9) Constitutional Officers (Judges excluded)	Self
(10) Construction Licensing Board (Director only)	Chairman of Licensing Board
(11) Law Library	Court Administrator

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| (12) | Court Agencies | Court Administrator or Chief
Judge |
| (13) | County Administrator
(Agency Head only) | Chairman of Board of County
Commissioners |

For the purposes of these guidelines and travel authorization approval, the heads of the above-listed agencies or departments are the Approving Authorities who are hereby designated as the representatives who are authorized to approve travel for their respective employees pursuant to §112.061(3)(a).

- c. Clerk's employees' travel must be approved by the department head and the Clerk.
- d. All Judges' travel should be approved by the Chief Judge.
- e. Except for reimbursement for mileage or tolls up to \$50.00 once per month, per employee, petty cash will not be used to reimburse travel expenses under these guidelines. In the event such petty cash reimbursement is made, appropriate documentation shall be attached to the petty cash reimbursement voucher.

4. REIMBURSABLE EXPENSES.

- a. All travelers shall be allowed subsistence when traveling to a convention or conference or when traveling within or outside the state in order to conduct bona fide County business, when the convention, conference, or business serves a direct and lawful public purpose with relation to the public agency served by the person attending such meeting or conducting such business. The following shall be paid for each day of such travel, depending upon its application, at the option of the traveler:
 - (1) Sixty dollars per diem (Class A or B travel only); paid receipts not required, maximum of \$60.00 per 24-hour period. For day of departure and return, if less than 24 hours, \$45.00 per day, receipts not required, shall be allowed, or
 - ~~(2) If actual expenses exceed \$60.00, the amounts permitted below for meals, plus actual expenses for lodging at a single occupancy rate, which rates shall be substantiated by paid bills therefor.~~
 - (3) Travelers on Class A travel, including witnesses who have been subpoenaed for testimony by the Public Defender or State Attorney, may switch back and forth between the above options, provided they do not receive overlapping payment during any 24-hour, midnight to midnight period. For example, if a traveler flies to Washington and arrives at 7:00 P.M. and stays at a hotel, he/she may opt to have hotel and meal expenses reimbursed and at midnight switch to per diem and not have the next day's lodging/meals reimbursed.

- b. All travelers (Class A and B travel) shall be allowed the Federal M & IE Rates listed on the Federal M & IE Rate Table (Appendix A – current version) for various locations in the Continental United States (CONUS). For the localities not listed, the rate shall be the standard CONUS rate for meals and incidentals. For locations not listed as destinations, county and/or other defined locations per the Federal M & IE Rate Table, the standard CONUS rate will be applied. The rates shall change in accordance with the changes in the CONUS rates. Changes will be effective October 1 of each year, or if not available as of that date, as soon as available thereafter. The Federal M & IE rates for CONUS localities may be viewed on the Pinellas County intranet. The traveler is allowed 75% of the M & IE rate on the day of departure and the day of return, and 100% of the M & IE rate for all full days of travel. If travel is for more than 12 hours, but less than 24 hours and includes an overnight stay, the traveler is allowed 75% of the M & IE rate as show in the following table.

TABLE A

When travel is:		Your allowance is :
Class A 24 hours or more	The day of departure	75% of the applicable M&IE rate
	Full days of travel	100% of the applicable M&IE rate
	The last day of travel	75% of the applicable M&IE rate
Class B Continuous travel less than 24 hours involving an overnight stay		75% of the applicable M&IE rate.

(NOTE: These figures are established in accordance with §112.061, F.S., and are subject to change by amendment of this policy. The time travel begins shall be the actual time the employees leave their address to start their travel unless they are required to begin travel from another designated location.)

- c. There will be no reimbursement for meals and/or lodging which has been included in a convention or conference registration fee or airline ticket. This includes "continental breakfasts." Deductions shall be made in accordance with Table C. However, reimbursement may be permitted if the traveler is unable to consume the meal included in the registration or airline ticket due to medical reasons or religious reasons. The traveler should attach and sign a certification stating "The food could not be consumed for religious or medical reasons."

- d. There will be no reimbursement of lodging within a 50-mile radius of the traveler's official headquarters unless the Approving Authority provides a written justification of extenuating circumstances requiring such lodging. Examples of extenuating circumstances would be an "around the clock" requirement to be available to assist in conduct of the seminar/convention; special duties requiring attendance at evening meetings; savings to the County from overtime not incurred; etc.
- e. No subsistence for meals shall be provided for Class C travel within a 50-mile radius of the traveler's official headquarters, unless travel has been approved to attend a conference or convention. Otherwise, Class C travelers shall be allowed reimbursement for meals, according to the following table:

TABLE B

Meal	Rate	Travel begins before:	And extends beyond:
Breakfast	See M & IE Rates	6:00 A.M.	8:00 A.M.
Lunch	On Table C	Noon	2:00 P.M.
Dinner		6:00 P.M.	8:00 P.M.

TABLE C

M & IE	\$31	\$35	\$39	\$43	\$47	\$51
Breakfast	6	7	8	9	9	10
Lunch	6	7	8	9	11	12
Dinner	16	18	20	22	24	26
Incidentals	3	3	3	3	3	3

Miscellaneous incidental expense is not allowable for Class C travel. Other incidental expenses, outlined in section 4(o) of this policy may be allowed. All Class C meal reimbursement shall be taxable to the traveler. No advances will be provided to employees for subsistence (meals) for Class C travel.

- f. Airline fare shall be scheduled through the contracted travel agency and reimbursed by the respective Approving Authority on the basis of the lowest fare available, unless the Approving Authority determines that utilizing the lowest fare would seriously hinder the purpose of the trip or a different fare is required due to other public duties which the traveler must perform. Airline ticket stubs and air itineraries are to be attached to reimbursement requests.
- g. *Cancellation of non-refundable airline tickets.* Cancellation of non-refundable airline tickets shall only be authorized where the Approving Authority determines that such cancellation is in the best interest of the County. Such cancellations should be immediately noticed to the Finance Division with a written explanation detailing the circumstances requiring cancellation. If a cancellation is made without such justification, the cancellation penalty shall not be paid or reimbursed by the County.

