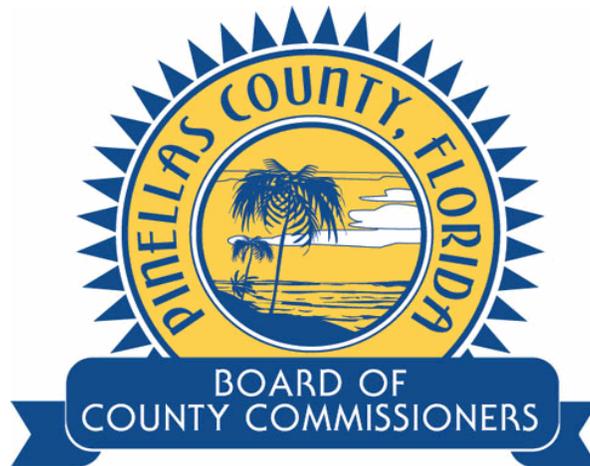


Pinellas County Board of County Commissioners

*333 Chestnut Street, Palm Room
Clearwater, FL 33756
pinellas.gov*



Hybrid In-Person and Virtual Regular Meeting Agenda

Tuesday, May 21, 2024
2:00 P.M.

Hybrid In-Person and Virtual Regular Meeting, Public Hearings at 6:00 P.M.

Kathleen Peters, Chair
Brian Scott, Vice-Chair
Dave Eggers
Rene Flowers
Charlie Justice
Chris Latvala
Janet C. Long

Barry A. Burton, County Administrator
Jewel White, County Attorney
Ken Burke, Clerk of the Circuit Court and Comptroller

ROLL CALL

INVOCATION by Reverend Robert Martin, St. Pete First United Methodist Church, St. Petersburg.

PLEDGE OF ALLEGIANCE**PRESENTATIONS AND AWARDS**

1. [24-0792A](#) Hero to a Child Proclamation:
 -Erin Authier, Executive Director, Hero to a Child and Board Members
2. [24-0793A](#) 2024 Emergency Medical Services Professional of the Year Awards:
 Emergency Medical Dispatcher
 - Haley Bean, Public Safety Supervisor 1, Pinellas County Regional 911
 Emergency Medical Technician (EMT)
 - Donald "Tripp" Staley, EMT, Sunstar Paramedics
 Paramedic
 - Seth Cromer, Firefighter/Paramedic, Seminole Fire Rescue, Pinellas
 County Hazmat Team and SWAT Paramedic - Pinellas County Sheriff's
 Office

 Pinellas Federal Credit Union
 - Jim Kreiter, Vice President of Lending
3. [24-0794A](#) Emergency Medical Services Week Proclamation:
 - Craig Hare, Director, EMS & Fire Administration
 - Jazmin Soloman, Director of Clinical Services, Sunstar Paramedics

CITIZENS TO BE HEARD

4. [24-0757A](#) Citizens To Be Heard - Public Comment.

CONSENT AGENDA - Items 5 through 18

CLERK OF THE CIRCUIT COURT AND COMPTROLLER

5. [24-0849A](#) Vouchers and bills paid from April 14 through April 27, 2024.

Reports received for filing:

6. [24-0850A](#) Pinellas County Community Redevelopment Agency Financial Statements for the Year Ended September 30, 2023.
7. [24-0851A](#) Pinellas Planning Council Financial Statements and Independent Auditors' Reports, September 30, 2023.
8. [24-0852A](#) Independent Auditor's Report of the St. Petersburg-Clearwater International Airport Enterprise Fund, Schedule of Passenger Facility Charges Collected and Expended (as reported to the Federal Aviation Administration) and related compliance reports, for Year Ended September 30, 2023.
9. [24-0853A](#) Independent Audit of the City of Largo Community Redevelopment Agency Fiscal Year 2023 Annual Report.
10. [24-0854A](#) Southwest Florida Water Management District 2023 Annual Financial Report.
11. [24-0855A](#) Southwest Florida Water Management District Annual Comprehensive Financial Report for the Fiscal Year ended September 30, 2023.

Miscellaneous items received for filing:

12. [24-0856A](#) Forward Pinellas Notice of Public Hearing for proposed amendments to the Countywide Plan Map, to be held on May 8, 2024.
13. [24-0857A](#) Pinellas County Sheriff's Office Fiscal Year 2025 Proposed Budget.

