

<b>AGREEMENT</b>
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## **PURCHASE AUTHORIZATION**

### **GOODS AND SERVICES AGREEMENT**

This Purchase Authorization – Goods and Services Agreement is made as of August 18, 2023 (“Effective Date”), by and between Pinellas County, a political subdivision of the State of Florida (“County”), and Evans Consoles, Vienna, VA (“Contractor”), (individually, “Party,” collectively, “Parties”).

#### **WITNESSETH:**

**WHEREAS**, the County is authorized to purchase goods and services based on pricing received by other governmental competitive solicitation processes which are made available to local public procurement unit; and

**WHEREAS**, the County has elected to utilize resulting pricing of the cooperative procurement or solicitation issued by Florida Department of Management Services, Contract No. 56120000-19-ACS ; (“Bid”) for Pinellas County Contract No. 23-0784-Piggyback, Evans Consoles / Regional 9-1-1 Training Room Purchase (Quantity 11) ; and

**WHEREAS**, Contractor represents that it has the experience and expertise to provide the Goods and perform the Services as set forth in this Agreement.

**NOW, THEREFORE**, in consideration of the above recitals, the mutual covenants, agreements, terms and conditions herein, and other good and valuable consideration, the receipt and sufficiency of which is hereby mutually acknowledged, the Parties agree as follows:

#### **1. Definitions**

- A. **“Agreement”** means this Agreement, including all Exhibits, which are expressly incorporated herein by reference, and any amendments thereto.
- B. **“County Confidential Information”** means any County information deemed confidential and/or exempt from Section 119.07, Florida Statutes, and Section 24(a), Article 1 of the Florida Constitution, or other applicable law, and other information designated in writing by the County as County Confidential Information.
- C. **“Contractor Confidential Information”** means any Contractor information that is designated as confidential and/or exempt by Florida’s public records law, including information that constitutes a trade secret pursuant to Chapter 688, Florida Statutes, and is designated in this Agreement or in writing as a trade secret by Contractor (unless otherwise determined to be a public record by applicable Florida law). Notwithstanding the foregoing, Contractor Confidential Information does not include information that: (i) becomes public other than as a result of a disclosure by the County in breach of the Agreement; (ii) becomes available to the County on a non-confidential basis from a source other than Contractor, which is not prohibited from disclosing such information by obligation to Contractor; (iii) is known by the County prior to its receipt from Contractor without any obligation or confidentiality with respect thereto; or (iv) is developed by the County independently of any disclosures made by Contractor.
- D. **“Contractor Personnel”** means all employees of Contractor, and all employees of subcontractors of Contractor, including, but not limited to temporary and/or leased employees, who are providing the Services at any time during the project term.
- E. **“Services”** means the work, duties and obligations to be carried out and performed safely by Contractor under this Agreement, as described throughout this Agreement and as specifically described in the Statement of Work Exhibit attached hereto and incorporated herein by reference. As used in this Agreement, Services shall include any component task, subtask, service, or function inherent, necessary, or a customary part of the Services, but not specifically described in this Agreement, and shall include the provision of all standard day-to-day administrative, overhead, and internal expenses, including costs of bonds and insurance as required herein, labor, materials, equipment, safety equipment, products, office supplies, consumables, tools, postage, computer hardware/software, telephone charges, copier usage, fax charges, travel, lodging, and per diem and all other costs required to perform Services except as otherwise specifically provided in this Agreement.

#### **2. Execution of Agreement**

The execution of this Agreement is expressly limited by the Terms and Conditions hereon. County and the Contractor are not bound by additional provisions or provisions at variance herewith that may appear in the Contractor’s quotation, estimate, scope of work, or any other such related documents, acknowledgement in force, or any other communication from Contractor to or from County unless such provision is expressly set forth herein.

**AGREEMENT****3. Conditions Precedent**

This Agreement, and the Parties' rights and obligations herein, are contingent upon and subject to the Contractor securing and/or providing the performance security, if required in Services Section of this Agreement, and the insurance coverage(s) required in Liability and Insurance Section of this Agreement, within 10 days of the Effective Date. No Services shall be performed by the Contractor and the County shall not incur any obligations of any type until Contractor satisfies these conditions. Unless waived in writing by the County, in the event the Contractor fails to satisfy the conditions precedent within the time required herein, the Agreement shall be deemed not to have been entered into and shall be null and void.

**4. Services**

- A. **Services** - The County retains Contractor, and Contractor agrees to provide the Services. All Services shall be performed to the satisfaction of the County and shall be subject to the provisions and terms contained herein and the Exhibits attached hereto.
- B. **Services Requiring Prior Approval** - Contractor shall not commence work on any Services requiring prior written authorization in the Statement of Work without approval from the Director of Regional 9-1-1.
- C. **Additional Services** - From the Effective Date and for the duration of the project, the County may elect to have Contractor perform Services that are not specifically described in the Statement of Work attached hereto but are related to the Services ("Additional Services"), in which event Contractor shall perform such Additional Services for the compensation specified in the Statement of Work attached hereto. Contractor shall commence performing the applicable Additional Services promptly upon receipt of written approval as provided herein.
- D. **De-scoping of Services** - The County reserves the right, in its sole discretion, to de-scope Services upon written notification to the Contractor by the County. Upon issuance and receipt of the notification, the Contractor and the County shall enter into a written amendment reducing the appropriate Services Fee for the impacted Services by a sum equal to the amount associated with the de-scoped Services as defined in the payment schedule in this Agreement, if applicable, or as determined by mutual written consent of both Parties based upon the scope of work performed prior to issuance of notification.
- E. **Independent Contractor Status and Compliance with the Immigration Reform and Control Act** - Contractor is and shall remain an independent contractor and is neither agent, employee, partner, nor joint venturer of County. Contractor acknowledges that it is responsible for complying with the provisions of the Immigration Reform and Control Act of 1986 located at 8 U.S.C. 1324, et seq, and regulations relating thereto, as either may be amended from time to time. Failure to comply with the above provisions shall be considered a material breach of the Agreement.
- F. **Non-Exclusive Services** - Award of this Agreement imposes no obligation on the County to utilize the Contractor for all goods and/or services of this type, which may develop during the agreement period. This is a non-exclusive Agreement. During the term of this Agreement, and any extensions thereof, the County reserves the right to contract for another provider for similar goods and/or services as it determines necessary in its sole discretion.
- G. **Project Monitoring** - During the term of the Agreement, Contractor shall cooperate with the County, either directly or through its representatives, in monitoring Contractor's progress and performance of this Agreement.

**5. Term of Agreement**

**Initial Term** - The term of this Agreement shall commence on the **Effective Date** and shall remain in full force and through delivery and installation and acceptance by County, as identified in the statement of work, and any warranty periods, or until termination of the Agreement, whichever occurs first.

- A. **Term of Performance** - The parties may extend this agreement in conjunction with any extensions made to the cooperative procurement by a mutually agreed upon written amendment to this Agreement. If the parties desire to extend past the expiration date of the cooperative procurement contract, the parties may do so by entering into a mutually agreed upon written amendment to this Agreement.

**6. Survivability**

Costs associated with purchases using the authority provided by this contract will survive the contract itself operating under the contract terms and conditions. The duration of purchase orders for recurring deliveries of commodities or performance of services shall not exceed the expiration of the cooperative term contract by more than 12 months.

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Invoices may be billed for these costs on an "in arrears" basis for an additional 12 month period beyond the contract expiration.

**7. Orders**

Within the term of this Agreement, County may place one or more orders for goods and/or services at the prices listed on the Price Schedule Exhibit attached hereto, and which is incorporated by reference hereto.

**8. Delivery / Claims**

Prices on the Schedule of Prices are F.O.B. Destination, FREIGHT INCLUDED and unloaded to location(s) within Pinellas County. Actual delivery address(es) will be identified at time of order. Contractor will be responsible for making any and all claims against carriers for missing or damaged items.

**9. Inspection**

In County's sole discretion, goods rejected due to inferior quality or workmanship will be returned to Contractor at Contractor's expense and are not to be replaced except upon receipt of written instructions from County.

**10. Material Quality**

All goods and materials purchased and delivered pursuant to this Agreement will be of first quality and not damaged and/or factory seconds. Any materials damaged or not in first quality condition upon receipt must be exchanged within 24 hours of notice to the Contractor at no charge to County.

**11. Material Safety Data**

In accordance with OSHA Hazardous Communications Standards, it is the Contractor seller's duty to advise if a product is a toxic substance and to provide a Material Safety Data Sheet at time of delivery.

**12. Purchase Order Number**

Each order will contain the Purchase Order Number applicable to this Agreement, and such Purchase Order Number must appear on all packing slips, invoices and all correspondence relating to the Order. County will not be responsible for goods delivered without a Purchase Order Number.

**13. Variation in Quantity**

County assumes no liability for goods or materials produced, processed or shipped in excess of the amounts ordered pursuant to the terms of this Agreement.

**14. Warranty**

Seller warrants that the goods are of first quality and as described in Prices Schedule. All manufacturer, producer or seller warranties offered to any other purchaser are expressly available and applicable to County.

**15. Compensation and Method of Payment**

- A. **Goods and Services Fee** - As total compensation for the Goods and Services, the County shall pay the Contractor the sums as provided in this Section ("Goods and Services Fee"), pursuant to the terms and conditions as provided in this Agreement. It is acknowledged and agreed by Contractor that this compensation constitutes a limitation upon County's obligation to compensate Contractor for such Goods and Services required by this Agreement but does not constitute a limitation upon Contractor's obligation to provide Goods and perform all of the Services required by this Agreement. In no event will the Goods and Services Fee paid exceed the not-to-exceed sums set out in subsections below, unless the Parties agree to increase this sum by written amendment as authorized in the Amendment Section of this Agreement.
- B. **Spending Cap and Payment Structure** - The County agrees to pay the Contractor the total not-to-exceed sum of \$326,566.46, for Goods and Services completed and accepted herein if applicable, payable on a fixed-fee basis for the deliverables as set out in Exhibit C, payable upon submittal of an invoice as required herein.

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- C. **Travel Expenses** - The Services Fee includes all travel, lodging and per diem expenses incurred by Contractor in performing the Services.
- D. **Taxes** - Contractor acknowledges that the County is not subject to any state or federal sales, use, transportation and certain excise taxes.
- E. **Payments and Invoicing** - Contractor shall submit invoices for payments due as provided herein and authorized reimbursable expenses incurred with such documentation as required by County. Invoices shall be submitted to the designated person as set out in the Notices Section herein.

For time and materials Services, all Contractor Personnel shall maintain logs of time worked, and each invoice shall state the date and number of hours worked for Services authorized to be billed on a time and materials basis. All payments shall be made in accordance with the requirements of Section 218.70 et seq., Florida Statutes, "The Local Government Prompt Payment Act." The County may dispute any payments invoiced by Contractor in accordance with the County's Invoice Payments Dispute Resolution Process established in accordance with Section 218.76, Florida Statutes, and any such disputes shall be resolved in accordance with the County's Dispute Resolution Process.