- h. Additional costs Incurred by travelers. Where additional costs are incurred by travelers due to airline overbooking, and the traveler wishes to have such costs paid directly or indirectly by the County, then any compensation, in whatever form, received by the traveler from the airline for such inconvenience shall be turned over to the County. If the traveler is allowed to elect the form of compensation from the airline, his/her decision shall be based upon the best interests of the County. If additional costs are borne by the traveler, then such compensation from the airline shall accrue to the traveler.
- i. Attendance at conferences and conventions. Approving Authorities may authorize the expenditure of public funds for attendance at conferences and/or conventions where:
- (1) The main purpose for the conference or convention relates to the performance of statutory duties and responsibilities of the Approving Authority's department or agency; and
 - (2) Attending the conference or convention will benefit the individual attending in the performance of his/her public duties.
 - (3) Fees for attending events such as a banquet or other function where the employee is receiving an award on behalf of Pinellas County or serving in an administrative capacity on behalf of Pinellas County, may be reimbursed upon the adoption of a resolution by the Board in advance with a finding the event serves a public purpose under ordinance No. 00-16.
 - (4) Travel, including overnight lodging, prior to each day of attendance at an authorized conference or convention shall only be reimbursed if the traveler would have to depart his home or post of duty prior to 6:00 A.M. on the scheduled date of the conference or convention in order to attend on time. Exceptions to this rule may be permitted only if the traveler must perform duties and/or preparation at the conference or convention site prior to the scheduled beginning date, or the approving authority determines such travel is necessary to further the public purpose in the attendance by the employee at the conference or convention. The Approving Authority shall submit an explanatory memorandum in such cases with the reimbursement request. This rule shall not apply to instances where, due to an employee's or officer's duties, it is regularly required that they travel on evenings prior to performance of scheduled work the following day.
 - 5) A traveler may, at the discretion of the Appointing Authority, be asked to leave a day early or stay a day later, with per diem or actual expenses paid by the County, in order to take advantage of a cheaper air fare, provided the savings there from will more than cover additional expenses incurred.
- j. Registration Fees. Registration Fees are reimbursable, provided the conference/convention requirements of these guidelines are met. However, no reimbursement shall be made for meals included in such registration fees. If available, an agency or program schedule along with a receipt must be attached when requesting

reimbursement. If not available, a statement explaining that a schedule was not provided is required.

- k. Mileage for use of Privately owned vehicles. Where travelers are authorized to use their privately owned vehicles for any category of travel on official County business, they shall receive reimbursement at the rates announced by the IRS as the standard mileage rates for computing the deductible costs of operating an automobile for business purposes. The rate shall change with IRS announced changes. Changes will be made effective January 1 following a change announced by the IRS. The mileage between the point of origin and the point of destination will be based upon the current Department of Transportation mileage chart when possible, otherwise the traveler's actual odometer mileage may be used. If travelers incur actual authorized mileage in excess of the DOT mileage, (up to a limit of ten (10) miles) they shall reflect such mileage as "vicinity mileage" on the appropriate travel form and they will be reimbursed for such mileage, provided it is approved by the Approving Authority. Vicinity mileage in excess of ten (10) miles may be approved if accompanied by information which details the locations visited, the public business performed and the actual mileage incurred. Mileage will be computed from the official headquarters or the traveler's home to the point of destination, whichever is shorter.

The Finance Division may establish distances between various posts of duty within the County and frequently traveled to locations within the immediate vicinity of the County. Once established, travelers shall be limited to mileage reimbursement based upon those established mileages. If there is no established distance, the traveler's actual mileage will be reimbursed for travel within the County.

Requests for reimbursement submitted by travelers for Class C travel may be submitted monthly, but, in any event, not later than quarterly. Requests for travel reimbursement must be received not later than sixty (60) days following the end of the fiscal year within which the travel occurred.

Approving Authorities, in lieu of reimbursing mileage under the above procedures, may grant monthly allowances in fixed amounts for the use of privately owned vehicles as provided for in F.S. §112.061(7)(f).

1. Rental Cars.

- (1) Rental cars may be utilized when County-owned vehicles are not available for the required use or when use of a County-owned vehicle is impractical, and the anticipated cost of using a commercial carrier will exceed the cost of the rental car.
- (2) Rental cars should be handled in advance of the trip and always through a contracted travel agency contracted with by the county. Documentation shall be provided by the Appointing Authority when reimbursement is sought justifying the use of a rental vehicle. The state contract for rental cars should be used whenever possible where the daily cost includes third party liability coverage. When rental cars are not available through the state contract, employees are encouraged to purchase \$100,000/\$300,000 bodily injury

coverage per occurrence and \$50,000 property damage per occurrence to reduce exposure to the Risk Management Fund.

- m. Private Aircraft for Business Travel. No private aircraft of any kind owned by an individual, County employee or business other than the County will be piloted by a County employee, while on County business unless:
- (1) Approval is received from the department director, constitutional official, the office of the County Administrator (as may be applicable), and the director of Risk Management.
 - (2) The County employee who may be the pilot of said aircraft must be approved and named as the qualified licensed pilot on the County's aircraft liability policy, whether the aircraft be owned or not owned by the County and being operated during the course of County business.
 - (3) Employees will be reimbursed for reasonable costs when it is proven to be cost effective and clearly demonstrated to be cost effective. A comparison based on the County's travel agency quote must be provided.
- n. Different Travel for Convenience. In the event that a traveler, for his/her own convenience, either departs from or returns to his/her post of duty at a time or by a different route than he/she normally would, had he/she departed immediately prior to or immediately after a meeting or conference, all per diem, mileage and airfare reimbursement shall be calculated as though the traveler departed immediately prior to or after the event using the first available transportation.
- o. Other Expenses. The following expenses shall be refunded, provided the cited documentation is attached:
- (1) Taxi and bus fares. Receipts for fares in excess of \$15.00 shall be required, other fares of lesser amounts shall be accounted for by appropriate memoranda from the traveler if receipts are not obtained.
 - (2) Parking or storage fees and tolls. Parking or storage fees and tolls shall be reimbursed and, if the amount is in excess of \$10.00, receipts must be provided or, if no receipts were provided, traveler shall submit an explanatory memorandum.
 - (3) Telephone calls. Telephone calls shall be reimbursed if made for official County business. Appropriate receipts should be provided, such as lodging receipts reflecting the calls. Business calls should be detailed with the person called and the nature of the business.
 - (4) Actual laundry and pressing expenses. The costs of actual laundry and pressing expenses may be reimbursed if the traveler's stay exceeds seven (7) days and such expenses are necessary to complete the assigned travel. Receipts shall be required if laundromats are utilized, travelers shall submit documentation reflecting their actual expenses incurred.

- (5) Actual and necessary fees charged to purchase traveler's checks. The costs of purchasing traveler's checks for official travel expenses shall be reimbursed. Receipts shall be required.
- (6) Actual fees charged to exchange currency. The actual and necessary costs of fees to exchange currencies incurred during official travel shall be reimbursed. Receipts shall be required.
- (7) Reasonable tips and gratuities may be reimbursed to the traveler for actual tips paid to taxi drivers which shall not exceed 15% of the fare.
- (8) Actual portage charges paid which shall not exceed \$1 per bag, not to exceed total of \$5.00

5. METHOD OF PAYMENT FOR TRAVEL EXPENSES.

- a. Travel expenses may be paid by advance, direct paid to the vendor by County purchasing card or by reimbursement.
- b. Travel Advances.
 - (1) Travelers shall not have travel advances outstanding for more than one trip at any time without written justification of the circumstances necessitating such travel advances.
 - (2) Travel advances will not be provided to requesting travelers until the check date immediately prior to the scheduled travel.
 - (3) If travelers spend less than estimated advanced funds, the Approving Authority shall make such a determination and obtain a refund from the traveler and provide same to the Finance Department within five working days of the traveler's return to his/her post of duty, unless circumstances beyond the traveler's control, prevent it. Failure to comply with this time requirement may result in a forfeiture by the affected travelers of the right to receive travel advances for a period of six months from the date of such travel.