COUNTY ADMINISTRATOR DEPARTMENTS

Administrative Services

14. [24-0308A](#) Declare surplus and authorize the sale or donation of miscellaneous County-owned equipment.

Recommendation: Declare miscellaneous County-owned items and equipment as surplus. This declaration of surplus will enable the County to donate or auction the items listed in the attached files.

- This action declares the listed items as surplus and authorizes their donation to partner agencies or sale to the highest bidder.
- The usefulness of the identified surplus items (miscellaneous equipment) has been exhausted.
- All surplus items are listed and sent to various agencies and non-profits such as Social Action Funding designees, Pinellas County School Board, Board Dependent Districts, and other agencies such as the Florida Dream Center, Vincent House, Seminole Junior Warhawks, and others to determine if this equipment can be utilized before sending for sale at auction.
- The total fiscal impact is unknown at this time due to the final sale being done via an auction. Following the public auction, Facilities and Real Property will have a total for the unanticipated revenue.
- The revenue generated from the public auction is not budgeted for in Fiscal Year 2024 and will be distributed to the fund that owned the sold asset.

County Administrator

15. [24-0816A](#) Receipt and file report of non-procurement items delegated to the County Administrator for the period ending April 30, 2024.

Recommendation: Accept the receipt and file report of non-procurement items delegated to the County Administrator.

Public Works

16. [24-0720A](#) Award of bid to EOLA Power, LLC for Traffic Uninterrupted Power Supply, batteries, traffic, and solar flashers.

Recommendation: Award of bid to EOLA Power, LLC for Traffic Uninterrupted Power Supply (UPS), batteries, traffic, and solar flashers.

- This contract provides for the purchase of UPS batteries used for backup power at signalized traffic intersections and solar flasher locations during outages and prevents power disruptions for continuous control of traffic flow.
- These batteries and traffic solar flashers will be used for all County signal locations, including locations within municipal boundaries where the County maintains the signals.
- Three bids received with award recommendation to the lowest responsive and responsible bidder, EOLA Power, LLC.
- This contract is effective for a 12-month period with a total not to exceed the amount of \$253,945.60.
- Funding for this award is included in the Fiscal Year (FY) 2024 Adopted Budget and the FY25 requested budget of the Public Works Department in the Transportation Trust Fund.

Contract No. 24-0161-ITB in the total not to exceed the amount of \$253,945.60, effective for a 12-month period; Authorize the Chairman to sign and the Clerk of the Circuit Court to attest.

COUNTY ATTORNEY

17. [24-0825A](#) Receipt and file report of civil lawsuits filed against Pinellas County as delegated to the County Attorney.

Recommendation: Accept the receipt and file report of civil lawsuits filed against Pinellas County.

AUTHORITIES, BOARDS, CONSTITUTIONAL OFFICERS AND COUNCILS

Business Technology Services

18. [24-0592A](#) Joint Funding Agreement with the United States Geological Survey for the Fiscal Year 2024-2025 Pinellas County Light Detection and Ranging acquisition.

Recommendation: Approval of the Joint Funding Agreement with the United States Geological Survey (USGS) for the Fiscal Year (FY) 2024-2025 Pinellas County Light Detection and Ranging (LIDAR) acquisition as requested by the Business Technology Services (BTS) department.

- LIDAR is a remote sensing methodology that measures precise elevation readings (20+ elevation points per square meter) across the entire Pinellas County peninsula.
- These high-resolution data are used across various constitutional offices for engineering design, emergency management planning, floodplain management, property appraisals, asset inventory, and other critical County applications.
- This project is in coordination with Hillsborough County, and data acquisition for both counties will occur at the same time but through separate funding agreements with USGS. USGS will manage the flight and data acquisition and pay for 15% of the project costs as part of the joint funding agreement.
- Expenditures for this agreement are anticipated to be incurred in FY24-25. This item is budgeted and included in BTS's FY24-25 budget request as part of the Enterprise Geological Information Systems program.
- Total expenditure not-to-exceed \$282,037.45.
- Funding for this agreement is included in the FY24 budget in the amount of \$400,000.00 in the BTS Fund. If this funding is not spent in FY24 (which is likely to occur), the unspent funds will be requested to carry forward into FY25.

Authorize the Chairman to sign and the Clerk of the Circuit Court to attest.