**16. Acceptance of Services**

For all Services deliverables that require County acceptance as provided in the Statement of Work, the County, through the Director, Regional 9-1-1 or designee, will have 10 calendar days to review the deliverable(s) after receipt or completion of same by Contractor, and either accept or reject the deliverable(s) by written notice to **Evans Consoles**. If a deliverable is rejected, the written notice from the County will specify any required changes, deficiencies, and/or additions necessary. Contractor shall then have 7 calendar days to revise the deliverable(s) to resubmit and/or complete the deliverable(s) for review and approval by the County, who will then have 7 calendar days to review and approve, or reject the deliverable(s); provided however, that Contractor shall not be responsible for any delays in the overall project schedule that result from the County's failure to timely approve or reject deliverable(s) as provided herein. Upon final acceptance of the deliverable(s), the County will accept the deliverable(s) in writing.

**17. Discounts**

Delay in receiving an invoice, invoicing for materials shipped ahead of specified schedule, or invoices rendered with errors or omissions will be considered just cause for County to withhold payment without losing discount privileges. Discount privilege will apply from date of scheduled delivery, the date of receipt of goods, or the date of approved invoice, whichever is later.

**18. Assignment/Subcontracting**

The Contractor must provide the Goods required by this Agreement. No assignment or subcontracting is allowed without prior written consent of the County. In the event of a corporate acquisition and/or merger, the Contractor must provide written notice to the County, within 30 business days of Contractor's notice of such action or upon the occurrence of said action, whichever occurs first. In that event, the County may terminate this Agreement in those instances in which a corporate acquisition and/or merger represents a conflict of interest or contrary to any local, state or federal laws.

**19. Personnel**

- A. **E-Verify** - The contractor and their subcontractor(s) must register with and use the E-verify system in accordance with Florida Statute 448.095. A contractor and subcontractor may not enter into a contract with the County unless each party registers with and uses the E-verify system.

If a contractor enters a contract with a subcontractor, the subcontractor must provide the contractor with an affidavit stating that the Subcontractor does not employ, contract with, or subcontract with unauthorized aliens. The contractor must maintain a copy of the affidavit for the duration of the contract.

If the County, Contractor, or Subcontractor has a good faith belief that a person or entity with which it is contracting has knowingly violated Florida Statute 448.09(1) they shall immediately terminate the contract with the person or entity.

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If the County has a good faith belief that a Subcontractor knowingly violated this provision, but the Contractor otherwise complied with this provision, the County will notify the Contractor and order that the Contractor immediately terminate the contract with the Subcontractor.

A contract terminated under the provisions of this section is not a breach of contract and may not be considered such. Any contract termination under the provisions of this section may be challenged to Section 448.095(2)(d), Florida Statute. Contractor acknowledges upon termination of this agreement by the County for violation of this section by Contractor, Contractor may not be awarded a public contract for at least one (1) year. Contractor acknowledges that Contractor is liable for any additional costs incurred by the County as a result of termination of any contract for a violation of this section.

Contractor or Subcontractor shall insert in any subcontracts the clauses set forth in this section, requiring the subcontracts to include these clauses in any lower tier subcontracts. Contractor shall be responsible for compliance by any Subcontractor or Lower Tier Subcontractor with the clause set for in this section.

- B. **Qualified Personnel** - Contractor agrees that each person performing Services in connection with this Agreement shall have the qualifications and shall fulfill the requirements set forth in this Agreement
- C. **Approval and Replacement of Personnel** - The County shall have the right to approve all Contractor Personnel assigned to provide the Services, which approval shall not be unreasonably withheld. Prior to commencing the Services, the Contractor shall provide at least ten (10) days written notice of the names and qualifications of the Contractor Personnel assigned to perform Services pursuant to the Agreement. Thereafter, during the term of this Agreement, the Contractor shall promptly and as required by the County provide written notice of the names and qualifications of any additional Contractor Personnel assigned to perform Services. The County, on a reasonable basis, shall have the right to require the removal and replacement of any of the Contractor Personnel performing Services, at any time during the term of the Agreement. The County will notify Contractor in writing in the event the County requires such action. Contractor shall accomplish any such removal within forty-eight (48) hours after receipt of notice from the County and shall promptly replace such person with another person, acceptable to the County, with sufficient knowledge and expertise to perform the Services assigned to such individual in accordance with this Agreement. In situations where individual Contractor Personnel are prohibited by applicable law from providing Services, removal and replacement of such Contractor Personnel shall be immediate and not subject to such forty-eight (48) hour replacement timeframe and the provisions of the Termination Section of this Agreement shall apply if minimum required staffing is not maintained.

**20. Name Changes**

The Contractor is responsible for immediately notifying the County of any company name change, which would cause invoicing to change from the name used at the time of the original Agreement.

**21. Compliance with Laws**

Contractor shall comply with all applicable federal, state, county and local laws, ordinances, rules and regulations in the performance of its obligations under this Agreement, including the procurement of permits and certificates where required, and including but not limited to laws related to Workers Compensation, Americans with Disabilities Act (ADA), Section 504 of the Rehabilitation Act of 1973, Minority Business Enterprise (MBE), occupational safety and health and the environment, equal employment opportunity, privacy of medical records and information, as applicable. Failure to comply with any of the above provisions shall be considered a material breach of the Agreement.

**22. Applicable Law and Venue**

This Agreement and any and all purchases made hereunder shall be governed by and construed in accordance with the laws of the State of Florida (without regard to principles of conflicts of laws). The Parties agree that all actions or proceedings arising in connection with this Agreement shall be tried and litigated exclusively in the state or federal (if permitted by law and a Party elects to file an action in federal court) courts located in or for Pinellas County, Florida. This choice of venue is intended by the Parties to be mandatory and not permissive in nature, and to preclude the possibility of litigation between the Parties with respect to, or arising out of, this Agreement in any jurisdiction other than that specified in this section. Each Party waives any right it may have to assert the doctrine of forum non-

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conveniens or similar doctrine or to object to venue with respect to any proceeding brought in accordance with this section.

**23. Public Entities Crimes**

Contractor is directed to the Florida Public Entities Crime Act, Section 287.133, Florida Statutes, as well as Florida Statute 287.135 regarding Scrutinized Companies, and represents to County that Contractor is qualified to transact business with public entities in Florida, and to enter into and fully perform this Agreement subject to the provisions stated therein. Failure to comply with any of the above provisions shall be considered a material breach of the Agreement.

**24. Waiver**

No waiver by either Party of any breach or violation of any covenant, term, condition, or provision of this Agreement or of the provisions of any ordinance or law, shall be construed to waive any other term, covenant, condition, provisions, ordinance or law, or of any subsequent breach or violation of the same.

**25. Due Authority**

Each Party to this Agreement represents and warrants that: (i) it has the full right and authority and has obtained all necessary approvals to enter into this Agreement; (ii) each person executing this Agreement on behalf of the Party is authorized to do so; (iii) this Agreement constitutes a valid and legally binding obligation of the Party, enforceable in accordance with its terms.

**26. Termination****A. Contractor Default Provisions and Remedies of County**

1. **Events of Default** - Any of the following shall constitute a "Contractor Event of Default" hereunder:
  - i. Contractor fails to maintain the staffing necessary to perform the Services as required in the Agreement, fails to perform the Services as specified in the Agreement, or fails to complete the Services within the completion dates as specified in the Agreement;
  - ii. Contractor breaches Confidential Information Section of this Agreement;
  - iii. Contractor fails to gain acceptance of goods and/or services deliverable, for 2 consecutive iterations; or
  - iv. Contractor fails to perform or observe any of the other material provisions of this Agreement.
2. **Cure Provisions** - Upon the occurrence of a Contractor Event of Default as set out above, the County shall provide written notice of such Contractor Event of Default to Contractor ("Notice to Cure"), and Contractor shall have 30 calendar days after the date of a Notice to Cure to correct, cure, and/or remedy the Contractor Event of Default described in the written notice.
3. **Termination for Cause by the County** - In the event that Contractor fails to cure a Contractor Event of Default as authorized herein, or upon the occurrence of a Contractor Event of Default as specified in Termination – Contractor Default Provisions and Remedies of County – Events of Default Section of this Agreement, the County may terminate this Agreement in whole or in part, effective upon receipt by Contractor of written notice of termination pursuant to this provision, and may pursue such remedies at law or in equity as may be available to the County.

**B. County Default Provisions and Remedies of Contractor**

1. **Events of Default** - Any of the following shall constitute a "County Event of Default" hereunder:
  - i. the County fails to make timely undisputed payments as described in this Agreement;
  - ii. the County breaches Confidential Information Section of this Agreement; or the County fails to perform any of the other material provisions of this Agreement.
2. **Cure Provisions** - Upon the occurrence of a County Event of Default as set out above, Contractor shall provide written notice of such County Event of Default to the County ("Notice to Cure"), and the County shall have thirty (30) calendar days after the date of a Notice to Cure to correct, cure, and/or remedy the County Event of Default described in the written notice.

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3. **Termination for Cause by the Contractor** - In the event the County fails to cure a County Event of Default as authorized herein, Contractor may terminate this Agreement in whole or in part effective on receipt by the County of written notice of termination pursuant to this provision, and may pursue such remedies at law or in equity as may be available to the Contractor.

**C. Termination for Convenience**

1. Notwithstanding any other provision herein, the County may terminate this Agreement, without cause, by giving 30 days advance written notice to the Contractor of its election to terminate this Agreement pursuant to this provision

**27. Time is of the Essence**

Time is of the essence with respect to all provisions of this Agreement that specify a time for performance, including the Services as described in the Exhibits attached hereto; provided, however, that the foregoing shall not be construed to limit a Party's cure period allowed in the Agreement.

**28. Confidential Information and Public Records**

- A. **County Confidential Information** - Contractor shall not disclose to any third party County Confidential Information that Contractor, through its Contractor Personnel, has access to or has received from the County pursuant to its performance of Services pursuant to the Agreement, unless approved in writing by the County Contract Manager. All such County Confidential Information will be held in trust and confidence from the date of disclosure by the County, and discussions involving such County Confidential Information shall be limited to Contractor Personnel as is necessary to complete the Services.
- B. **Contractor Confidential Information** - All Contractor Confidential Information received by the County from Contractor will be held in trust and confidence from the date of disclosure by Contractor and discussions involving such Contractor Confidential Information shall be limited to the members of the County's staff and the County's subcontractors who require such information in the performance of this Agreement. The County acknowledges and agrees to respect the copyrights, registrations, trade secrets and other proprietary rights of Contractor in the Contractor Confidential Information during and after the term of the Agreement and shall at all times maintain the confidentiality of the Contractor Confidential Information provided to the County, subject to federal law and the laws of the State of Florida related to public records disclosure. Contractor shall be solely responsible for taking any and all action it deems necessary to protect its Contractor Confidential Information except as provided herein. Contractor acknowledges that the County is subject to public records legislation, including but not limited to Chapter 119, Florida Statutes, and the Florida Rules of Judicial Administration, and that any of the County's obligations under this Section may be superseded by its obligations under any requirements of said laws.
- C. **Public Records** - Contractor acknowledges that information and data it manages as part of the services may be public records in accordance with Chapter 119, Florida Statutes and Pinellas County public records policies. Contractor agrees that prior to providing services it will implement policies and procedures to maintain, produce, secure, and retain public records in accordance with applicable laws, regulations, and County policies, including but not limited to the Section 119.0701, Florida Statutes. Notwithstanding any other provision of this Agreement relating to compensation, the Contractor agrees to charge the County, and/or any third parties requesting public records only such fees allowed by Section 119.07, Florida Statutes, and County policy for locating and producing public records during the term of this Agreement.

