

Appendix A

FY 2019 Competitive Subaward Solicitation Combating Opioid Overdose through Community-level Intervention

Cover Sheet Form

1. Project Title: _____
2. Applicant Agency: _____ DUNS NUMBER: _____
Address: _____ EIN NUMBER: _____
3. Implementing Agency: _____
Address: _____
4. Start Date: _____ End Date: _____
5. Preparer Information: _____ Email: _____
Address: _____ Phone: _____
6. Project Director: _____ Email: _____
Address: _____ Phone: _____
7. Fiscal Officer: _____ Email: _____
Address: _____ Phone: _____
8. Civil Rights Contact: _____ Email: _____
Address: _____ Phone: _____

Summary 150 words or less:

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

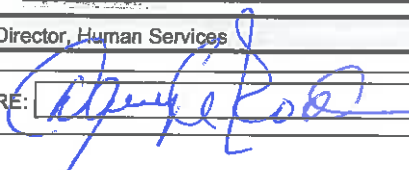
(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

* APPLICANT'S ORGANIZATION		
Pinellas County		
* PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE		
Prefix:	* First Name: Daisy	Middle Name:
* Last Name: Rodriguez	Suffix:	
* Title: Director, Human Services		
* SIGNATURE: 	* DATE: 10/30/19	

ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

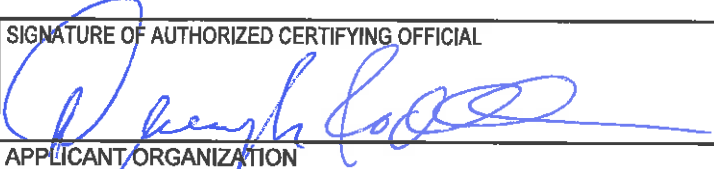
PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles 11 and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 		TITLE Director, Human Services	
APPLICANT ORGANIZATION Pinellas County		DATE SUBMITTED 10/30/19	

1. Problem Statement:

Geographic Service Area: Pinellas County is a 280 square mile peninsula located on Florida's west coast and is home to 970,532 people based upon on the 2018 Pinellas County Profile prepared by the Florida Legislature's Office of Economic and Demographic Research. As Florida's sixth most populous county, Pinellas is home to 4.7% of Florida's population while accounting for approximately 0.5% of the land area resulting in a population density of 3,545 persons per square mile. **Extent of the Problem:** The opioid epidemic in Pinellas County is a pressing matter as more than one person dies every 43 hours from a drug-related overdose. A recent community health assessment conducted by the Florida Department of Health in Pinellas (DOH) identified "addiction" as a top health problem of concern and "alcohol and drug abuse" as the leading behavior concern within Pinellas County. From 2015 to 2018, the number of opioid related accidental fatalities increased by 76.3% (135 to 238), while Pinellas' population increased only 2.7% during the same period. Emergency Medical Services (EMS) data regarding 9-1-1 transports with naloxone administered have increased year over year since FY 13. From FY 15 to FY 18, Pinellas County EMS transports with naloxone administrations increased 46.4%. As of August 31, 2019, Pinellas EMS has exceeded the FY 18 total 9-1-1 transports with naloxone administered by 15.6% with a month left in the FY. **Past Efforts to Address the Problem:** Pinellas County, through the Human Services Department, provides a variety of assistance programs for residents most in need. These services were expanded in 2016 to include Medication Assisted Treatment (MAT) for clients with substance use disorder and a pilot program (CARE Team) to target individuals in the emergency room presenting with an overdose. Eligible MAT clients are referred through their primary medical home to substance use treatment services and have access to services including counseling, methadone, buprenorphine, and

naltrexone. From Jan. 1 – June 30, 2019, over 200 clients have received MAT services through County administered programs. Given the extent of the epidemic, the Florida Department of Health in Pinellas (DOH) and Operation PAR (a local substance use treatment provider) convened the Pinellas County Opioid Task Force in 2017. The purpose of the task force was to develop a strategic plan and recommendations that efficiently guides community members and resources to confront the opioid epidemic. The task force includes over 70 community stakeholders including governmental and non-governmental organizations, faith-based organizations, law enforcement and elected officials in Pinellas County. As of October 2019, the members completed 84% of the tactics developed in the strategic plan; but our work is not done, as the trend has not yet reversed. **Proposed Program:** Pinellas County proposes to implement the Homeless Overdose Mitigation & Engagement (HOME) program based on the evidence-based Overdose Education and Naloxone Distribution (OEND) program. EMS data for the previous 12 months identified 66 locations with five (5) or more calls for “overdose” which accounted for a total of 790 calls. Eighteen (18) of these sites had 9 or more EMS calls for overdoses and accounted for 514 calls. The proposed HOME program will develop site specific intervention strategies to work with these high frequency sites to mitigate overdoses through outreach, education, naloxone distribution and training, and service connections to treatment. Many of these sites were identified as homeless shelters, transient housing, and other public locations such as bus stops where homeless individuals in Pinellas County frequent. The proposed program will provide a street team consisting of a substance use case manager, public health coordinator, and other volunteers to conduct outreach, distribute and train on the use of naloxone, and seek engagement in treatment from individuals identified as at risk for overdose.

2. Project Description:

Homeless Overdose Mitigation & Engagement (HOME) Program: In Pinellas County, from 2015 to 2018, the number of opioid related accidental fatalities increased by 76.3%, and EMS transports with naloxone administrations increased 46.4%. The Pinellas County HOME program is an evidence-based, data-driven outreach, education, and intervention project targeting public and private locations in the County with the highest frequency of overdose calls. The HOME program outreach approach will be modeled after two successful DOH efforts: a Fall Prevention Campaign and Hepatitis A Foot Teams. The Fall Prevention Campaign utilized data to reduce the number of calls to locations frequented by EMS staff related to falls. The Hepatitis A Foot Teams provide information on Hepatitis A and its risks, and on-site vaccinations to those they come across visiting locations such as bus terminals and low-cost motels. The data for the HOME project was obtained from Pinellas County Safety & Emergency Services and identified homeless shelters, transient housing, and other public locations such as bus stops as having the most frequent 9-1-1 calls with an “overdose” diagnosis and law enforcement calls for services coded as overdoses. The HOME project will also leverage law enforcement overdose data from ODMAP to confirm or identify locations for possible outreach efforts. **How/Team:** Pinellas County Human Services will manage the HOME project under the direction of Health Care Administrator, Karen Yatchum. A multi-disciplinary team of partners (HOME Team) will include the DOH, Pinellas County Safety and Emergency Services, law enforcement, Central Florida High Intensity Drug Trafficking Area (HIDTA) and community treatment partners. Street teams led by DOH will deploy staff from the treatment provider, public health, and law enforcement (where appropriate) to the various locations to provide outreach, education and a connection to treatment and/or housing for homeless individuals at risk of overdose. The street and leadership teams will approach the business owners and community organizations to

increase their awareness of the problem at their location and engage them in strategies to assist clients/residents/citizens at their locations. We anticipate the HOME project's outcomes to mirror the success of the Fall Prevention (to decrease calls to EMS for preventable injuries) and Hepatitis A (to increase vaccinations) models. **Services:** The HOME team will provide education and continual outreach efforts to the high frequency business and community organizations and its clients/residents/citizens. Linkages to treatment services including detox services, medication assisted treatment (MAT), and outpatient services will be available to clients who choose to engage in treatment. Referrals and benefits coordination will be provided to assist clients with primary care services. To ensure stability of homeless clients seeking to engage in treatment, transitional housing will be made available to eligible individuals. **Project Goals:** This project will align with and address the Opioid Task Force Strategic Plan Goals specifically: 1) Increase Education & Awareness, 2) Reduce Opioid Deaths, and 3) Connect Individuals to Effective Treatment. The project seeks to accomplish reductions in EMS overdose calls at the sites identified for targeted activities and improve outreach and education at the highest frequency sites. This will be tracked on a monthly basis to identify the need for continued efforts or to identify successful strategies.

3. Project Priority Areas and Evidence-based Categories:

Pinellas County's HOME proposal falls under both priority areas. Pinellas County will 1) implement a community-based effort to fight the opioid epidemic with an opioid Overdose Education and Naloxone Distribution (OEND) response program and 2) coordinate with local law enforcement agencies, public health, and treatment agencies whom have jurisdiction over these high frequency sites. Based on the *Johns Hopkins Bloomberg School of Public Health the Prescription Opioid Epidemic: An Evidence-Based Approach*, OEND programs have shown that

naloxone distribution and education programs for people at high risk for opioid related overdose and their friends or family members can be successfully trained to recognize and respond to an overdose and appropriately administer naloxone in an overdose situation. The Pinellas County HOME program will convene representatives from DOH, Safety and Emergency Services, Human Services, law enforcement and treatment agency to strategize individualized outreach, education, naloxone distribution and training, and service connections for each location identified as having the highest frequency of 9-1-1 EMS calls with a diagnosis of “overdose.” Information regarding the frequency of calls, time of day, property owner, site management, and any additional pertinent information will be discussed as a team to prepare a tailored response. The initial step of the HOME project will be engaging site management in educational efforts to address the opioid use at their location, to include the distribution of naloxone including training on the use and safety of the product, along with other harm reduction strategies.

4. Evaluation Plan, Goals and Objectives, and Outcome-Based Performance Measures:

Evaluation Plan: The Florida Department of Health in Pinellas (DOH), as the public health entity will provide evaluation of the HOME program. DOH has expertise with public health surveillance data and monitoring. DOH will maintain the data collected by the street team and collect data from Pinellas County EMS and ODMAP. A logic model outlining the team’s strategies and activities toward the short-term, intermediate, and long-term goals will be developed within the first 30 days of the project and will look at measures consistent with other OEND programs. **Services Provided:** The HOME program will convene the multi-disciplinary partners previously identified to discuss and determine the initial sites identified through EMS overdose call data to target the street team’s intervention activities. Specific intervention activities will vary based upon: the type of site (public or private), the day of week/time of day of

overdose calls, proximity of the site to other high frequency sites, etc. Outreach, education, distribution of naloxone, and case management services will be provided to individuals and property owners. Additionally, transitional housing will be available for those eligible homeless individuals to help further stabilize clients in a safer environment while engaging in treatment services. **How Changes will be Measured:** All activities will be recorded by the street team to include information such as: date/time of visit, materials provided, to whom materials were provided, naloxone distribution and training on the use and safety of the devices, any service connections made, and other items identified by the HOME team. The street team's reports will be provided to the DOH evaluator to compile and report on at the monthly HOME team meetings. Service data, EMS calls, ODMAP, and responses from individuals at targeted sites will be reviewed monthly by the project leadership and further inform the strategies and approaches of the HOME project. Any identified challenges or successes will be documented to improve future intervention efforts. The evaluator will use the street team's reported activities to correlate increases/decreases in calls with what intervention activities have occurred at the sites. The street team's activities will be reviewed by the HOME team to further identify if additional strategies need to be employed. **Goals:** The HOME program align with the Opioid Task Force Goals to 1) Increase Education & Awareness, 2) Reduce Opioid Deaths, and 3) Connect Individuals to Effective Treatment. **Objectives:** Objective 1) Notify and seek engagement from 100% of identified property owners/operators of the high frequency sites in an education campaign in collaboration with law enforcement and public health officials; Objective 2) Reduce the number of emergency service calls to the identified top locations by 10%; Objective 3) Distribute 1000 boxes of naloxone to property owners and/or clients/residents in locations identified as having a high frequency overdose calls by the end of the project period including training on naloxone use

and safety. (Each box includes 2 doses, which may be needed in certain situations). Objective 4) Document client interactions and barriers towards their willingness or lack of interest to engage in treatment.

