

## Risk Management Contract Review

<b>Contract/ Agreement Title</b>	Lease agreement with Gulfcoast Legal Services, Inc. for space at the Lealman Exchange					
<b>Bid/Contract#</b>		<b>Granicus#</b>	19-609A	<b>Stars#</b>	19-21921	
<b>Purchasing Contact:</b>		<b>PID #</b>		<b>Amount:</b>	\$ 33,993.72	
<b>Department</b>	REM		<b>Project/Contract Mgr:</b>	Andrew Pupke		
<b>Type of Contract</b>	Lease of Owned Facility			<b>Method of Review</b>	Granicus	
<b>Limitation of Liability?</b>		<b>Indemnification Language?</b>		<b>If PE to PE, \$768.28?</b>		

<b>JPA:</b>	Choose One	<b>Name of JPA:</b>	
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Required Coverages	Add'l Language / Exclusions	Limits	Justification
<b>WC/EL</b>		500K Person 500K Disease 500K Disease limit	
<b>CGL</b>		1M Occurrence 2M Aggregate	
<b>AL</b>		1M Per accident	
<b>Excess/Umbrella</b>		1M Occurrence 1M Aggregate	Requirement of all tenants due to nature of property
Choose an item.			

**Date/Time/Comments:** 05/21/2019 Recommend the Board of County Commissioners (Board) approve and execute the Lease Agreement (Lease) with Gulfcoast Legal Services, Inc. (GLS) for office space within the Lealman Exchange, located at 5175 45<sup>th</sup> Street North, in Lealman. Limits above were already inserted in to lease and are standard limits required of tenants at the facility.

**NOTES:** This Lease provides GLS with 1,222 RSF for office space to serve the citizens of the Lealman CRA and surrounding areas, particularly those citizens who may not have the ability or resources to travel to downtown St. Petersburg for legal assistance. The addition of the GLS services continues the Board's commitment to provide assistance to the Lealman community.

<b>Initial Reviewer:</b> Rick Kahler	<b>Date</b> 5/21/2019
<b>Manager Review:</b> Vanessa Alfonso	<b>Date</b> 5/28/2019

*Please note: The Insurance & Contractual Risk Division reviews requests to assess risk, assign insurance requirements and provide compliance reviews for insurance certificates. However, this review does not imply approval for any event, purchase, service or project. It is the requestor's responsibility to obtain all necessary approvals.*