

## OMB Contract Review

<b>Contract Name</b>	Approval of the First Amendment to the Medical Examiner and Forensic Laboratory Services Agreement.		
<b>GRANICUS</b>	16-332D	<b>Contract #</b>	

**Mark all Applicable Boxes:**

Type of Contract									
<b>CIP</b>		<b>Grant</b>		<b>Other</b>	<b>X</b>	<b>Revenue</b>		<b>Project</b>	

**Contract information:**

<b>New Contract (Y/N)</b>		<b>Original Contract Amount</b>	\$4,814,905.65
<b>Fund(s)</b>	0001	<b>Amount of Change</b>	\$75,000
<b>Cost Center(s)</b>	Multiple	<b>Contract Amount</b>	\$50,000
<b>Program(s)</b>	Mutiple	<b>Amount Available</b>	<b>Total: \$75,000</b>
<b>Account(s)</b>	Multiple	<b>Included in Applicable Budget? (Y/N)</b>	<b>N</b>
<b>Fiscal Year(s)</b>	FY16-17		

### Description & Comments

(What is it, any issues found, is there a financial impact to current/next FY, does this contract vary from previous FY, etc.)

This contract amendment allocates funding necessary for the Medical Examiner to address the workload increases in order to comply with the requirements imposed by the law. Funding includes the staffing and training of a DNA Analyst, equipment, supplies and workspace remodeling at the Medical Examiner’s Office for the remainder of FY2016.

Questions raised since the initial request include:

- some insight into how others are addressing this unfunded legislative mandate. The FAC legislative research conducted during the deliberation of this bill did not yield results indicating that additional costs would be incurred as a result of the passage of the bill.
- The interpretation of the implementation impacts per the new bill seem unclear how do we know what standards apply until after the guidelines and procedures on collection, submission, and testing are published (deadline of January 1, 2017).
- Test results are required to be published in 120 days and are currently achieving this within 30 – 45 days. If the statute mandates 120 days, then anything better is discretionary and should be subject to Board consideration along with all other requests for additional funding.
- Has anything information or analysis been conducted / provided regarding the current workload levels to justify the additional workload and staffing impacts other than the memo (and related information previously shared).

This is consistent with the projections provided in the FY17 budget development. (\$50,000 added to the contract, \$25,000 in REM for building improvements.)

**Analyst: Don Mello Jr.**

**Ok to Sign:**

1. Upon receipt of a contract and notification in Granicus, review the Agenda and Contract for language and accuracy. Make sure there are available funds, the dept is not overextending itself, was it planned, etc.
2. Complete the form above using the contract document and the County accounting & budgeting systems.
3. Use the Staff Report section to give a brief summary of the contract and include your thoughts and pertinent information.
4. Upload to Granicus as a numbered attachment.