Outcome-based Performance Measures: A logic model with short-term, intermediate, and long-term goals and a Program Guide will be developed within the first 30 days of the project. Outputs, such as EMS call for service, and naloxone unit distribution will be used to inform the HOME team of progress towards the goals and objectives of the program.

5. Strategy and Timeline:

Previous Planning Efforts: The Opioid Task Force continues to meet monthly and update community members about on-going efforts to respond to the opioid epidemic in Pinellas County. Pinellas County Human Services, as an FY 18 Comprehensive Opioid Abuse Site-based Program (COAP) grantee, created the Pinellas Strategic Information-sharing Partnership (SIP) whose goal is to better provide timely and accurate data that provides a comprehensive view of the drug abuse environment in Pinellas County. SIP Partners include: the University of South Florida's Florida Mental Health Institute (FMHI), DOH, Pinellas County Safety and Emergency Services, Operation PAR, Pinellas County Human Services, and local law enforcement. Data provided to the SIP stakeholder group identified the highest frequency sites for "overdose" calls to EMS. In response, the County developed the proposed HOME program which will provide a street team to provide targeted outreach to the high frequency sites for EMS overdose calls.

HOME Team Strategy: The HOME team will develop site specific strategies including, but not limited to: outreach and education efforts to include: letters to business owners regarding the frequency of "overdose" incidences at their sites, development and distribution of educational materials for sites regarding local substance use treatment options, purchase and distribution of

naloxone spray for at-risk individuals at the sites. Case managers on the street teams will help individuals connect to existing community treatment options and even provide transitional housing options for eligible homeless clients.

Linkages to other programs, organizations, and stakeholders: The HOME team leadership and staff have numerous connections in the community to support the efforts of this program. The Opioid Task Force, community treatment providers, homeless programs, law enforcement agencies, public health and hospital systems, along with all the previously identified partners continue to support efforts to reduce the incidences of opioid use in the County.

Timeline: The following activities, dates, and responsible staff are included in the table below:

Key Activity	Timeline	Responsible Staff/Agency
Multidisciplinary Leadership Team Meetings (HOME Team)	On-Going Monthly starting December 2019	PC HS Project Director
Logic Model Development	December 31, 2019	PC HS Project Director
Hire DOH Street Team Coordinator	December 2019	DOH
Hire DOH Evaluator	December 2019	DOH
Notify and engage property owners of identified high frequency sites	January 31, 2020	HOME Team
Development of program guide and site-specific strategies	January 31, 2020 reviewed quarterly	HOME Team
Implementation of Site-Specific Strategies	On-Going Monthly starting January 2020	Street Team
Review of EMS Overdose Calls	On-Going Monthly starting December 2019	DOH Project Manager w/ Team
Team Site Visits – to engage owners/staff/ individuals	Minimum Bi-weekly per site	HOME Team
Distribution of Educational Materials	On-Going	HOME Team
Distribution of naloxone	On-Going	HOME Team
Connect individuals to treatment and wrap around services	On-Going	HOME Team

6. Management Capabilities:

Pinellas County Human Services (PCHS) will serve as the lead applicant with Karen Yatchum, Health Care Administrator as the Project Director. Pinellas County is governed by an elected seven-member Board of County Commissioners (BCC). The BCC's strategic initiatives have always focused on to meeting the needs and concerns of our citizens. PCHS has experience in serving the uninsured, underserved, vulnerable, and special needs population as a federal grantee for the Health Resources and Administration's Health Center program for the homeless, SAMHSA's Cooperative Agreement to Benefit Homeless Individuals (CABHI), for individuals with SMI, SED, COD, SUD, and SAMHSA's Assisted Outpatient Treatment (AOT) grant program for individuals with Serious Mental Illness. The AOT program, based on Florida Statute for Involuntary Outpatient Placement, had never been implemented in Pinellas County. Human Services was able to coordinate all the stakeholders to get this new service implemented in the County. PCHS also works with the County Court System on drug treatment programs as a grantee and a funder. Karen Yatchum has an extensive background working in the behavioral health and homeless arenas. As the Health Care Administrator, Ms. Yatchum oversees Pinellas County's health care programs and behavioral health programs.

The Florida Department of Health's Surveillance Program provides complex technical, analytical, and consultative work which involves disease surveillance, assessment, management and planning for DOH-Pinellas, Disease Control Division. The Program assists with the necessary data compilation, analysis and distribution of statistical information as needed for tracking disease trends and reporting cases, to guide actions and policies to improve the health of the people of Pinellas County. Through this insight DOH is best suited to act as the Program Coordinator and provide evaluation of the HOME Program. Proposed DOH staff will be

temporary positions specific to the HOME project. Through utilization of temporary staffing, DOH anticipates having staff on-board within a month of award notification.

Requested Staff:

Name	Title	Funding Source
Karen Yatchum	Project Director/ Health Care Administrator	County General Funds (in-kind)
TBD	DOH Project Coordinator	COOCLI Grant Funds
TBD	DOH Evaluator	COOCLI Grant Funds
TBD	PAR Case Manager	COOCLI Grant Funds (20 hrs/wk)(Remaining 20 hrs/week funded by PAR MAT program)

7. Project Evaluation & Sustainability:

The Pinellas County HOME program will utilize a DOH position to provide evaluation activities.

This position will be responsible for assisting the team in developing project related data collection, on-going evaluation of overdose data, outreach efforts and naloxone distribution and develop monthly reports for the HOME team leadership. A program guide will articulate the strategies and purpose of the HOME program, provide a consistent framework from which current and future staff can work and program activities can be evaluated against. At the conclusion of grant funds, the HOME program evaluation and program guide will be reviewed to determine the success of the strategies implemented and the team will continue to meet after the grant award period to monitor trends. This information will be shared with the Pinellas County Opioid Task Force for community partners to determine the feasibility of coordinating successful efforts without the grant funds and to identify potential sources for future funding. Several member organizations of the task force, including Pinellas County Human Services, continue to seek funding opportunities from various public and private funding sources to continue work on the identified intervention strategies and tactics of the Opioid Task Force strategic plan.

COOCLI FY19 Subaward Budget

Project Name:	The Pinellas County Homeless Overdose Mitigation & Engagement (HOME) Program			
Agency:	Pinellas County			
PERSONNEL				
LINE ITEM	Name of employee	Title	Hourly Rate	Cost
1	Karen Yatchum	Health Care Administrator	In-Kind	\$ -
2				
3				
4				
5				
		Personnel Total:		\$ -
FRINGE				
LINE ITEM	Name of employee	Title	Hourly Rate	Cost
6				
7				
8				
9				
10				
			Fringe Total:	\$ -
FACILITIES				
LINE ITEM	Item			Cost
11				
12				
13				
			Operating Expenses/Other Total:	\$ -
TRAVEL/TRAINING				
LINE ITEM	Description			Cost
14	Local travel for DOH and PAR staff @ \$0.58 per mile x 225 miles per month x 3 staff			\$ 4,698.00
15				
16				
			Travel/Training Total:	\$ 4,698.00
SERVICES				
LINE ITEM	Description			Cost
17	Transitional Housing @ \$66 per night x 375 nights			\$ 24,750.00
18				
19				
			Services Total:	\$ 24,750.00
CONTRACTUAL SERVICES				
LINE ITEM	Contractor/Agency	Title	Hourly Rate	Cost
20	Department of Health in Pinellas	Biological Scientist III - Project Coordinator	\$30.00	\$ 62,400.00
21	Department of Health in Pinellas	Biological Scientist III - Evaluator	\$22.00	\$ 22,880.00
22	Operation PAR	Case Manager(s)	\$50.28	\$ 65,364.00
			Contractual Services Total:	\$ 150,644.00
SUPPLIES				
LINE ITEM	Description			Cost
23	Narcan @ \$140 x 1000			\$ 140,000.00

COOCLI FY19 Subaward Budget

24	Educational Materials	\$ 10,000.00
25	Laptop with statistical software @ \$3,000 each	\$ 6,000.00
Supplies Total:		\$ 156,000.00
EQUIPMENT		
LINE ITEM	Item	Cost
26		
27		
28		
Equipment Total:		\$ -
INDIRECT COST		
LINE ITEM	Indirect Cost Rate	Cost
29		
Indirect Cost Total:		\$ -
TOTAL REQUESTED BUDGET:		\$ 311,342.00

COOCLI FY19 Subaward Budget Narrative

Project Name:	The Pinellas County Homeless Overdose Mitigation & Engagement (HOME) Program		
Agency:	Pinellas County		
PERSONNEL			
LINE ITEM			
1	Karen Yatchum will take the role of Project Director for the HOME Program. She will lead all project leadership meetings monthly and address challenges/barriers in the program. We anticipate her spending 10% of her time on this project and funds are provided in-kind by the County general revenue.		
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FRINGE			
LINE ITEM			
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10			
FACILITIES			
LINE ITEM			
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13			
TRAVEL/TRAINING			
LINE ITEM			
14	Local travel is budgeted at the IRS approved rate for 2019 @ \$0.58/mile for 225 miles per month per staff member to visit the frequently identified sites for overdoses.		
15			
16			
SERVICES			
LINE ITEM			
17	Transitional housing nights will be purchased for homeless individuals identified through outreach activities, and whom have an interest in connecting to recovery oriented services. The budget reflects inclusion of an indirect cost rate of 28% for a total per night cost of \$66.		
18			
19			
CONTRACTUAL SERVICES			
LINE ITEM			
20	Department of Health Biological Scientist III - Project Coordinator is a one year full-time, temporary position that will work with the team to coordinate grant related activities. It is anticipated this position will take one month to hire. The cost of \$30/hour is calculated to include Fringe @ 32%.		
21	Department of Health Biological Scientist III - Evaluator is a temporary position that is budgeted at 20 hours per week with no fringe @ \$22/hour		

COOCLI FY19 Subaward Budget Narrative

22	Operation PAR Case Manager(s) - Operation PAR will utilize a current pool working part-time to provide outreach efforts for site visits with the HOME Team. These services will be charged on an hourly basis, as needed, and the hourly budget figure includes: salary, fringe, and indirect.
SUPPLIES	
LINE ITEM	
23	Narcan nasal spray @ \$140 per box (two pack - 4mg nasal spray)
24	Education Materials include: brochures, posters, pamphlets, etc.
25	Laptop with statistical software is budgeted at \$1500 per laptop and \$1500 per software package
EQUIPMENT	
LINE ITEM	
26	
27	
28	
INDIRECT COST	
LINE ITEM	
29	



Central Florida HIDTA

High Intensity Drug Trafficking Area

610 Crescent Executive Court, Suite 300
Lake Mary, FL 32746
Phone (407) 585-2687
Fax (407) 585-2725

October 22, 2019

University of Baltimore
Center for Drug Policy and Enforcement
1420 N. Charles St.
Baltimore, MD 21201-5779

Subject: Central Florida HIDTA Support for Pinellas County

To Whom It May Concern:

I am the Director of the Central Florida High Intensity Drug Trafficking Area (CFHIDTA) program and am writing in support of Pinellas County for the Combating Opioid Overdose through Community-level Intervention Grant.