**If the contractor has questions regarding the application of Chapter 119, Florida Statutes, to the contractor's duty to provide public records relating to this agreement, the contractor shall contact:**

**Pinellas County Board of County Commissioners**

**Purchasing and Risk Management Division**

**400 S. Ft. Harrison Ave, 6th Floor,**

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**Clearwater, FL 33756**

**Public Records Liaison**

**Phone: 727-464-3237**

**Email: [mcchartier@pinellas.gov](mailto:mcchartier@pinellas.gov)**

**29. Audit**

Contractor shall retain all records relating to this Agreement for a period of at least 5 years after final payment is made. All records shall be kept in such a way as will permit their inspection pursuant to Chapter 119, Florida Statutes. In addition, County reserves the right to examine and/or audit such records.

**30. Digital Accessibility**

Contractor acknowledges and warrants that all digital content and services provided under this contract conforms and shall continue to conform during the Term of this Agreement to the W3C Web Content Accessibility Guidelines, version 2.0 ("WCAG 2.0") at conformance Level A and AA. If all digital content and services does not fully conform to WCAG 2.0 A and AA, Contractor shall advise Pinellas County in writing of the nonconformance prior to execution of this Agreement and shall provide Pinellas County a plan to achieve conformance to WCAG 2.0 A and AA, including but not limited to, an intended timeline for conformance. Failure to achieve conformance, as determined in Pinellas County's sole discretion, on its intended timeline shall be considered a material breach of this Agreement and grounds for termination by Pinellas County.

If during the Term of this Agreement, Contractor fails to maintain compliance with WCAG 2.0 A and AA or Pinellas County otherwise identifies an issue related to accessibility of the product (the "Accessibility Issue") that renders the product inaccessible, then Pinellas County shall notify Contractor of non-compliance. Within 30 days of Contractor's receipt of a non-compliance notice ("Notice"), Contractor and Pinellas County shall meet and mutually agree upon an appropriate timeline for resolution of the Accessibility Issue(s) ("Initial Meeting").

Should Contractor:

- i. fail to acknowledge receipt of the notice within 30 days of receipt of the Notice;
- ii. unreasonably and solely withhold agreement regarding a timeline for resolution for more than 30 days following the Initial Meeting; or
- iii. fail to materially resolve the Accessibility Issue(s) within the agreed-upon timeline,

Failure to comply with the requirements of this section shall constitute a material breach of this Agreement and shall be grounds for termination of this Agreement by Pinellas County and subject Contractor to the Liability and Insurance – Indemnification Section of this Agreement, "Indemnification."

**31. Liability and Insurance**

- A. **Insurance** - Contractor shall comply with the insurance requirements set out in the Insurance Exhibit, attached hereto and incorporated herein by reference.
- B. **Indemnification** - Contractor agrees to indemnify, pay the cost of defense, including attorney's fees, and hold harmless the County, its officers, employees and agents from all damages, suits, actions or claims, including reasonable attorney's fees incurred by the County, of any character brought on account of any injuries or damages received or sustained by any person, persons, or property, or in any way relating to or arising from the Agreement; or on account of any act or omission, neglect or misconduct of Contractor; or by, or on account of,



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any claim or amounts recovered under the Workers' Compensation Law; or of any other laws, regulations, ordinance, order or decree; or arising from or by reason of any actual or claimed trademark, patent or copyright infringement or litigation based thereon; or for any violation of requirements of the Americans with Disabilities Act of 1990, as may be amended, and all rules and regulations issued pursuant thereto (collectively the "ADA") except when such injury, damage, or violation was caused by the sole negligence of the County.

- C. **Liability** - Neither the County nor Contractor shall make any express or implied agreements, guaranties or representations, or incur any debt, in the name of or on behalf of the other Party. Neither the County nor Contractor shall be obligated by or have any liability under any agreements or representations made by the other that are not expressly authorized hereunder. The County shall have no liability or obligation for any damages to any person or property directly or indirectly arising out of the operation by Contractor of its business, whether caused by Contractor's negligence or willful action or failure to act.
- D. **Contractor's Taxes** - The County will have no liability for any sales, service, value added, use, excise, gross receipts, property, workers' compensation, unemployment compensation, withholding or other taxes, whether levied upon Contractor or Contractor's assets, or upon the County in connection with Services performed or business conducted by Contractor. Payment of all such taxes and liabilities shall be the responsibility of Contractor.

**32. County's Funding**

The Agreement is not a general obligation of the County. It is understood that neither this Agreement nor any representation by any County employee or officer creates any obligation to appropriate or make monies available for the purpose of the Agreement beyond the fiscal year in which this Agreement is executed. No liability shall be incurred by the County, or any department, beyond the monies budgeted and available for this purpose. If funds are not appropriated by the County for any or all of this Agreement, the County shall not be obligated to pay any sums provided pursuant to this Agreement beyond the portion for which funds are appropriated. The County agrees to promptly notify Contractor in writing of such failure of appropriation, and upon receipt of such notice, this Agreement, and all rights and obligations contained herein, shall terminate without liability or penalty to the County.

**33. Survival**

The provisions of this Agreement shall survive the expiration or termination of this Agreement.

**34. Notices**

All notices, authorizations, and requests in connection with this Agreement shall be deemed given on the day they are: (1) deposited in the U.S. mail, postage prepaid, certified or registered, return receipt requested; or (2) sent by air express courier (e.g., Federal Express, Airborne, etc.), charges prepaid, return receipt requested; or (3) sent via email and addressed as set forth below, which designated person(s) may be amended by either Party by giving written notice to the other Party:

For County:

Attn: Judith Weshinsky-Price

Director, Regional 9-1-1

Pinellas County Safety and Emergency Services

10750 Ulmerton Road,

Largo, FL 33778

with a copy to:

Attn: Merry Celeste,

Purchasing and Risk Management Division Director

Pinellas County Purchasing Department

400 South Fort Harrison Avenue

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Clearwater, FL 33756

For Contractor:

Attn: Aslee Townson

Project Manager

Evans Consoles

1577 Spring Hill Road #110

Vienna, VA 22192

**35. Conflict of Interest**

- A. The Contractor represents that it presently has no interest and shall acquire no interest, either direct or indirect, which would conflict in any manner with the performance of the Services required hereunder, and that no person having any such interest shall be employed by Contractor during the agreement term and any extensions.
- B. The Contractor shall promptly notify the County in writing of any business association, interest, or other circumstance which constitutes a conflict of interest as provided herein. If the Contractor is in doubt as to whether a prospective business association, interest, or other circumstance constitutes a conflict of interest, the Contractor may identify the prospective business association, interest or circumstance, the nature of work that the Contractor may undertake and request an opinion as to whether the business association, interest or circumstance constitutes a conflict of interest if entered into by the Contractor. The County agrees to notify the Contractor of its opinion within (10) calendar days of receipt of notification by the Contractor, which shall be binding on the Contractor.

**36. Right to Ownership**

All work created, originated and/or prepared by Contractor in performing Services pursuant to the Agreement, and other documentation or improvements related thereto, to the extent that such work, products, documentation, materials or information are described in or required by the Services (collectively, the "Work Product") shall be County's property when completed and accepted, if acceptance is required in this Agreement, and the County has made payment of the sums due therefore. The ideas, concepts, know-how or techniques developed during the course of this Agreement by the Contractor or jointly by Contractor and the County may be used by the County without obligation of notice or accounting to the Contractor. Any data, information or other materials furnished by the County for use by Contractor under this Agreement shall remain the sole property of the County.

**37. Amendment**

This Agreement may be amended by mutual written agreement of the Parties hereto.

**38. Severability**

The terms and conditions of this Agreement shall be deemed to be severable. Consequently, if any clause, term, or condition hereof shall be held to be illegal or void, such determination shall not affect the validity or legality of the remaining terms and conditions, and notwithstanding any such determination, this Agreement shall continue in full force and effect unless the particular clause, term, or condition held to be illegal or void renders the balance of the Agreement impossible to perform.

**39. No Third-Party Beneficiary**

The Parties hereto acknowledge and agree that there are no third-party beneficiaries to this Agreement. Persons or entities not a party to this Agreement may not claim any benefit from this Agreement or as third-party beneficiaries hereto.

**40. Force Majeure**

"Force Majeure Event" means any act or event that (i) prevents a Party (the "Nonperforming Party") from performing its obligations or satisfying a condition to the other Party's (the "Performing Party") obligations under this Agreement,

**AGREEMENT**

(ii) is beyond the reasonable control of and not the fault of the Nonperforming Party, and (iii) the Nonperforming Party has not, through commercially reasonable efforts, been able to avoid or overcome. Force Majeure Event(s) do not include economic hardship, changes in market conditions or insufficiency of funds. If a Force Majeure Event occurs, the Nonperforming Party is excused from the performance and thereby prevented from satisfying any conditions precedent to the Performing Party's performance that cannot be satisfied, in each case to the extent limited or prevented by the Force Majeure Event. The Nonperforming Party must promptly notify the Performing Party upon the occurrence of a Force Majeure Event. When the Nonperforming Party is able to resume its performance or satisfy the conditions precedent to the Performing Party's obligations, the Nonperforming Party will resume performance under this Agreement without undue delay. Each Party will use commercially reasonable efforts to mitigate the effect of a Force Majeure Event.

**41. Order of Precedence**

All Exhibits attached and listed below are incorporated in their entirety into, and form part of this Agreement and will have priority in the order listed.

- A. Pinellas County Purchase Authorization Agreement
- B. Exhibit A – Statement of Work
- C. Exhibit B – Insurance Requirements
- D. Exhibit C – Payment Schedule
- E. Exhibit D – Payment/Invoices
- F. Exhibit E – Dispute Resolution for Pinellas County Board of County Commissioners in Matters of Invoice Payments
- G. Exhibit F - State of Florida Alternate Contract Source (ACS) No. 56120000-19-ACS

In the event of an inconsistency in this Agreement and any of the attached Exhibits, the terms set forth in this Agreement will prevail.

**42. Entirety**

This Agreement constitutes the entire Agreement between the Parties and supersedes all prior negotiations, representations or agreements either oral or written.