REGULAR AGENDA

ITEMS FOR DISCUSSION FROM THE CONSENT AGENDA

COUNTY ADMINISTRATOR DEPARTMENTS

Airport

19. [24-0712A](#) Public Transportation Grant Agreement with the Florida Department of Transportation for the design and environmental work associated with Airco's airfield and site preparation at the St. Pete-Clearwater International Airport.

Recommendation: Approval of the Public Transportation Grant Agreement (PTGA) with the Florida Department of Transportation for the design and environmental services associated with the airfield and site preparation at the St. Pete-Clearwater International Airport's (PIE) adjacent property, formerly known as Airco.

- This grant resulted from Pinellas County seeking a state appropriation in the Fiscal Year 2024 State Budget.
- This grant pays for no more than 50% of costs, and the airport is required to pay for the remainder of project costs.
- The amount of this grant is \$2,500,000.00.
- The grant will be received on a reimbursement basis.
- This grant is the enabling funding that will allow PIE to get started on improving the Airco site.
- The expiration date of this PTGA is June 30, 2027.
- The grant funding will be applied to Airco Site Preparation Project 004571A, included in the Capital Improvement Plan, funded by the Airport Revenue and Operating Fund.

20. [24-0371A](#) Project application to the Federal Aviation Administration and acceptance of Federal Aviation Administration Fiscal Year 2024 Discretionary Funds - Bipartisan Infrastructure Law's Airport Terminal Program - St. Pete-Clearwater International Airport.

Recommendation: Submit a Fiscal Year (FY) 2024 project application to request \$6,000,000.00 in Federal Aviation Administration (FAA) funding under the Bipartisan Infrastructure Law's Airport Terminal Program (ATP). This grant will enable St. Pete-Clearwater International Airport (PIE) to begin design on the Terminal Expansion Project.

- This award funds the eligible portion of the design of the terminal renovation and expansion project, which consists of adding two new gates, passenger boarding bridges, consolidating security

checkpoints, enlarging passenger hold rooms, increasing baggage make-up capacity, and adding escalators and elevators where needed.

- The purpose of the ATP is to make annual grants available to eligible airports for airport terminal development projects that address the aging infrastructure of the nation's airports.
- The ATP program is in its third year of five years. There will be awards in FY25 and FY26, which PIE will apply for each year. The FAA will provide preference to projects that achieve a complete development objective and projects that have received partial awards.
- The amount awarded for FY24 is \$6,000,000.00. A notification was made by the FAA on February 15, 2024. FAA notified PIE of the need to submit an FAA application for the award of the ATP funds on March 5, 2024.
- We are uncertain exactly when the grant agreement will be sent to us or when the funds must be obligated. We do not have a copy of the grant currently but expect it soon. The grant agreement will be electronically sent to the Chairperson for her electronic signature as well as the County Attorney's office.
- After this item is approved, a new file will be created in Legistar. It will go through a full review prior to requesting the Chair's signature.
- The grant funding will be applied to Airport Passenger Terminal Improvements Project 003343A in a future proposed budget amendment, included in the Capital Improvement Plan, funded by the Airport Revenue and Operating Fund using Airport revenues and other grants.

21. [24-0045A](#) Ranking of firms and agreement with C&S Engineers, Inc. for the Passenger Terminal Improvements Project - design and construction administration services.

Recommendation: Approval of ranking of firms and agreement with C&S Engineers, Inc. for the Passenger Terminal Improvements Project - design and construction administration services.

- The purpose of this contract is to provide design and construction administration services for the Passenger Terminal Improvements Project at the St. Pete-Clearwater Airport.
- Award recommendation to C&S Engineers, Inc., in the amount of \$14,331,447.75, is in accordance with the Consultants Competitive Negotiation Act (CCNA), per Florida Statute 287.055.
- Two certified Small Business Enterprise (SBE) sub-consultants are included in the award to C&S Engineers, Inc., Hyatt Survey Services, and OHC Environmental Engineering for total SBE fees in the amount of \$245,626.31, or approximately 2% commitment

of the total award amount.

- Note that terminal building planning and design is a “niche market” in the field of professional services where distinct knowledge of operational aspects, security requirements, and interaction of a variety of agencies and tenants is paramount to the safety of the users of the facility. It is expected that SBE participation will be much greater during the construction phase of the project as there will be a much larger pool of County approved SBE contractors to perform the various trades under the direction and control of the Construction Manager at Risk.
- Funding is available under New Passenger Terminal Improvements Project 003343A, included in the Fiscal Year 2024 -2029 Capital Improvement Plan, funded by the Airport Revenue and Operating Fund, in the amount of \$77,572,000.00.