The HIDTA program falls under the Office of National Drug Control Policy (ONDCP) and is a federal grant designed to provide funding and intelligence resources to designated area drug law enforcement task forces with the goal of disrupting and dismantling drug trafficking organizations. Pinellas County is one of the nine counties in the CFHIDTA area of responsibility. The CFHIDTA and Pinellas County have a long-standing relationship and partnership as it pertains to supporting the investigative efforts to reduce drug trafficking, money laundering, and drug-related violent criminal activity in their area and as it pertains to other parts of the State.

Currently, Pinellas County has seen a 25 percent increase in accidental overdose deaths with a total of 323 deaths in 2018 and 200 deaths in the first 6 months of 2019 alone. ODMAP and local data analyses show significant frequent overdose areas, especially with individuals having repeat overdoses. Grant funding awards will assist the law enforcement community, Health Department, EMS, and behavioral health partners plan a frequent overdose location/user intervention project aimed to reducing the trend in overdose deaths. The use of engagement, outreach, and treatment plans coupled with law enforcement efforts have the potential to alleviate the number of deaths, especially in frequent overdose sites and improve communities overtime.

Central Florida HIDTA fully supports and recommends Pinellas County for the Opioid Intervention grant. I can be contacted at 407-467-8548 or email, Scollins@CFHIDTA.org if further information is needed.

Sincerely,

Stephen R. Collins, Director

Mission:

To protect, promote & improve the health of all people in Florida through integrated state, county & community efforts.

**Ron DeSantis**

Governor

Scott A. Rivkees, MD

State Surgeon General

Vision: To be the Healthiest State in the Nation

October 28, 2019

Sherae Lonick
University of Baltimore
Center for Drug Policy and Enforcement
1420 N. Charles St.
Baltimore, MD 21201-5779

Dear Ms. Lonick:

On behalf of the Florida Department of Health in Pinellas County (DOH-Pinellas), I am pleased to provide strong support to the Pinellas County's application for the Combating Opioid Overdose through Community-level Intervention (COOCLI) subaward. DOH-Pinellas has partnered with Pinellas County on various programs to mitigate the negative effects of the opioid crisis in our community and looks forward to this additional opportunity.

DOH-Pinellas has been committed to the Opioid Epidemic throughout our community. As Director, I have co-chaired the Pinellas County Opioid Task Force with our partner in substance use disorder services, Operation PAR since its inception in June 2017. The Task Force developed five strategic goals intended to communicate and address community opioid abuse.

DOH-Pinellas is excited to participate in the proposed project which will works towards reducing opioid overdoses through targeted activities at locations with a high frequency of EMS overdose calls for service.

Sincerely,

Ulyee Choe, DO
County Health Department Director

UC/mb

Florida Department of Health

in Pinellas County

205 Dr. Martin Luther King Jr. St. N. • St. Petersburg, FL 33701-3109

PHONE: (727) 824-6900 • FAX (727) 820-4285

FloridaHealth.gov**Accredited Health Department**
Public Health Accreditation Board



Administrative Offices
6655 66th Street North
Pinellas Park, FL 33781
Ph: 727-545-7564
Fax: 727-545-7584
www.operationpar.org

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FUNDERS



October 30, 2019

Sherae Lonick
University of Baltimore
Center for Drug Policy and Enforcement
1420 N. Charles St.
Baltimore, MD 21201-5779

Dear Ms. Lonick:

Please accept this letter of commitment from Operation PAR for Pinellas County's application to the Combating Opioid Overdose through Community-level Intervention (COOCLI) subaward. Operation PAR has partnered with Pinellas County on various programs to mitigate the negative effects of the opioid crisis in our community and looks forward to this additional opportunity.

Operation PAR has been committed to the Opioid Epidemic throughout our community. As CEO, I have co-chaired the Pinellas County Opioid Task Force with the Florida Department of Health in Pinellas since its inception in June 2017. The Task Force developed five strategic goals intended to communicate and address community opioid abuse.

Operation PAR is excited to participate in the proposed project which will work towards reducing opioid overdoses through targeted activities at locations with a high frequency of EMS overdose calls for service.

Sincerely,

Dianne L. Clarke, PhD, CAP

Dianne Clarke, PhD
CEO
Operation PAR



Sheriff Bob Gualtieri

Pinellas County Sheriff's Office

"Leading The Way For A Safer Pinellas"

October 31, 2019

Sherae Lonick
University of Baltimore
Center for Drug Policy and Enforcement
1420 N. Charles Street
Baltimore, MD 21201-5779

Dear Ms. Lonick:

Please accept this letter of support from the Pinellas County Sheriff's Office for Pinellas County's application to the Combating Opioid Overdose through Community-level Intervention (COOCLI) subaward. The Pinellas County Sheriff's Office has partnered with Pinellas County on various programs to mitigate the negative effects of the opioid crisis in our community and looks forward to this additional opportunity.

The Pinellas County Sheriff's Office has been committed to the opioid epidemic throughout our community. We are excited to participate in the proposed project which will work towards reducing opioid overdoses through targeted activities at locations with a high frequency of EMS overdose calls for service.

Sincerely,



Sheriff Bob Gualtieri
Pinellas County, Florida

BG/DC/cm



CITY OF CLEARWATER

POST OFFICE BOX 4748, CLEARWATER, FLORIDA 33758-4748
CLEARWATER POLICE DEPARTMENT, 645 PIERCE STREET, CLEARWATER, FLORIDA 33756
TELEPHONE (727) 562-4336

OFFICE OF THE CHIEF OF POLICE

October 31, 2019

Sherae Lonick
University of Baltimore
Center for Drug Policy and Enforcement
1420 N. Charles St.
Baltimore, MD 21201-5779

Dear Ms. Lonick:

Please accept this letter of commitment from the Clearwater Police Department for Pinellas County's application to the Combating Opioid Overdose through Community-Level Intervention (COOCLI) subaward. The Clearwater Police Department has partnered with Pinellas County on various programs to mitigate the negative effects of the opioid crisis in our community and looks forward to this additional opportunity.

The Clearwater Police Department has been committed to the opioid epidemic throughout our community. We are excited to participate in the proposed project which will work towards reducing opioid overdoses through targeted activities at locations with a high frequency of EMS overdose calls for service.

Sincerely,

Daniel W. Slaughter
Chief of Police



Karen Black Yatchum

PROFILE

Experienced Professional with 17 years progressively responsible experience in Social Services including Child Welfare and Family Preservation, Behavioral Health Services, Quality Management, Operations and Administration.

PROFESSIONAL EXPERIENCE

PINELLAS COUNTY HUMAN SERVICES 9/2018-Present

Healthcare Administrator

- Responsible for the management, monitoring and oversight of healthcare services provided to low income residents and persons experiencing homelessness in Pinellas County.
- Evaluates service delivery models to ensure primary health care services are integrated with behavioral health care.
- Acts as the liaison to the Pinellas County Department of Health, Community Health Centers of Pinellas and other organizations delivering health care services.
- Evaluates healthcare services and the alignment with the Six Domains of Healthcare Quality (Safe, Effective, Patient-Centered, Timely, Efficient and Equitable).
- Coordinates and Collaborates with other health care providers to assess community health needs for program planning.

DIRECTIONS FOR LIVING/DIRECTIONS FOR MENTAL HEALTH 9/2010-9/2018

Chief Operating Officer

- Responsible for all services and operations for a 20 million dollar agency. Management and oversight of all programs which consisted of Dependency Case Management, Family Preservation Services, Integrated Child Welfare and Behavioral Health Programs, Psychiatry Services, Adult Outpatient Services, Children's Outpatient Services, Homeless Services, Marketing/Business Development, Management Information Systems/Reporting and Quality Management.
- Strategic and operational responsibility for all programs, managed a team Directors and responsible for approximately 400 staff. Provided operational leadership to the strategic planning process and implemented new strategic initiatives.

Senior Director of Child Safety and Family Preservation

- Primarily responsible for the implementation, contract oversight and performance of four Child Welfare programs; Child Safety Case Management, Family Preservation Services, Project H.O.P.E and Parents as Peers services.
- Implemented the successful Child Welfare Integration Pilot and served as the liaison with the Department of Children and Families, Eckerd Community Alternatives and the Unified Family Court regarding the implementation and design of the program.

Director of Family Preservation

- Assisted in the development and implementation of the *Family Works* model from transition to service initiation. Responsible for hiring of fifty new staff, staff training and ongoing staff development.
- Developed strong working relationships with the Pinellas County Sheriff's Office Child Protection Division to deliver the highest quality Diversion/Family Preservation program.
- Successfully Diverted over 1000 children per year from the child welfare system with the implementation of the Family Works Program, including the Integrated Decision Team staffing model. This model created a reduction in removal rates and a dramatic reduction in caseload sizes for the dependency case management organizations.

Director of Child Safety

- Responsible for all aspects of Dependency Case Management Services.
- Supervised approximately 90 staff; charged with meeting DCF and ECA performance outcomes.
- Implemented a re-design of the job duties and tools utilized for the child welfare permanency process within Circuit 6.
- Created the first C6 in-home substance abuse program to expedite services delivered to parents of children in child welfare to expedite permanency.

Assistant Director of Child Safety

- Supervised 3 case management teams; approximately 21 case managers and responsible for all safety, permanency and well-being aspects for children assigned.
- Participated in the Dependency Court Improvement Committee, DCF Alliance Meeting, Community Action Team meetings etc.

PASCO COUNTY SHERIFF'S OFFICE 10/2009-9/2010

Quality Assurance Supervisor

- Responsible for Quality Assurance Reviews for child protection investigation files. Responsible for reporting this information to Pasco Sheriff's Office administration, the Department of Children and Families and Eckerd Community Alternatives.
- Participated in the re-creation of the Statewide Sheriff's office Peer Review tool, to ensure compliance and equity with the Department of Children and Families QA review tool, Chapter 39 and Florida Administrative Code.
- Created an electronic database to track confidential information requested by the public. Database also decreased the reproduction of reports that were requested by numerous participants in the investigation.
- Initiated the creation of the PSO procedure manual to assist investigative staff in daily work.
- Responded to all client complaints regarding investigations, or investigative staff and prepared a summary of the investigation for administrative review.

ECKERD COMMUNITY ALTERNATIVES, Largo, FL 7/2008-10/2009

SARASOTA FAMILY YMCA INC, Largo, FL 2/2007-6/2008

Assistant Director of Operations/Staffing Master

- Liaison between the lead agency, case management agencies and the Sheriff's offices in Pinellas and Pasco Counties.
- Day to day responsibilities included: 1) Facilitating multidisciplinary staffings with the case management agencies and the Sheriff's offices in accordance to the guidelines set forth in policy and procedure. 2) Consultation with the Case Management Agencies on a daily

basis to resolve issues that may arise in the flow of a case, responsibilities of the agency, conflict/resolution and consultation about difficult cases, or children. 3) Assist in creation, revision and implementation of policies and procedures. 4) Reviewed incoming Out of Town Inquiries and Interstate Compact for the Placement of Children requests for accuracy and created equitable assignment for all agencies. 5) Special projects as assigned.

- Possession of an expansive workable knowledge Florida Statute Chapter 39, Department of Children and Families Operating Procedures, Florida Administrative Code, agency policy and procedures and working agreements for each Sheriff's office.