**(Signature Page Follows)**

**AGREEMENT**

**IN WITNESS WHEREOF**, the Parties hereto have executed this Agreement the day and year first written.

**PINELLAS COUNTY**, a political subdivision of the State of Florida **PINELLAS COUNTY** acting by and through the

By: 

Signature

Barry Burton

Print Name

County Administrator

Title

August 18, 2023

Date

**Contractor: Evans Consoles**

By: 

Signature

Dr. Richard Game

Print Name

Chief Operating Officer

Title

Aug 6, 2023

Date

**APPROVED AS TO FORM**

By: 

Office of the County Attorney

**AGREEMENT****EXHIBIT A - STATEMENT OF WORK****Pinellas County Training Control Room**

- Design and manufacture 11 Linear Operator console positions per current design package Rev. D U12-0196-332.
- Consoles to be based on Evans Consoles newest product platform Response NextGen.
- Delivery schedule not determined. Once PO and sign off drawings are received, the product delivery schedule will be developed. See Details in Exhibit C below.
  - Delivery needs to be made to Public Safety Complex at 10750 Ulmerton Road, Largo, FL. 33778, Monday through Thursday between the hours of 8:00am and 5:00pm.
  - Pinellas County requires at least two weeks advance notice of the delivery date and time.
- Installation will commence upon delivery of consoles unless otherwise specified. If site is not ready when console arrives, they will need to be placed into storage at owner's expense.
- 11 operator console positions to be installed by Evans local certified installation team in clean, dust free environment with all flooring and ceiling work completed prior to installation.
- Site has a single existing console that needs to be removed. Evans will make an assessment on being able to absorb this work once picture of the console are received and reviewed by Evans Installation Manager. Otherwise, this cost will need to be added as a change order.
- This solution comes with an Evans 3 circuit Powerlink Power Distribution System (PDS). All provided console power strips will plug into this system. Evans will send the Powerlink J-Box along with an H connector extender in advance for installation approximately. Evans will send these items 2 weeks to 1 month after PO and sign off. This will allow Pinellas County's electrical contractor to wire the boxes under the floor at each console position in advance of console installation. Building power must be connected to the console boxes by the owner.
- 11 consoles to be installed by Evans local certified installation team in a clean, dust free environment with all flooring and ceiling work complete prior to installation.
- After installation is complete a walk through with Evans Install Supervisor and owner will be performed and any punch list items to be recorded and scheduled for completion.

**AGREEMENT****Logistics Requirements****Packing**

The console supplier shall be responsible for packing the components in a manner that will ensure undamaged and complete arrival at the destination. Conform to the following:

- All panel, worksurface, and accessory elements shall be detached from the structural modules and packed in strapped corrugated containers with protective material.
- All components shall be blanket-wrapped and shipped in LTL or dedicated air-ride transports.
- All delivery instructions will be confirmed before the packaging of materials.

**Shipping**

The console supplier shall make the following modes of shipping available:

- Consoles shall be stripped down and shipped with a minimal amount of packaging.
- Consoles shall not move with general freight carriers. The product shall be shipped with professional furniture movers on air ride trailers. The product shall be hand loaded into the trailers, and each piece shall be protected with padded blankets. Minimal amount of stacking shall be permitted, so the use of logistic trailers is highly recommended.
- Projects shipped overseas in containers or by airfreight will be fully crated and vapor sealed where required.
- The freight quotation shall cover the services of multiple staged delivery activity as mandated by the project management schedule. This activity covers the movement of the delivery vehicle from the console supplier to the destination site and the direct off-loading into the facility. Any additional services including, but not restricted to, after-hours delivery, unionized labor requirements, load transfers to shuttle equipment, excessive distance carry or specialized offloading equipment shall be invoiced accordingly.

**Installation**

The console supplier shall provide the following forms of installation support and service:

- Installation labor and site supervision
- Site supervision of client-provided installation labor
- Maintenance manuals

Modules shall be able to be assembled using standard tools without any site cutting or drilling. The console supplier shall provide a set of hand tools. Each module shall be rigid and self-supporting to permit individual removal, relocation or modification of adjacent modules.

**AGREEMENT**

**Schedule**

Upon award of the contract Contractor shall provide a schedule to the Pinellas County Project Manager, Kate Belniak within two (2) weeks with exact dates for the following milestones:

- Detailed requirements analysis
- Final design submittal
- Pre-production approval submittal
- Fabrication period
- Factory acceptance/packing & shipping
- Delivery date
- Installation

<b>AGREEMENT</b>
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## **EXHIBIT B - INSURANCE REQUIREMENTS**

The following insurance requirements are included in this agreement:

### **1. INDEMNIFICATION**

**Contractor** agrees to indemnify, pay the cost of defense, including attorney's fees, and hold harmless the County, its officers, employees and agents from all damages, suits, actions or claims, including reasonable attorney's fees incurred by the County, of any character brought on account of any injuries or damages received or sustained by any person, persons, or property, or in any way relating to or arising from the Agreement; or on account of any act or omission, neglect or misconduct of Contractor; or by, or on account of, any claim or amounts recovered under the Workers' Compensation Law, or of any other laws, regulations, ordinance, order or decree, or arising from or by reason of any actual or claimed trademark, patent or copyright infringement or litigation based thereon, or for any violation of requirements of the Americans with Disabilities Act of 1990, as may be amended, and all rules and regulations issued pursuant thereto (collectively the "ADA") except when such injury, damage, or violation was caused by the sole negligence of the County.

### **2. INSURANCE**

The Contractor shall obtain and maintain, and require any sub-contractors to obtain and maintain, at all times during its performance of the Agreement, insurance of the types and in the amounts set forth. For projects with a Completed operations exposure, Contractor shall maintain coverage and provide evidence of insurance for two (2) years beyond final acceptance. All insurance policies shall be from responsible companies duly authorized to do business in the State of Florida and have an AM Best rating of A- VIII or better.

Contractor shall provide certificate that is compliant with the insurance requirements. If the certificate received is compliant, no further action may be necessary. The Certificate(s) of Insurance shall be signed by authorized representatives of the insurance companies shown on the Certificate(s). **The Certificate holder section shall indicate Pinellas County, a Subdivision of the State of Florida, 400 S Fort Harrison Ave, Clearwater, FL 33756. Pinellas County shall be named as an Additional Insured for General Liability. A Waiver of Subrogation for Workers Compensation shall be provided if Workers Compensation coverage is a requirement.**

- A. Approval by the County of any Certificate(s) of Insurance does not constitute verification by the County that the insurance requirements have been satisfied or that the insurance policy shown on the Certificate(s) of Insurance is in compliance with the requirements of the Agreement. The County reserves the right to require a certified copy of the entire insurance policy, including endorsement(s), at any time during the contract period.

If any insurance provided pursuant to the Agreement expires or cancels prior to the completion of the work, you will be notified by CTrax, the authorized Contractor of Pinellas County. Upon notification, renewal certificate(s) of Insurance and endorsement(s) should be furnished to Pinellas County Risk Management at [InsuranceCerts@pinellascounty.org](mailto:InsuranceCerts@pinellascounty.org) and to CTrax c/o JDi Data at [PinellasSupport@jdidata.com](mailto:PinellasSupport@jdidata.com) by the Contractor or their agent prior to the expiration date.



<b>AGREEMENT</b>
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- 1) The Contractor shall also notify the County within twenty-four (72) hours after receipt, of any notices of expiration, cancellation, nonrenewal or adverse material change in coverage received by said Contractor from its insurer. Notice shall be given by email to Pinellas County Risk Management at [InsuranceCerts@pinellascounty.org](mailto:InsuranceCerts@pinellascounty.org). Nothing contained herein shall absolve Contractor of this requirement to provide notice.
  
  - 2) Should the Contractor, at any time, not maintain the insurance coverages required herein, the County may terminate the Agreement.
- B. If subcontracting is allowed under this RFP, the Contractor shall obtain and maintain, at all times during its performance of the Agreement, insurance of the types and in the amounts set forth; and require any subcontractors to obtain and maintain, at all times during its performance of the Agreement, insurance limits as it may apply to the portion of the Work performed by the subcontractor; but in no event will the insurance limits be less than \$500,000 for Workers' Compensation/Employers' Liability, and \$1,000,000 for General Liability and Auto Liability if required below. All subcontracts between the Contractor and its subcontractors shall be in writing and are subject to the County's prior written approval. Further, all subcontracts shall:
- 1) Require each subcontractor to be bound to the Contractor to the same extent the Contractor is bound to the County by the terms of the Contract Documents, as those terms may apply to the portion of the Work to be performed by the subcontractor.
  
  - 2) Provide for the assignment of the subcontracts from the Contractor to the County at the election of Owner upon termination of the Contract.
  
  - 3) Provide that County will be an additional indemnified party of the subcontract; (4) provide that the County will be an additional insured on all insurance policies required to be provided by the subcontractor except workers compensation and professional liability.
  
  - 4) Provide a waiver of subrogation in favor of the County.
  
  - 5) Assign all warranties directly to the County.
  
  - 6) Identify the County as an intended third-party beneficiary of the subcontract. The Contractor shall make available to each proposed subcontractor, prior to the execution of the subcontract, copies of the Contract Documents to which the subcontractor will be bound by this Exhibit B and identify to the subcontractor any terms and conditions of the proposed subcontract which may be at variance with the Contract Documents.
- C. Each insurance policy and/or certificate shall include the following terms and/or conditions:

**AGREEMENT**

- 1) The Named Insured on the Certificate of Insurance and insurance policy must match the entity's name that responded to the solicitation and/or is signing the agreement with the County.
  
- 2) Companies issuing the insurance policy, or policies, shall have no recourse against County for payment of premiums or assessments for any deductibles which all are at the sole responsibility and risk of Contractor.
  
- 3) The term "County" or "Pinellas County" shall include all Authorities, Boards, Bureaus, Commissions, Divisions, Departments and Constitutional offices of County and individual members, employees thereof in their official capacities, and/or while acting on behalf of Pinellas County.
  
- 4) All policies shall be written on a primary, non-contributory basis.

The minimum insurance requirements and limits for this Agreement, which shall remain in effect throughout its duration and for two (2) years beyond final acceptance for projects with a Completed Operations exposure, are as follows:

1) **Workers' Compensation Insurance** Worker's Compensation Insurance is required if required pursuant to Florida law. If, pursuant to Florida law, Worker's Compensation Insurance is required, employer's liability, also known as Worker's Compensation Part B, is also required in the amounts set forth herein.

Limits

Employers' Liability Limits	Florida Statutory
Per Employee	\$ 500,000
Per Employee Disease	\$ 500,000
Policy Limit Disease	\$ 500,000

If Contractor/Contractor is not required by Florida law, to carry Workers Compensation Insurance in order to perform the requirements of this Agreement, County Waiver Form for workers compensation must be executed, submitted, and accepted by Risk Management. Failure to obtain required Worker's Compensation Insurance without submitting and receiving a waiver from Risk Management constitutes a material breach of this Agreement.

