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**To:** [McKibben, Nancy](#)  
**Subject:** MSTU Special Projects Funding FY25 Application Form Submission Result #31354962  
**Date:** Thursday, May 22, 2025 12:43:52 PM

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**Full Legal  
Organization  
Name  
(Required)**

Palm Harbor Community Services Agency, Inc.

**Street Address  
(Required)**

2330 Nebraska Avenue

**City (Required)**

Palm Harbor

**State (Required)**

FL

**Zip Code  
(Required)**

34683

**Organization  
Website (URL)**

[www.phcsa.net](http://www.phcsa.net)

**Organization  
President /  
Executive  
Director  
(Required)**

Sandra Faulkner

**Title (Required)**

Chairperson

**Phone Number  
(Required)**

727-784-3332

**Email Address  
(Required)**

[sandyfaulkner@phcsa.net](mailto:sandyfaulkner@phcsa.net)

**Contact Person  
Name (if  
different than  
above)**

Matthew David

<b>Contact Person Title</b>	Palm Harbor Library Director
<b>Contact Person Phone Number</b>	727-784-3332
<b>Contact Person Email Address</b>	<a href="mailto:matthew@phlib.org">matthew@phlib.org</a>
<b>501(c)(3)? (Required)</b>	Yes
<b>Registered in Florida? (Required)</b>	Yes
<b>Year Established (Required)</b>	1986
<b>Total Organization Annual Budget (Required)</b>	\$2,177,050
<b>Taxpayer / Employer ID # (Required)</b>	59-2720211
<b>Brief Description of Organization and It's Mission (approx. 600 characters) (Required)</b>	Palm Harbor Community Services Agency is a special taxing district in unincorporated Pinellas County. Its purpose is to provide library and recreational facilities, programs and services to the residents of Palm Harbor which are funded by an ad valorem tax. Property owners within the district are levied a separate millage for this purpose. Other monies collected are not reflected in the county's budget. The mission is to "develop, provide and promote educational and recreational activities that support and improve the quality of life for all residents of the greater Palm Harbor area."
<b>Project Name (Required)</b>	Palm Harbor Library Shelving Replacement
<b>Requested Program Budget (Required)</b>	\$20,000
<b>Community Need: Describe</b>	As a custodian of a county-owned facility, one of Palm Harbor Library's responsibilities is to maintain a safe, secure and

**the problem or  
need to be  
addressed by  
this project.  
(Required)**

welcoming environment. The building is 37 years old and even though there was a renovation in 2008, most of the shelving is original to the building. In the last few years, the library began a systematic effort to evolve indoor and outdoor areas of the building to serve the public more efficiently and effectively. Replacing the shelving over the next few years will improve sight lines and flexibility. Annually library engagement has grown to nearly 150,000 onsite visits and steadily increasing program attendance. This project represents the beginning of a long overdue need. The selections we are making will allow the shelving to be moved whenever needed to accommodate special activities and events with more open space.

**Project  
Summary:  
Describe how the  
project will be  
fully  
implemented  
and how it will  
address the need  
or gap in the  
community.  
Identify and  
describe other  
funding sources,  
if any, for this  
project/program.  
(Required)**

In FY25, the library is requesting MSTU funding to begin replacing four shelving ranges that occupy the largest central space in the Palm Harbor Library. The current shelving stands at an imposing height and in contrast to the open, friendly atmosphere that our members have come to appreciate. These monies will allow for the replacement of one full row/range of shelving closest to the front entrance. The height will be reduced by 28%, and the full width will be reduced by 13%. Cost for the entire project is \$33,338.06 as quoted by state contracted vendor Office Worx, Inc. (see attached quote). The balance of \$13,338.06 will be paid by the library through its Operating and/or Capital Funds.

**Program  
Outcomes:  
Describe the  
time-line by  
which the  
project will be  
implemented  
including short-  
term and long-  
term results.  
(Required)**

The entire project should be completed over a three day period. During the project, a designated section of the library will be closed to the public; those areas will re-open immediately available after installation. Last year (with MSTU support) we replaced one of four ranges that occupy space in the center of the Palm Harbor Library. Long-term, this will be one of three remaining shelving ranges replaced to achieve a more optimal space for the public.

**Describe how  
your project  
aligns with the  
County's  
Strategic Plan:  
(Required)**

This project aligns with the Pinellas County strategic plan in several ways. The vision “To Be the Standard for Public Service in America” will be realized with up-to-date furniture that improves accessibility, flexibility, and a sense of comfort and security. That same flexibility aligns with the mission of “Meeting the needs and concerns of the community today and tomorrow” by installing something that can be literally moved to make way for new activities, events and projects. And the following key results are

mirrored in our request: “Promote Public Health and Safety” (the additional floor space and sightlines are not just aesthetically ideal – staff can also see more of the library and its occupants which is ideal for safety; and “Deliver First Class Services to the Public and Our Customers” (improving accessibility for residents is critical to our brand of public service, and our selection of furniture is geared toward long-term use and flexibility). By pursuing this project, we are also learning the lessons of other public libraries who have better served their populations by making wise choices to showcase their collections.

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<b>Additional Information</b>	<a href="#">PHL_Estimate_Shelving_2025.pdf (16 KB)</a>
<b>Authorized Signature (Printed Name / Title) (Required)</b>	Matthew David, Palm Harbor Library Director
<b>Authorization Date (Required)</b>	05-22-2025

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