SARASOTA FAMILY YMCA INC, Largo FL 7/2004-6/2008

Licensing Supervisor

- Supervised nine licensing specialists and one support staff simultaneously ensuring monthly supervision on all foster homes. Monitored monthly home visits, licensure studies, re-licensure studies, conducting family meetings, staff trainings and weekly team meetings.
- Facilitated the Licensing Quality Assurance Staffings when foster parents were the subjects of an abuse investigation, foster care referral or case management concern.
- Assisted in the creation of the Foster Parent Advocate position that was responsible for monitoring abuse investigations of foster parents, and ensuring they received support throughout the investigation.

Placement Supervisor

- Supervised a team of five placement staff and one support staff responsible for locating safe placements for children in licensed out of home care settings.
- Created the high-end placement tracking system to indicate daily expenditures for children in residential or therapeutic foster care settings.
- Assisted in the creation of the High End Placement Specialist who worked collaboratively with community partners to effectively place children in appropriate levels of care.
- Member of the CMAT team where children's medical needs were reviewed for Medicaid funded foster placements.

FAMILY CONTINUITY PROGRAMS 6/2003-7/2004

Placement Supervisor

- Same duties as above

DEPARTMENT OF CHILDREN AND FAMILIES 8/2001-5/2003

Child Protective Investigator

- Responsible for investigating allegations of abuse, abandonment and neglect for children residing in Hillsborough County.
- Extensive court room attendance, reporting on family dynamics and reason for court ordered services. Worked with the Office of the Attorney General to determine the course of legal action while taking into consideration the least invasive path that would lead to rehabilitation and resolution for children and families.

EDUCATION

UNIVERSITY OF SOUTH FLORIDA

Bachelor of Arts in Psychology, 2001

CERTIFICATIONS

Florida Certified Child Protection Professional October 2013

Florida Child Protection Supervisor April 2010

Department of Children and Families Quality Assurance Reviewer December 2009
Model Approach to Partnerships in Parenting Leader July 2006
Child Protection Professional October 2002

OTHER

Chairperson for the Pinellas and Pasco Counties Local Child Abuse Death Review Committee
2014-2018

Appendix B

COOCLI FY19 Subaward to Pinellas County

The Pinellas County Homeless Overdose Mitigation & Engagement (HOME) Program

Florida Department of Health (DOH)

	Grant Budget	YTD Actual
Personnel		
Fringe		
Facilities		
Travel/Training		
Local DOH Travel	\$ 1,391.00	\$ -
Services		
Contractual Services		
DOH		
Biological Scientist III - Project Coordinator	\$ 62,400.00	\$ -
Biological Scientist III - Evaluator	\$ 22,880.00	\$ -
TOTAL Staff	\$ 85,280.00	\$ -
Supplies		
Educational Materials	\$ -	\$ -
Laptops/Stastical Software	\$ 5,000.00	\$ -
	\$ 5,000.00	\$ -
Equipment		
Indirect Costs		
TOTAL BUDGET	\$ 91,671.00	\$ -

November 25, 2019

Karen Yatchum
Pinellas County
PO Box 2438
Clearwater, FL 33757-2438

Dear Ms. Yatchum,

I am pleased to inform you that your subaward application entitled, **The Pinellas County Homeless Overdose Mitigation & Engagement (HOME) Program**, in the amount of **\$222,610** has received approval under the Combating Opioid Overdose through Community-Level Intervention Initiative.

The Subaward Agreement containing information and forms necessary to initiate the project is attached. Enclosed also are the project commencement, programmatic forms, and budget details.

Please pay particular attention to the instructions included on the Subaward agreement. It is important that you **carefully review all Special Conditions** attached to this award. The Chief Elected Official, or another legally authorized official of the jurisdiction, state agency, or 501(c)(3) receiving the Subaward Agreement, must sign the Subaward Acceptance form and email it to OSR@ubalt.edu by **December 18, 2019**. Should the acceptance form not be received, requests for reimbursement will not be honored.

The Project Director is responsible for completing these and other required forms now and at the end of each reporting period. If the Project Director changes, we must be notified immediately to avoid potential reporting problems.

Projects may commence as soon as the Subaward Agreement is signed and you have reviewed and accepted all of the General and Special Conditions. No funds may be encumbered or expended prior to this time.

If you have any questions or need any clarification regarding this Subaward agreement, please contact the CDPE Associate Deputy Director, **Sherae Lonick**, at (301) 489-1711 or via email at slonick@ubalt.edu OR, or the UB Assistant Provost for Sponsored Research, **Margarita Cardona**, at (410) 837-6191 or via email at mcardona@ubalt.edu. We look forward to working with you on this project and anticipate its success in helping to address our nation's opioid epidemic.

Sincerely,



Thomas H. Carr
Executive Director

Notifications of Project Commencement

Subaward Number	049
Sub-Recipient:	Karen Yatchum
Project Title:	The Pinellas County Homeless Overdose Mitigation & Engagement (HOME) Program
Implementing Agency	Pinellas County Human Services
Award Period:	12/2/2019 – 11/30/2020

The verification section of this form must be completed. Additionally, this form must be signed by the project director and submitted via email within thirty (30) calendar days after receiving your subaward packet.

No Requests for Funds will be processed until this notification of Project Commencement has been signed and received.

Authorized Official	Name:
	Phone:
	Email:

Program Director	Karen Yatchum
	Phone: 727-464-5045
	Email: kyatchum@pinellascounty.org

Fiscal Officer	Clark Scott
	Phone: 727-464-8440
	Email: cscott@pinellascounty.org

Award Information Verification – Please Initial Appropriate Selections:

_____	All information on this form is correct and project will commence on time. Project Director signs below.
_____	If the contact information for all the staff on this form is not correct. You must submit a Subaward Modification that provides a justification and indicated all changes/revisions.
_____	If the project will not commence within forty-five (45) calendar days of the beginning of the award period, December 2, 2019, you must submit a Subaward Modification. Subaward Modification must provide justification and indicate all changes.

Signed: _____ Date: _____
Project Director (Program Director is Preferred, Fiscal Officer or Authorized Official if Project Director is unavailable)

Printed Name: _____ Phone: _____

Subaward Acceptance Form

Subaward Number:	049
Sub-recipient:	Pinellas County, FL
Project Title:	The Pinellas County Homeless Overdose Mitigation & Engagement (HOME) Program
Award Period:	12/2/2019 – 11/30/2020

This Subaward is hereby made for financial assistance by the University of Baltimore in accordance with the

Combating Opioid Overdose through Community-level Intervention Notice of Funding Availability.

This Subaward is subject to the General Conditions and any Special Conditions attached to this award, as well as all statutes and requirements of the Office of National Drug Control Policy.

This Subaward incorporates all the information, conditions, representations and certified assurances contained in the subaward application.

The Subaward shall become effective as of the start date of the Subaward, unless otherwise specified, and upon submission via email to OSR@ubalt.edu, no later than December 18, 2019, of a fully executed copy of this document signed by the duly authorized official of the sub-recipient unit of government or sub-recipient agency receiving this Subaward. Copies and faxes are acceptable.

For the Center for Drug Policy and Enforcement:



Executive Director
Center for Drug Policy and Enforcement

SUB-RECIPIENT ACCEPTANCE

Signature of Authorized Official

Printed/Typed Name

Date

or parental status, sexual orientation, or all or part of an individual's income is derived from any public assistance program, or protected genetic information in employment or in any program or activity conducted or funded by the Agency. (Not all prohibited bases will apply to all programs and/or employment activities.)

15. Compensation – Personnel Services: This part requires that charges to Federal awards for salaries and wages must be based on records that accurately reflect the work performed. (See 2 CFR 200.430)
16. Financial Management: This part requires that systems must be sufficient to permit the preparation of reports required by general and program-specific terms and conditions, and the tracing of funds to a level of expenditures adequate to establish that such funds have been used according to the Federal statutes, regulations, and the terms and conditions of the award. (See 2 CFR 200.302)
17. As specified in the notice of funding opportunity, recipient must:
 - a. Establish and maintain effective internal controls over the Federal award that provides reasonable assurance that the non-Federal entity is managing the Federal award in compliance with Federal statutes, regulations, and the terms and conditions of the Federal award. These internal controls should be in compliance with the guidance in “Standards for Internal Control in the Federal Government,” issued by the Comptroller General of the United States and the “Internal Control Integrated Framework,” issued by the Committee of Sponsoring Organizations of the Treadway Commission (COSO).
 - b. Comply with Federal statutes, regulations, and the terms and conditions of the Federal awards.
 - c. Evaluate and monitor the non-Federal entity's compliance with statute, regulations, and the terms and conditions of the Federal awards.
 - d. Take prompt action when instances of noncompliance are identified, including noncompliance identified in audit findings.
 - e. Take reasonable measures to safeguard protected personally identified information and other information the Federal awarding agency or pass-through entity designates as sensitive or the non-Federal entity considers sensitive consistent with applicable Federal, state, and local laws regarding privacy and obligations of confidentiality.

B. Program Specific Terms and Conditions

1. The recipient organization is legally and financially responsible for all aspects of this cooperative agreement, including funds provided to sub-recipients.
2. Award funds cannot be used to supplant current funding of existing activities.

3. All program authority and responsibility inherent in the Federal stewardship role shall remain with the Office of National Drug Control Policy (ONDCP). ONDCP will work in conjunction with the recipient to routinely review and refine the work plan so that the program's goals and objectives can be effectively accomplished. ONDCP will monitor the project on a continual basis by maintaining ongoing contact with the recipient and will provide input to the program's direction, in consultation with the recipient, as needed.

C. Federal Award Performance Goals

The assistance provided under this award will support the NFE's performance of the award and fulfillment of the following performance areas:

- Research and analyze 1) a range of existing community-based efforts to address the opioid epidemic and 2) current evidence-based and proven strategies to reduce opioid-related overdose deaths;
- Using the evidence-based approaches previously identified, implement or enhance community-based new or ongoing programs that aim to reduce opioid overdose, particularly in the regions of the United States with the highest rates of fatal and non-fatal opioid overdoses (making funding available to at least eight communities via subawards is a priority);
- Once implemented, evaluate these community-based efforts to assess their efficacy in reducing opioid overdose and other harms of opioid (mis)use, particularly in the regions of the United States with the highest rates of fatal and non-fatal opioid overdoses;
- Support and promote collaboration between public safety and public health agencies to ensure that overdose reduction efforts are aligned and that communities benefit from a comprehensive and coordinated response; and
- Provide technical assistance to support implementation, evaluation, and reporting by prospective subaward recipients.

See also Section A. 3

D. Payment Basis

1. A request for Advance or Reimbursement shall be made using the HHS/DPM system (<https://pms.psc.gov/>).
2. The grantee, must utilize the object classes specified within the initial grant application each time they submit a disbursement request to ONDCP. Requests for payment in the DPM system will not be approved unless the required disbursements have been entered using the corresponding object class designations. Payments will be made via Electronic Fund Transfer to the award recipient's bank account. The bank must be FDIC insured. The account must be interest bearing.

3. Except for interest earned on advances of funds exempt under the Intergovernmental Cooperation Act (31 U.S.C. 6501 et seq.) and the Indian Self-Determination and Education Assistance Act (25 U.S.C. 450), awardees and sub-awardees shall promptly, but at least annually, remit interest earned on advances to HHS/DPM using the remittance instructions provided below.