2) **Commercial General Liability Insurance** including, but not limited to, Independent Contractor, Contractual Liability Premises/Operations, Products/Completed Operations, and Personal Injury.

Limits

**AGREEMENT**

Combined Single Limit Per Occurrence	\$ 1,000,000
Products/Completed Operations Aggregate	\$ 2,000,000
Personal Injury and Advertising Injury	\$ 1,000,000
General Aggregate	\$ 2,000,000

- 3) **Business Automobile or Trucker’s/Garage Liability Insurance** covering owned, hired, and non- owned vehicles. If the Consultant does not own any vehicles, then evidence of Hired and Non-owned coverage is sufficient. Coverage shall be on an "occurrence" basis, such insurance to include coverage for loading and unloading hazards, unless Consultant can show that this coverage exists under the Commercial General Liability policy.

Limit

Combined Single Limit Per Accident	\$1,000,000
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- 4) **Excess or Umbrella Liability Insurance** excess of the primary coverage required, in paragraphs (1), (2), and (3) above. No explosion, collapse, or underground damage exclusions allowed.

Limits

Each Occurrence	\$ 1,000,000
General Aggregate	\$ 1,000,000

- 5) **Property Insurance** Contractor will be responsible for all damage to its own property, equipment and/or materials.

**AGREEMENT**

**EXHIBIT C - PAYMENT SCHEDULE**

Project Name: Pinellas County – Training Room

Project location: Pinellas County Safety and Emergency Services 10750 Ulmerton Rd. Room 342, Largo, FL 33778

Project Number: U12-0196 Phase 32 Revision 7

Manufactured Product				
	Code	Unit Price	Quantity	Extended Price
1 Position Console (Contract Parts)	STX-C	\$22,447.94	11	\$246,927.34
1 Position Console (Open Market Parts)	STX-C	\$2,389.20	11	\$26,281.20
General Accessories (Contract Parts)				\$591.74
<b>Subtotal</b>				<b>\$273,800.28</b>
Logistics				
Packaging				Included
Transportation* (see details below)				\$16,620.34
Install* (see details below)				\$36,145.84
<b>Subtotal</b>				<b>\$52,766.18</b>
<b>Project Total (USD)</b>				<b>\$326,566.46</b>
Shipment /Installation A				
Includes All Product				
Packaging				Price
Blanket Wrapped				Included
Transportation*				

**AGREEMENT**

<p>Transportation by Truck (LTL) to Largo, Florida, United States Evans' pricing assumes a single shipping activity at non-union sites, during weekdays, regular work hours, site accommodates 53' trailer with loading dock, clear access (hallways, doors, and corners with minimum 36" (915mm) clearance) from loading dock to room of delivery using furniture dollies. Please note that there are additional charges for remote locations (Islands, extreme regions, non-major highway access, or other site conditions); cross dock; cube van or lift gate; stair carry; forklift, pallet jack, crane, or other offload requirements; multiphase delivery; prevailing wage requirements; off hours (prior to 8:00 AM), evening (after 3:00 PM), and weekend delivery; Military Base/Secure Site; union rates as specified Evans Offload to Room of Rest Debris Removal Transit Time: 10 Days</p>	<p>\$16,620.34</p>
<p>Install*</p>	
<p>Evans Installation Evans' pricing assumes a single installation activity at non-union sites, during weekdays, regular work hours, and room is free of construction and clear of operations and other trades or contractors. Please note that there are additional charges for remote locations (200 miles/300 km from an international airport); drug &amp; alcohol testing; safety training; security or background checks (ex. TWICS, Military); phased install; multiphase installation; live operations cut over; prevailing wage requirements; off hours (prior to 8:00 AM), evening (after 5:00 PM), and weekend install; union rates as specified, and any onsite scope changes. * The client must identify and provide a POC (point of contact) responsible for decision making or whom will have access to a person of authority for the duration of the scheduled installation activity. The appointed POC must ensure that either he/she or the authorized representative will be available upon completion of the installation activity to sign off the Evans PCR (Project Completion Report) * Failure to provide such a contact assumes the activity as reported has been accepted. ** Assumes that site preparedness has been met in accordance with the attached contract terms and conditions</p>	<p>\$36,145.84</p>

AGREEMENT

Bill of Materials – Console

1 Position Console						Qty: 11
Strategy SX						
Part Number	Description	Measure	Unit Price	Qty	Extended Price	
<b>PRODUCT STRUCTURE</b>						
1	CO-PF-HPL	High Pressure Laminate panel finish	Each	Included	Included	
2	STX-RD-B	Base Reduced Depth Console	Units	882.42 F	6 5,294.52	
3	STX-RD-EP-ST	Reduced Depth Standard end panel	Each	500.57 F	2 1,001.14	
4	CO-WS	HPL Worksurface with Ergonomic PVC Edge	Units	189.69 F	6 1,138.14	
5	CO-WS-UFE	Upgrade Worksurface Edge to Ergonomic Soft Urethane	Units	77.13 F	6 462.78	
6	CO-WLS-WSSC	Work surface support cage kit (required for each independent platform)	Units	72.69	6 436.14	
7	CSTM-BYT-CO-WLS-LC-HD-2	Two heavy duty lift columns with a single equipment controller and switch	Each	1,953.06	1 1,953.06	
8	CSTM-CO-WLS-CSTS	Contact safety tape switch option for main platform	Units	126.51 F	9 1,138.59	
<b>EQUIPMENT/ACCESSORIES</b>						
9	CO-ESS-BFS	Base Fixed Shelf	Each	243.54 F	3 730.62	
10	CO-EC-W	Wide Energy Chain with upper and lower mounting brackets	Each	106.34 F	1 106.34	
11	CO-WBT-6	Coated Wire Basket Tray; 6" (152mm) wide	Units	12.24 F	4 48.96	
12	CO-UC-CH	Undercounter cup holder	Each	183.58 F	1 183.58	
13	CO-UC-HJM	Undercounter mount for headset jacks with wire management	Each	315.75 F	1 315.75	
14	BYT-CO-UMA-PB-NA-8-15	Power Bar kit for Unity Monitor Arm™ 2.0; North America, 120V/15A, 8 outlets, 15' power cord, NEMA 5-15 (Type B plug), CSA/UL	Each	192.76 F	1 192.76	
15	CO-UMA-B-L5	Unity Monitor Arm™ 2.0 Base; Level 5; Automated depth adjustment and automated height adjustment; Power bar not included	Each	4,426.51 F	1 4,426.51	
16	CSTM-CO-UMA-MM-DT-SL	Double Tier Monitor Mount for Unity Monitor Arm™ 2.0; Single Link with Knuckle (may require additional power bar)	Each	271.99 F	2 543.98	
17	CSTM-CO-UMA-MM-ST-KN	Single Tier Monitor Mount for Unity Monitor Arm™ 2.0; Knuckle	Each	92.38 F	1 92.38	
18	CSTM-CO-UMA-MM-ST-SL	Single Tier Monitor Mount for Unity Monitor Arm™ 2.0; Single Link with Knuckle	Each	128.30 F	2 256.60	
19	CSTM-CO-UMA-SR-B	Slatrail beam for Unity Monitor Arm™ 2.0	Units	176.35	5.5 969.93	
20	CO-PB-NA-6-6	North America Power Bar with mounting bracket; 120V/15A, 6 outlets, 6' power cord, NEMA 5-15 (Type B plug), CSA/UL	Each	121.17 F	2 242.34	
21	CO-PB-NA-8-15	North America Power Bar with mounting bracket; 120V/15A, 8 outlets, 15' power cord, NEMA 5-15 (Type B plug), CSA/UL	Each	183.58 F	1 183.58	
22	CO-PDG-DT-4P-UOPP	Desktop Mounted Pop-Up Power and Data Grommet with 4 Ports; 2 USB Charging, 2 Power Receptacles (NEMA 5-15)	Each	343.10 F	1 343.10	
23	CO-HT-C-FI-800-EL	Dual Front Intake Ceramic Forced Air Heater; EnviroLinc compatible, 800W total, 110V	Each	663.50 F	1 663.50	
24	CO-TL-SR-ZB	Z-Bar task light by Koncept with Slatrail mount (refer to drawing for plug type)	Each	265.88 F	1 265.88	
25	CO-LL-SLS	LumiLinc Visual Management System; 100-240VAC (does not include terminal blocks; refer to drawing for plug type)	Each	516.46 F	1 516.46	
26	CO-LL-SLS-L5-25	25" (635mm) Notched LED Light Sabre for LumiLinc Visual Management System	Each	432.55 F	1 432.55	

<b>AGREEMENT</b>
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27	CO-LL-USB	USB 2.0 Cable to connect PC to LumiLinc control box; Type-A male to Type-B male, 10ft (1 required per control box when using LumiLinc digital switch software or full SDK)	Each	9.77 F	1	9.77
28	CO-EL-CCS	EnviroLinc core control system (power module not included)	Each	1,251.74 F	1	1,251.74
29	CO-EL-PM-AC	EnviroLinc AC power module; 110V, 3' power cord, NEMA 5-15 (Type B plug)	Each	356.44 F	1	356.44
30	CO-EL-TSC	EnviroLinc touch screen controller	Each	326.77 F	1	326.77
31	CO-EL-DF	EnviroLinc desktop fans (pair)	Each	130.99 F	1	130.99
32	CO-PL-H-3X2-NC	PowerLinc Hub; 3 circuits with 2 outlets each (3x2), no cable	Each	384.04 F	1	384.04
33	CO-PL-JB-3R	PowerLinc Junction Box (3R)	Each	205.62 F	1	205.62
34	CO-PL-EC-12-10	10' (3m) PowerLinc Extender Cable; 12 AWG	Each	232.58 F	1	232.58
Sub-Total (single unit)						24,837.14