6. TRAVEL REIMBURSEMENT VOUCHER FORMS.

- a. The Board utilizes three voucher reimbursement forms. These forms are:
 - (1) *Form A-1 – Travel Request* – this form is used to:
 - (a) obtain advance approval for travel where airfare, hotel, or registration is prepaid by check or the County P-Card; if no advance is requested form is not required to be submitted to Finance.

- (b) ~~request payment for registrations for meetings; conventions; and hotel costs, in advance of the actual event;~~
 - (c) request in advance for travel which is authorized by §112.061(12) and these guidelines. This section authorizes advancement of County funds to cover anticipated costs of travel. Travel advances are not disbursed to the employee until the check date immediately prior to the traveler's departure date.
- b. *Form A-2 - Estimate of Travel Costs* – this form is used to:
- (a) *provide management with anticipated costs of travel which may include airfare, hotel, registration, mileage and meals etc.*
 - (b) *provide any additional explanations for unusual planned expenses.*
- c. *Form B – Not in Use.*
- d. *Form C - Local Travel Expenses* - this form is used to obtain reimbursement for Class C travel and includes only mileage, local parking and tolls. This form should be self-explanatory.
- e. *Form D - Travel Reimbursement Voucher* - this form is used to account for travel advances and obtain reimbursement for all but Class C travel expenses, which are reimbursed on Form C. Instructions for the form preparation are printed on a separate sheet which is distributed with Form D.

7. TRAVEL EXPENSES BY OFFICERS/EMPLOYEES WITH DISABILITIES.

When travelers having disabilities incur expenses in excess of those ordinarily authorized pursuant to travel law and these guidelines, and such excess travel expenses were incurred to permit the safe travel of such traveler, the excess expenses shall be reimbursed to the extent that the expenses are reasonable and necessary for the safe travel of the individual. All such claims for reimbursement shall require a written memorandum from the Approving Authority detailing the excess travel expenses and the reasons therefor.

8. TRAVEL ARRANGEMENTS.

All departments and agencies shall utilize the travel agency designated by the County for arranging County travel, whenever possible unless prevented by an emergency or unusual circumstances which are documented by the Approving Authority. These services shall include airline tickets, lodging and rental cars, however, lodging or airfare may be arranged directly by an Appointing Authority utilizing the County's purchasing card when doing so is determined to be more economical and expeditious. The travel agency should be given an opportunity to meet the best price available. Any questions or disagreements regarding fares should be handled directly by the department with the travel agency.

9. JUDGES' TRAVEL.

As State employees, most judicial travel should be reimbursed by the State; however, Board funds may be used for Judges and related court personnel travel, dues and subscriptions when not paid by the State. The Chief Judge will insure that funding for judicial travel is not available from the State before billing the County. When this is the case, travel expenditures will be paid in accordance with §112.061 as authorized by the Chief Circuit Judge, including, but not limited to, the following:

- a. Membership Dues for the Judges to the Conference of County Court Judges or the Conference of Circuit Court Judges.
- b. Travel to Summer Business Meeting of the Conference of County Court Judges usually held in June.
- c. Visits to other court systems to review procedures for improvements to the court system.
- d. Educational meetings or seminars being attended that are on the list approved for funding by the Florida Court Education Council, but for which State funds are not available.

10. EFFECTIVE DATE.

These guidelines shall become effective November 1, 2003.

10/7/03

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APPENDIX A

09/05/2003

FEDERAL MEAL AND INCIDENTAL EXPENSE (M&IE) RATE FOR THE CONTINENTAL UNITED STATES (CONUS) EFFECTIVE October 1, 2003					EXHIBIT A
STATE	Destination	County and/or other Defined Location	Seasonal Dates	F P L P	M&IE Rate
	Standard CONUS Rate. Applies to all locations within CONUS not specifically listed below or encompassed by the boundary definition of a listed point (i.e. the State of North Dakota. However, the standard CONUS rate applies to all locations within CONUS, including those defined below, for certain relocation subsistence allowances. See parts 302-2, 302-4 and 302-5 of the Federal Travel Regulation.				\$31
AL	Birmingham	Jefferson			\$43
AL	Decatur	Morgan			\$35
AL	Gulf Shores	Baldwin	May 15 - September 4		\$39
AL	Gulf Shores	Baldwin	September 5 - May 14		\$39
AL	Huntsville	Madison		X	\$39
AL	Montgomery	Montgomery		X	\$43
AL	Tuscaloosa	Tuscaloosa			\$35
AR	Hot Springs	Garland			\$35
AR	Little Rock	Pulaski			\$39
AZ	Casa Grande	Pinal	January 1- April 30		\$39
AZ	Casa Grande	Pinal	May 1-December 31		\$39
AZ	Chinle	Apache	May 1-October 31		\$39
AZ	Chinle	Apache	November 1-April 30		\$39
AZ	Flagstaff	All points in Coconino County not covered under Grand Canyon per diem area	May 1 - October 31		\$39
AZ	Flagstaff	All points in Coconino County not covered under Grand Canyon per diem area	November 1-April 30		\$39
AZ	Grand Canyon	All points in the Grand Canyon National Park and Kaibab National Forest within Coconino County	May 1 - October 21		\$47
AZ	Grand Canyon	All points in the Grand Canyon National Park and Kaibab National Forest within Coconino County	October 22 - April 30		\$47
AZ	Kayenta	Navajo	April 15-October 15		\$35
AZ	Kayenta	Navajo	October 16-April 14		\$35
AZ	Phoenix/Scottsdale	Maricopa	January 1-April 15	X	\$47
AZ	Phoenix/Scottsdale	Maricopa	April 16-May 31	X	\$47
AZ	Phoenix/Scottsdale	Maricopa	June 1-August 31	X	\$47
AZ	Phoenix/Scottsdale	Maricopa	September 1-December 31	X	\$47
AZ	Tucson	Pima County, Davis-Monthan AFB	January 1-April 15	X	\$43
AZ	Tucson	Pima County, Davis-Monthan AFB	April 16-December 31	X	\$43
AZ	Yuma	Yuma			\$39
CA	Barstow/Ontario/Victorville	San Bernardino County			\$43

