

# MEMORANDUM OF UNDERSTANDING

## Adult Drug Court Discretionary Grant Program – Courage to Change

THIS MEMORANDUM OF UNDERSTANDING (MOU) is made and entered into by and between Pinellas County, a political subdivision of the State of Florida (County), and the Chief Judge of the Sixth Judicial Circuit Court of Florida (Court).

WHEREAS, Pinellas County, Wayne A. Grosnick & Associates PA DBA Solutions Behavioral Healthcare Consultants, and the Sixth Judicial Circuit of the Florida State Courts System have come together to collaborate and apply for the U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance (BJA) 2016 Adult Drug Court Discretionary Grant Program; and

WHEREAS, the participants listed below have agreed to enter into a collaborative agreement in which Pinellas County is the lead agency and named applicant and the other agencies are participants in the application and collaboration; and

WHEREAS, the participants herein desire to enter into a Memorandum of Understanding setting forth the services to be provided;

NOW, THEREFORE, it is hereby agreed by and between the participants as follows:

### 1) Participation of Agencies and History of Relationship

Pinellas County, a political subdivision of the State of Florida, acting by and through its Board of County Commissioners, is the lead applicant for the Adult Drug Court Discretionary Grant Program and supports Solutions Behavioral Healthcare Consultants, a Florida substance abuse and mental health treatment provider, in implementing a new Courage to Change program for eligible Adult Drug Court clients in Pinellas County. Pinellas County, through its Administrator, enters into this Memorandum of Understanding (MOU) with Solutions Behavioral Healthcare Consultants and the Sixth Judicial Circuit of the Florida State Courts System.

Pinellas County has long supported and helped fund the Pinellas County Adult Drug Court, one of the largest in the state of Florida, since its inception in 2001. The Adult Drug Court offers integrated screening and assessment; individualized treatment planning; intensive substance abuse treatment services and integrated trauma-informed approaches to treatment. The activities of the Adult Drug Court will result in an increase in public safety and a decrease in costs to taxpayers.

The proposed enhancement in Pinellas County will enable the Sixth Judicial Circuit to meet the unique needs of drug court clients who struggle with rule and probation violations due to continued criminogenic thinking and behavior. The Adult Drug Court's overall goal of the proposed program is to enhance the capacity of the Sixth Judicial Circuit's Adult Drug Court to reduce crime and substance abuse among offenders enrolled in the Adult Drug Court as a method of increasing the offenders' likelihood of successful reintegration into the community.

## 2) Roles and Responsibilities

### *a. Pinellas County*

Pinellas County is the grantee for this project, and thus acts as fiscal agent for the grant project and ensures compliance with the reporting requirements of the Bureau of Justice Assistance.

Pinellas County will enter into an agreement with *Wayne A. Grosnick & Associates PA DBA Solutions Behavioral Healthcare Consultants* to provide the enhanced treatment services. The agreement between Pinellas County and Solutions Behavioral Healthcare Consultants will require Solutions Behavioral Healthcare Consultants to:

- Enter into a contract with Pinellas County to provide the services promised in the grant application;
- Acquire *The Courage to Change* Interactive Journaling System curriculum from The Change Companies;
- Train qualified counseling staff in the use of *The Courage to Change* curriculum;
- Attend BJA meetings and technical assistance events;
- Provide all required and necessary information for BJA required grant reporting;
- Keep the Court informed of the services, times of service, and limitations of services available to defendants.

### *b. Sixth Judicial Circuit*

The Sixth Judicial Circuit will designate a Project Director from the Administrative Office of the Courts to administer the grant, attend required trainings, and monitor fulfillment of all grant requirements.

The Court will work to ensure that referrals are appropriate for the curriculum being offered by the Bureau of Justice Assistance funded enhancement.

The Court will operate the Adult Drug Court for which the enhancement is being provided.

The Court will establish protocols for appropriate communication between the Court and all Adult Drug Court partners, including Solutions Behavioral Healthcare Consultants.

## 3) Timeline

The roles and responsibilities described above are contingent on Pinellas County Government receiving a grant award for this project by the Office of Justice Programs, Bureau of Justice Assistance.


This MOU is effective on the date that a BJA award for the proposed *Courage to Change* application is accepted by Pinellas County Government. The parties may extend the MOU upon written mutual agreement. This MOU automatically terminates on September 30, 2019.


This MOU is effective on the date that a BJA award for the proposed Courage to Change application is accepted by Pinellas County Government. The parties may extend the MOU upon written mutual agreement. This MOU automatically terminates on September 30, 2019.

We, the undersigned have read and agree with this MOU.

Signed by:

By   
County Administrator  
Pinellas County Government  
Date 4/18/16

By   
CEO, Wayne Grosnick & Associates PA  
Date 4-12-16

By   
Chief Judge  
Sixth Judicial Circuit  
Florida State Courts System  
Date 4.13.16

cc: Agencies and Interested Parties

APPROVED AS TO FORM

By:   
Office of the County Attorney