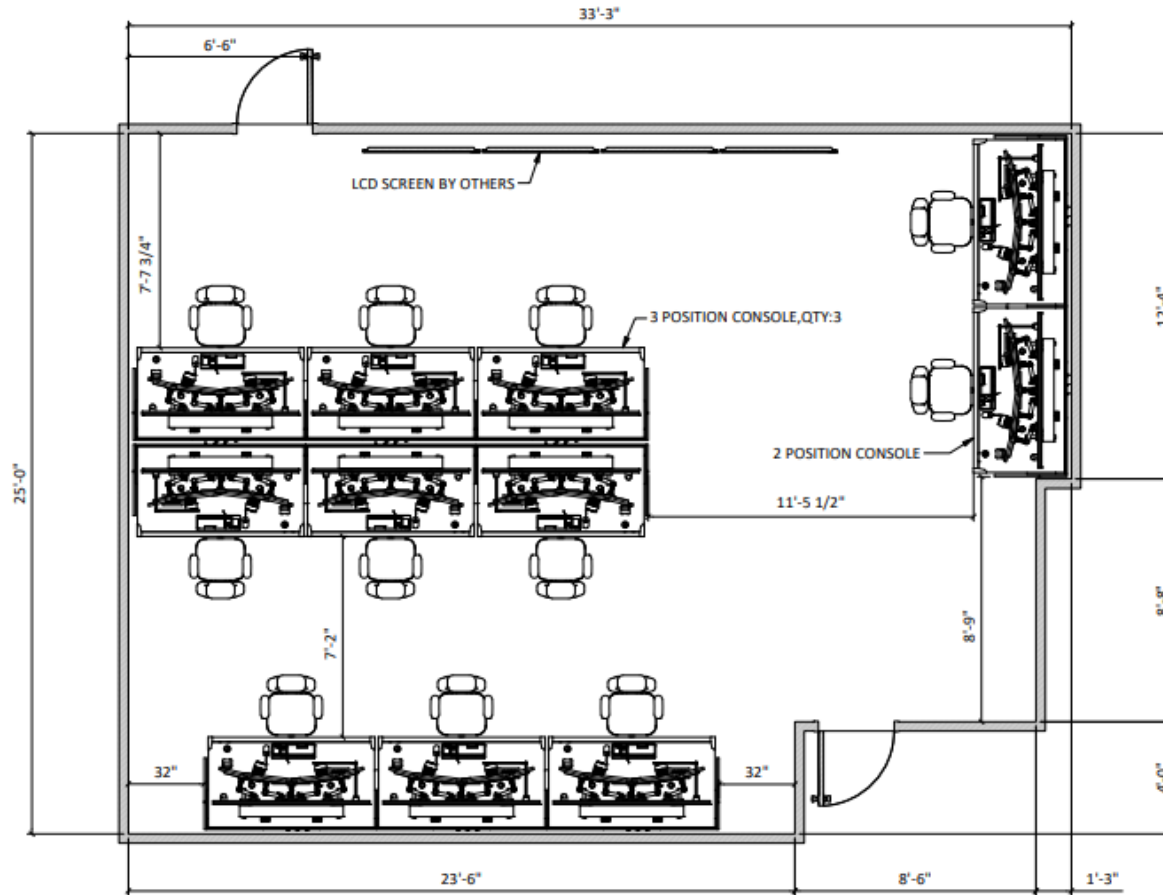
<b>General Accessories</b>						
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	Part Number	Description	Measure	Unit Price	Qty	Extended Price
35	GA-SL-LL-SLS-SDK	Full Software Developer Kit (SDK) for LumiLinc Visual Management System (Windows only, site license)	Each	591.74 F	1	591.74





AGREEMENT



**ROOM LAYOUT**  
SCALE 1/4" = 1'-0"

THE ROOM DIMENSIONS AND LAYOUT SHOWN ON THIS DRAWING HAVE BEEN PROVIDED TO EVANS BY AN EVANS REPRESENTATIVE. THIS CONSOLE DESIGN ASSUMES A MINIMUM 34 3/4" (883mm) CLEAR PATH OF TRAVEL INTO THE CONTROL ROOM. EVANS HAS NOT PERFORMED A SITE INSPECTION TO VERIFY ROOM DIMENSIONS OR FLOOR PLAN LAYOUT. WE STRONGLY SUGGEST THAT THE DIMENSIONS AND LAYOUT SHOWN ARE VERIFIED BY THE END USER PRIOR TO THE APPROVAL OF THIS DRAWING.

**PRODUCT**  
STRATEGY SX SIT-STAND

**EVANS**  
NSC  
ONISO  
LESSES  
TABLE  
ISO  
11064

PRODUCT CERTIFIED FOR LOW CHEMICAL EMISSIONS  
GREENGUARD  
LA-C00000  
12-2019

www.evansonline.com  
**EVANS**

DESIGNS & EQUIPS MISSION CRITICAL OPERATIONS  
**PREPARED STATEMENT**  
DRAWINGS AND LOGS ARE THE PROPERTY OF EVANS, AND CAN ONLY BE USED OR REPRODUCED WITH THE COMPANY'S WRITTEN PERMISSION

**GENERAL NOTES:**  
- DO NOT SCALE DRAWINGS  
- ALL ELECTRONIC EQUIPMENT IS SHOWN FOR REPRESENTATIONAL PURPOSES ONLY AND IS TO BE PROVIDED BY OTHERS UNLESS SPECIFIED OTHERWISE.  
- DIMENSIONS SHOWN HAVE A CONSTRUCTION TOLERANCE OF ±1/16" PER 2 LINEAR FEET OF CONSOLE PRODUCT.

REV	COMMENT	DATE	BY
F	FIRST RELEASE	6/2/2023	TU
E	FIFTH RELEASE	5/15/2023	NE

**REVISION HISTORY**

**CLIENT APPROVAL FOR PRODUCTION**

SIGNATURE / DATE  
CLIENT / PROJECT

**PINELLAS COUNTY TRAINING ROOM**

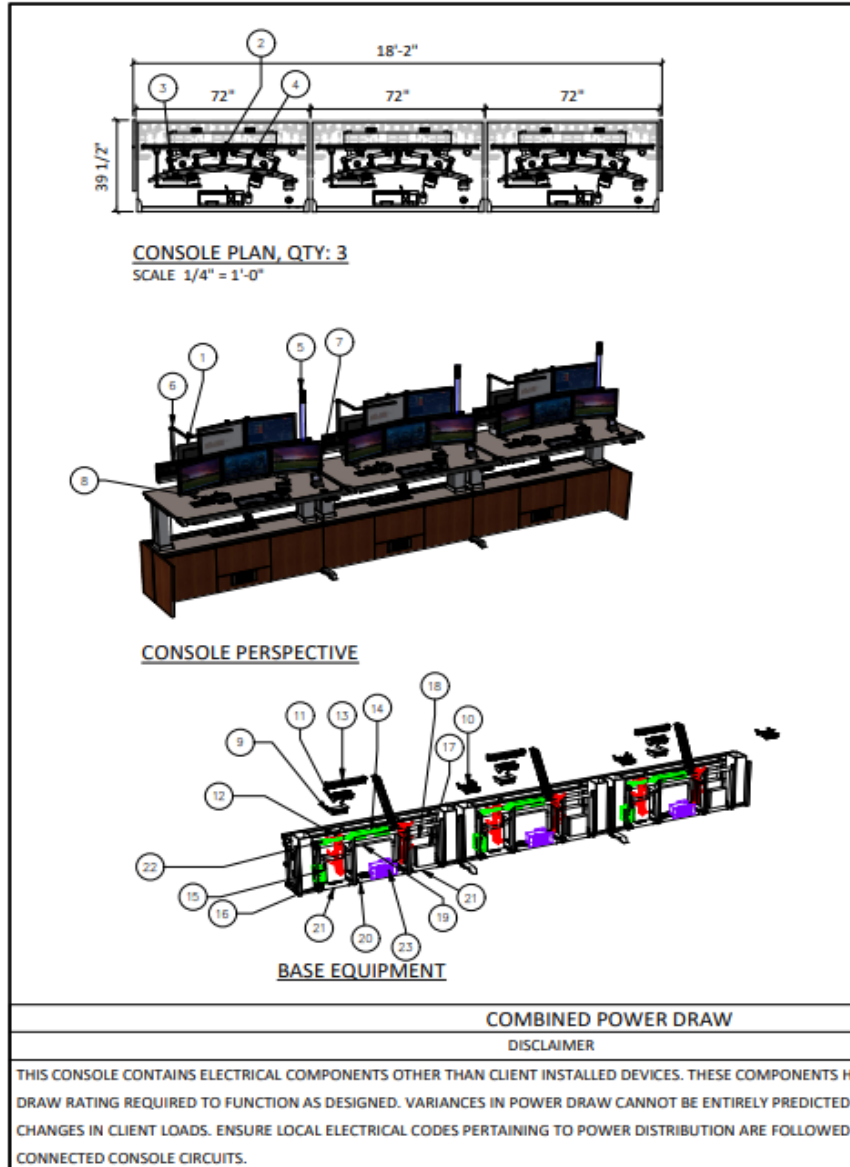
LOCATION- PINELLAS COUNTY, FL

DRAWING  
**TRAINING ROOM LAYOUT**

DATE 6/2/2023	DRAWING NUMBER 2 OF 6	REV F
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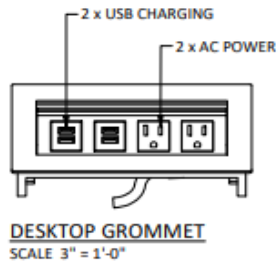
EVANS PROJECT NUMBER  
**U12-0196-332**

AGREEMENT



LEGEND		
ITEM	QTY	DESCRIPTION
1	3	UNITY ARM 2.0 LEVEL 5; AUTOMATED HEIGHT AND FOCAL ADJUSTMENT, MAX EQ: 100 LBS (45.4 KG)
2	3	SLATWALL/ SLATRAIL SINGLE TIER KNUCKLE ONLY MONITOR ARM, MAX EQ: 40 LBS (18.1 KG) VESA MOUNT: 75X75, 100X100 BLACK
3	6	SLATWALL/ SLATRAIL SINGLE TIER SINGLE LINK MONITOR ARM MAX EQ: 40 LBS (18.1 KG) VESA MOUNT: 75X75, 100X100 BLACK
4	6	SLATWALL/SLATRAIL DOUBLE TIER SINGLE ARM SINGLE LINK MONITOR ARM MAX EQ: 40 LBS (18.1 KG) VESA MOUNT: 75X75, 100X100 BLACK
5	3	LIGHT SABER 25"
6	3	SLATWALL/SLATRAIL Z BAR TASKLIGHT BY KONCEPT
7	3	ENVIROLINC TOUCH SCREEN CONTROLLER
8	6	ENVIROLINC DESKTOP FAN
9	3	UNDERCOUNTER MOUNTED HEADSET JACK BOX ENCLOSURE (JACKBOX BY OTHERS)
10	3	CUP HOLDER
11	3	DESKTOP POWER GROMMET; 2 POWER RECEPTACLES (NEMA 5-15), 2 USB CHARGING, 180" CORD, BLACK
12	6	NORTH AMERICA POWER BAR; 120V/15A, 6 OUTLETS, 6' POWER CORD, CSA/UL
13	3	NORTH AMERICA POWER BAR; 120V/15A, 8 OUTLETS, 15' POWER CORD, CSA/UL
14	3	POWERLINC HUB; 3X2, NO CABLE
15	3	POWERLINC JUNCTION BOX (3R)
16	3	VESTA MINI (BY OTHERS); DIM: 3 1/4"W x 8"D x 10"H
17	3	MOTOROLA HP 72 MINI G3 (BY OTHERS); DIM: 2 1/4"W x 8 1/2"D x 8 1/2"H
18	3	LAN/CAD (BY OTHERS); DIM: 3 1/2"W x 10 3/4"D x 11 3/4"H
19	3	MOTOROLA B1933A MCC7500 (BY OTHERS); DIM: 2"W x 17"D x 12 1/4"H
20	3	CUSTOM STX SNAP ON SHELF
21	6	CUSTOM STX SNAP ON SHELF
22	3	2' (0.6M) POWERLINC EXTENDER CABLE; 12 AWG
23	3	CERAMIC HEATER 400W

NOTE: EVANS DOES NOT RECOMMEND THE USE OF HANGING ACCESSORIES SUCH AS KEYBOARD TRAYS, PENCIL DRAWERS, ETC. UNDER SIT/STAND WORKSURFACE. THESE ACCESSORIES INTERFERE WITH PROVIDED SAFETY SYSTEMS AND COULD CAUSE POTENTIAL INJURY OR PROPERTY DAMAGE. EVANS WILL NOT BE LIABLE FOR ANY INJURY OR DAMAGE OCCURRING FROM THE USE OF THESE ACCESSORIES.



