

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 1: Administration

Subgrant Recipient

Organization Pinellas County Board of Commissioners

County: Pinellas

Chief Official

Name: Charlie Justice

Title: Chairman

Address: 315 Court Street
#501

City: Clearwater

State: FL **Zip:** 33756-5165

Phone: 727-464-3022 **Ext:**

Fax:

Email: cjustice@pinellascounty.org

Chief Financial Officer

Name: Ken Burke

Title: Clerk of the Court

Address: 315 Court Street

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State: FL **Zip:** 33756

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Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 1: Administration

Implementing Agency

Organization Pinellas County Sheriff's Office
County: Pinellas

Chief Official

Name: Bob Gualtieri
Title: Sheriff
Address: 10750 Ulmerton Road
City: Largo
State: FL **Zip:** 33778-1703
Phone: 727-582-6447 **Ext:**
Fax: 727-582-5896
Email: rgualtieri@pcsonet.com

Project Director

Name: Susan Fraley
Title: Grants Coordinator
Address: 10750 Ulmerton Road
City: Largo
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Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 2: Project

General Project Information

Project Title: SEXUAL PREDATOR AND OFFENDER TRACKING (SPOT) UNIT DEPUTY
Subgrant Recipient: Pinellas County Board of Commissioners
Implementing: Pinellas County Sheriff's Office
Project Start Date: 10/1/2016 **End:** 9/30/2017

Problem Identification

Problem Description:

According to the National Center for Missing & Exploited Children (NCMEC), there are 843,680 (261 per 100,000 population) registered sex offenders in the United States. Florida ranks third with nearly 8% of all registered sex offenders residing in the state. There are 66,618 offenders and predators in Florida, 1,766 (2015) of whom are registered in Pinellas County. Florida law requires sexual predators and offenders to register with the Florida Department of Law Enforcement (FDLE) or the local sheriff's office. The Pinellas County Sheriff's Office (PCSO) Sexual Predator Offender Tracking (SPOT) Unit monitors and tracks sexual predators and offenders and registered career offenders on a countywide basis. Pinellas has a high number of offenders and predators. For 2015, the total 1,766 includes 1,584 offenders (3 juvenile) and 179 predators, an increase of 1.7% from 2014. Additionally, Pinellas County has 256 registered career offenders and 44 absconders the SPOT Unit is tasked with managing. With the projected numbers of registered sexual predators and offenders in Florida and specifically in Pinellas County, having adequate staffing to monitor this population is imperative for the safety of the community.

Problem Significance:

PCSO's SPOT Unit was created in 2000 to track and monitor sexual predators and offenders in the PCSO jurisdiction. Since 2006, as a result of the unanimous recommendation of the Law Enforcement Task Force of the Pinellas Assembly, PCSO has assumed responsibility for countywide oversight of sexual predators and offenders. The Task Force concluded that greater efficiency and effectiveness with the process of registration and address verification would result when a single agency covered the entire county. A sexual predator is a person who has been convicted of a sexually violent offense as defined in Florida Statute 775.21 and has a written court order designating the individual a sexual predator; or he/she is civilly committed under the Florida Jimmy Ryce Sexually Violent Predator Act and has a written court order designating the individual as a sexual predator. A sexual offender is a person convicted of a sex offense involving a minor and who is released on or after October 1, 1997 from the sanction imposed as a result of the offense. Offenses include, but are not limited to, sexual activity with a minor, child pornography, kidnapping, luring or enticing a child, human trafficking, indecent exposure, to name a few; Florida Statutes outline the broader legal definition and sanctions for predators and offenders. Comparing 2014 to 2015 figures, the SPOT Unit has seen increases in all areas: registered sexual predators from 167 in 2014 to 179 in 2015; sexual offenders from 1,555 in 2014 to 1,587 in 2015; and career offenders from 242 in 2014 to 256 in 2015.

Needs Assessment:

According to the Florida Department of Law Enforcement (FDLE), Pinellas County is ranked fourth (tied with Miami-Dade) among Florida's sixty-seven counties for the