S T A T E	Destination	County and/or other Defined Location	Seasonal Dates	F P L P	M&IE Rate
CA	Clearlake	Lake	May 5-September 30		\$35
CA	Clearlake	Lake	October 1-May 4		\$35
CA	Contra Costa County	Contra Costa			\$47
CA	Death Valley	Inyo			\$47
CA	Fresno	Fresno			\$35
CA	Kern County	Kern			\$43
CA	Lemoore	Kings			\$31
CA	Los Angeles	Los Angeles; Orange and Ventura Counties; Edwards AFB; Naval Weapons Center and Ordinance Test Station, China Lake see Santa Monica		X	\$51
CA	Mammoth Lakes	Mono			\$47
CA	Marin County	Marin			\$47
CA	Merced	Merced			\$35
CA	Modesto	Stanislaus			\$39
CA	Monterey	Monterey	May 1-October 31	X	\$47
CA	Monterey	Monterey	November 1-April 30	X	\$47
CA	Napa	Napa	April 1-November 15		\$47
CA	Napa	Napa	November 16-March 31		\$47
CA	Oakhurst	Madera	May 1-September 30		\$43
CA	Oakhurst	Madera	October 1-April 30		\$43
CA	Oakland	Alameda		X	\$43
CA	Palm Springs	Riverside	January 1-May 31		\$47
CA	Palm Springs	Riverside	June 1-December 31		\$47
CA	Point Arena/Gualala	Mendocino			\$43
CA	Redding	Shasta			\$35
CA	Redwood City/San Mateo	San Mateo		X	\$47
CA	Sacramento	Sacramento		X	\$47
CA	San Diego	San Diego		X	\$51
CA	San Francisco	San Francisco		X	\$51
CA	San Luis Obispo	San Luis Obispo			\$43
CA	Santa Barbara	Santa Barbara			\$43
CA	Santa Cruz	Santa Cruz			\$47
CA	Santa Monica	City limits of Santa Monica		X	\$43
CA	Santa Rosa	Sonoma			\$47
CA	Solano County	Solano; Travis AFB			\$47
CA	South Lake Tahoe	El Dorado	June 1-August 31		\$47
CA	South Lake Tahoe	El Dorado	September 1-May 31		\$47
CA	Stockton	San Joaquin			\$31
CA	Sunnyvale/Palo Alto/San Jose	Santa Clara		X	\$51
CA	Tahoe City	Placer			\$47
CA	Truckee	Nevada	June 15-September 30		\$47
CA	Truckee	Nevada	October 1-June 14		\$47
CA	Visalia	Tulare			\$43
CA	West Sacramento	Yolo			\$35
CA	Yosemite National Park	Mariposa	May 1-September 30		\$47
CA	Yosemite National Park	Mariposa	October 1 - April 30		\$47
CO	Aspen	Pitkin	January 1-April 30		\$47
CO	Aspen	Pitkin	May 1-December 31		\$47
CO	Boulder/Broomfield	Boulder/Broomfield		X	\$47
CO	Colorado Springs	El Paso		X	\$43
CO	Cortez	Montezuma			\$35
CO	Crested Butte	City limits of Crested Butte	November 15-April 15		\$47

S T A T E	Destination	County and/or other Defined Location	Seasonal Dates	F P L P	M&IE Rate
CO	Crested Butte	City limits of Crested Butte	April 16-June 15		\$47
CO	Crested Butte	City limits of Crested Butte	June 16-November 14		\$47
CO	Denver	Denver, Adams, and Arapahoe Counties, that portion of Westminster located in Jefferson County, and Lone Tree in Douglas County		X	\$47
CO	Durango	La Plata	May 15-September 30		\$43
CO	Durango	La Plata	October 1-May 14		\$43
CO	Fort Collins	Larimer (except Loveland)			\$39
CO	Glenwood Springs	Garfield	May 15-October 15		\$35
CO	Glenwood Springs	Garfield	October 16-May 14		\$35
CO	Grand Junction	Mesa			\$35
CO	Gunnison	Gunnison (except Crested Butte)	May 15-September 30		\$39
CO	Gunnison	Gunnison (except Crested Butte)	October 1-May 14		\$39
CO	Jefferson County	Jefferson		X	\$39
CO	Loveland	City limits of Loveland			\$35
CO	Montrose	Montrose			\$39
CO	Pueblo	Pueblo	June 1-September 30		\$39
CO	Pueblo	Pueblo	October 1-May 31		\$39
CO	Silverthorne/Keystone	Summit			\$43
CO	Steamboat Springs	Routt			\$43
CO	Telluride	San Miguel	December 20-September 30		\$47
CO	Telluride	San Miguel	October 1-December 19		\$47
CO	Trinidad	Las Animas			\$35
CO	Vail	Eagle	December 1-March 31		\$47
CO	Vail	Eagle	April 1 - November 30		\$47
CT	Bridgeport/Danbury	Fairfield			\$43
CT	Hartford	Hartford			\$43
CT	Lakeville/Salisbury	Litchfield			\$43
CT	Middlesex County	Middlesex			\$35
CT	New Haven	New Haven			\$39
CT	New London/Groton	New London	May 1-October 31		\$39
CT	New London/Groton	New London	November 1-April 30		\$39
CT	Putnam/Danielson	Windham			\$35
CT	Storrs/Mansfield	Tolland			\$35
DC	DISTRICT OF COLUMBIA	Washington, DC (also the cities of Alexandria, Falls Church, and Fairfax, and the counties of Arlington, Loudoun, and Fairfax, in Virginia; and the counties of Montgomery and Prince George's in Maryland) (See also Maryland and Virginia)		X	\$51
DE	Dover	Kent	May 25-September 4		\$39
DE	Dover	Kent	September 5-May 24		\$39
DE	Lewes	Sussex			\$43
DE	Wilmington	New Castle	April 1-September 30		\$39
DE	Wilmington	New Castle	October 1- March 31		\$39
FL	Altamonte Springs	Seminole			\$43
FL	Bradenton	Manatee	January 1-April 30		\$35