Remittance Instructions - Remittances must include pertinent information of the payee and nature of payment in the memo area (often referred to as “addenda records” by Financial Institutions) as that will assist in the timely posting of interest earned on federal funds. Pertinent details include the Payee Account Number (PAN), reason for check (remittance of interest earned on advance payments), check number (if applicable), awardee name, award number, interest period covered, and contact name and number. The remittance must be submitted as follows:

Through an electronic medium using either Automated Clearing House (ACH) network or a Fedwire Funds Service payment.

(i) For ACH Returns:

Routing Number: 051036706

Account number: 303000

Bank Name and Location: Credit Gateway—ACH Receiver St. Paul, MN

(ii) For Fedwire Returns*:

Routing Number: 021030004

Account number: 75010501

Bank Name and Location: Federal Reserve Bank Treas NYC/Funds Transfer

Division New York, NY

(* Please note organization initiating payment is likely to incur a charge from your Financial Institution for this type of payment)

For recipients that do not have electronic remittance capability, please make check** payable to: “The Department of Health and Human Services.”

Mail Check to Treasury approved lockbox:


HHS Program Support Center, P.O. Box 530231, Atlanta, GA 30353-0231

(** Please allow 4-6 weeks for processing of a payment by check to be applied to the appropriate PMS account)

Any additional information/instructions may be found on the PMS Web site at <https://pms.psc.gov/>.

4. The awardee or sub-awardee may keep interest amounts up to \$500 per year for administrative purposes.

**RECIPIENT ACCEPTANCE OF COOPERATIVE AGREEMENT
CONDITIONS**



Darlene Brannigan Smith
Executive Vice President and Provost
University of Baltimore

Date: _____

9/23/15

FDP Cost Reimbursement Research Subaward Agreement

Federal Awarding Agency:

Pass-Through Entity (PTE):

Subrecipient:

PTE PI:

Sub PI:

PTE Federal Award No:

Subaward No:

Project Title:

Subaward Period of Performance (Budget Period):

Start:

End:

Amount Funded This Action (USD): \$

Estimated Project Period (if incrementally funded):

Start:

End:

Incrementally Estimated Total (USD): \$

Terms and Conditions

1. PTE hereby awards a cost reimbursable subaward, as described above, to Subrecipient. The Statement of Work and budget for this Subaward are as shown in Attachment 5. In its performance of Subaward work, Subrecipient shall be an independent entity and not an employee or agent of PTE.
2. Subrecipient shall submit invoices not more often than monthly and not less frequently than quarterly for allowable costs incurred. Upon the receipt of proper invoices, the PTE agrees to process payments in accordance with this Subaward and 2 CFR 200.305. All invoices shall be submitted using Subrecipient's standard invoice, but at a minimum shall include current and cumulative costs (including cost sharing), Subaward number, and certification, as required in 2 CFR 200.415 (a). Invoices that do not reference PTE Subaward number shall be returned to Subrecipient. Invoices and questions concerning invoice receipt or payments shall be directed to the party's Contact, shown in Attachment 3A.
3. A final statement of cumulative costs incurred, including cost sharing, marked "FINAL" must be submitted to PTE's Contact, as shown in Attachment 3A, not later than 60 days after the The final statement of costs shall constitute Subrecipient's final financial report.
4. All payments shall be considered provisional and are subject to adjustment within the total estimated cost in the event such adjustment is necessary as a result of an adverse audit finding against the Subrecipient.
5. Matters concerning the technical performance of this Subaward shall be directed to the appropriate party's Principal Investigator as shown in Attachments 3A and 3B. Technical reports are required as shown in Attachment 4.
6. Matters concerning the request or negotiation of any changes in the terms, conditions, or amounts cited in this Subaward, and any changes requiring prior approval, shall be directed to each party's Contact, as shown in Attachments 3A and 3B. Any such change made to this Subaward requires the written approval of each party's Authorized Official, as shown in Attachments 3A and 3B.
7. The PTE may issue non-substantive changes to the Period of Performance and budget Unilateral modification shall be considered valid 14 days after receipt unless otherwise indicated by Subrecipient when sent to Subrecipient's Contact, as shown in Attachment 3B.
8. Each party shall be responsible for its negligent acts or omissions and the negligent acts or omissions of its employees, officers, or directors, to the extent allowed by law.
9. Either party may terminate this Subaward with 30 days written notice to the appropriate party's Contact, as shown in Attachments 3A and 3B. PTE shall pay Subrecipient for termination costs as allowable under Uniform Guidance, 2 CFR 200, or 45 CFR Part 75 Appendix IX, as applicable.
10. By signing this Subaward, including the attachments hereto which are hereby incorporated by reference, Subrecipient certifies that it will perform the Statement of Work in accordance with the terms and conditions of this Subaward and the applicable terms of the Federal Award, including the appropriate Research Terms and Conditions ("RTCs") of the Federal Awarding Agency, as referenced in Attachment 2. The parties further agree that they intend this Subaward to comply with all applicable laws, regulations and requirements.

By an Authorized Official of Pass-through Entity:

By an Authorized Official of Subrecipient:

Name:

Date

Title:

Name:

Date

Title:

Attachment 1
Certifications and Assurances

Subaward Number:

Certification Regarding Lobbying (2 CFR 200.450)

By signing this Subaward, the Subrecipient Authorized Official certifies, to the best of his/her knowledge and belief, that no Federal appropriated funds have been paid or will be paid, by or on behalf of the Subrecipient, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement in accordance with 2 CFR 200.450.

If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or intending to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the Subrecipient shall complete and submit Standard Form -LLL, "Disclosure Form to Report Lobbying," to the PTE.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Debarment, Suspension, and Other Responsibility Matters (2 CFR 200.213 and 2 CFR 180)

By signing this Subaward, the Subrecipient Authorized Official certifies, to the best of his/her knowledge and belief that neither the Subrecipient nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any federal department or agency, in accordance with 2 CFR 200.213 and 2 CFR 180.

Audit and Access to Records

Per 2 CFR 200.501- 200.521, Subrecipient certifies that it will provide notice of any adverse findings which impact this Subaward and will provide access to records as required by parts 2 CFR 200.336, 200.337, and 200.201 as applicable. If Subrecipient is not subject to the Single Audit Act, then Subrecipient will provide notice of the completion of any required audits and provide access to such audits upon request.

Program for Enhancement of Contractor Employee Protections (41 U.S.C 4712)

Subrecipient is hereby notified that they are required to: inform their employees working on any federal award that they are subject to the whistleblower rights and remedies of the pilot program; inform their employees in writing of employee whistleblower protections under 41 U.S.C §4712 in the predominant native language of the workforce; and include such requirements in any agreement made with a subcontractor or subgrantee.

The Subrecipient shall require that the language of the certifications above in this Attachment 1 be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Use of Name

Neither party shall use the other party's name, trademarks, or other logos in any publicity, advertising, or news release without the prior written approval of an authorized representative of that party. The parties agree that each party may use factual information regarding the existence and purpose of the relationship that is the subject of this Subaward for legitimate business purposes, to satisfy any reporting and funding obligations, or as required by applicable law or regulation without written permission from the other party. In any such statement, the relationship of the parties shall be accurately and appropriately described.

Attachment 2

Federal Award Terms and Conditions

Subaward Number

Required Data Elements

The data elements required by Uniform Guidance are incorporated

Federal Award Issue Date FAIN

CFDA No.

CFDA Title

This Subaward Is:

Research & Development

Subject to FFATA

Key Personnel Per NOA

General Terms and Conditions

By signing this Subaward, Subrecipient agrees to the following:

1. To abide by the conditions on activities and restrictions on expenditure of federal funds in appropriations acts that are applicable to this Subaward to the extent those restrictions are pertinent. This includes any recent legislation noted on the Federal Awarding Agency's website:
2. 2 CFR 200
3. The Federal Awarding Agency's grants policy guidance, including addenda in effect as of the beginning date of the period of performance or as amended found at:
4. Research Terms and Conditions, including any Federal Awarding Agency's Specific Requirements found at:

except for the following :

 - a. No-cost extensions require the written approval of the PTE. Any requests for a no-cost extension shall be directed to the Contact shown in Attachment 3A, not less than 30 days prior to the desired effective date of the requested change.
 - b. Any payment mechanisms and financial reporting requirements described in the applicable Federal Awarding Agency Terms and Conditions and Agency-Specific Requirements are replaced with Terms and Conditions (1) through (4) of this Subaward; and
 - c. Any prior approvals are to be sought from the PTE and not the Federal Awarding Agency.
 - d. Title to equipment as defined in 2 CFR 200.33 that is purchased or fabricated with research funds or Subrecipient cost sharing funds, as direct costs of the project or program, shall vest in the Subrecipient subject to the conditions specified in 2 CFR 200.313.
 - e. Prior approval must be sought for a change in Subrecipient PI or change in Key Personnel (defined as listed on the NOA).
5. Treatment of program income:

Special Terms and Conditions:

Copyrights:

to PTE an irrevocable, royalty-free, non-transferable, non-exclusive right and license to use, reproduce, make derivative works, display, and perform publicly any copyrights or copyrighted material (including any computer software and its documentation and/or databases) first developed and delivered under this Subaward solely for the purpose of and only to the extent required to meet PTE's obligations to the Federal Government under its PTE Federal Award.

Subrecipient grants to PTE the right to use any written progress reports and deliverables created under this Subaward solely for the purpose of and only to the extent required to meet PTE's obligations to the Federal Government under its Federal Award.

Data Rights:

Subrecipient grants to PTE the right to use data created in the performance of this Subaward solely for the purpose of and only to the extent required to meet PTE's obligations to the Federal Government under its PTE Federal Award.

Data Sharing and Access (Check if applicable):

Subrecipient agrees to comply with the Federal Awarding Agency's data sharing and access requirements as reflected in the NOA (or in the special terms below) and the Data Management/Sharing Plan submitted to the Federal Awarding Agency and

Promoting Objectivity in Research (COI):

Subrecipient must designate herein which entity's Financial Conflicts of Interest policy (COI) will apply:

If applying its own COI policy, by execution of this Subaward, Subrecipient certifies that its policy complies with the requirements of the relevant Federal Awarding Agency as identified herein:

Subrecipient shall report any financial conflict of interest to PTE's Administrative Representative or COI contact, as designated on Attachment 3A. Any financial conflicts of interest identified shall, when applicable, subsequently be reported to Federal Awarding Agency. Such report shall be made before expenditure of funds authorized in this Subaward and within 45 days of any subsequently identified COI.

