

## OMB Granicus Review

|                       |                                             |                    |  |             |           |
|-----------------------|---------------------------------------------|--------------------|--|-------------|-----------|
| <b>Granicus Title</b> | Health Care for the Homeless Program Bylaws |                    |  |             |           |
| <b>Granicus ID#</b>   | 24-0784A                                    | <b>Reference #</b> |  | <b>Date</b> | 4/24/2024 |

**Mark all Applicable Boxes:**

| Type of Review |  |              |  |              |          |                |  |                |  |
|----------------|--|--------------|--|--------------|----------|----------------|--|----------------|--|
| <b>CIP</b>     |  | <b>Grant</b> |  | <b>Other</b> | <b>X</b> | <b>Revenue</b> |  | <b>Project</b> |  |

**Fiscal Information:**

|                           |         |                                             |                    |
|---------------------------|---------|---------------------------------------------|--------------------|
| <b>New Contract (Y/N)</b> | N       | <b>Original Amount</b>                      | \$NA               |
| <b>Fund(s)</b>            | 0001    | <b>Amount of Change (+/-)</b>               | NA                 |
| <b>Cost Center(s)</b>     | 301212  | <b>Total Amount</b>                         | \$NA               |
| <b>Program(s)</b>         | 1569    | <b>Amount Available</b>                     | <b>Total: \$NA</b> |
| <b>Account(s)</b>         | Various | <b>Included in Applicable Budget? (Y/N)</b> | <b>Y-NA</b>        |
| <b>Fiscal Year(s)</b>     |         |                                             |                    |

### Description & Comments

(What is it, any issues found, is there a financial impact to current/next FY, does this contract vary from previous FY, etc.)

Human Services is requesting approval by the Board of County Commissioners of changes to the Health Care for the Homeless (HCH) Program Bylaws.

- Health Resources and Services Administration (HRSA) conducted an operational site visit from April 2-4, 2024, which included a review of all program requirements.
- A review of the required documentation identified missing information and some recommendations to the program Bylaws including:
  - language to ensure that no other individual, entity, or committee reserves approval authority or has veto power over the health center board with regard to the required authorities and functions. In addition, no documents, including bylaws, confirm that the health center's collaborations or agreements with other entities do not restrict or infringe upon the health center board's required authorities and functions.
  - Reducing quorum from 51% majority to a simple 50% majority.
  - Adding roles and responsibilities of the Executive Committee.
- These changes and recommendations are required to ensure compliance with the health center program requirements and will be submitted to HRSA. The HCH Co-Applicant Board approved the changes at their April 9<sup>th</sup> meeting.
- There is no fiscal impact to this change.

**Analyst: Toni Merrill**

**Ok to Sign:**