S T A T E	Destination	County and/or other Defined Location	Seasonal Dates	F P L P	M&IE Rate
FL	Bradenton	Manatee	May 1 - December 31		\$35
FL	Cocoa Beach	Brevard			\$39
FL	Daytona Beach	Volusia	February 1-August 31		\$43
FL	Daytona Beach	Volusia	September 1-January 31		\$43
FL	Fort Lauderdale	Broward	December 15-April 30		\$47
FL	Fort Lauderdale	Broward	May 1-December 14		\$47
FL	Fort Myers	Lee	January 15-April 15		\$47
FL	Fort Myers	Lee	April 16-January 14		\$47
FL	Fort Pierce	Saint Lucie	December 15-April 30		\$43
FL	Fort Pierce	Saint Lucie	May 1 - December 14		\$43
FL	Fort Walton Beach	Okaloosa	May 1-October 31		\$43
FL	Fort Walton Beach	Okaloosa	November 1-April 30		\$43
FL	Gainesville	Alachua			\$39
FL	Gulf Breeze	Santa Rosa	May 1-September 30		\$43
FL	Gulf Breeze	Santa Rosa	October 1-April 30		\$43
FL	Jacksonville/Mayport Naval Station	St. Johns, Duval, City of Jacksonville		X	\$39
FL	Key West	Monroe	January 1-April 30		\$47
FL	Key West	Monroe	May 1-December 31		\$47
FL	Kissimmee	Osceola	February 1-April 30		\$39
FL	Kissimmee	Osceola	May 1 - January 31		\$39
FL	Lakeland	Polk			\$39
FL	Leesburg	Lake	November 1-April 15		\$35
FL	Leesburg	Lake	April 16 - October 31		\$35
FL	Miami	Dade		X	\$47
FL	Naples	Collier	December 16-April 15		\$43
FL	Naples	Collier	April 16-December 15		\$43
FL	Ocala	Marion			\$35
FL	Orlando	Orange			\$47
FL	Palm Beach	Palm Beach		X	\$47
FL	Panama City	Bay			\$43
FL	Pensacola	Escambia			\$35
FL	Punta Gorda	Charlotte	December 15-April 15		\$39
FL	Punta Gorda	Charlotte	April 16-December 14		\$39
FL	Sarasota	Sarasota	January 1-April 30		\$43
FL	Sarasota	Sarasota	May 1 - December 31		\$43
FL	Sebring	Highlands			\$35
FL	St. Augustine	St. Johns			\$43
FL	Stuart	Martin			\$43
FL	Tallahassee	Leon			\$39
FL	Tampa/St. Petersburg	Pinellas and Hillsborough		X	\$43
FL	Vero Beach	Indian River	December 15-April 15		\$35
FL	Vero Beach	Indian River	April 16-December 14		\$35
GA	Albany	Dougherty			\$39
GA	Athens	Clarke			\$39
GA	Atlanta	Fulton		X	\$43
GA	Brunswick	Glynn			\$31
GA	Clayton County	Clayton		X	\$35
GA	Cobb County	Cobb		X	\$43
GA	Columbus	Muscogee			\$39
GA	Conyers	Rockdale			\$39
GA	DeKalb County	DeKalb		X	\$43
GA	Dublin	Laurens			\$35
GA	Gwinnett County	Gwinnett		X	\$43
GA	Savannah	Chatham		X	\$43
IA	Cedar Rapids	Linn			\$31
IA	Des Moines	Polk			\$35
ID	Boise	Ada			\$43

S T A T E	Destination	County and/or other Defined Location	Seasonal Dates	F P L P	M&IE Rate
ID	Coeur d'Alene	Kootenai	June 1 - September 30		\$39
ID	Coeur d'Alene	Kootenai	October 1 - May 31		\$39
ID	Ketchum	Blaine (except Sun Valley)	May 1-November 30		\$43
ID	Ketchum	Blaine (except Sun Valley)	December 1 - April 30		\$43
ID	McCall	Valley			\$43
ID	Sun Valley	City limits of Sun Valley			\$43
IL	Aurora	Kane (except Elgin)			\$35
IL	Chicago	Cook and Lake		X	\$51
IL	DuPage County	Du Page			\$43
IL	Elgin	City limits of Elgin			\$35
IL	Rockford	Winnebago			\$35
IL	Springfield	Sangamon			\$31
IN	Bloomington	Monroe			\$31
IN	Carmel	Hamilton			\$43
IN	Ft. Wayne	Allen			\$35
IN	Indianapolis	Hamilton, Fort Benjamin Harrison		X	\$47
IN	Lafayette	Tippecanoe			\$35
IN	Michigan City	La Porte			\$39
IN	Nashville	Brown	April 1-November 15		\$43
IN	Nashville	Brown	November 16 - March 31		\$43
IN	South Bend	St. Joseph			\$39
IN	Valparaiso/Burlington Beach	Porter			\$39
KS	Kansas City/Overland Park	Wyandotte and Johnson		X	\$43
KS	Wichita	Sedgwick			\$43
KY	Covington/Hebron/Florence	Kenton and Boone		X	\$43
KY	Lexington	Fayette			\$35
KY	Louisville	Jefferson			\$43
KY	Newport	Campbell			\$35
LA	Baton Rouge	East Baton Rouge Parish			\$43
LA	Gonzales	Ascension Parish			\$39
LA	Lake Charles	Calcasieu Parish			\$39
LA	New Orleans/St. Bernard	Orleans, St. Bernard, Plaquemine and Jefferson Parishes	January 1-May 31	X	\$47
LA	New Orleans/St. Bernard	Orleans, St. Bernard, Plaquemine and Jefferson Parishes	June 1-December 31	X	\$47
LA	Shreveport/Bossier City	Caddo Parrish and Bossier Parrish			\$43
LA	Slidell	St. Tammany			\$35
LA	St. Francisville	West Feliciana			\$43
MA	Andover	Essex			\$43
MA	Boston	Suffolk	May 1 - November 30	X	\$51
MA	Boston	Suffolk	December 1 - April 30	X	\$51
MA	Cambridge	Middlesex (except Lowell)	May 1 - November 30	X	\$51
MA	Cambridge	Middlesex (except Lowell)	December 1 - April 30	X	\$51
MA	Falmouth	City limits of Falmouth	June 1-September 30		\$39
MA	Falmouth	City limits of Falmouth	October 1-May 31		\$39
MA	Hyannis	Barnstable			\$43
MA	Lowell	City limits of Lowell			\$39
MA	Martha's Vineyard	Dukes	June 1-October 15		\$47
MA	Martha's Vineyard	Dukes	October 16 - May 31		\$47
MA	Nantucket	Nantucket	June 15-October 15		\$47
MA	Nantucket	Nantucket	October 16-June 14		\$47
MA	New Bedford	City limits of New Bedford	May 15-October 15		\$39

S T A T E	Destination	County and/or other Defined Location	Seasonal Dates	F P L P	M&IE Rate
MA	New Bedford	City limits of New Bedford	October 16-May 14		\$39
MA	Northampton	Hampshire			\$39
MA	Pittsfield	Berkshire			\$43
MA	Plymouth	Plymouth	June 15-October 15		\$39
MA	Plymouth	Plymouth	October 16-June 14		\$39
MA	Quincy	Norfolk		X	\$43
MA	Springfield	Hampden			\$39
MA	Taunton	Bristol (except New Bedford)			\$35
MA	Worcester	Worcester			\$39
MD	Annapolis	Anne Arundel		X	\$47
MD	Baltimore	Baltimore		X	\$47
MD	Cambridge	Dorchester			\$35
MD	Columbia	Howard		X	\$47
MD	Frederick	Frederick			\$35
MD	Grasonville	Queen Anne's			\$43
MD	Harford County	Harford		X	\$43
MD	La Plata/Indian Head	Charles			\$31
MD	Lexington Park/ Leonardtown/Lusby	St. Mary's and Calvert		X	\$39
MD	Ocean City	Worcester	June 15-October 31		\$47
MD	Ocean City	Worcester	November 1-June 14		\$47
MD	St. Michaels	Talbot			\$47
ME	Bar Harbor	Hancock	June 15-October 15		\$43
ME	Bar Harbor	Hancock	October 16-June 14		\$43
ME	Bath	Sagadahoc	May 1 - October 31		\$39
ME	Bath	Sagadahoc	November 1 - April 30		\$39
ME	Kennebunk/Kittery/Sanford	York	June 15-October 31		\$43
ME	Kennebunk/Kittery/Sanford	York	November 1 - June 14		\$43
ME	Portland	Cumberland	July 1-October 31		\$43
ME	Portland	Cumberland	November 1-June 30		\$43
ME	Rockport	Knox	July 1-August 26		\$47
ME	Rockport	Knox	August 27-June 30		\$47
ME	Wiscasset	Lincoln	July 1 - October 31		\$43
ME	Wiscasset	Lincoln	November 1 - June 30		\$43
MI	Ann Arbor	Washtenaw			\$43
MI	Berrien County	Berrien			\$35
MI	Charlevoix	Charlevoix	June 1-August 31		\$43
MI	Charlevoix	Charlevoix	September 1 - May 31		\$43
MI	Detroit	Wayne		X	\$51
MI	East Lansing/Lansing	Ingham			\$43
MI	Frankenmuth	Saginaw			\$35
MI	Frankfort	Benzie			\$35
MI	Gaylord	Otsego			\$39
MI	Grand Rapids	Kent			\$39
MI	Holland	Ottawa			\$39
MI	Leland	Leelanau			\$39
MI	Mackinac Island	Mackinac			\$47
MI	Midland	Midland			\$39
MI	Mount Pleasant	Isabella			\$39
MI	Muskegon	Muskegon	May 1-August 31		\$35
MI	Muskegon	Muskegon	September 1-April 30		\$35
MI	Ontonagon	Ontonagon			\$35
MI	Petoskey	Emmet	June 1-October 31		\$43
MI	Petoskey	Emmet	November 1-May 31		\$43
MI	Pontiac/Troy/Auburn Hills	Oakland		X	\$43
MI	Sault Ste Marie	Chippewa	May 15-October 15		\$39
MI	Sault Ste Marie	Chippewa	October 16-May 14		\$39
MI	South Haven	Van Buren			\$39

