



Staff Report

File #: 16-1140A, **Version:** 1

Agenda Date: 7/19/2016

Subject:

Certificate of Participation for the 2017 Edward Bryne Memorial Justice Assistance Grant and two (2) letters notifying the Florida Department of Law Enforcement of the County's delegation of authority.

Recommended Action:

Approval and execution of the Certificate of Participation form by the Board Chairman, on behalf of the County, to serve as the coordinating unit of government for the Edward Bryne Memorial Justice Assistance Grant Countywide (JAG Countywide Program) and two (2) letters notifying the Florida Department of Law Enforcement (FDLE) of the delegation of authority to execute JAG documents.

Strategic Plan:

Ensure Public Health, Safety, and Welfare

2.1 Provide planning, coordination, prevention, and protective services to ensure a safe and secure community.

Deliver First Class Services to the Public and Our Customers

5.3 Ensure effective and efficient delivery of county services and support.

Summary:

The Certificate of Participation serves as a notification to FDLE that the County agrees to serve as the coordinating unit of government for the JAG Countywide Program and designates Justice Coordination to serve as the implementing agency on behalf of the County. FDLE has set aside \$289,266 for the County.

The letters delegating authority inform FDLE of the County employees authorized to act on behalf of the County for JAG Countywide Program matters. The Certificate of Participation is not a grant application nor the acceptance of the award. Grant applications awarded under the program will be presented for approval at a later date.

Background Information:

Since 2005, FDLE has awarded the County JAG Countywide Program funds. FDLE requires that the Certificate of Participation be signed by the Board Chairman and returned to FDLE by July 11, 2016.

JAG funds provide financial assistance to implement projects that have a high probability of preventing and controlling crime and improving the criminal justice system. JAG projects must fall within seven federally approved purpose areas:

1. Law enforcement programs
2. Prosecution and court programs

3. Prevention and education programs
4. Corrections and community corrections programs
5. Drug treatment and enforcement programs
6. Planning, evaluation, and technology improvement programs
7. Crime victim and witness programs

The delegation of authority letters comply with the March 28, 2016, Memorandum from the County Administrator regarding delegation of authority and grant procedures. The Memorandum allows for grant applications to be signed by Department Directors if grant awards are less than \$500,000.

Fiscal Impact:

Upon FDLE's receipt of the executed Certificate of Participation, the County's Substance Abuse Advisory Board will make recommendations for funding to be approved by the Board. The County may then submit applications to FDLE for \$289,266 in JAG Countywide Program funding.

Staff Member Responsible:

Lourdes Benedict, Director, Human Services

Partners:

Substance Abuse Advisory Board
Florida Department of Law Enforcement
Bureau of Justice Assistance

Attachments:

Certificate of Participation
Letters Delegating Authority
JAG Announcement to Chairman
Announcement & Instructions
County Administrator Delegation Memo

CERTIFICATE OF PARTICIPATION

Edward Byrne Memorial Justice Assistance Grant (JAG) Program

Ms. Petrina T. Herring
Bureau Chief
Office of Criminal Justice Grants
Florida Department of Law Enforcement
2331 Phillips Road
Tallahassee, Florida 32308

Dear Ms. Herring:

This letter provides notification that the Board of County Commissioners ☒ Accepts ☐ Declines to serve as the coordinating unit of government for the Florida Department of Law Enforcement's Edward Byrne Memorial Justice Assistance Grant (JAG) Program.

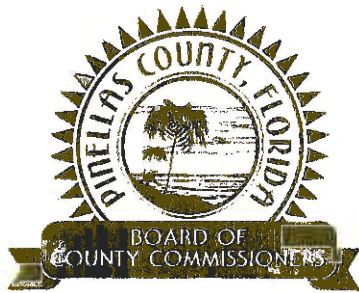
For purposes of coordinating the preparation of application(s) for grant funds with the Office of Criminal Justice Grants, the following individual is designated as County Coordinator for the county's FY16 subawards:

Name: Deborah Berry
Title: Operations Manager
E-mail: dberry@co.pinellas.fl.us
Agency: Human Services: Justice Coordination
Address: 440 Court Street Second Floor
City: Clearwater Zip: 33756
Telephone: 727-464-6485 County: Pinellas County

Sincerely,



Charlie Justice
Chair, Board of County Commissioners



PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

PHONE (727) 464-3363 • FAX (727) 464-3022 • 315 COURT STREET • CLEARWATER, FLORIDA 33756
www.pinellascounty.org

CHARLIE JUSTICE
CHAIRMAN

July 6, 2016

Ms. Petrine Tuttle Herring
Florida Department of Law Enforcement
Office of Criminal Justice Grants
2331 Phillips Road
Tallahassee, Florida 32308

Re: Extension of Signature Authority

Dear Ms. Herring:

Re: Board of County Commissioners Extension of Signature Authority to Human Services
Director

Dear Ms. Herring,

The Board of County Commissioners further notifies the Office of Criminal Justice Grants that the Director of the Department of Human Services has the authority to sign and submit grant applications, grant award acceptances, and other program matters not requiring further Board approval for the FY 16-17 Edward Byrne Memorial Justice Assistance Grant (JAG) Countywide.

For your convenience Human Services Department Director, Lourdes Benedict's signature is provided below.

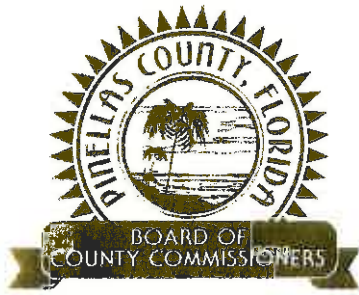
A handwritten signature in blue ink that reads "Lourdes Benedict".

Lourdes Benedict
Human Services Director

Sincerely,

A handwritten signature in black ink that reads "Charlie Justice".

Charlie Justice, Chairman
Pinellas County Board of County Commissioners



CHARLIE JUSTICE
CHAIRMAN

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

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July 6, 2016

Ms. Petrine Tuttle Herring
Florida Department of Law Enforcement
Office of Criminal Justice Grants
2331 Phillips Road
Tallahassee, Florida 32308

Re: Board of County Commissioners Extension of Signature Authority to County Administrator

Dear Ms. Herring:

The Board of County Commissioners further extends signature authority to the County Administrator or their designee to sign and submit the Distribution of Approval (51% Letter) and other program matters not requiring further Board approval for the FY 16-17 Edward Byrne Memorial Justice Assistance Grant (JAG) Countywide.

For your convenience, the County Administrator: Mark Woodard's signature is provided below.

A handwritten signature in cursive script that reads "Mark Woodard".

Mark Woodard
Pinellas County Administrator

Sincerely,

A handwritten signature in cursive script that reads "Charlie Justice".

Charlie Justice, Chairman
Pinellas County Board of County Commissioners