

## OMB Contract Review

<b>Contract Name</b>	Joint Participation Agreement (JPA) between Florida Department of Transportation (FDOT) and Pinellas County (Airport) Customs and Border Projection Improvements Upgrades		
<b>File ID#</b>	18-785A	<b>Contract #</b>	G0V04

**Mark all Applicable Boxes:**

Type of Contract									
CIP	X	Grant	X	Other		Revenue	X	Project	002878A

**Contract information:**

<b>New Contract (Y/N)</b>	Y	<b>Original Contract Amount</b>	\$800,000
<b>Fund(s)</b>	4001	<b>Amount of Change</b>	n/a
<b>Cost Center(s)</b>	100200	<b>Contract Amount</b>	\$800,000
<b>Program(s)</b>	2049	<b>Amount Available</b>	<b>Total: \$677,600</b>
<b>Account(s)</b>	Various	<b>Included in Applicable Budget? (Y/N)</b>	Y
<b>Fiscal Year(s)</b>	FY18 thru FY19		
Description & Comments			
(What is it, any issues found, is there a financial impact to current/next FY, does this contract vary from previous FY, etc.)			
<p>This is a Joint Participation Agreement (Contract No. G0V04) for the upgrades to the customs and border section of the Airport. This project will renovate the existing Federal Inspection Services (FIS) facility required to meet new CBP design standards to accommodate international air service and process international passengers. Total project cost is \$4,120,800. FDOT participating amount is \$800,000 as shown in the estimated project in Exhibit "B" of the agreement. The Airport will be responsible for \$1,288,422 of the costs of the upgrades. The JPA estimates the project total @ \$4,120,800 with the balance funded by Airport and FAA grant. The staff report and FY19 budget submittal has updated the project total estimate to \$4,617,413, which includes this FDOT JPA @ \$800,000, the FAA grant, and Airport funds.</p> <p>The approved FY18 CIP budget for project 002878A shows the estimated revenue from FDOT is \$677,600 and \$1,184,900 from airport funds. The FY19 budget request includes revenue \$800,000 from FDOT and \$2,281,826 in airport funds. The increase in the amount of airport funds needed from the FY18 budget submission to FY19 budget request is due to the requirement that the Airport reimburse CPB for technology equipment. (Legistar item 18-456A).</p> <p>The approved FY18 CIP and FY19 CIP budget submission pages are attached.</p>			

**Analyst: Erica Mitchell**

**Ok to Sign:**

### **Instructions/Checklist**

1. Upon receipt of a contract and notification in County Admin Tracking System (CATS) review the Agenda and Contract for language and accuracy. Make sure there are available funds, the dept is not overextending itself, was it planned, etc.
2. Complete the form above using the contract document and the County accounting & budgeting systems.
3. Use the "Description & Comments" section to give a brief summary of the contract and include your thoughts and pertinent information.
4. Print the form, initial, and leave folder on the Director's desk.
5. Login to CATS and click in the cell next to your name. A date will appear and click on the date you completed your review. Choose save and close the CATS system.