

## OMB Contract Review

<b>Contract Name</b>	Interlocal Agreement with Palm Harbor Community Services Association (PHCSA) using British Petroleum settlement funding				
<b>GRANICUS</b>	17-196A	<b>Contract #</b>		<b>Date:</b>	6/1/17

**Mark all Applicable Boxes:**

Type of Contract									
<b>CIP</b>		<b>Grant</b>		<b>Other</b>	<b>X</b>	<b>Revenue</b>		<b>Project</b>	

**Contract information:**

<b>New Contract (Y/N)</b>	Y	<b>Original Contract Amount</b>	N/A
<b>Fund(s)</b>	0001	<b>Amount of Change</b>	\$350,000
<b>Cost Center(s)</b>	114300	<b>Contract Amount</b>	\$350,000
<b>Program(s)</b>	1124	<b>Amount Available</b>	<b>Total:</b> \$350,000
<b>Account(s)</b>	5810001	<b>Included in Applicable Budget? (Y/N)</b>	<b>Y</b>
<b>Fiscal Year(s)</b>	FY17/FY18		

### Description & Comments

(What is it, any issues found, is there a financial impact to current/next FY, does this contract vary from previous FY, etc.)

This agreement is between the County and PHCSA for funding to construct an expansion to the parking lot at the East Lake Library as well as an overage in costs for the Phase I expansion of the Library. The Board approved BP settlement funding in the amount of \$350,000 for the expansion of the parking at the Library. With a revision in the scope of the parking lot project, the estimated cost for the parking lot is \$150,000. PHCSA is requesting that the remaining \$200,000 be used for the additional costs associated with Phase I of the library expansion. The term is one year from the effective date of the agreement or project completion, whichever is sooner.

The Real Estate Management department has advised that no additional costs are expected for design related to the parking lot expansion or Phase I construction. There is a separate design for this parking expansion. If Phase II of the Library expansion comes to fruition, a revised Master Plan will be revised.

**Analyst:**

**Cecilia McCorkell**

**Ok to Sign:**

### Instructions/Checklist

1. Upon receipt of a contract and notification in Granicus, review the Agenda and Contract for language and accuracy. Make sure there are available funds, the dept is not overextending itself, was it planned, etc.
2. Complete the form above using the contract document and the County accounting & budgeting systems.
3. Use the Staff Report section to give a brief summary of the contract and include your thoughts and pertinent information.
4. Upload to Granicus as a numbered attachment.
5. Upload a copy of the contract review into the appropriate contract review Sharepoint folder. (OMB/OMB Document Library/Contract.RVW/)