

OMB Granicus Review

Granicus Title	Third Amendment Term Extension with US Submergent Technologies LLC for grit removal services.				
Granicus ID#	26-0208D	Reference #	21-0360-B	Date	May 4, 2026

Mark all Applicable Boxes:

Type of Review									
CIP		Grant		Other	X	Revenue		Project	

Fiscal Information:

New Contract (Y/N)	N	Original Amount	\$	2,226,220.00
Fund(s)	Multiple Funds	Amount of Change (+/-)	\$	1,320,000.00
Cost Center(s)	Multiple Centers	Total Amount	\$	3,546,200.00
Program(s)	Multiple Programs	Amount Available (FY25)	\$	550,000.00
Account(s)	Multiple Accounts	Included in Applicable Budget? (Y/N)	Y	
Fiscal Year(s)	FY21 – FY26			

Description & Comments

(What is it, any issues found, is there a financial impact to current/next FY, does this contract vary from previous FY, etc.)

Pinellas County Utilities (PCU) is seeking the approval and execution by the County Administrator (CA) of the Third Amendment to the agreement with U.S. Submergent Technologies, LLC (Submergent) for wastewater grit removal services. This agreement was originally approved by the Board of County Commissioners (BCC) on August 24, 2021, with a not-to-exceed threshold (NTET) of \$2,076,220.00 for a sixty-month term. On September 2, 2022, the Purchasing Director approved First Amendment to modify the payment schedule. On July 8, 2024, the Second Amendment was approved by the CA, which increased the NTET by \$150,000 (7.2%). The current not-to-exceed threshold is \$2,226,220.00 with a sixty-year term that ends on August 23, 2026.

Approved Contract Summary		
Description	Not-To-Exceed Total	Fiscal Year
Total Approved to Date:	\$ 2,226,200.00	2024
Original Contract	\$ 2,076,200.00	2021
First Amendment	\$ -	2022
Second Amendment	\$ 150,000.00	2026

Table 1: Approved Contract Summary

The proposed Third Amendment will increase the NTET by \$1,320,000.00 (59.3%) to \$3,546,220.00. It also extends the term length by 24 months for a new term end date of August 23, 2028. Third Amendment is required to extend the contract term through FY28 and provide additional funding to the NTET to ensure it meets County operational needs.

Proposed Contract Changes			
Description	Amount	Percent Change	Term End Date
Total NTET to Date	\$ 2,226,200.00	-	23-Aug-26
Third Amendment	\$ 1,320,000.00	-	+24 Months
Revised NTET	\$ 3,546,200.00	59.3%	23-Aug-28

Table 2: Proposed Contract Changes

This request is budgeted for in the FY26 Budget of PCU in the Sewer Revenue and Operating Fund. The Office of Management and Budget (OMB) confirmed a total of \$550,000.00 allocated in the FY26 Budget for grit removal. In the event that future fiscal year funding is not available for this agreement, the County maintains the authority to terminate this agreement.

Analyst: Shane Kunze

Ok to Sign:

Instructions/Checklist

1. Upon receipt of a request for review and notification in Granicus, review the Agenda and document for language and accuracy. Make sure there are available funds, the dept. is not overextending itself, was it planned, etc.
2. Use the Staff Report section to give a summary of the contract and include your thoughts and pertinent information.
3. Complete the form above using the Granicus attachments and the County's accounting & budgeting systems (i.e., OPUS, Chart of Accounts, Questica Budget Software).
4. Include a statement in both the Fiscal Impact section of the Staff Report and the Granicus Review form to indicate if the activity is planned in the current budget.
 - a. Sample language: **"The (contract, agreement, MOU, activity, etc.) is included in the FY23 Adopted Budget and the preliminary FY24 budget submission from the department. The annual amount expected to be spent on the (contract, agreement, MOU, activity, etc.) is approximately the same as has been spent in most recent years (or is ____ percent higher or lower due to____)"**.
5. Save the form with the following naming convention:
 - a. **OMB.Review_XX-XXXX_Department_Subject_Date)**
 - b. (e.g., OMB Review_22-529A_PW_Sidewalk_28-DEC-2022).
6. Upload to Granicus as a numbered attachment.
 - a. Upload a copy of the Granicus review into the appropriate department review folder on SharePoint. (OMB/OMB Document Library/GRANICUS.RVW).