PRODUCT STRATEGY SX SIT-STAND

DESIGNS & EQUIPS MISSION CRITICAL OPERATIONS

**REVISION HISTORY**

REV	COMMENT	DATE	BY
F	FIRST RELEASE	6/2/2023	TU
E	FIFTH RELEASE	5/15/2023	NE

**CLIENT APPROVAL FOR PRODUCTION**

SIGNATURE / DATE  
CLIENT / PROJECT

**PINELLAS COUNTY TRAINING ROOM**

LOCATION: PINELLAS COUNTY, FL  
DRAWING: 3 POSITION CONSOLE DETAILS

DATE: 6/2/2023	DRAWING NUMBER: 3 OF 6	REV: F
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EVANS PROJECT NUMBER: U12-0196-332

AGREEMENT

**CONSOLE PLAN, QTY: 1**  
SCALE 3/8" = 1'-0"

**CONSOLE PERSPECTIVE**

**BASE EQUIPMENT**

ITEM		QTY	DESCRIPTION
1	2	UNITY ARM 2.0 LEVEL 5; AUTOMATED HEIGHT AND FOCAL ADJUSTMENT, MAX EQ: 100 LBS (45.4 KG)	
2	2	SLATWALL/ SLATRAIL SINGLE TIER KNUCKLE ONLY MONITOR ARM, MAX EQ: 40 LBS (18.1 KG) VESA MOUNT: 75X75, 100X100 BLACK	
3	4	SLATWALL/ SLATRAIL SINGLE TIER SINGLE LINK MONITOR ARM MAX EQ: 40 LBS (18.1 KG) VESA MOUNT: 75X75, 100X100 BLACK	
4	4	SLATWALL/SLATRAIL DOUBLE TIER SINGLE ARM SINGLE LINK MONITOR ARM MAX EQ: 40 LBS (18.1 KG) VESA MOUNT: 75X75, 100X100 BLACK	
5	2	LIGHT SABER 25"	
6	2	SLATWALL/SLATRAIL Z BAR TASKLIGHT BY KONCEPT	
7	2	ENVIROLINC TOUCH SCREEN CONTROLLER	
8	4	ENVIROLINC DESKTOP FAN	
9	2	UNDERCOUNTER MOUNTED HEADSET JACK BOX ENCLOSURE (JACKBOX BY OTHERS)	
10	2	CUP HOLDER	
11	2	DESKTOP POWER GROMMET; 2 POWER RECEPTACLES (NEMA 5-15), 2 USB CHARGING, 180" CORD, BLACK	
12	2	UNITY ARM 2.0, LEVEL 5, AUTOMATIC HEIGHT ADJUSTMENT (UP-DOWN) AUTOMATIC DEPTH ADJUSTMENT (FRONT-BACK)	
13	4	NORTH AMERICA POWER BAR; 120V/15A, 6 OUTLETS, 6' POWER CORD, CSA/UL	
14	2	NORTH AMERICA POWER BAR; 120V/15A, 8 OUTLETS, 15' POWER CORD, CSA/UL	
15	2	POWERLINC HUB; 3X2, NO CABLE	
16	2	POWERLINC JUNCTION BOX (3R)	
17	2	VESTA MINI (BY OTHERS); DIM: 3 1/4"W x 8"D x 10"H	
18	2	MOTOROLA HP 72 MINI G3 (BY OTHERS); DIM: 2 1/4"W x 8 1/2"D x 8 1/2"H	
19	2	LAN/CAD (BY OTHERS); DIM: 3 1/2"W x 10 3/4"D x 11 3/4"H	
20	2	MOTOROLA B1933A MCC7500 (BY OTHERS); DIM: 2"W x 17"D x 12 1/4"H	
21	2	CUSTOM STX SNAP ON SHELF	
22	4	CUSTOM STX SNAP ON SHELF	
23	2	2' (0.6M) POWERLINC EXTENDER CABLE; 12 AWG	
24	2	CERAMIC HEATER 400W	

**LEGEND**

NOTE: EVANS DOES NOT RECOMMEND THE USE OF HANGING ACCESSORIES SUCH AS KEYBOARD TRAYS, PENCIL DRAWERS, ETC. UNDER SIT/STAND WORKSURFACE. THESE ACCESSORIES INTERFERE WITH PROVIDED SAFETY SYSTEMS AND COULD CAUSE POTENTIAL INJURY OR PROPERTY DAMAGE. EVANS WILL NOT BE LIABLE FOR ANY INJURY OR DAMAGE OCCURRING FROM THE USE OF THESE ACCESSORIES.

**DESKTOP GROMMET**  
SCALE 3" = 1'-0"

**PRODUCT** STRATEGY SX SIT-STAND

**GREENGUARD** PRODUCT CERTIFIED FOR LOW CHEMICAL EMISSIONS (UL-CR6850) (UL-2893)

**EVANS** DESIGNS & EQUIPS MISSION CRITICAL OPERATIONS

**PROPRIETARY STATEMENT:** DRAWINGS AND DESIGNS ARE THE PROPERTY OF EVANS, AND CAN ONLY BE USED OR REPRODUCED WITH THE COMPANY'S WRITTEN PERMISSION.

**GENERAL NOTES:**  
DO NOT SCALE DRAWINGS  
- ALL ELECTRONIC EQUIPMENT IS SHOWN FOR REPRESENTATIONAL PURPOSES ONLY AND IS TO BE PROVIDED BY OTHERS UNLESS SPECIFIED OTHERWISE.  
- DIMENSIONS SHOWN HAVE A CONSTRUCTION TOLERANCE OF ±1/16" PER 2 LINEAR FEET OF CONSOLE PRODUCT.

REV	COMMENT	DATE	BY
F	FIFTH RELEASE	5/15/2023	NE
E	FIFTH RELEASE	6/2/2023	TO

**REVISION HISTORY**

**CLIENT APPROVAL FOR PRODUCTION**

SIGNATURE / DATE  
CLIENT / PROJECT

**PINELLAS COUNTY TRAINING ROOM**

LOCATION: PINELLAS COUNTY, FL  
DRAWING

**2 POSITION CONSOLE DETAILS**

DATE	DRAWING NUMBER	REV
6/2/2023	4 OF 6	F

EVANS PROJECT NUMBER  
**U12-0196-332**

**COMBINED POWER DRAW**

DISCLAIMER

THIS CONSOLE CONTAINS ELECTRICAL COMPONENTS OTHER THAN CLIENT INSTALLED DEVICES. THESE COMPONENTS HAVE A COMBINED POWER DRAW RATING REQUIRED TO FUNCTION AS DESIGNED. VARIANCES IN POWER DRAW CANNOT BE ENTIRELY PREDICTED DUE TO UNCONTROLLED CHANGES IN CLIENT LOADS. ENSURE LOCAL ELECTRICAL CODES PERTAINING TO POWER DISTRIBUTION ARE FOLLOWED WHEN ADDING LOADS TO ANY CONNECTED CONSOLE CIRCUITS.

POWER DRAW  
**1492 WATTS**





AGREEMENT

FINISH SCHEDULE		
ITEM	NAME	SELECTED FINISH
1.0	WORK SURFACES	HPL - Wilsonart Canyon Zephyr 4842-60
2.0	WORK SURFACE NOSING	Black Soft Urethane
3.0	WORK SURFACE PVC EDGING	Black
4.0	FRONT & REAR PANELS	HPL - Wilsonart Biltmore Cherry 7924K-07
5.0	END PANELS	HPL - Wilsonart Biltmore Cherry 7924K-07
6.0	PANELS PVC EDGING	Biltmore Cherry PVC
7.0	EXTERNAL METAL SURFACES	XP Black Sandtex
8.0	LIFT COLUMNS	Silver
9.0	SLATRAIL INSERT	HPL - Wilsonart Black 1595-60
10.0	E-ARMS	Black
11.0	E-CHAINS	Black
NOTE:	INTERNAL FRAME AND ACCESSORIES	XP Black Sandtex & Natural Aluminum

**ELECTRICAL COMPONENTS ARE BASED ON:**  
 120V/60Hz  
 TYPE: NEMA 5-15

**PRODUCT** STRATEGY SX SIT-STAND

EVANS  
 NSC  
 ONSO  
 LESSES  
 TABLES

GREENGUARD  
 PRODUCT CERTIFIED FOR LOW VOC EMISSIONS  
 GREENGUARD  
 GREENGUARD  
 GREENGUARD

www.evansonline.com  
**EVANS**

DESIGNS & EQUIPS MISSION CRITICAL OPERATIONS  
**PROPRIETARY STATEMENT:**  
 DRAWINGS AND DESIGNS ARE THE PROPERTY OF EVANS, AND CAN ONLY BE USED OR REPRODUCED WITH THE COMPANY'S WRITTEN PERMISSION.

**GENERAL NOTE:**  
 DO NOT SCALE DRAWINGS  
 ALL ELECTRONIC EQUIPMENT IS SHOWN FOR REPRESENTATIONAL PURPOSES ONLY AND IS TO BE PROVIDED BY OTHERS UNLESS SPECIFIED OTHERWISE.  
 DIMENSIONS SHOWN HAVE A CONSTRUCTION TOLERANCE OF ±1/16" PER 2 LINEAR FEET OF CONSOLE PRODUCT.

REV	COMMENT	DATE	BY
F	FIRST RELEASE	6/2/2023	YH
E	FIFTH RELEASE	5/15/2023	NE

**REVISION HISTORY**  
**CLIENT APPROVAL FOR PRODUCTION**

SIGNATURE / DATE  
 CLIENT / PROJECT

**PINELLAS COUNTY TRAINING ROOM**

LOCATION: PINELLAS COUNTY, FL

DRAWING

**FINISH SCHEDULE**

DATE	DRAWING NUMBER	REV
6/2/2023	6 OF 6	F

EVANS PROJECT NUMBER  
**U12-0196-332**

COLORS SHOWN ARE REPRESENTATIONAL AND MAY VARY ON FINISHED PRODUCT.  
 COLOR SAMPLES ARE AVAILABLE IF REQUIRED FOR FINAL APPROVAL.