Contract No. 23-0146-RFP-CCNA, in the amount of \$14,331,447.75 from the notice to proceed date for a term of 2,000 consecutive calendar days; Authorize the Chairman to sign and the Clerk of the Circuit Court to attest.

Construction Services

22. [24-0833A](#) Change Order No. 2 to the agreement with Southern Folger Detention Equipment Company, LLC for the County Jail F Wing Sliding Door Retrofit Project.

Recommendation: Approval of Change Order No. 2 to the agreement with Southern Folger Detention Equipment Company, LLC for the County Jail F Wing Sliding Door Retrofit Project.

- This contract provides the replacement and retrofit of cell door slider mechanisms, vestibule gate mechanisms, and fire door sliding gate mechanisms while retaining the existing doors and controls.
- Change Order No. 2 increases the contract for additional work including door welding for security, spare parts for continued operation and maintenance, electrical work to meet code requirements, additional work to be performed at night to minimize impact to jail operations, 16 new vestibule keys to improve function and emergency access of doors, and an additional training unit for facility operations. Increase in the amount of \$196,074.00 for a revised total contract amount not to exceed \$3,374,186.00.
- This contract was approved by the Board of County Commissioners on June 23, 2020, in the amount of \$3,084,480.00 to be completed within 446 consecutive calendar days. On June 11, 2022, the County Administrator approved Change Order No. 1 to increase the contract by \$93,632.00 for a revised total contract amount of \$3,178,112.00.
- The Fiscal Year (FY) 2024 budget for the Jail F-Wing Cell Door Renovation Project 004234A is \$434,000.00. Year-to-date expenditures for this project are \$425,822.53. This leaves \$8,177.47 remaining for the project's FY24 allocation, which is insufficient for this change order. The department will re-prioritize sub-projects within the Courts and Jail Projects Project 002880A to fund this change order.
- Funding is budgeted under the Jail F-Wing Cell Door Renovation Project 004234A and the Courts and Jail Projects Project 002880A included in the Capital Improvement Plan funded by the Penny for Pinellas.

Contract No. 190-0419-N increase in the amount of \$196,074.00 for a revised total not to exceed \$3,374,186.00; Authorize the Chairman to sign and the Clerk of the Circuit Court to attest.

23. [24-0733A](#) First Amendment to the agreement with Williamson Design Associates

for professional architectural consulting services.

Recommendation:

Approval of the First Amendment to the agreement with Williamson Design Associates (Williamson) for professional architectural consulting services.

- This contract is for professional architectural consulting services.
- The First Amendment increases the contract in the amount of \$348,523.00 to the consultant working on the Jail Site Master Plan Update and future expenditures as needed.
- The Board of County Commissioners approved the agreement on August 24, 2021, in the amount of \$700,000.00. This was one of eight firms that were awarded with a combined total not to exceed \$5,600,000.00.
- Funding for this agreement is sufficiently budgeted in the Fiscal Year 2024 Adopted Budget in General Government in the General Fund.

Contract No. 21-0259-CN increase in the total amount of \$348,523.00 for a revised not to exceed total expenditure of \$1,048,523.00 with Williamson, and a revised combined total not to exceed \$5,948,523.00 between all eight firms; Authorize the Chairman to sign and the Clerk of the Circuit Court to attest.

Economic Development

24. [24-0398A](#) Resolution regarding placement of an Economic Development Ad Valorem Tax Exemption referendum question on the August 20, 2024 ballot.

Recommendation: Recommend the adoption of a resolution calling for a referendum election to be placed on the August 20, 2024, election ballot on the question of whether Pinellas County may grant Economic Development Ad Valorem Tax Exemptions for new businesses and expansions to existing businesses, pursuant to 196.1995, Florida Statutes.

- Pinellas County's authority to grant exemptions will expire on August 27, 2024, unless renewed for another 10-year period by a referendum.
- Each project considered for an exemption is required to be approved by an ordinance. At that time, the anticipated fiscal impact of the project will be provided to the Board of County Commissioners for consideration.
- There is no direct financial impact associated with calling for a referendum.

Human Services

25. [24-0755A](#) Termination of the agreement for convenience with Directions for Mental Health, Inc. d/b/a Directions for Living, Inc. for the Pinellas County Empowerment Team 2.0.