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 2: Project

number of offenders/predators living within its boundaries, although it is the second smallest county in geographic size. This is an increase over the previous year in which Pinellas was ranked sixth among Florida's counties - significant to the increase in predators and offenders to our community and the need for adequate supervision. Using population and land area figures from the Florida Legislature's Office of Economic and Demographic Research, because of its population density, there are approximately 6.4 offenders/predators per square mile in Pinellas County, compared to 1.2 offenders/predators per square mile throughout Florida. Within the target population of sexual predators/offenders living in Pinellas County are transient offenders. Pinellas has seen this subpopulation of offenders steadily increase from 24 in 2008, when this number began to be tracked to 128 as of December 31, 2015. FSS 943.0435 requires transient offenders report in person every 30 days while maintaining a transient residence. As a result, the SPOT Unit has seen an increase of approximately 84 additional monthly face to face contact registrations in the SPOT Office since this requirement went into effect 10/1/2014. As the number of transient offenders continues to increase, so too will the number of offender contacts. Transient offenders also require surveillance by SPOT deputies to confirm and verify address locations. The SPOT Unit averages 322 scheduled re-registrations per month and 222 unscheduled registrations/information updates per month. The number of new annual registrations for 2015 was 282, an 11% increase over 2014. Based on historical data, the SPOT Unit enters between 36,000 - 40,000 updates annually in multiple systems. The approximate caseload per deputy is 253, up from 248 in 2014. Additional statutory requirements effective as of 10/1/2014 continue to increase the workload. These requirements include, but are not limited to: offenders must report in person within 48 hours a new vehicle for which the offender has access to (roommates, family members, employers); offenders must report in person within 48 hours if enrolled at a school or place of higher education; offenders must report in person before using any internet application having the capacity of two-way communication; and offenders must report in person within 48 hours of acquiring passports or professional licenses.

PCSO's SPOT Unit is staffed by one sergeant, eight deputies, two senior administrative assistants, and one investigative analyst (while this position is assigned to the SPOT Unit FT, the position is charged to the newly created ILP cost center). Currently, the salary and benefits of one SPOT deputy is partially funded with Justice Assistance Grant (JAG) dollars. SPOT Unit deputies interact and assist other agencies such as the State Attorney's Office, Florida Department of Law Enforcement, Florida Department of Corrections and other local law enforcement agencies. Without continued JAG funding, the SPOT Unit will be reduced by one deputy; negatively impacting the current level of countywide coverage of sexual predators and offenders in Pinellas County - an area that continues to see an increase of these offenders residing in our community.

Project Summary (Scope of Work)

The Pinellas County Sheriff's Office (PCSO) is the largest law enforcement agency in Pinellas County and serves the unincorporated area of the county as well as 13 cities that have contracted with the Sheriff's Office for primary law enforcement services. In 2006, PCSO assumed responsibility for countywide registration, monitoring, apprehending and tracking of sexual predators and offenders for community notification and address verification. This decision was based upon a study by the Pinellas Assembly's Law Enforcement Task Force, whose goal was to review areas in which law enforcement processes could be streamlined, promoting cost savings and

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

enhance public safety. The mission of PCSO's Sexual Predator and Offender Tracking (SPOT) Unit is to be proactive and aggressive in regards to enforcing Florida State Statutes that relate to the monitoring and tracking of sexual predators, sexual offenders and career offenders. SPOT Unit deputies interact and assist other agencies such as the State Attorney's Office, Florida Department of Law Enforcement, Florida Department of Corrections and other local law enforcement agencies. Currently, there are 1,766 offenders/predators in Pinellas County and 256 registered career offenders being tracked. PCSO's SPOT Unit performs the following countywide services: offender and predator neighborhood address verifications, community notification of offender movement, on-site verification of residence, apprehending violators, searching for absconders, and conducting investigations and surveillance. Address verifications are conducted quarterly on predators and some offenders and twice annually on remaining offenders. FSS 775.215 applies a 1,000 foot rule restricting offenders from residing near schools, child care, parks and playgrounds. Many counties and municipalities have enacted tougher restrictions further limiting options for offenders to live upon release from custody; Pinellas County has not. Pinellas is home to the Palace Mobile Home Park and Continental Inn - communities providing residential housing for sex offenders and as such, have a high concentration of offenders and predators. PCSO's SPOT Unit is staffed by one sergeant, eight deputies, two senior administrative assistants, and one investigative analyst (ILP). Each deputy has primary responsibility for one geographic zone and serves as back up for another. SPOT deputies rotate between on-site registrations and community and neighborhood duties in their zones where they perform address verifications, surveillance, neighborhood notifications and community education. The purpose of this application is to address the imminent problem of inadequate resources, if funding should end, to continue to monitor the location and movement of sexual predators/offenders, and registered career offenders in Pinellas County to ensure compliance with the law and assure public safety. Therefore, PCSO requests continued JAG funding for 1 SPOT deputy, allowing the Unit to seamlessly continue monitoring all sexual offenders and predators and registered career offenders countywide. If the position was eliminated, the Unit would have difficulty maintaining countywide services. If funded, success will be measured by the ability to continue to register, monitor, track, and apprehend offenders and predators, career registrants and absconders, in addition to completing required verifications, neighborhood notifications and community education. Results will be measured by documenting the number of registrations and updates, the number of address verifications completed, and the number of neighborhood notifications and apprehended offenders and absconders. The SPOT Unit provides countywide services to all of Pinellas County's population but the participants the program serves are the 2,022 sexual predators, sexual offenders and career criminals currently being supervised in the county. Based on historical data, on average, the Unit adds 68 new registrants (sexual offenders/sexual predators/career offenders) each year.

