

# DENISE WHITFIELD

## PROFESSIONAL/PERSONAL SUMMARY

Executive Director with over 6+ years in the non-profit industry. Certified Grant Writer. Directed a team of 9 employees to manage and coordinate over 25 classes and support groups on a monthly basis and 4 major events per year. Responsible for overseeing all HR functions including, employee recruitment, background checks, training and performance reports. Worked directly with the Board of Trustees to oversee the annual budget of \$585,000 per fiscal year. Implemented revenue streams to help support budget.

Experienced in NAMI Pinellas' signature's programs such as Ending the Silence and Family to Family; both dealing with mental health.

On a personal level, I have been involved with other non-profit boards acting as the President of The Kind Mouse. While President:

- Awarded \$125,000 in grant money
- Chosen as Charity of Choice for The St. Pete Glitter Queens, which generated over \$41,000 in funds for organization
- Represented the organization as the key speaker for groups and events to help drive awareness for the organization

### Education:

University of South Florida, Bachelor of Science; Business Administration/Marketing

### Licenses / Awards:

Florida Notary Public ; Commission #GG 221004

Awarded People of Distinction Humanitarian Award, 2018 by Al Cole, CBS Radio Host for my efforts in the non-profit industry.