## AGREEMENT

**EXHIBIT D - PAYMENT/INVOICES****PAYMENT/INVOICES:**

Contractor shall submit invoices for payment due as provided herein with such documentation as required by Pinellas County and all payments shall be made in accordance with the requirements of Section 218.70 et. seq, Florida Statutes, "The Local Government Prompt Payment Act." Invoices shall be submitted to the address below unless instructed otherwise on the purchase order, or if no purchase order, by the ordering department:

Finance Division Accounts Payable  
Pinellas County Board of County Commissioners  
P. O. Box 2438  
Clearwater, FL 33757

Each invoice shall include, at a minimum, the Contractor's name, contact information and the standard purchase order number. In order to expedite payment, it is recommended the Contractor also include the information shown in below. The County may dispute any payments invoiced by Contractor in accordance with the County's Dispute Resolution Process for Invoiced Payments, established in accordance with Section 218.76, Florida Statutes, and any such disputes shall be resolved in accordance with the County's Dispute Resolution Process.

**INVOICE INFORMATION:**

<b>Contractor Information</b>	Company name, mailing address, phone number, contact name and email address as provided on the PO
<b>Remit To</b>	Billing address to which you are requesting payment be sent
<b>Invoice Date</b>	Creation date of the invoice
<b>Invoice Number</b>	Company tracking number
<b>Shipping Address</b>	Address where goods and/or services were delivered
<b>Ordering Department</b>	Name of ordering department, including name and phone number of contact person
<b>PO Number</b>	Standard purchase order number
<b>Ship Date</b>	Date the goods/services were sent/provided
<b>Quantity</b>	Quantity of goods or services billed
<b>Description</b>	Description of services or goods delivered
<b>Unit Price</b>	Unit price for the quantity of goods/services delivered
<b>Line Total</b>	Amount due by line item
<b>Invoice Total</b>	Sum of all of the line totals for the invoice

Pinellas County offers a credit card payment process (ePayables) through Bank of America. Pinellas County does not charge Contractors to participate in the program; however, there may be a charge by the company that processes your credit card transactions. For more information, please visit Pinellas County purchasing website at ().

## AGREEMENT

## **EXHIBIT E - DISPUTE RESOLUTION FOR PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS IN MATTERS OF INVOICE PAYMENTS:**

Payment of invoices for work performed for Pinellas County Board of County Commissioners (County) is made, by standard, in arrears in accordance with Section 218.70, et. seq., Florida Statutes, the Local Government Prompt Payment Act.

If a dispute should arise as a result of non-payment of a payment request or invoice the following Dispute Resolution process shall apply:

- A. Pinellas County shall notify a Contractor in writing within 10 days after receipt of an improper invoice, that the invoice is improper. The notice should indicate what steps the Contractor should undertake to correct the invoice and resubmit a proper invoice to the County. The steps taken by the Contractor shall be that of initially contacting the requesting department to validate their invoice and receive a sign off from that entity that would indicate that the invoice in question is in keeping with the terms and conditions of the agreement. Once sign off is obtained, the Contractor should then resubmit the invoice as a "Corrected Invoice" to the requesting department which will initiate the payment timeline.
  1. Requesting department for this purpose is defined as the County department for whom the work is performed.
  2. Proper invoice for this purpose is defined as an invoice submitted for work performed that meets prior agreed upon terms or conditions to the satisfaction of Pinellas County.
- B. Should a dispute result between the Contractor and the County about payment of a payment request or an invoice then the Contractor should submit their dissatisfaction in writing to the Requesting Department. Each Requesting Department shall assign a representative who shall act as a "Dispute Manager" to resolve the issue at departmental level.
- C. The Dispute Manager shall first initiate procedures to investigate the dispute and document the steps taken to resolve the issue in accordance with section 218.76 Florida Statutes. Such procedures shall be commenced no later than 45 days after the date on which the payment request or invoice was received by Pinellas County, and shall not extend beyond 60 days after the date on which the payment request or invoice was received by Pinellas County.
- D. The Dispute Manager should investigate and ascertain that the work, for which the payment request or invoice has been submitted, was performed to Pinellas County's satisfaction and duly accepted by the Proper Authority. Proper Authority for this purpose is defined as the Pinellas County representative who is designated as the approving authority for the work performed in the contractual document. The Dispute Manager shall perform the required investigation and arrive at a solution before or at the 60 days timeframe for resolution of the dispute, per section 218.76, Florida Statutes. The County Administrator or his or her designee shall be the final arbiter in resolving the issue before it becomes a legal matter. The County Administrator or his or her designee will issue their decision in writing.
- E. Pinellas County Dispute Resolution Procedures shall not be subject to Chapter 120 of the Florida Statutes. The procedures shall also, per section 218.76, Florida Statutes, not be intended as an administrative proceeding which would prohibit a court from ruling again on any action resulting from the dispute.
- F. Should the dispute be resolved in the County's favor interest charges begin to accrue 15 days after the final decision made by the County. Should the dispute be resolved in the Contractor's favor the County shall pay interest as of the original date the payment was due.
- G. For any legal action to recover any fees due because of the application of sections 218.70 et. seq., Florida Statutes, an award shall be made to cover court costs and reasonable attorney fees, including those fees incurred as a result of an appeal, to the prevailing party. If it is found that the non-prevailing party held back any payment that was the reason for the dispute without having any reasonable lawful basis or fact to dispute the prevailing party's claim to those amounts.
- H.

<b>AGREEMENT</b>
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## Exhibit F– Alternate Contract Source (ACS) No. 56120000-19-ACS

JocSign Envelope ID: 081E60AF-F287-4B7D-BB93-CFE076804658



**Alternate Contract Source (ACS)  
No. 56120000-19-ACS  
For  
Furniture, All Types**

This Contract is made by and between the State of Florida, Department of Management Services (Department), an agency of the State of Florida, and The HON Company, LLC (Contractor), collectively referred to herein as the "Parties."

The Department is authorized by section 287.042(16), Florida Statutes, "To evaluate contracts let by the Federal Government, another state, or a political subdivision for the provision of commodities and contract services, and, if it is determined in writing to be cost-effective and in the best interest of the state, to enter into a written agreement authorizing an agency to make purchases under such contract."

The State of New York, Office of General Services competitively procured Group 20915-Furniture, All Types (except Hospital Room and Patient Handling), and awarded number 23109. The signed Contract with the Contractor, is attached hereto as Exhibit D (Master Agreement). The Master Agreement became effective on December 2, 2018, and is scheduled to expire on December 1, 2023.

The Department evaluated the Master Agreement, and hereby acknowledges that use of the Master Agreement as an alternate contract source is cost-effective and in the best interest of the State.

Accordingly, the Parties agree as follows:

**1. Term and Effective Date.**

The initial term of this Contract will begin June 20, 2020, or on the date the Contract is fully signed by all Parties, whichever is later, and will expire December 1, 2023, consistent with the Master Agreement, unless terminated earlier in accordance with Exhibit B, Special Contract Conditions (Florida).

**2. Renewal.**

This contract may not be renewed.



**AGREEMENT**

DocuSign Envelope ID: 061E60AF-F287-4B7D-BB93-CFE076804656

**Alternate Contract Source (ACS)  
No. 56120000-19-ACS  
For  
Furniture, All Types**

**3. Modifications or Additions to Master Agreement.**

As used in this document, Contract (whether capitalized or not) will, unless the context requires otherwise, mean this document and all incorporated Exhibits, which set forth the entire understanding of the Parties and supersede any and all prior agreements. This Contract may only be modified or amended upon mutual written agreement by the Parties. If amendments are made to the Master Agreement, the Contractor shall: 1) notify the Department of such amendments; and 2) provided the Department is amenable to incorporating the amendments into this Contract, enter into a written amendment with the Department reflecting the addition of such amendments to this Contract.

In addition to Section 2.2.1 of the Master Agreement and any additional language within the Contract regarding delivery, the Parties agree that Inside Delivery for Customers under this ACS may be further negotiated prior to purchases under this ACS. Inside Delivery rates can be found under the Terms and Conditions page: <https://online.ogs.ny.gov/purchase/spg/awards/2091523109Can.htm>

All Exhibits attached or listed below are incorporated in their entirety into, and will form part of, this Contract. Exhibit A and Exhibit B, modify or supplement the terms and conditions of the Master Agreement. In the event of a conflict, the following order of precedence will apply:

- a) This Contract document and amendments, if any, with the latest issued having priority.
- b) Exhibit A: Additional Special Contract Conditions (Florida)
- c) Exhibit B: Special Contract Conditions (Florida)
- d) Exhibit C: Pricing Page
- e) Exhibit D: Master Agreement
- f) Exhibit E: Contract Award Notification

Where the laws and regulations of a state other than the State of Florida are cited or referenced in the Contract, such citation or reference will be replaced by the comparable Florida law or regulation.

**4. Purchases under this Contract.**

Upon execution of this Contract, agencies (as defined in section 287.012, Florida Statutes) may purchase products and services under this Contract using this State of Florida ACS No. 56120000-19-ACS. Agencies acknowledge and agree to be bound by the terms and conditions of the Contract.

**AGREEMENT**

DocuSign Envelope ID: 061E80AF-F287-4B7D-BB93-CFE076604656

**Alternate Contract Source (ACS)  
No. 56120000-19-ACS  
For  
Furniture, All Types**

**5. Primary Contacts****Department's Contract Manager:**

Thomas Bower  
Division of State Purchasing  
Florida Department of Management Services  
4050 Esplanade Way, Suite 360  
Tallahassee, Florida 32399-0950  
Telephone: (850) 488-6904  
Email: [Thomas.Bower@dms.myflorida.com](mailto:Thomas.Bower@dms.myflorida.com)

**Contractor's Contract Manager:**

Cindy Hermann  
The HON Company, LLC  
200 Oak Street  
Muscatine, IA 52761  
Telephone: (563) 316-9655  
Email: [contractmanager@honcompany.com](mailto:contractmanager@honcompany.com)

**6. Warranty of Authority**

Each person signing this document warrants that he or she is duly authorized to do so and to bind the respective party.

**7. Entire Agreement of the Parties**

This document and the attached exhibits constitute the Contract and the entire understanding of the Parties. Any amendments hereto must be in writing and signed by the Parties.

**AGREEMENT**

DocuSign Envelope ID: 061E83AF-F287-487D-B863-CFE076604626

Alternate Contract Source (ACS)  
No. 66120000-19-ACS  
For  
Furniture, All Types

**IN WITNESS THEREOF**, the Parties hereto have caused this Contract, which includes the attached and incorporated Exhibits, to be executed by their undersigned officials as duly authorized. This Contract is not valid and binding until signed and dated by the Parties.

**CONTRACTOR**  
**THE HON COMPANY, LLC**



**David Bizak**  
Vice President, Finance

06/19/20

**Date:**

**STATE OF FLORIDA,**  
**DEPARTMENT OF**  
**MANAGEMENT SERVICES**



**Tami Fillyaw**  
Chief of Staff

7/2/2020 | 12:53 PM EDT

**Date:**