

OMB Contract Review

Contract Name	State of Florida Department of Transportation, Public Transportation, Joint Participation Agreement <i>for the Airport Master Plan at the St. Pete Clearwater International Airport</i>				
GRANICUS	17-070D	Contract #	G0148	Date:	3-2-2017

Mark all Applicable Boxes:

Type of Contract									
CIP		Grant	X	Other		Revenue	X	Project	

Contract information:

New Contract (Y/N)	Yes	Original Contract Amount	\$1,500,000
Fund(s)	4001	Amount of Change	n/a
Cost Center(s)	100200	Contract Amount	\$1,500,000
Program(s)	2049	Amount Available	Total: \$5,696,300
Account(s)	3344901	Included in Applicable Budget? (Y/N)	Yes
Fiscal Year(s)	FY17		

Description & Comments

(What is it, any issues found, is there a financial impact to current/next FY, does this contract vary from previous FY, etc.)

This document is a Joint Participation Agreement (JPA) between the Florida Department of Transportation (FDOT) and Pinellas County. The JPA amount from FDOT is \$1.5M; and is for the development of an Airport Master Plan for the St. Pete-Clearwater International Airport (Airport).

The Federal Aviation Administration (FAA) describes an airport master plan as a comprehensive study of an airport, describing the short-, medium-, and long-term development plans needed to meet future aviation demand. A master plan provides the flexible framework needed to guide airport development to cost-effectively and efficiently satisfy aviation demand, while considering potential environmental and socioeconomic impacts and benefits.

The Airport Master Plan process is guided by the FAA and ultimately results in projections of future passenger and aviation activity growth and preparation of an Airport Layout Plan, which is a graphic depiction of how the Airport will accommodate future growth. Throughout the master planning process, public information and stakeholder coordination meetings are essential to ensuring that the selected plan meets the needs of airport users, while supporting the community by maintain the airport's role as one of Tampa Bay's economic engines.

The terms of the agreement starts the date of the acceptance and ends June 30, 2020.

The JPA provides 5.0% of the project costs:

FAA, Airport Improvement Program	\$1,350,000	(90.0%)
State Joint Participation Agreement G0148	\$ 75,000	(5.0%)
Airport Passenger Facility Charge	\$ 75,000	(5.0%)
TOTAL	\$1,500,000	(100.0%)

Airport Operating and Revenue Fund Reserves for are available to cover the required Airport contribution.

The Airport Mater Plan project is in the approved FY17-FY26 Capital Improvement Plan: #001548A. The dollar amount in JPA G0148 is consistent with the information included in the current CIP for this project.

Comments:

None

Analyst: **Katherine Burbridge**

Ok to Sign: ☐

Instructions/Checklist

1. Upon receipt of a contract and notification in Granicus, review the Agenda and Contract for language and accuracy. Make sure there are available funds, the dept is not overextending itself, was it planned, etc.
2. Complete the form above using the contract document and the County accounting & budgeting systems.
3. Use the Staff Report section to give a brief summary of the contract and include your thoughts and pertinent information.
4. Upload to Granicus as a numbered attachment.
5. Upload a copy of the contract review into the appropriate contract review Sharepoint folder. (OMB/OMB Document Library/Contract.RVW/)