Recommendation: Approval of the termination of the agreement for convenience with Directions for Mental Health, Inc. d/b/a Directions for Living, Inc. (Directions) for the Pinellas County Empowerment Team (PCET) 2.0.

- On April 5, 2024, Directions communicated that they were no longer able to provide services as originally proposed in response to the request for proposal. Given the nature of this program and the population it serves, Human Services concurs with enacting termination for convenience.
- Throughout the term of the contract, Pinellas County and Directions met bi-weekly to support program implementation.
- The Board of County Commissioners awarded this contract on November 15, 2022, in the amount of \$1,942,500.00 for the staff of PCET 2.0 to provide intensive case management to clients identified by Pinellas County Human Services who have severe and persistent mental illness and have disproportionately accessed public resources, such as the public crisis stabilization unit/receiving facility and the County jail.
- Termination of this agreement will have no fiscal impact on Pinellas County.

Contract No. 22-0292-P in the current total approved amount of \$1,942,500.00.

26. [24-0711A](#) Two renewals with Operation PAR, Inc. to continue to provide substance use services for the Pinellas County Health Program.

Recommendation: Approval of two renewals under the Master Service Agreement with Operation PAR, Inc. (Operation PAR) to continue to provide substance use services to Pinellas County Health Program clients.

- The renewals with Operation PAR will support continued provision of substance use intervention and treatment services to Pinellas County Health Program clients including case management, counseling, and medication-assisted treatment.
- Health Resources and Services Administration (HRSA) is a recurring grant award #5 H80CS00024-23-00; no match is required.
- The Board of County Commissioners previously approved the following items related to the program; Master Services

Agreement for this HRSA grant funding on April 26, 2022, under item #22-0086A, the first amendment to Master Services Agreement and Health Care for the Homeless (HCH) Fiscal Year (FY) 2022 Carryover allocation on February 14, 2023, under item# 22-1299D, Renewals on June 23, 2023, under item # 23-0414D and FY23 HCH Carryover allocation on February 27, 2024 under item # 23-1108D.

- Funding for this action renews braided program funding in an amount not to exceed \$1,021,750.00 comprised of a recurring HRSA Grant Award (\$547,750.00), Low-Income Pool Program (\$270,000.00), and General Fund dollars (\$204,000.00) through September 30, 2025. No County grant match is required. Funding for the first year of this agreement is included in the FY24 Adopted Budget in the General Fund. Funding for the second year of this agreement is included in the requested FY25 Budget submission.

Management and Budget

27. [24-0716A](#) Grant funding agreement with the State of Florida Division of Emergency Management regarding a Federal Emergency Management Agency Public Assistance Grant for disaster relief funding associated with Hurricane Eta.

Recommendation: Approval of the federally funded sub-award and grant agreement with the State of Florida, Division of Emergency Management (FDEM) for reimbursement through the Federal Emergency Management Agency (FEMA) for public safety costs related to the response to Hurricane Eta.

- Execution of this grant funding agreement with the FDEM is necessary to receive funding for eligible disaster relief costs.
- The County has expended \$19,993.35 in reimbursable costs for the Hurricane Eta emergency response, all of which occurred in Fiscal Year (FY) 2021 in November 2020.
- The County will leverage FEMA for reimbursement of emergency response activities.
- No other Board actions have taken place related to this item.
- This grant funding agreement will have a positive fiscal impact on Pinellas County when the funds are reimbursed in FY24. The \$19,993.35 in reimbursable costs have not been budgeted and are spread across the General Fund, the Building Services Fund, the Water Revenue & Operating Fund, the Sewer Revenue and Operating Fund, and the Solid Waste Revenue and Operating Fund.

Authorize the Chairman to sign.

28. [24-0802A](#) Grant funding agreement with the State of Florida, Division of Emergency Management, regarding the Hurricane Idalia Legislative Appropriation Program for nourishment and dune construction on Sand Key Beach in the amount of \$10,081,573.00.

Recommendation: Approval of the state-funded grant agreement with the State of Florida, Division of Emergency Management (FDEM) for beach nourishment, repair, and dune construction, which was not eligible for Federal Emergency Management Agency reimbursement.

- Execution of this grant agreement with FDEM is necessary to receive funding for eligible beach nourishment costs.
- The County will receive \$10,081,573.00 in funding for work on Sand Key Beach between Florida Department of Environmental Protection markers R55-R67 and R70-R109.
- No other Board actions have taken place related to this item.