Work Involving Human or Vertebrate Animals (Select Applicable Options)

No Human or Vertebrate Animals

Human Subjects Data (Select One)

Additional Terms

Attachment 3A
Pass-Through Entity (PTE) Contacts

Subaward Number:

PTE Information

Entity Name:

Legal Address:

Website:

PTE Contacts

Central Email:

Principal Investigator Name:

Email:

Telephone Number:

Administrative Contact Name:

Email:

Telephone Number:

COI Contact email (if different to above):

Financial Contact Name:

Email:

Telephone Number:

Email invoices? Yes No Invoice email (if different):

Authorized Official Name:

Email:

Telephone Number:

PI Address:

Administrative Address:

Invoice Address:

Attachment 3B

Subrecipient Contacts

Subaward Number:

Subrecipient Information for [FFATA](#) reporting

Entity's DUNS Name:

EIN No.:

Institution Type:

DUNS:

Currently registered in SAM.gov: Yes No

Exempt from reporting executive compensation: Yes No *(if no, complete 3Bpg2)*

Parent DUNS:

This section for U.S. Entities: Zip Code [Look-up](#)

Place of Performance Address

Congressional District: Zip Code+4:

Subrecipient Contacts

Central Email:

Website:

Principal Investigator Name:

Email:

Telephone Number:

Administrative Contact Name:

Email:

Telephone Number:

Financial Contact Name:

Email:

Telephone Number:

Invoice/Payment Email:

Authorized Official Name:

Email:

Telephone Number:

Legal Address:

Administrative Address:

Payment Address:

Attachment 3B-2
Highest Compensated Officers

Subaward Number:

Subrecipient:

Institution Name:

PI Name:

Highest Compensated Officers

The names and total compensation of the five most highly compensated officers of the entity(ies) must be listed if the entity in the preceding fiscal year received 80 percent or more of its annual gross revenues in Federal awards; and \$25,000,000 or more in annual gross revenues from Federal awards; and the public does not have access to this information about the compensation of the senior executives of the entity through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. §§ 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. See FFATA § 2(b)(1) Internal Revenue Code of 1986.

Officer 1 Name:

Officer 1 Compensation:

Officer 2 Name:

Officer 2 Compensation:

Officer 3 Name:

Officer 3 Compensation:

Officer 4 Name:

Officer 4 Compensation:

Officer 5 Name:

Officer 5 Compensation:

Attachment 4
Reporting and Prior Approval Terms

Subaward Number:

Subrecipient agrees to submit the following reports (PTE contacts are identified in Attachment 3A):

Technical Reports:

Monthly technical/progress reports will be submitted to the PTE's _____ within _____ days of the end of the month.

Quarterly technical/progress reports will be submitted within 30 days after the end of each project quarter to the PTE's

Annual technical / progress reports will be submitted within _____ days prior to the end of each budget period to the PTE's _____. Such report shall also include a detailed budget for the next Budget Period, updated other support for key personnel, certification of appropriate education in the conduct of human subject research of any new key personnel, and annual IRB or IACUC approval, if applicable.

A Final technical/progress report will be submitted to the PTE's _____ within _____ days of the end of the Project Period or after termination of this award, whichever comes first.

Technical/progress reports on the project as may be required by PTE's _____ in order for the PTE to satisfy its reporting obligations to the Federal Awarding Agency.

Prior Approvals:

Carryover:

Other Reports:

In accordance with 37 CFR 401.14, Subrecipient agrees to notify PTE's _____ days after Subrecipient's inventor discloses invention(s) in writing to Subrecipient's personnel responsible for patent matters. The Subrecipient will submit a final invention report using Federal Awarding Agency specific forms to the PTE's _____ within 60 days of the end of the Project Period to be included as part of the PTE's final invention report to the Federal Awarding Agency.

A negative report is required:

Property Inventory Report (only when required by Federal Awarding Agency), specific requirements below.

Other Special Reporting Requirements:

Attachment 5
Statement of Work, Cost Sharing, Indirects & Budget

Subaward Number:

Statement of Work

Below Attached, pages
If award is FFATA eligible and SOW exceeds 4000 characters, include a *Subrecipient Federal Award Project Description*

Budget Information

Indirect Information Indirect Cost Rate (IDC) Applied % Rate Type:	Cost Sharing If Yes, include Amount: \$
--	---

Budget Details Below Attached, pages

Budget Totals

Direct Costs \$
Indirect Costs \$
Total Costs \$

All amounts are in United States Dollars

Attachment 6

Notice of Award (NOA) and any additional documents

The following pages include the NOA and if applicable any additional documentation referenced throughout this Subaward.

Not incorporating the NOA or any additional documentation to this Subaward.



EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF NATIONAL DRUG CONTROL POLICY
Washington, D.C. 20503

G1999ONDCP06A

Page 1 of 9

September 16, 2019

Margarita Cardona
Assistant Provost, Sponsored Research
University of Baltimore
1420 N. Charles Street
Baltimore, MD 21201-5779

Dear Ms. Cardona:

The Office of National Drug Control Policy (ONDCP) hereby awards a cooperative agreement in an amount of \$4,500,000 to the University of Baltimore for the Combating Opioid Overdose through Community-level Intervention Initiative. This grant is pursuant to the authority of the *Consolidated Appropriations Act, 2019* (Pub. L. No. 116-6). By accepting this grant, you assume the administrative and financial responsibilities outlined in the enclosed terms and conditions, including the timely submission of all financial and programmatic reports, the resolution of audit findings, and the maintenance of a minimum level of cash-on-hand. Should your organization not adhere to all terms and conditions, ONDCP may terminate the grant for cause or take other administrative action.


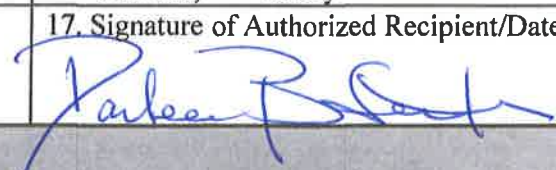
If you accept this award, please sign both the cooperative agreement and the Terms and Conditions, e-mail a scanned copy to jdelano@ondcp.eop.gov, and mail the original to:

Office of National Drug Control Policy
ATTN: Jayme Delano
Executive Office of the President
Washington, DC 20503

Please keep the original copy of the Grant and Conditions for your file. If you have any questions pertaining to this award, please contact Jayme Delano, at (202) 395-6794.

Sincerely,

Kristin S. Skrzycki
Chief of Staff

Executive Office of the President Office of National Drug Control Policy		Cooperative Agreement	
1. Recipient Name and Address Margarita Cardona Assistant Provost, Sponsored Research University of Baltimore 1420 N. Charles Street Baltimore, MD 21201-5779		4. Award Number (FAIN): G1999ONDCP06A	
		5. Period of Performance: From 09/01/2019 to 08/31/2020	
2. Total Amount of the Federal Funds Obligated: \$4,500,000	6. Federal Award Date: September 16, 2019	7. Action: Initial	
2A. Budget Approved by the Federal Awarding Agency: \$4,500,000	8. Supplement Number:		
3. CFDA Name and Number: Research and Data Analysis – 95.007	9. Previous Award Amount:		
3A. Project Description: Combating Opioid Overdose through Community-level Intervention Initiative	10. Amount of Federal Funds Obligated by this Action: \$4,500,000		
	11. Total Amount of Federal Award: \$4,500,000		
12. This Cooperative Agreement is R&D and approved subject to such conditions or limitations as are set forth on the attached pages.			
13. Authorizing Authority for Grant: Consolidated Appropriations Act, 2019 (Pub. L. No. 116-6)			
AGENCY APPROVAL		RECIPIENT ACCEPTANCE	
14. Typed Name and Title of Approving Official Kristin S. Skrzycki, Chief of Staff Office of National Drug Control Policy		15. Typed Name and Title of Authorized Official Darlene Brannigan Smith, Executive Vice President and Provost, University of Baltimore	
16. Signature of Approving ONDCP Official 		17. Signature of Authorized Recipient/Date 	
AGENCY USE ONLY			
18. Accounting Classification Code DUNS: 143486319 EIN: 1526002033AY		19. SALARIES AND EXPENSES AWARD OND1457RA1919XX OC410001 OND119S030XXX 011201920191457000 OND0103000000	

A. General Terms and Conditions

Award Calculations

Personnel	\$ 250,000
Benefits	\$ 87,500
Travel	\$ 50,000
Supplies and Equipment	\$ 1,500
Consultants and Contracts	\$ 3,701,909
Indirect Costs*	\$ 409,091
Total Cost	\$ 4,500,000

**Grantee has chosen not to use approved IDC and charges 10% TDC for F&A costs.*

1. This award is subject to applicable Federal law, including but not limited to Title 2 Part 200 of the Code of Federal Regulations and including the following:
 - Incorporated by reference, the provisions of the Office of Management and Budget's (OMB) Uniform Guidance / Omni-circular applicable to grants, cooperative agreements, and other forms of federal financial assistance. Applicable OMB rules and updated guidance are available from the Council on Financial Assistance Reform website at <https://cfo.gov/cofar>.
 - Uniform Administrative Requirements, Cost Principles, and Audit Requirement for Federal Awards (2 CFR Chapters 1 and 2, Parts 200, 215, 220, 225, and 230), available from the electronic Code of Federal Regulations ("e-cfr") at www.ecfr.gov.
 - ONDCP Adoption of the Uniform Guidance or Omni-Circular at 2 CFR Part 3603 et seq.
 - "Government-wide Debarment and Suspension (Nonprocurement)," (adopted and codified by 2 CFR Part 3603)
 - "Government-wide Requirements for Drug-free Workplace (Financial Assistance)" (adopted and codified by 2 CFR Part 3603)
 - See also <http://www.gpo.gov/fdsys/pkg/FR-2014-12-19/html/2014-28697.htm>
 - "New Restrictions on Lobbying" (Codified at 28 CFR Part 69)
 - Conflict of Interest and Mandatory Disclosure Requirements
 - Non-profit Certifications (when applicable)
 - 2 CFR 25.110
2. Audits conducted pursuant to OMB Circular 2 CFR Chapter 2, Part 200 Subpart F, "Audit Requirements", must be submitted no later than nine months after the close of the

recipient's audited fiscal year to the Federal Audit Clearinghouse at <https://harvester.census.gov/facweb/>.

3. Awardees are required to submit Federal Financial Reports (FFR) to the Department of Health and Human Services, Division of Payment Management (HHS/DPM). Federal Financial Report is required to be submitted quarterly and within 90 days after the grant is closed out. Program income must be accounted for and reported on the Federal Financial Report.
4. The recipient gives the awarding agency or the Government Accountability Office, through any authorized representative, access to, and the right to examine, all paper or electronic records related to the grant.
5. Recipients of ONDCP funds are not agents of ONDCP. Accordingly, the recipient, its fiscal agent(s), employees, contractors, as well as state, local, and federal participants, either on a collective basis or on a personal level, shall not hold themselves out as being part of, or representing, the Executive Office of the President or ONDCP.
6. These general terms and conditions as well as archives of previous versions of the general terms and conditions are available online at www.whitehouse.gov/ondcp/grants.
7. Conflict of Interest Requirements - As a non-Federal entity, you must follow ONDCP's conflict of interest policies for Federal awards. You must disclose in writing any potential conflict of interest to an ONDCP Program Officer, or to the pass-through entity if you are a subrecipient or contractor. This disclosure must take place immediately whether you are an applicant or have an active ONDCP award.

The ONDCP conflict of interest policies apply to subawards as well as contracts, and are as follows:

- i. As a non-Federal entity, you must maintain written standards of conduct covering conflicts of interest and governing the performance of your employees engaged in the selection, award, and administration of subawards and contracts.
- ii. None of your employees may participate in the selection, award, or administration of a subaward or contract supported by a Federal award if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from an organization considered for a subaward or contract. The officers, employees, and agents of the non-Federal entity must neither solicit nor accept gratuities, favors, or anything of monetary value from subrecipients or contractors or parties to subawards or contracts.