S T A T E	Destination	County and/or other Defined Location	Seasonal Dates	F P L P	M&IE Rate
MI	Traverse City	Grand Traverse			\$47
MI	Warren	Macomb		X	\$39
MN	Anoka County	Anoka			\$39
MN	Dakota County	Dakota		X	\$39
MN	Duluth	St. Louis	June 1-October 31		\$43
MN	Duluth	St. Louis	November 1-May 31		\$43
		Hennepin County and Fort Snelling Military Reservation and Navy Astronautics Group (Detachment BRAVO), and Ramsey County			
MN	Minneapolis/St. Paul	Olmsted		X	\$51
MN	Rochester	Olmsted			\$39
MO	Branson	Taney	April 1-December 31		\$39
MO	Branson	Taney	January 1-March 31		\$39
MO	Hannibal	Marion			\$35
MO	Jefferson City	Coie			\$35
MO	Kansas City	Jackson, Clay and Cass		X	\$47
MO	Osage Beach	Camden			\$35
MO	Platte County	Platte		X	\$47
MO	Springfield	Greene			\$35
MO	St. Louis	St. Louis and St. Charles		X	\$51
MO	St. Robert/Ft. Leonardwood	Pulaski			\$35
MS	Bay St. Louis	Hancock	April 1-October 31		\$39
MS	Bay St. Louis	Hancock	November 1 - March 31		\$39
MS	Biloxi/Gulfport	Harrison		X	\$43
MS	Robinsonville	Tunica			\$35
MS	Starkville	Oktibbeha			\$31
		Gallatin (except West Yellowstone)			
MT	Big Sky	Gallatin (except West Yellowstone)			\$47
MT	Polson/Kalispell	Lake and Flathead	June 1-September 15		\$35
MT	Polson/Kalispell	Lake and Flathead	September 16-May 31		\$35
		City limits of West Yellowstone			
MT	West Yellowstone	Yellowstone	June 1-September 30		\$39
		City limits of West Yellowstone			
MT	West Yellowstone	Yellowstone	October 1-May 31		\$39
NC	Asheville	Buncombe			\$31
NC	Atlantic Beach	Carteret	June 1-August 31		\$35
NC	Atlantic Beach	Carteret	September 1-May 31		\$35
NC	Chapel Hill	Orange		X	\$43
NC	Charlotte	Mecklenburg		X	\$43
NC	Cherokee	Swain	April 1-October 31		\$35
NC	Cherokee	Swain	November 1-March 31		\$35
NC	Fayetteville	Cumberland		X	\$39
NC	Greensboro	Guilford			\$43
NC	Greenville	Pitt			\$35
NC	Kill Devil	Dare	May 1-September 30		\$43
NC	Kill Devil	Dare	October 1-February 29		\$43
NC	Kill Devil	Dare	March 1 - April 30		\$43
NC	New Bern/Havelock	Craven			\$39
NC	Raleigh	Wake		X	\$43
NC	Research Triangle Park/Durham	Durham		X	\$47
NC	Wilmington	New Hanover	April 1-September 15		\$39
NC	Wilmington	New Hanover	September 16-March 31		\$39
NC	Winston-Salem	Forsyth			\$43
NE	Omaha	Douglas			\$43
NH	Concord	Merrimack	May 1-October 31		\$39
NH	Concord	Merrimack	November 1-April 30		\$39

STATE	Destination	County and/or other Defined Location	Seasonal Dates	F P L P	M&IE Rate
NH	Conway	Carroll			\$43
NH	Durham	Strafford			\$35
NH	Hanover/Sullivan County	Grafton and Sullivan			\$39
NH	Laconia	Belknap			\$39
NH	Manchester	Hillsborough			\$39
NH	Newington	Rockingham (except Portsmouth)	July 1 - October 31		\$39
NH	Newington	Rockingham (except Portsmouth)	November 1 - June 30		\$39
NH	Portsmouth	City of limits of Portsmouth	January 1 - October 15		\$43
NH	Portsmouth	City of limits of Portsmouth	October 16 - December 31		\$43
NJ	Atlantic City	Atlantic	June 1-November 30		\$47
NJ	Atlantic City	Atlantic	December 1-May 31		\$47
NJ	Cape May	Cape May (except Ocean City)	June 1- November 30		\$47
NJ	Cape May	Cape May (except Ocean City)	December 1 - May 31		\$47
NJ	Cherry Hill/Camden/Moorestown	Camden and Burlington			\$47
NJ	Eatontown	Monmouth, Ft Monmouth, (except Freehold)			\$43
NJ	Edison	Middlesex (except Piscataway)			\$35
NJ	Flemington	Hunterdon			\$39
NJ	Freehold	City limits of Freehold			\$39
NJ	Millville	Cumberland			\$35
NJ	Newark	Essex, Bergen, Hudson and Passaic			\$47
NJ	Ocean City	City limits of Ocean City	June 15-September 15		\$43
NJ	Ocean City	City limits of Ocean City	September 16-June 14		\$43
NJ	Parsippany/Picatinney Arsenal/Dover	Morris			\$43
NJ	Piscataway/Belle Mead	Somerset; and City limits of Piscataway			\$43
NJ	Princeton/Trenton	Mercer			\$47
NJ	Tom's River	Ocean	May 15-September 15		\$43
NJ	Tom's River	Ocean	September 16-May 14		\$43
NJ	Union County	Union			\$43
NM	Albuquerque	Bernalillo		X	\$43
NM	Cloudcroft	Otero	June 1-October 31		\$35
NM	Cloudcroft	Otero	November 1-May 31		\$35
NM	Las Cruces	Dona Ana			\$35
NM	Los Alamos	Los Alamos			\$39
NM	Santa Fe	Santa Fe			\$47
NM	Taos	Taos			\$39
NV	Incline Village/Crystal Bay	City limits of Incline Village and Crystal Bay	May 15-September 15		\$43
NV	Incline Village/Crystal Bay	City limits of Incline Village and Crystal Bay	September 16-May 14		\$43
NV	Las Vegas	Clark County; Nellis AFB			\$43
NV	Stateline	Douglas			\$47
NY	Albany	Albany			\$47
NY	The Bronx/Queens	The boroughs of The Bronx/Queens		X	\$47
NY	Brooklyn	The borough of Brooklyn		X	\$47
NY	Buffalo	Erie			\$43
NY	Glens Falls	Warren	June 1-September 30		\$39
NY	Glens Falls	Warren	October 1-May 31		\$39