Project request for funding:

Through the continued funding of one SPOT deputy, to maintain the current SPOT Unit level of public safety with nine sworn members (to include a sergeant) to register and monitor all sexual predators and offenders and registered career offenders both on and off probation throughout Pinellas County. Success will be measured by the ability to continue to register, monitor, track, and apprehend offenders, predators, career registrants and absconders, in addition to completing required verifications, neighborhood notifications and community education.

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Performance Reporting:

The goal of this project is to maintain the current level of services regarding the tracking and monitoring of sexual predators and offenders on a countywide basis. Performance deliverables include: implementing and overseeing the Florida Sexual Predator Act statute requirements; registering, monitoring, tracking, and apprehending sexual offenders, predators, and career offenders; conducting neighborhood notifications of sexual predators entering or relocating within Pinellas County; interacting with and assisting collaborating agencies such as the State's Attorney's Office, Florida Department of Law Enforcement (FDLE), Florida Department of Corrections, and other county law enforcement agencies; maintaining and updating offender/predator files and timely entries into a variety of databases that include Augmented Criminal Information Support System (ACISS), the WebSPOT database, and FDLE database; conducting criminal investigations regarding compliance issues; conducting surveillance operations; conducting community awareness and educational programs regarding sexual predators and offenders. The SPOT Unit will report on the number of address verifications, attempted address verifications, registrations/re-registrations of predators or offenders, the number of predator flyers distributed, and the number of arrests and referrals to the State Attorney's Office.

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 2: Project

Section Questions:

Question: What percentage of the total cost of this project is being funded by sources other than this award?

Answer: 14

Question: What is the name of the jurisdiction(s) your agency provides service to. (e.g., City of Miami, Orange County, State of Florida)

Answer: Pinellas County, Florida

Question: What is the combined population of the jurisdiction(s) your agency provides services to (according to the most recent census)?

Answer: 916542

Question: What is the address of the location being used to provide services for this project?

Answer: The Pinellas County Sheriff's Office Sexual Predator Offender Tracking Unit is located at 14500 49th Street North, Clearwater, FL

Question: Describe your agency. (e.g., non-profit, community based, government)

Answer: Law Enforcement Agency

Question: Have you verified that the subgrantee has an active and current registration in SAM.gov?

Answer: Yes

Question: What is the Operating Capital Outlay threshold used by the subgrantee? If the implementing agency is a sheriff's office, indicate the sheriff's office's threshold instead.

Answer: \$1,000

Question: Does the subgrantee receive a single grant in the amount of \$750,000 or more from the U.S. Department of Justice?

Answer: No

Question: Does the implementing agency receive a single grant in the amount of \$750,000 or more from the U.S. Department of Justice?

Answer: No

Question: In your organization's preceding completed fiscal year, did your organization (the subgrantee) receive at least (a) 80 percent or (b) \$25,000,000 of your annual gross revenues in U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements?

Answer: No

Question: If you answered yes above, does the public have access to information about the compensation of the executives in your organization (the subgrantee) through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986? If answer to Part 1, above, was "no," answer N/A.

Answer: No

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 3: Performance

General Performance Info:

Performance Reporting Quarterly

Federal Purpose Area: 01 - Law Enforcement (Includes Task Forces)

State Purpose Area: 1G - General Questions

Objectives and Measures

Objectiv General Questions - General Questions for All Recipients

Measure: General 01

Will your organization be using the crimesolutions.gov website during the grant period regardless of JAG funding? Crimesolutions.gov provides information on several crime reduction and prevention programs and practices.

Goal: Yes

Measure: General 02

Will your organization be using the The National Training and Technical Assistance Center (NTTAC) during the grant period, regardless of JAG funding? The NTTAC serves as BJA's training and technical assistance center. You can find resources, tools, webinars, and TTA support on a variety of criminal justice issues and initiatives.

Goal: Yes

Measure: General 03

Will your organization be using the NCJP.org website during the grant period, regardless of JAG funding? NCJP.org contains resources to support strategic planning, program development, and implementation of evidence-based policy and practice.

Goal: Yes

Measure: General 04

Will your organization be using the Evidence-Based Policing Matrix during the grant period regardless of JAG funding? The Evidence-Based Policing Matrix provides information on evidence-based practices for law enforcement.

Goal: Yes

Measure: General 05

Will your organization be using the What Works in Reentry Clearinghouse during the grant period regardless of JAG funding? The clearinghouse provides research on the effectiveness of reentry programs and practices.

Goal: Yes

Measure: General 06

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 3: Performance

Will your organization be using Research to Practice during the grant period regardless of JAG funding? Research to Practice promotes the dissemination of research on drug courts to practitioners and policymakers.

Goal: No

Measure: General 07

Will your organization be using any other resources during the grant period regardless of JAG funding? If yes, please describe them.