- Funds are expected to be obligated to the County in Fiscal Year (FY) 2024 and will be applied to work in FY24, FY25, FY26, and FY27.
- Grant agreement begins upon execution and ends June 30th, 2027.
- The Sand Key Nourishment 2023, project 001516A, is budgeted in the FY24-FY29 Capital Improvement Program (CIP) plan and funded by the Tourist Development Tax. This grant funding will be programmed into the CIP plan following agreement execution as it is not included in the budget. FDEM grant funding will be provided in a one-time advance payment and will offset Tourist Development Tax funding. There is no local match required for this grant.

Authorize the Chairman to sign.

29. [24-0786A](#) Resolution amending the Uniform Write-off Policy for accounting purposes in situations where all reasonable efforts have been made to collect the debts and where the probability of actual collection is doubtful, or the cost of taking the actions necessary to recover the debts is greater than the amount to be recovered. Providing for the designation of a county write-off coordinator, providing for concurrence of auditors, and annual reporting to the Board of County Commissioners by the County Administrator regarding the amounts written off.

Recommendation: Approval of the resolution amending the Uniform Write-off Policy for accounting purposes in situations where all reasonable efforts have been made to collect the debts and where the probability of actual collection is doubtful, or the cost of taking the actions necessary to recover the debts is greater than the amount to be recovered. Providing for the designation of a county write-off coordinator, providing for concurrence of auditors, and annual reporting to the Board of County Commissioners by the County Administrator regarding the amounts written off.

- This item amends Resolution 05-61 to allow for the use of either the Inspector General or an external auditor.
- This item further amends the existing resolution to allow for reporting dates of 90 days to the Board of County Commissioners following the County Administrator's approval of write-offs instead of the current fixed dates of January 1 and July 1 of each year.
- This item has no fiscal impact on Pinellas County.

Parks and Conservation Resources

30. [24-0633A](#) Exercise the option to purchase real property with the Blanche K. "Pip" Whitesell Revocable Trust Agreement.

Recommendation: Approval to exercise the option to purchase 15.10 acres of real property (Property) pursuant to the Option Contract for Sale and Purchase (Option) with the Blanche K. "Pip" Whitesell Revocable Trust Agreement (Seller) and execution of the written notification to the Seller indicating the County is exercising its purchase option.

- On March 31, 1998, the County executed the Option with the Seller for 20.315 acres of land, including improvements.
- The County executed two amendments to the Option to extend the expiration of the Option to allow additional time for the Seller's due diligence and a third amendment to further extend the expiration of the Option and to decrease the area of the Property from 20.315 acres to 15.10 acres.
- The Property is environmentally sensitive land which is surrounded on three sides by Parks and Conservation Resources (PCR) management areas and PCR will add the property to the surrounding management areas.
- The method for determining the purchase price, as specified in the Option, is to calculate the average of two appraisals, which average is \$4.93M.
- The purchase will be made with funds from the Environmental Lands Acquisition project, 002168A, budgeted in the Fiscal Years (FY) 2024-2029 Capital Improvement Program plan and funded by Local Infrastructure Sales Surtax (Penny for Pinellas).
- An Administrative Amendment has been approved by the County Administrator, realigning an appropriation of \$1.0M from Countywide Park Roads and Parking Paving Areas, 004093A, to the Environmental Lands Acquisition project, 002168A. Resulting in an amended FY24 budget of \$5.5M for the Environmental Lands Acquisition project.

Safety and Emergency Services

31. [24-0602A](#) Application to receive E911 trust fund monies from the State of Florida for Next Generation 9-1-1 core services.

Recommendation: Approval of the application certifying that monies received from the State of Florida will be used to upgrade the existing 9-1-1 call routing and delivery network to meet state and national requirements.

- The current network does not meet updated state and national requirements.
- This change will allow Pinellas County to be compliant with state requirements to implement this technology by Fiscal Year (FY) 2027.
- The new network will improve the accuracy of 911 call routing and delivery, disaster recovery, redundancy, operational flexibility, and interoperability with neighboring counties.
- State E911 grant funds exist to assist in funding these costs.
- This grant request will fund the purchase of yearly service fees for the use of a Net Generation 9-1-1 Core Services network for 5 years.
- State of Florida requires application to be submitted no later than June 14, 2024.
- This grant was not anticipated during the development of the FY24 Adopted Budget. Therefore, if this grant is awarded, a budget resolution will be recommended to recognize and appropriate the funds into the Emergency Communications E911 System Fund. If this grant is received, the general fund transfer required will decrease. No matching funds are associated with this grant.