S T A T E	Destination	County and/or other Defined Location	Seasonal Dates	F P L P	M&IE Rate
NY	Ithaca	Tompkins			\$39
NY	Kingston	Ulster			\$43
NY	Lake Placid	Essex	June 15-October 15		\$43
NY	Lake Placid	Essex	October 16-June 14		\$43
NY	Manhattan	The borough of Manhattan		X	\$51
NY	Nassau County/Great Neck	Nassau			\$47
NY	Niagara Falls	Niagara	May 1-October 31		\$39
NY	Niagara Falls	Niagara	November 1-April 30		\$39
NY	Nyack/Palisades	Rockland	April 1-September 30		\$43
NY	Nyack/Palisades	Rockland	October 1 - March 31		\$43
NY	Owego	Tioga			\$35
NY	Poughkeepsie	Dutchess			\$43
NY	Rochester	Monroe			\$47
NY	Saratoga Springs	Saratoga	July 1-October 31		\$43
NY	Saratoga Springs	Saratoga	November 1-June 30		\$43
NY	Staten Island	Richmond			\$47
NY	Suffolk County	Suffolk			\$43
NY	Syracuse	Onondaga			\$39
NY	Tarrytown	Westchester (except White Plains)			\$47
NY	Waterloo/Romulus	Seneca	June 15-September 15		\$35
NY	Waterloo/Romulus	Seneca	September 16-June 14		\$35
NY	Watkins Glen	Schuyler			\$39
NY	West Point	Orange			\$39
NY	White Plains	City limits of White Plains			\$47
OH	Akron	Summit			\$43
OH	Bellevue	Huron			\$35
OH	Cambridge	Guernsey			\$35
OH	Cincinnati	Hamilton and Warren		X	\$51
OH	Cleveland	Cuyahoga			\$47
OH	Columbus	Franklin		X	\$43
OH	Dayton	Montgomery, Greene and Darke Counties, Wright- Patterson AFB			\$35
OH	Fairborn	City limits of Fairborn			\$39
OH	Geneva	Ashtabula			\$39
OH	Hamilton	Butler			\$39
OH	Lancaster	Fairfield			\$35
OH	Port Clinton/Oak Harbor	Ottawa	June 1-September 5		\$39
OH	Port Clinton/Oak Harbor	Ottawa	September 6-May 31		\$39
OH	Sandusky	Erie	May 1-September 5		\$43
OH	Sandusky	Erie	September 6-April 30		\$43
OH	Toledo	Lucas			\$35
OK	Oklahoma City	Oklahoma		X	\$43
OK	Tulsa	Tulsa, Osage, Rogers and Creek Counties			\$31
OR	Ashland	Jackson			\$47
OR	Beaverton	Washington			\$43
OR	Bend	Deschutes	June 1-September 30		\$43
OR	Bend	Deschutes	October 1-May 31		\$43
OR	Clackamas	Clackamas			\$39
OR	Crater Lake	Klamath			\$35
OR	Eugene	Lane (except Florence)			\$43
OR	Florence	City limits of Florence			\$39
OR	Gold Beach	Curry			\$35
OR	Lincoln City/Newport	Lincoln			\$39
OR	Portland	Multnomah		X	\$43
OR	Seaside	Clatsop	July 1-August 31		\$39

STATE	Destination	County and/or other Defined Location	Seasonal Dates	F P L P	M&IE Rate
OR	Seaside	Clatsop	September 1-June 30		\$39
PA	Allentown	Lehigh			\$35
PA	Chester/Radnor/Essington	Delaware (except Wayne)			\$39
PA	Easton	Northampton			\$35
PA	Erie	Erie			\$35
PA	Gettysburg	Adams	May 1-October 31		\$39
PA	Gettysburg	Adams	November 1- April 30		\$39
PA	Harrisburg	Dauphin (except Hershey)			\$47
PA	Hershey	City limits of Hershey	June 1-September 15		\$43
PA	Hershey	City limits of Hershey	September 16-May 31		\$43
PA	King of Prussia/Ft. Washington/Bala Cynwyd	Montgomery		X	\$47
PA	Lancaster	Lancaster	May 1-October 31		\$43
PA	Lancaster	Lancaster	November 1-April 30		\$43
PA	Malvern/Downington/Valley Forge	Chester			\$43
PA	Mechanicsburg	Cumberland			\$35
PA	Philadelphia	Philadelphia		X	\$51
PA	Pittsburgh	Allegheny		X	\$47
PA	Reading	Berks			\$43
PA	Scranton	Lackawanna			\$35
PA	State College	Centre			\$31
PA	Warminster	Bucks County; Naval Air Development Center			\$39
PA	Wayne	City limits of Wayne, Kent County; Naval Construction Battalion Center, Davisville			\$47
RI	East Greenwich	Center, Davisville			\$43
RI	Newport	Newport	April 1-December 31		\$47
RI	Newport	Newport	January 1-March 31		\$47
RI	North Kingstown	Washington			\$31
RI	Providence	Providence			\$47
SC	Aiken	Aiken			\$35
SC	Charleston/Berkeley County	Charleston and Berkeley		X	\$43
SC	Columbia	Richland			\$35
SC	Greenville	Greenville			\$43
SC	Hilton Head	Beaufort	March 15-September 30		\$47
SC	Hilton Head	Beaufort	October 1-March 14		\$47
SC	Myrtle Beach	Horry, Myrtle Beach AFB	March 1-November 30		\$47
SC	Myrtle Beach	Horry, Myrtle Beach AFB	December 1-February 29		\$47
SC	Sumter	Sumter			\$31
SD	Custer	Custer	June 15-August 19		\$35
SD	Custer	Custer	August 20-June 14		\$35
SD	Hot Springs	Fall River	June 15-October 15		\$35
SD	Hot Springs	Fall River	October 16-June 14		\$35
SD	Rapid City	Pennington	May 15-September 30		\$35
SD	Rapid City	Pennington	October 1-May 14		\$35
SD	Sturgis	Meade	June 15-August 15		\$31
SD	Sturgis	Meade	August 16-June 14		\$31
TN	Alcoa/Townsend	Blount			\$35
TN	Chattanooga	Hamilton			\$31
TN	Gatlinburg	Sevier	May 1 - October 31		\$43
TN	Gatlinburg	Sevier	November 1 - April 30		\$43
TN	Memphis	Shelby		X	\$43
TN	Murfreesboro	Rutherford			\$35
TN	Nashville	Davidson			\$47
TN	Williamson County	Williamson			\$35
TX	Amarillo	Potter			\$35
TX	Arlington/Grapevine	Tarrant		X	\$39
TX	Austin	Travis		X	\$43