Goal: COPS Office publications, BJA's Justice Today, NLECTC JustNet, NIJ Journal

Measure: General 08

During the grant period, will your agency conduct or sponsor (with or without JAG funds) a survey or focus group of citizens on any of the following topics? Enter all that apply from the following list: Public satisfaction with police services; public satisfaction with prosecution services; public satisfaction with public defender/indigent defense services; public satisfaction with courts; public perceptions of crime/disorder problems; personal crime experiences of citizens; none of the above; unsure/don't know.

Goal: Public satisfaction with police services; public perceptions of crime/disorder problems; personal crime experiences of citizens

Measure: General 09

During the grant period, which of the following community activities will your organization be involved in, with or without JAG funds and how often will they each occur (yearly, monthly, etc.)? Choose from the following list: Hosting community meetings; attending community meetings; distributing a newsletter, e-mail, or other bulletin; attending community events; conducting social media activities; conducting outreach to minority populations; other (please describe)

Goal: Hosting community meetings - quarterly;
Attending community meetings - monthly;
Distributing a newsletter, e-mail, or other bulletin - bi-weekly;
Attending community events - quarterly;
Conducting social media activities - weekly

Measure: General 10

Law Enforcement Agencies ONLY: In which of the following ways has your agency fostered community involvement in the last year? Enter all that apply from the following list: Citizen Review Board or other review board with citizen representation, Citizen's Police Academy, Internships for university or high school students, Volunteer Program, Auxiliary police officer program, Police Cadet Program, k-12 school programs, Youth Athletic Programs, Other (please Describe), None of the above, Unsure/Don't know.

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 3: Performance

Goal: Citizen's Police Academy, Internships for university or high school students, Volunteer Program, k-12 school programs, Youth Athletic Programs, Other: - Sheriff's Advisory Board; Teen Citizen's Academy; Teen Driver Challenge; Patrol Ride-Along Program; Explorer Post; Twitter; Facebook; PCSO website; LinkedIn; YouTube

Measure: General 11

Identify the goal(s) you hope to achieve with your funding. If you have multiple goals, describe each goal separately.

Goal: To maintain the current SPOT Unit level of public safety with nine sworn members (to include a sergeant) to register/monitor all sexual predators/offenders and registered career offenders both on and off probation throughout Pinellas County. Success will be measured by the ability to continue to register, monitor, track, and apprehend offenders, predators, career registrants and absconders; in addition to completing required verifications, neighborhood notifications and community education.

Measure: General 12

Are the subrecipient and implementing agency aware that they will be required to report on the status of the identified goals during each reporting period?

Goal: Yes

Measure: General 13

Describe any barriers you may encounter which may prevent you from achieving your identified goal(s).

Goal: N/A

Measure: General 14

Are you aware that the Office of Criminal Justice Grants encourages recipients to report on any noteworthy accomplishments, success stories, or program results that they would like to showcase?

Goal: Yes

Measure: General 15

What major activities are planned for each of your goals listed in question 12?

Goal: Major activities include: registering, monitoring, tracking, and apprehending sexual offenders, predators, and career offenders; conducting neighborhood notifications of sexual predators; maintaining and updating offender/predator files and timely entries into a variety of databases; conducting criminal investigations regarding compliance issues; conducting surveillance operations; conducting community awareness and educational programs regarding sexual predators and

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 3: Performance

offenders.

State Purpose Area: 2P - Personnel

Objectives and Measures

Objectiv Personnel Questions - Questions for all recipients using personnel.

Measure: Personnel 1

During the grant period, approximately how many overtime hours will be funded by JAG?

Goal: 0

Measure: Personnel 2

During the grant period, how many personnel will have their salary or pay funded, at least partially, with JAG funds?

Goal: 1

Measure: Personnel 3

How many new positions will be created with JAG funds during the grant period?

Goal: 0

State Purpose Area: 3E - Equipment, Supplies, and Technology Enhancements

Objectives and Measures

Objectiv Equipment - Questions for all recipients purchasing Equipment, Supplies, and Technology Enhancements.

Measure: Equipment 1

Do the Subrecipient and Implementing agencies understand that they will be required to submit an itemized account of all items purchased during each reporting period as part of their performance reporting?

Goal: Yes

State Purpose Area: R25 - Questions for recipients of an award \$25,000 or more.

Objectives and Measures

Objectiv LE General - Law enforcement questions for recipients of an award \$25,000 or more.