- iii. If you have a parent, affiliate, or subsidiary organization that is not a State, local government, or Indian tribe, you must also maintain written standards of conduct covering organizational conflicts of interest. Organizational conflicts of interest means that because of relationships with a parent company, affiliate, or subsidiary organization, you are unable or appear to be unable to be impartial in conducting a subaward or procurement action involving a related organization.
8. Mandatory Disclosure Requirement - As a non-Federal entity, you or your pass-through entity(s), must disclose, in a timely manner, in writing to the Federal awarding agency or pass-through entity all violations of Federal criminal law involving fraud, bribery or gratuity violations potentially affecting the Federal award. Failure to make required disclosures can result in remedies such as: temporary withholding of payments pending correction of the deficiency, disallowance of all or part of the costs associated with noncompliance, suspension, termination of award, debarment, or other legally available remedies. (See also 2 CFR Part 180 and 31 U.S.C. 3321).
9. Each applicant is required to (i) be registered in the System for Award Management (SAM) before submitting its application; (ii) provide a valid DUNS number in its application; (iii) continue to maintain an active SAM registration with current information at all times during which it has an active Federal award; and (iv) provide all relevant recipient information required for ONDCP to collect for reporting related to FFATA and DATA Act requirements.
10. Sub-awards are contemplated under this cooperative agreement.
11. Awardee must comply with the Government-wide Suspension and Debarment provision set forth at 2 CFR Part 180, dealing with all sub-awards and contracts issued under the grant.
12. Reporting Sub-award and Executive Compensation Information – This part provides guidance concerning requirements for Federal Funding Accountability and Transparency Act of 2006 (FFATA) reporting. ONDCP must report Federal fund awards of more than \$25,000. Subawards also fall under reporting requirements but please note that the definition of “Subaward” does not include your procurement of property and services needed to carry out the project. (See 2 CFR Part 170)
13. Requirements for Drug-Free Workplace (Financial Assistance) - This part requires that the award and administration of ONDCP grants and cooperative agreements comply with Office of Management and Budget (OMB) guidance implementing the portion of the Drug Free Workplace Act of 1988 (41 U.S.C. 701-707, as amended, hereafter referred to as “the Act”) that applies to grants. (2 CFR Part 421)
14. Non Discrimination Statement: The Office of National Drug Control Policy (ONDCP) prohibits discrimination against its customers, employees, and applicants for employment on the bases of race, color, national origin, age, disability, sex, gender identity, religion, reprisal, and where applicable, political belief, marital status, familial

or parental status, sexual orientation, or all or part of an individual's income is derived from any public assistance program, or protected genetic information in employment or in any program or activity conducted or funded by the Agency. (Not all prohibited bases will apply to all programs and/or employment activities.)

15. Compensation – Personnel Services: This part requires that charges to Federal awards for salaries and wages must be based on records that accurately reflect the work performed. (See 2 CFR 200.430)
16. Financial Management: This part requires that systems must be sufficient to permit the preparation of reports required by general and program-specific terms and conditions, and the tracing of funds to a level of expenditures adequate to establish that such funds have been used according to the Federal statutes, regulations, and the terms and conditions of the award. (See 2 CFR 200.302)
17. As specified in the notice of funding opportunity, recipient must:
 - a. Establish and maintain effective internal controls over the Federal award that provides reasonable assurance that the non-Federal entity is managing the Federal award in compliance with Federal statutes, regulations, and the terms and conditions of the Federal award. These internal controls should be in compliance with the guidance in “Standards for Internal Control in the Federal Government,” issued by the Comptroller General of the United States and the “Internal Control Integrated Framework,” issued by the Committee of Sponsoring Organizations of the Treadway Commission (COSO).
 - b. Comply with Federal statutes, regulations, and the terms and conditions of the Federal awards.
 - c. Evaluate and monitor the non-Federal entity's compliance with statute, regulations, and the terms and conditions of the Federal awards.
 - d. Take prompt action when instances of noncompliance are identified, including noncompliance identified in audit findings.
 - e. Take reasonable measures to safeguard protected personally identified information and other information the Federal awarding agency or pass-through entity designates as sensitive or the non-Federal entity considers sensitive consistent with applicable Federal, state, and local laws regarding privacy and obligations of confidentiality.

B. Program Specific Terms and Conditions

1. The recipient organization is legally and financially responsible for all aspects of this cooperative agreement, including funds provided to sub-recipients.
2. Award funds cannot be used to supplant current funding of existing activities.

3. All program authority and responsibility inherent in the Federal stewardship role shall remain with the Office of National Drug Control Policy (ONDCP). ONDCP will work in conjunction with the recipient to routinely review and refine the work plan so that the program's goals and objectives can be effectively accomplished. ONDCP will monitor the project on a continual basis by maintaining ongoing contact with the recipient and will provide input to the program's direction, in consultation with the recipient, as needed.

C. Federal Award Performance Goals

The assistance provided under this award will support the NFE's performance of the award and fulfillment of the following performance areas:

- Research and analyze 1) a range of existing community-based efforts to address the opioid epidemic and 2) current evidence-based and proven strategies to reduce opioid-related overdose deaths;
- Using the evidence-based approaches previously identified, implement or enhance community-based new or ongoing programs that aim to reduce opioid overdose, particularly in the regions of the United States with the highest rates of fatal and non-fatal opioid overdoses (making funding available to at least eight communities via subawards is a priority);
- Once implemented, evaluate these community-based efforts to assess their efficacy in reducing opioid overdose and other harms of opioid (mis)use, particularly in the regions of the United States with the highest rates of fatal and non-fatal opioid overdoses;
- Support and promote collaboration between public safety and public health agencies to ensure that overdose reduction efforts are aligned and that communities benefit from a comprehensive and coordinated response; and
- Provide technical assistance to support implementation, evaluation, and reporting by prospective subaward recipients.

See also Section A. 3

D. Payment Basis

1. A request for Advance or Reimbursement shall be made using the HHS/DPM system (<https://pms.psc.gov/>).
2. The grantee, must utilize the object classes specified within the initial grant application each time they submit a disbursement request to ONDCP. Requests for payment in the DPM system will not be approved unless the required disbursements have been entered using the corresponding object class designations. Payments will be made via Electronic Fund Transfer to the award recipient's bank account. The bank must be FDIC insured. The account must be interest bearing.

3. Except for interest earned on advances of funds exempt under the Intergovernmental Cooperation Act (31 U.S.C. 6501 et seq.) and the Indian Self-Determination and Education Assistance Act (25 U.S.C. 450), awardees and sub-awardees shall promptly, but at least annually, remit interest earned on advances to HHS/DPM using the remittance instructions provided below.

Remittance Instructions - Remittances must include pertinent information of the payee and nature of payment in the memo area (often referred to as “addenda records” by Financial Institutions) as that will assist in the timely posting of interest earned on federal funds. Pertinent details include the Payee Account Number (PAN), reason for check (remittance of interest earned on advance payments), check number (if applicable), awardee name, award number, interest period covered, and contact name and number. The remittance must be submitted as follows:

Through an electronic medium using either Automated Clearing House (ACH) network or a Fedwire Funds Service payment.

(i) For ACH Returns:

Routing Number: 051036706

Account number: 303000

Bank Name and Location: Credit Gateway—ACH Receiver St. Paul, MN

(ii) For Fedwire Returns*:

Routing Number: 021030004

Account number: 75010501

Bank Name and Location: Federal Reserve Bank Treas NYC/Funds Transfer

Division New York, NY

(* Please note organization initiating payment is likely to incur a charge from your Financial Institution for this type of payment)

For recipients that do not have electronic remittance capability, please make check** payable to: “The Department of Health and Human Services.”

Mail Check to Treasury approved lockbox:


HHS Program Support Center, P.O. Box 530231, Atlanta, GA 30353-0231

(** Please allow 4-6 weeks for processing of a payment by check to be applied to the appropriate PMS account)

Any additional information/instructions may be found on the PMS Web site at <https://pms.psc.gov/>.

4. The awardee or sub-awardee may keep interest amounts up to \$500 per year for administrative purposes.

**RECIPIENT ACCEPTANCE OF COOPERATIVE AGREEMENT
CONDITIONS**



Darlene Brannigan Smith
Executive Vice President and Provost
University of Baltimore

Date: _____

9/23/15

Appendix D
CONTRACT PROVISIONS FOR CONTRACTS UNDER FEDERAL AWARDS

BID OR PROPOSAL NUMBER:

BID OR PROPOSAL TITLE:

This solicitation is either fully or partially grant-funded. In addition to other terms and conditions required by Pinellas County and the applicable federal agency, all contracts awarded to the qualified bidder are subject to the following provisions, as applicable to the services provided.

Equal Employment Opportunity: Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of “federally assisted construction contract” in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, “Equal Employment Opportunity” (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, “Amending Executive Order 11246 Relating to Equal Employment Opportunity,” and implementing regulations at 41 CFR part 60, “Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor.”

If this contract meets the definition of a “federally assisted construction contract”, during the performance of this contract, the Contractor agrees as follows:

- (1) The CONTRACTOR will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. The CONTRACTOR will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The CONTRACTOR agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.
- (2) The CONTRACTOR will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive considerations for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.
- (3) The CONTRACTOR will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant with another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not

otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with the contractor's legal duty to furnish information.

- (4) The CONTRACTOR will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the said labor union or workers' representatives of the Contractor's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- (5) The CONTRACTOR will comply with all provisions of Executive Order 11246 of September 24, 1965, and with the rules, regulations, and relevant orders of the Secretary of Labor.
- (6) The CONTRACTOR will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the administering agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
- (7) In the event of the CONTRACTOR's noncompliance with the nondiscrimination clauses of this contract or with any of the said rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and the CONTRACTOR may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
- (8) The CONTRACTOR will include the portion of the sentence immediately preceding paragraph (1) and the provisions of paragraphs (1) through (7) in every subcontract unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The CONTRACTOR will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance.

Davis-Bacon Act as amended (40 U.S.C. 3141-3148): When required by federal program legislation, for all prime construction contracts awarded in excess of \$2,000, Contractors are required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, Contractors must be required to pay wages not less than once a week. If the applicable grant award contains Davis-Bacon provisions, the County will place a copy of

the current prevailing wage determination issued by the Department of Labor in the solicitation document. The decision to award a contract shall be conditioned upon the acceptance of the wage determination [Appendix II to 2 CFR Part 200].

Copeland Anti Kick Back Act: If Davis-Bacon is applicable, CONTRACTOR shall also comply with all the requirements of 29 CFR Part 3 which are incorporated by reference to this contract. Contractors are prohibited from inducing by any means any person employed in the construction, completion or repair of public work to give up any part of the compensation to which he or she is otherwise entitled [Appendix II to 2 CFR Part 200].

Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence [Appendix II to 2 CFR Part 200].

Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of “funding agreement” under 37 CFR §401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency [Appendix II to 2 CFR Part 200].

Clean Air Act (42 U.S.C. 7401–7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251–1387): As amended—The CONTRACTOR agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401–7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251–1387). Violations must be reported to the federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA) [Appendix II to 2 CFR Part 200].

Debarment and Suspension (Executive Orders 12549 and 12689): A contract award (see 2 CFR 180.220) will not be made to parties listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), “Debarment and

Suspension.” SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549. If applicable, the CONTRACTOR must verify that none of their subcontractors (for contracts expected to equal or exceed \$25,000), appear on the federal government’s Excluded Parties List. The Excluded Parties List is accessible at <https://uscontractorregistration.com/> [Appendix II to 2 CFR Part 200].

