

## OMB Granicus Review

<b>Granicus Title</b>	Quarterly report of claim settlements for the period of October 1, through December 31, 2023.				
<b>Granicus ID#</b>	24-0097A	<b>Reference #</b>	N/A	<b>Date</b>	01/22/2024

**Mark all Applicable Boxes:**

Type of Review									
<b>CIP</b>		<b>Grant</b>		<b>Other</b>		<b>Revenue</b>	<b>X</b>	<b>Project</b>	

**Fiscal Information:**

<b>New Contract (Y/N)</b>	N/A	<b>Original Amount</b>	\$ 197,500.00
<b>Fund(s)</b>	5005	<b>Amount of Change (+/-)</b>	N/A
<b>Cost Center(s)</b>	371410	<b>Total Amount</b>	\$ 197,500.00
<b>Program(s)</b>	1933	<b>Amount Available (FY24)</b>	\$ 1,400,000.00
<b>Account(s)</b>	5496901	<b>Included in Applicable Budget? (Y/N)</b>	Y
<b>Fiscal Year(s)</b>	FY24		

### Description & Comments

(What is it, any issues found, is there a financial impact to current/next FY, does this contract vary from previous FY, etc.)

The Department of Administrative Services (DAS) Purchasing and Risk Management Division (Risk) is seeking the acceptance of the Quarterly Report of Claim Settlements for the period from October 1, 2023 through December 31, 2023 (Quarter I FY24). The Board of County Commissioners (BCC) delegated settlement authority of claims with a dollar range of \$25,001.00 - \$50,000.00 to the joint discretion of the County Administrator or their designee and the County Attorney per Article V Division 1 Section 2-142 of Pinellas County Code (Code).

During Quarter I FY24, Pinellas County settled five general liability claims that fell within the previously mentioned Code threshold for a total final settlement of \$197,500.00. There were no workers' compensation settlements in Quarter I FY24 (Table 1).

Summary of Quarterly Claim Settlements				
Claim Type	Claim Number	Incident Date	Original Demand	Final Settlement
General Liability	17-21565	1/16/2017	\$200,000.00	\$45,000.00
General Liability	20-24939	3/24/2020	\$200,000.00	\$35,000.00
General Liability	20-25164	9/28/2020	\$200,000.00	\$37,500.00
General Liability	21-25756	1/6/2021	\$200,000.00	\$50,000.00
General Liability	21-27189	6/24/2021	\$100,000.00	\$30,000.00
<b>General Liability Subtotal</b>	<b>Total:</b>	<b>12/31/2023</b>	<b>\$900,000.00</b>	<b>\$197,500.00</b>
<b>Workers' Comp Subtotal</b>	<b>Total:</b>	<b>12/31/2023</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>All Claims</b>	<b>Total:</b>	<b>12/31/2023</b>	<b>\$900,000.00</b>	<b>\$197,500.00</b>

*Table 1: Summary of Quarterly Claim Settlements*

The \$197,500.00 in total settlements is sufficiently budgeted for in the FY24 Adopted Budget in the Risk Management Fund (Fund 5005). No budgetary action is anticipated by accepting the referenced settlements.

**Analyst: Shane Kunze**

**Ok to Sign:**

### Instructions/Checklist

1. Upon receipt of a request for review and notification in Granicus, review the Agenda and document for language and accuracy. Make sure there are available funds, the dept. is not overextending itself, was it planned, etc.
2. Use the Staff Report section to give a summary of the contract and include your thoughts and pertinent information.
3. Complete the form above using the Granicus attachments and the County's accounting & budgeting systems (i.e., OPUS, Chart of Accounts, Questica Budget Software).
4. Include a statement in both the Fiscal Impact section of the Staff Report and the Granicus Review form to indicate if the activity is planned in the current budget.
  - a. Sample language: **"The (contract, agreement, MOU, activity, etc.) is included in the FY23 Adopted Budget and the preliminary FY24 budget submission from the department. The annual amount expected to be spent on the (contract, agreement, MOU, activity, etc.) is approximately the same as has been spent in most recent years (or is \_\_\_\_ percent higher or lower due to \_\_\_\_)"**.
5. Save the form with the following naming convention:
  - a. **OMB.Review\_XX-XXXX\_Department\_Subject\_Date)**
  - b. (e.g., OMB Review\_22-529A\_PW\_Sidewalk\_28-DEC-2022).
6. Upload to Granicus as a numbered attachment.
  - a. Upload a copy of the Granicus review into the appropriate department review folder on SharePoint. (OMB/OMB Document Library/GRANICUS.RVW).