Measure: LE01

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 3: Performance

- How many sworn personnel with general arrest powers does your agency have on staff?
- Goal: 821
- Measure: LE02
Of the sworn personnel, how many are JAG funded?
- Goal: 1
- Measure: LE03
How many non-sworn employees does your agency have on staff?
- Goal: 1030
- Measure: LE04
Of the non-sworn personnel, how many are JAG funded?
- Goal: 0
- Measure: LE05
Does your agency utilize a strategic management accountability system to gather and disseminate information within the agency (e.g., CompStat, stratified policing)? Strategic management accountability systems typically include a focus on the use of relevant and timely data, the production of reports detailing problems and actions taken to solve them, and regular meetings with management to discuss strategies.
- Goal: Yes
- Measure: LE06
Does your agency use any of the following deconfliction tools? Choose all that apply from the following list: RISSafe, SAFETNet, Case Explorer, None of the above, unsure/don't know.
- Goal: Case Explorer
- Objectiv** LE Program - Program specific law enforcement questions for recipients of an award \$25,000 or more.
- Measure: LE07
During the grant period, will you operate a law enforcement program partially or fully funded by JAG funds? If yes, what is the name of that program? If you are operating more than one program, include the names of each one.
- Goal: Yes, Sexual Predator and Offender Tracking (SPOT) Unit Deputy
- Measure: LE08
During the grant period, will you operate a task force partially or fully funded by JAG funds? If yes, what is the name of the program? If you are operating more than one program, include the names of each one.

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 3: Performance

Goal: No

Measure: LE09

If you will operate a program or task force with JAG funds during the grant period, what percentage of the program's total costs will be paid for with sources other than this JAG award? If you will operate more than one program, answer for each separately.

Goal: 14

Measure: LE10

If you will operate a program or task force with JAG funds during the grant period, what was the initiation year of that program, regardless of when it received JAG funding? If you operated more than one program, answer for each separately.

Goal: 2000

Measure: LE11

Are you or a partner planning to conduct an evaluation of your program or task force? If you will operate more than one program, answer for each separately.

Goal: No

Measure: LE12

If you or a partner are planning to conduct an evaluation of your program or task force, are you aware that you will be required to report on the status of that evaluation?

Goal: N/A

Measure: LE13

If you will operate a program or task force with JAG funds during the grant period, which of the following violent crime/problems will it focus on? If you will operate more than one program, answer for each separately. Choose all that apply from among the following list: All violent crime in the jurisdiction, Homicide, Human Trafficking, Domestic Violence, Child Abuse, Child Pornography and Exploitation, Sexual Assault, Terrorism, None of the above.

Goal: None of the above

Measure: LE14

If you will operate a program or task force with JAG funds during the grant period, which of the following property crime/problems will it focus on? If you will operate more than one program, answer for each separately. Choose all that apply from among the following list: All Property Crime in the Jurisdiction, Auto theft, Burglary.

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 3: Performance

Goal: None of the above

Measure: LE15

If you will operate a program or task force with JAG funds during the grant period, which of the following societal crimes/problems will it focus on? If you will operate more than one program, answer for each separately. Choose all that apply from among the following list: Drug crime, Prescription drug crime, Disorder/quality-of-life incidents, Prostitution, Cybercrime, White-collar crime, Healthcare fraud, Status offenses (truancy, underage drinking, etc.), None of the above.

Goal: None of the above

Measure: LE16

If you will operate a program or task force with JAG funds during the grant period, which of the following general crime/problems will it focus on? If you will operate more than one program, answer for each separately. Choose all that apply from among the following list: All crime in the jurisdiction, Hate crime, Gun Crime, Traffic violations/crashes, Other (please describe).

Goal: Other: Sexual Predator/Offender Tracking

Measure: LE17

If you will operate a program or task force with JAG funds during the grant period, who is the target population. If you will operate more than one program, answer for each separately. Choose all that apply from the following list: Adults, Elderly, Gangs, Juvenile Delinquents, Children of incarcerated/justice-involved parents, Drug-endangered children, Persons with mental illness, All victims, Other (please describe).

Goal: Other: The target population will be sexual predators/offenders and registered career offenders in Pinellas County.

Measure: LE18

If you will operate a program or task force with JAG funds during the reporting period, what is the primary target area of that program or task force? If you will operate more than one program, answer for each separately. Choose from the following list: Specific landmark or place (mall, park, theater), hot spots (a number of blocks or street segments that have been identified as experiencing a disproportionate share of the jurisdiction's problem), entire jurisdiction, multi-jurisdictional/cross jurisdictional.

Goal: Entire jurisdiction of Pinellas County

Measure: LE19

If you will operate a program or task force with JAG funds during the reporting period, will that program focus efforts around any of the

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 3: Performance

following models? If you will operate more than one program, answer for each separately. Choose all that apply from the following list: Community oriented approach, problem solving approach, geographic focus, high-rate offender focus, high-rate group/gang focus, Procedural justice, Unsure/Don't know, Other (please describe).

Goal: Community oriented approach

Objectiv LE Services - Service specific law enforcement questions for recipients of an award \$25,000 or more.

Measure: LE20

Will you provide situational crime prevention and crime prevention through environmental design strategies as part of your program? (approaches that change the perceived opportunities for a crime, so the offender will believe the crime is more difficult, has more risk, or provides less rewards, for example, access control to parking lots or improved lighting on a walkway) If you will operate more than one program, answer for each separately.

Goal: No

Measure: LE21

Will you provide youth development services as part of your program? (programs that promote positive behaviors and decrease negative behavior in youth, for example, any of the Blueprints programs.) Describe the services provided. If you will operate more than one program, answer for each separately.