Byrd Anti-Lobbying Amendment (31 U.S.C. 1352): CONTRACTORs that apply or bid for an award **exceeding \$100,000** must submit a completed “Disclosure of Lobbying Activities” [Form SF-LLL]. Each tier certifies to the tier above that it will not and has not used federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with *non-federal funds* that takes place in connection with obtaining any federal award. Such disclosures are forwarded from tier to tier up to the non-federal award. [Appendix II to 2 CFR Part 200]. **The bidder shall complete Form SF-LLL and submit with bid. Bidders may be deemed non-responsive for failure to submit this certification.**

Conflict of Interest [2 CFR §200.112]: The CONTRACTOR must disclose in writing any potential conflict of interest to the Federal awarding agency or COUNTY in accordance with applicable Federal awarding agency policy.

Mandatory Disclosures [2 CFR §200.113]: The CONTRACTOR must disclose in writing all violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Failure to make required disclosures can result in any of the remedies described in 2 CFR §200.338 Remedies for noncompliance, including suspension or debarment.

Protected Personally Identifiable Information (Protected PII) [CFR §200.303(e)]: The CONTRACTOR must take reasonable measures to safeguard protected personally identifiable information and other information the federal awarding agency or COUNTY designates as sensitive or the County considers sensitive consistent with other applicable federal, state, and local laws regarding privacy and obligations of confidentiality. Per CFR § 200.82, Protected PII means an individual's first name or first initial and last name in combination with any one or more types of information, including, but not limited to, social security number, passport number, credit card numbers, clearances, bank numbers, biometrics, date and place of birth, mother's maiden name, criminal, medical and financial records, and/or educational transcripts. This does not include PII that is required by law to be disclosed.

Prohibition on utilization of time and material type contracts [2 CFR §200.318 (j) (1)]: The COUNTY will not award contracts based on a time and material basis if the contract contains federal funding.

Contracting with Small and Minority Businesses, Women's Business Enterprises, and Labor Surplus Area Firms [2 CFR § 200.321]: If using subcontractors, the CONTRACTOR must take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible. Affirmative steps must include:

(1) Placing qualified small and minority businesses and women's business enterprises on solicitation lists;

(2) Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;

(3) Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;

(4) Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises; (5) Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce.

(5) Affirmative Action Requirements per 41 CFR60-4.1 Goals for Women and Minorities in Construction (for contracts in excess of \$10,000): Goals and timetables for minority and female utilization may be set which shall be based on appropriate workforce, demographic or other relevant data and which shall cover construction projects or construction contracts performed in specific geographical areas. The goals, which shall be applicable to each construction trade in a covered Contractor's or subcontractor's entire workforce which is working in the area covered by the goals and timetables, shall be published as notices in the Federal Register, and shall be inserted by the contracting officers and applicants, as applicable, in the Notice required by 41 CFR 60-4.2. Covered construction Contractors performing construction work in geographical areas where they do not have a federal or federally assisted construction contract shall apply the minority and female goals established for the geographical area where the work is being performed.

Information regarding certified M/WBE firms can be obtained from:

- Florida Department of Management Services (Office of Supplier Diversity);
- Florida Department of Transportation;
- Minority Business Development Center in most large cities; and
- Local Government M/DBE programs in many large counties and cities

Procurement of Recovered Materials [2 CFR §200.322]: CONTRACTOR must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

Prohibition on utilization of cost plus a percentage of cost contracts [2 CFR §200.323 (d)]: The COUNTY will not award contracts containing federal funding on a cost plus percentage of cost basis.

Retention of Records [2 CFR 200.333]: Financial records, supporting documents, statistical records, and all other records pertinent to a Federal award must be retained for a period of three years from the date of submission of the final expenditure report or invoice.

Access to Records [2 CFR 200 § 200.336]: The County, Pass-through agency or Federal awarding agency must have the right of timely and unrestricted access to any documents, papers or other records, including electronic records, of the Contractor in order to make audits, investigations, examinations, excerpts, transcripts, and copies of such documents. This right also includes timely and reasonable access to the recipient purpose of interview and discussion related to such documents. This right of access shall continue as long as records are required to be retained.

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C.1352

Approved by OMB

4040-0013

1. * Type of Federal Action: <input type="checkbox"/> a. contract <input checked="" type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	2. * Status of Federal Action: <input type="checkbox"/> a. bid/offer/application <input type="checkbox"/> b. initial award <input checked="" type="checkbox"/> c. post-award	3. * Report Type: <input checked="" type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change
4. Name and Address of Reporting Entity: <input type="checkbox"/> Prime <input checked="" type="checkbox"/> SubAwardee Tier if known: <input type="checkbox"/> * Name <input type="text"/> * Street 1 <input type="text"/> Street 2 <input type="text"/> * City <input type="text"/> State <input type="text"/> Zip <input type="text"/> Congressional District, if known: <input type="text"/>		
5. If Reporting Entity in No.4 is Subawardee, Enter Name and Address of Prime: * Name <input type="text"/> * Street 1 <input type="text"/> Street 2 <input type="text"/> * City <input type="text"/> State <input type="text"/> Zip <input type="text"/> Congressional District, if known: <input type="text"/>		
6. * Federal Department/Agency: <input type="text"/>	7. * Federal Program Name/Description: <input type="text"/> CFDA Number, if applicable: <input type="text"/>	
8. Federal Action Number, if known: <input type="text"/>	9. Award Amount, if known: \$ <input type="text"/>	
10. a. Name and Address of Lobbying Registrant: Prefix <input type="text"/> * First Name <input type="text"/> Middle Name <input type="text"/> * Last Name <input type="text"/> Suffix <input type="text"/> * Street 1 <input type="text"/> Street 2 <input type="text"/> * City <input type="text"/> State <input type="text"/> Zip <input type="text"/>		
b. Individual Performing Services (including address if different from No. 10a) Prefix <input type="text"/> * First Name <input type="text"/> Middle Name <input type="text"/> * Last Name <input type="text"/> Suffix <input type="text"/> * Street 1 <input type="text"/> Street 2 <input type="text"/> * City <input type="text"/> State <input type="text"/> Zip <input type="text"/>		
11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when the transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure. * Signature: <input type="text"/> * Name: Prefix <input type="text"/> * First Name <input type="text"/> Middle Name <input type="text"/> * Last Name <input type="text"/> Suffix <input type="text"/> Title: <input type="text"/> Telephone No.: <input type="text"/> Date: <input type="text"/>		
Federal Use Only:		Authorized for Local Reproduction Standard Form - LLL (Rev. 7-97)

Attachment 1

University of Baltimore – Center for Drug Control Policy & Enforcement
Combating Opioid Overdose through Community-level Intervention

Monitor: Thomas H. Carr
Fiscal: Sherae A. Lonick

Programmatic Reporting

Grant Award Number:	G1999ONDCP06A
Sub-Contract Number:	049
Sub-recipient:	Pinellas County
Project Title:	The Pinellas County Homeless Overdose Mitigation & Engagement (HOME) Program
Implementing Agency:	Pinellas County Human Services
Award Period:	December 2, 2019 – November 30, 2020

The information collected on this form helps us measure the progress you are making in achieving your project's goals and objectives. It also helps us determine what, if any, technical assistance you may need in implementing your project.

MEASURES DUE ON QUARTERLY BASIS

CIRCLE APPROPRIATE QUARTER

QUARTER 1 – 12/2/19-2/28/20

QUARTER 3 – 6/1/20 – 8/31/20

QUARTER 2 – 3/1/20-5/31/20

QUARTER 4 – 9/1/20-11/30/20

Performance Measures

1. Number of property owners educated.
2. Number of emergency calls for service to identified locations.
3. Number of naloxone boxes distributed to property owners and/or clients/residents in identified locations.

Attachment 1

Progress Report Questions

1. If no funds or funds less than 25% expended during this reporting period, please provide an explanation as to why and when you anticipate requesting funds. Your detailed explanation should include each budget category.
2. Every quarterly report should provide a brief narrative assessment to the projects effectiveness thus far. The brief narrative should include qualitative and quantitative evidence, as available, and highlight factors that the author considers to have facilitated or impaired the project's effectiveness.
3. Please list any successes and/or best practices developed through this University of Baltimore funded program.
4. Please explain how this award helped combat opioid overdose through community level intervention.
5. Describe any barriers/challenges to implementing or completing any of the objectives. Include a corrective action taken or planned to overcome describes barriers (include timeline).
6. Are there any obstacles or barriers that will prevent you from spending all grant funds?
7. Summarize the progress of completed goals for the quarter, including program highlights or strategy activities (special events, program achievements, etc.) and dates of completion, if applicable. Also, highlight the status of any objectives that were delayed the previous quarter.
8. Describe, in general, the level of cooperation and collaboration between partner agencies affiliated with this program.
9. Provide any additional information that you feel is relevant.

Attachment 2
Data Sharing Agreement

WHEREAS, homelessness, substance abuse, mental health services, and human services are issues which cross many systems; and

WHEREAS, Pinellas County is interested in including program and service related information in the Pinellas County Data Collaborative (hereinafter referred to as ("Data Collaborative")), to better understand cross-system involvement; and

WHEREAS, organizations within Pinellas County are interested in understanding the extent that client populations move within systems to better serve the population needs; and

WHEREAS, the County is a member of the Data Collaborative; and

WHEREAS, the Data Collaborative has the ability to receive and analyze data in a secure manner to provide valuable system information.

NOW, THEREFORE in consideration of the following agreements, the parties do hereby covenant and agree to the following:

1. The Agency will provide program information to include operational, fiscal, client service, and other program information in electronic format to the County for the sole purpose of research and policy development. This information will be provided quarterly or on an as needed basis as defined by the County.
2. This information will be crossed through the Data Collaborative with systems containing state and local information about involvement in criminal justice, human services, mental health, substance abuse, EMS and other systems as available for the sole purpose of understanding cross-system involvement for policy and planning.
3. The County will assure that the information used by the Data Collaborative will not be released, shared, or transferred in an identifiable manner to any organization and will be stored in a HIPAA compliant location.
4. The County will assure that confidential nature of any and all information with respect to any records and reports created or disseminated is maintained. The Parties also agree that the information will be used only for the purpose for which it was provided.
5. Modification of this agreement shall be made only by the consent of both Parties and shall include a written document setting forth the modifications and signed by both Parties. This agreement may be terminated with 30 days written notice to the other party.
6. The Parties shall assist in the investigation of injury or damages for or against either party pertaining to their respective areas of responsibility or activities under this contract and shall contact the other party regarding the legal actions deemed appropriate to remedy such damage or claims.

Attachment 3



FY19-20 Agreement Modification Request

Human Services and Justice Coordination

For budget reallocation or minor agreement language modifications.

Authorized Official:	Date of Request:
Agency Name:	Effective Date:
Address:	Modification Number:

A. REQUESTED MODIFICATION: (Why is this change needed and what will be impacted by this change? Please reference appropriate agreement section.)

B. BUDGET MODIFICATION: (Use chart if applicable, otherwise please attach a copy of the original budget page reflecting original award amount and proposed change(s) to budget)

Program Budget Category:	Original Contract Amount:	Budget Amount Modification: Increase/Decrease	New Budget Amount:	Amount Expended as of Effective Date:	Modified Budget Balance:
Contract Total:					

AGENCY		PINELLAS COUNTY	
Authorizing Signature:		Program Manager Review:	
Name and Title:		County Attorney Approval:	
Date Executed:		Director Authorization:	
			Daisy Rodriguez, Director, Human Services
		Date Executed:	