S T A T E	Destination	County and/or other Defined Location	Seasonal Dates	F P L P	M&IE Rate
TX	Bryan	Brazos (except College Station)			\$35
TX	College Station	City limits of College Station			\$39
TX	Corpus Christi	Nueces			\$43
TX	Dallas	City limits of Dallas and Dallas County		X	\$47
TX	El Paso	El Paso		X	\$35
TX	Fort Davis	Jeff Davis			\$35
TX	Fort Worth	City limits of Fort Worth		X	\$43
TX	Galveston	Galveston			\$47
TX	Granbury	Hood			\$31
TX	Houston	Montgomery, Fort Bend and Harris Counties; L.B. Johnson Space Center and Ellington AFB		X	\$47
TX	Killeen	Bell			\$35
TX	Laredo	Webb			\$35
TX	McAllen	Hidalgo			\$39
TX	Plano	Collin		X	\$39
TX	Round Rock	Williamson County			\$31
TX	San Antonio	Bexar		X	\$47
TX	South Padre Island	Cameron	March 1-August 15		\$39
TX	South Padre Island	Cameron	August 16-February 29		\$39
TX	Waco	McLennan			\$35
UT	Bullfrog	Garfield			\$35
UT	Cedar City	Iron			\$39
UT	Moab	Grand	March 15-October 31		\$39
UT	Moab	Grand	November 1 - March 14		\$39
UT	Ogden/Layton/Davis County	Weber and Davis		X	\$39
UT	Park City	Summit	December 15-March 31		\$47
UT	Park City	Summit	April 1-December 14		\$47
UT	Provo	Utah	March 1 - October 31		\$43
UT	Provo	Utah	November 1 - February 29		\$43
UT	Salt Lake City	Salt Lake, Dugway Proving Ground and Tooele Army Depot		X	\$39
VA	(For the cities of Alexandria, Fairfax, and Falls Church, and the counties of Arlington, Fairfax, and Loudoun, see District of Columbia.				
VA	Charlottesville*	City of Charlottesville			\$47
VA	Colonial Heights*	City of Colonial Heights		X	\$35
VA	Dinwiddie County	Dinwiddie			\$35
VA	Fredericksburg	Spotsylvania and Stafford			\$31
VA	Hopewell	City of Hopewell		X	\$35
VA	Lynchburg*	Campbell			\$43
VA	Manassas/Woodbridge	Prince William			\$39
VA	Petersburg	City of Petersburg		X	\$35
VA	Prince George County	Prince George		X	\$35
VA	Richmond	Chesterfield and Henrico, also Defense Supply Center		X	\$43
VA	Roanoke*	City limits of Roanoke			\$39
VA	Virginia Beach*	Virginia Beach also Norfolk, Portsmouth and Chesapeake*	April 1-October 31	X	\$43

STATE	Destination	County and/or other Defined Location	Seasonal Dates	F P L P	M&IE Rate
VA	Virginia Beach	Virginia Beach also Norfolk, Portsmouth and Chesapeake*	November 1-March 31	X	\$43
VA	Wallops Island	Accomack	June 1-September 5		\$39
VA	Wallops Island	Accomack	September 6 - May 31		\$39
VA	Warrenton	Fauquier			\$31
VA	Williamsburg*	Williamsburg also Hampton, Newport News, York County, Naval Weapons Station, Yorktown*	April 1-October 31	X	\$43
VA	Williamsburg*	Williamsburg also Hampton, Newport News, York County, Naval Weapons Station, Yorktown*	November 1-March 31	X	\$43
VA	Wintergreen	Nelson			\$47
	*Denotes independent cities				
VT	Burlington/St. Albans	Chittenden and Franklin			\$39
VT	Manchester	Bennington			\$47
VT	Middlebury	Addison			\$43
VT	Montpelier	Washington			\$35
VT	White River Junction	Windsor	September 15-October 31		\$35
VT	White River Junction	Windsor	November 1 - September 14		\$35
WA	Anacortes	San Juan (except Friday Harbor) and Skagit			\$43
WA	Bremerton	Kitsap			\$39
WA	Everett	Snohomish except Lynnwood			\$43
WA	Friday Harbor	City limits of Friday Harbor	May 1-September 30		\$47
WA	Friday Harbor	City limits of Friday Harbor	October 1 - April 30		\$47
WA	Lynnwood	City limits of Lynnwood			\$39
WA	Ocean Shores	Grays Harbor	April 1-September 30		\$43
WA	Ocean Shores	Grays Harbor	October 1-March 31		\$43
WA	Olympia/Tumwater	Thurston			\$43
WA	Port Angeles	City limits of Port Angeles			\$43
WA	Port Townsend	Jefferson			\$39
WA	Seattle	King		X	\$51
WA	Sequim	Clallam (except Port Angeles)	June 29 -September 1		\$39
WA	Sequim	Clallam except Port Angeles	September 2-June 28		\$39
WA	Spokane	Spokane			\$43
WA	Tacoma	Pierce			\$35
WI	Brookfield	Waukesha			\$43
WI	Green Bay	Brown			\$39
WI	Lake Geneva	Walworth	June 1-September 4		\$43
WI	Lake Geneva	Walworth	September 5-May 31		\$43
WI	Madison	Dane			\$43
WI	Milwaukee	Milwaukee			\$47
WI	Racine	Racine			\$35
WI	Sheboygan	Sheboygan			\$35
WI	Sturgeon Bay	Door	May 15-October 15		\$39
WI	Sturgeon Bay	Door	October 16-May 14		\$39
WI	Wisconsin Dells	Columbia	June 1-September 30		\$43
WI	Wisconsin Dells	Columbia	October 1-May 31		\$43
WV	Berkeley Springs	Morgan			\$39

S T A T E	Destination	County and/or other Defined Location	Seasonal Dates	F P L P	M&IE Rate
WV	Charleston	Kanawha			\$43
WV	Martinsburg/Hedgesville	Berkeley			\$35
WV	Morgantown	Monongalia			\$39
WV	Shepherdstown	Jefferson			\$39
WV	Wheeling	Ohio			\$39
WY	Cody	Park	May 15-October 15		\$35
WY	Cody	Park	October 16-May 14		\$35
WY	Jackson	Teton	November 1-September 15		\$47
WY	Jackson	Teton	September 16-October 31		\$47