Goal: No

Measure: LE22

Will you provide crime awareness services as part of your program? (programs aimed at increasing the awareness of a crime problem including solutions to prevent crime, for example a Lock It or Lose It program.) Describe the services provided. If you will operate more than one program, answer for each separately.

Goal: Neighborhood notifications of sexual predators entering or relocating within Pinellas County and conducting community awareness and educational programs regarding sexual predators and offenders.

Measure: LE23

Will you provide increased personal safety services as part of your program? (programs that provide instruction on increasing personal safety, for example, a Rape Aggression Defense (RAD) class.) Describe the services provided. If you will operate more than one program, answer for each separately.

Goal: No

Measure: LE24

Will you provide community building services with your program?

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 3: Performance

(programs that promote community cohesion, including communication between the community and elements of the criminal justice system, for example, National Night Out.) Describe the services provided. If you will operate more than one program, answer for each separately.

Goal: No

Measure: LE25

Will you provide any other crime prevention services not described in this report with that program? Describe the services provided. If you will operate more than one program, answer for each separately.

Goal: No

Objectiv LE Tracking - Tracking questions for Law Enforcement recipients of an award \$25,000 or more.

Measure: LE26

Approximately how many criminal groups will be disrupted under your program during the grant period? Disrupted means impeding the normal and effective operation of the group, as indicated by changes in leadership or methods of operation. If you will operate more than one program, answer for each separately.

Goal: N/A

Measure: LE27

How many criminal groups will be dismantled under your program during the grant period? Dismantled means destroying the organization's leadership, financial base, or supply network so that the organization is incapable of operating. If you will operate more than one program, answer for each separately.

Goal: N/A

Measure: LE28

Approximately how many firearms will your program or task force seize during the grant period? If you will operate more than one program, answer for each separately.

Goal: N/A

Measure: LE29

Approximately how many firearms will your program or task force enter into the National Integrated Ballistic Information Network (NIBIN) during the reporting period? If you will operate more than one program during the reporting period, answer separately for each.

Goal: N/A

Measure: LE30

Approximately how many firearms will your program or task force trace through the Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF)

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 3: Performance

Goal: during the reporting period? If you will operate more than one program during the reporting period, answer separately for each.
N/A

Measure: LE31
Regardless of JAG funding, how many total asset forfeiture cases will your program or task force file during this grant period?

Goal: N/A

Measure: LE32
Regardless of JAG funding, which of the following items will your program or task force seize during the grant period as part of a state or federal asset forfeiture case? Choose all that apply from the following list: Drugs, currency, firearms, other physical property, none of the above.

Goal: N/A

Measure: LE33
Are you aware that you will be required to complete the law enforcement questionnaire and submit it to your grant manager alongside each performance report.

Goal: Yes

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 4: Financial

General Financial Info:

Note: All financial remittances will be sent to the Chief Financial Officer of the Subgrantee Organization.

Financial Reporting Frequency for this Quarterly

Is the subgrantee a state agency?: No

FLAIR / Vendor Number: 596000800

Budget:

Budget Category	Federal	Match	Total
Salaries and Benefits	\$93,068.00	\$0.00	\$93,068.00
Contractual Services	\$0.00	\$0.00	\$0.00
Expenses	\$7,552.00	\$0.00	\$7,552.00
Operating Capital Outlay	\$0.00	\$0.00	\$0.00
Indirect Costs	\$0.00	\$0.00	\$0.00
-- Totals --	\$100,620.00	\$0.00	\$100,620.00
Percentage	100.0	0.0	100.0

Project Generated

Will the project earn project generated income No

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 4: Financial (cont.)

Budget Narrative:

TOTAL AMOUNT REQUESTED: \$100,620

Salary and Benefits Requested: \$93,068.00

The annual salary of one SPOT deputy position is calculated in the following manner:

36.54/hour x 2080 hours = 76,013

Total salary: \$76,013

Benefits:

The annual benefits associated with one SPOT deputy position are calculated in the following manner:

FICA (7.65% x 76,013) = \$5,815

Florida Retirement (22.57% x 76,013) = \$17,156

Health/Dental/Vision \$7,567.50

Workers Compensation \$1,667

Total Benefits: \$32,205.50

Total Salary and Benefits: \$108,219.00

TOTAL GRANT BUDGET REQUEST FOR 86% OF SALARY AND BENEFITS: \$93,068.00

The funded position will work 100% of the time on this project and the grant request will pay for 86% of the salary/benefits. The position funded with JAG funds will constitute a continued net personnel increase. The grant will be charged at 86% of the salary and benefits for the position. The agency will fund the remaining 14% for the position throughout the grant period.

The funding request is for 86% of the total salary and benefits for this position. The estimated remaining balance of \$15,151 will be paid out of PCSO's general revenue budget. This meets FDLE's requirement that an applicant cannot request more than the total percentage paid in grant funds in a previous year for a funded position. In 2015-16, the SPOT deputy position was funded at 86% of the total salary and benefits costs.

The SPOT deputy position, for which PCSO is requesting continued funding, monitors and tracks sexual offenders and predators and career offenders as a member of the SPOT Unit; services provided on a countywide basis.

Expenses Requested: \$7,552

Project Equipment: One (1) registration kiosk (to include computer, software, kiosk, and peripherals) to be installed in the SPOT office's lobby. This kiosk will ease the burden of offender registration updates by allowing offenders the ability to update their information in the lobby of the SPOT office. The current process requires SPOT unit detectives to manually update the information when the offender reports in person to update their information per Florida Statute. Offenders are required to report in person within 48 hours to provide information regarding: a new vehicle the offender has access to; if the offender enrolls in a school or place of higher education; the use of internet applications having the capacity of two-way communication; and the acquisition of passports or professional licenses. Since these new statutory requirements went into effect, the burden of the office registrations has increased the required workload of the detectives and the kiosk would assist in easing the burden of

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Budget Narrative (Continued):

data input that has been placed on the detectives. The kiosks will afford offenders without access to computers or the internet an opportunity to update their information to remain in compliance without the need to dictate the information directly to a detective for submission. Additional opportunities for the use may be realized as FDLE continues to make enhancements to their website offering for offender updates.

One (1) mobile registration station to include: printer, electronic signature pad, peripherals, and carrying case. Given the statutory requirement of in person registrations, the current process requires offenders to appear in person to the SPOT Unit office during operating hours. The SPOT Unit has made every effort to assist offenders in the registration process through offering registration hours at offices located at local communities in which a high concentration of offenders and predators reside. Through the acquisition of a mobile registration station, SPOT Unit detectives would be able to extend this reach to include assisted living facilities, hospitals, and nursing homes. This will assist detectives in affording offenders lacking transportation to reach the SPOT Unit's main office, to remain in compliance with statutory requirements.

Two (2) printers (to include consumables and peripherals) for two remote offices the SPOT detectives are provided in communities with a high concentration of sexual predators and offenders (Palace MHP and Continental Inn). Knowing the clientele of the communities, management has provided SPOT Unit detectives an office to afford their residents an opportunity to maintain compliance with Florida Statutes. The printers will provide for a full functioning office for detectives at both of the locations further reducing the number of offenders having to be assisted in SPOT's main office.

Two (2) fingerprint scanners to run individuals for wants or warrants. One scanner will be utilized in SPOT's main office, the second scanner will be included with the mobile registration station for use in the field. The ability to run an individual's prints for wants or warrants through electronic means will minimize individuals providing false information to law enforcement, as well as provide information on wanted persons in real-time. Identification in real time can aid the SPOT unit in apprehending individuals without delay.

The requested equipment is NOT in the general revenue budget, and will supplement the SPOT Unit duties and responsibilities. These items will further the goals and objectives of the grant funded program and allow the Unit to complete activities and services above and beyond their current level of operations.

Registration Kiosk for SPOT Office = \$3100
Mobile Registration Station = \$777
Printers and Consumables x 2 = \$475
Mobile Fingerprint Scanners and Peripherals = \$3200

TOTAL GRANT BUDGET REQUEST FOR EXPENSES: \$7,552

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 4: Financial

Section Questions:

Question: If the budget contains salaries and benefits, will this project result in a net personnel increase, or continue to fund a prior federally grant funded net personnel increase?

Answer: Yes

Question: If Expenses or Operating Capital Outlay are included in your budget, what will be the method of procurement for those items? (e.g., competitive bid, sole source, state term contract)

Answer: PCSO will utilize the agency's procurement policies, which states:
Up to \$1,000 - Single Source. Purchased from a reputable source/supplier using published price lists, catalogs, or oral quote. Purchases in this category should, when feasible, be rotated among available sources/suppliers to provide price comparison.
\$1,000.01 - \$3,000 - Oral solicitation from a minimum of two qualified sources/suppliers on new first time procurement. Thereafter, no competitive bidding required. Purchased from a supplier considered best source based on recent pricing, delivery and dependability.

Question: If indirect cost is included, explain the indirect cost plan. Provide documentation of approval.

Answer: N/A

Question: If contractual services in the budget are based on unit costs, provide a definition and breakdown of cost for each service. Include the methodology for the unit cost plan and when it was approved.

Answer: N/A

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 5: Standard Conditions

Insert Standard Conditions Page here.

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 6: Signatures

In witness whereof, the parties affirm they each have read and agree to the conditions set forth in this agreement, have read and understand the agreement in its entirety and have executed this agreement by their duty authorized officers on the date, month and year set out below.

**Corrections on this page, including Strikeovers,
whiteout, etc. are not**

**State of Florida
Department of Law Enforcement
Office of Criminal Justice Grants**

Signature _____

Typed Name and Title: _____

Date: _____

**Subgrant Recipient
Authorizing Official of Governmental Unit
(Commission Chairman, Mayor, or Designated Representative)**

Typed Name of Subgrant _____

Signature _____

Typed Name and Title: _____

Date: _____

**Implementing Agency
Official, Administrator or Designated Representative**

Typed Name of Implementing _____

Signature _____

Typed Name and Title: _____

Date: _____

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 7: Certifications and Authorizations

Insert Certifications and Authorizations here.

Application for Funding Assistance

Florida Department of Law Enforcement
Justice Assistance Grant - County-wide

Section 6: Signatures

In witness whereof, the parties affirm they each have read and agree to the conditions set forth in this agreement, have read and understand the agreement in its entirety and have executed this agreement by their duty authorized officers on the date, month and year set out below.

**Corrections on this page, including Strikeovers,
whiteout, etc. are not**

**State of Florida
Department of Law Enforcement
Office of Criminal Justice Grants**

Signature _____

Typed Name and Title: _____

Date: _____

**Subgrant Recipient
Authorizing Official of Governmental Unit
(Commission Chairman, Mayor, or Designated Representative)**

Typed Name of Subgrant _____

Signature _____

Typed Name and Title: _____

Date: _____

**Implementing Agency
Official, Administrator or Designated Representative**

Typed Name of Implementing _____ Pinellas County Sheriff's Office

Signature _____ 

Typed Name and Title: Bob Gualtieri, Sheriff

Date: 8/15/14

CERTIFICATION FORM

Compliance with the Equal Employment Opportunity Plan (EEOP) Requirements

Please read carefully the Instructions (see below) and then complete Section A or Section B or Section C, not all three. If recipient completes Section A or C and sub-grants a single award over \$500,000, in addition, please complete Section D.

Recipient's Name: Pinellas County Sheriff's Office	
Address: 10750 Ulmerton Road, Largo, FL 33778	
Is agency a: <input type="checkbox"/> Direct or <input type="checkbox"/> Sub recipient of OJP, OVW or COPS funding?	Law Enforcement Agency? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
DUNS Number: 032500530	Vendor Number (only if direct recipient)
Name and Title of Contact Person: Nancy Duggan, Director, Human Resources	
Telephone Number: 727-582-6490	E-Mail Address: nduggan@pcsonet.com

Section A—Declaration Claiming Complete Exemption from the EEOP Requirement

Please check all the following boxes that apply.

- | | | |
|---|--|--|
| <input type="checkbox"/> Less than fifty employees. | <input type="checkbox"/> Indian Tribe | <input type="checkbox"/> Medical Institution. |
| <input type="checkbox"/> Nonprofit Organization | <input type="checkbox"/> Educational Institution | <input type="checkbox"/> Receiving a single award(s) less than \$25,000. |

I, _____ [responsible official], certify that _____ [recipient] is not required to prepare an EEOP for the reason(s) checked above, pursuant to 28 C.F.R § 42.302. I further certify that _____ [recipient] will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services.

If recipient sub-grants a single award over \$500,000, in addition, please complete Section D

Print or Type Name and Title

Signature

Date

Section B—Declaration Claiming Exemption from the EEOP Submission Requirement and Certifying That an EEOP Is on File for Review

If a recipient agency has fifty or more employees and is receiving a single award or, subaward, of \$25,000 or more, but less than \$500,000, then the recipient agency does not have to submit an EEOP to the OCR for review as long as it certifies the following (42 C.F.R. § 42.305):

I, _____ [responsible official], certify that _____ [recipient], which has fifty or more employees and is receiving a single award or subaward for \$25,000 or more, but less than \$500,000, has formulated an EEOP in accordance with 28 CFR pt. 42, subpt. E. I further certify that within the last twenty-four months, the proper authority has formulated and signed into effect the EEOP and, as required by applicable federal law, it is available for review by the public, employees, the appropriate state planning agency, and the Office for Civil Rights, Office of Justice Programs, U.S. Department of Justice. The EEOP is on file at the following office:

_____ [organization],

_____ [address].

Print or Type Name and Title

Signature

Date

Section C—Declaration Stating that an EEOP Short Form Has Been Submitted to the Office for Civil Rights for Review

If a recipient agency has fifty or more employees and is receiving a single award, or subaward, of \$500,000 or more, then the recipient agency must send an EEOP Short Form to the OCR for review.

I, Nancy Duggan [responsible official], certify that the Pinellas County Sheriff's Office [recipient], which has fifty or more employees and is receiving a single award of \$500,000 or more, has formulated an EEOP in accordance with 28 CFR pt. 42, subpt. E, and sent it for review on May 23, 2016 [date] to the Office for Civil Rights, Office of Justice Programs, U.S. Department of Justice.

If recipient sub-grants a single award over \$500,000, in addition, please complete Section D

Nancy Duggan, Director

Print or Type Name and Title

Nancy Duggan
Signature

8-5-16
Date