AUTHORITIES, BOARDS, CONSTITUTIONAL OFFICERS AND COUNCILS

Business Technology Services

32. [24-0183A](#) Agreement with Azteca Systems Holdings LLC d/b/a Azteca Systems LLC for Azteca CityWorks Online Enterprise License.

Recommendation: Approval for an online Enterprise License Agreement with Azteca Systems Holdings LLC d/b/a Azteca Systems LLC as requested by the Business Technology Services (BTS) department.

- This agreement provides software licensing for Cityworks in support of the County's Enterprise Asset Management Program. Cityworks provides unified asset management and work management functionality for five Board of County Commissioner departments, including Utilities, Public Works, Parks, Real Estate Management, and Solid Waste.
- This agreement shifts the licensing of Cityworks from on-premise perpetual licensing to cloud hosting (software as a service) and will be offset with the retirement of long-term datacenter capital, licensing, and data storage/backup costs.
- This agreement is effective for ninety-eight (98) months, with a total not to exceed amount of \$3,532,713.93 and replaces contract no. 156-0399-A in its entirety.
- Funding for this Agreement is included in the FY24 Adopted Budget of the Business Technology Services Fund. Funding for the second year of this agreement is included in the requested FY25 Budget submission. Funding for future years will likely be requested in future budgets.

Contract No. 24-0349-A in the total expenditure not to exceed \$3,532,713.93 effective for ninety-eight months; Authorize the Chairman to sign and the Clerk of the Circuit Court to attest.

CareerSource Pinellas

33. [24-0823A](#) Request for a new Local Workforce Development Area Designation of CareerSource Hillsborough/Pinellas under the Workforce Innovation and Opportunity Act.

Recommendation: Approval of the request for a new Local Workforce Development Area (LWDA) Designation of CareerSource Hillsborough/Pinellas under the Workforce Innovation and Opportunity Act.

- The designation will cover a two-year term, beginning July 1, 2024, through June 30, 2026.
- The request combines Hillsborough County and Pinellas County as a new two-county LWDA.
- The intent to create a new LWDA was publicly posted for ten days to allow for the receipt of public comment.
- There were no public comments received.

COUNTY ATTORNEY

34. [24-0817A](#) County Attorney Reports.

COUNTY ADMINISTRATOR

35. [24-0758A](#) County Administrator Reports.

COUNTY COMMISSION

36. [24-0765A](#) Appointment to the Pinellas Housing Finance Authority (Board of County Commissioners as a whole).

Recommendation: Approve one appointment to the Pinellas Housing Finance Authority to fill the vacancy of a term expiring on December 31, 2026

- List of applicants can be viewed on the attached ballot/worksheet.
- Ballot/worksheet will be provided by the Clerk.

37. [24-0759A](#) County Commission New Business:
Pertinent and timely Committee/Board updates, policy considerations, administrative/procedural considerations, and other new business.

6:00 PM

PUBLIC HEARINGS

BOARD OF COUNTY COMMISSIONERS

38. [24-0665A](#) Case No. LDR-24-01 (First Public Hearing)
An ordinance of Pinellas County, Florida, providing for the amendment of the Pinellas County Land Development Code, Chapter 138 - Zoning, related to definitions and the standards for accessory dwelling units. (Legislative)

Recommendation: Conduct a public hearing and take public comments on Case No. LDR-24-01: An ordinance amending Chapter 138 of the Pinellas County Land Development Code, providing revised definitions and standards for accessory dwelling units.

- This is the first of two required public hearings.
- Accessory dwelling units (ADU) provide opportunities for affordable housing and extended family/multigenerational living arrangements.
- The proposed amendments are intended to facilitate additional clarification, incentives, opportunities, and flexibility for ADUs.
- The Local Planning Agency recommended approval of the ordinance (vote 5-1). The dissenting vote was due to concerns over the proposed maximum ADU size. No one from the public appeared in support or opposition.
- A separate ADU Tax Exemption Ordinance will come before the Board of County Commissioners for consideration at a later date.
- This summary outlines key changes to ADU regulations:
 - Increased size: Maximum size outside flood hazard areas increased from 750 to 1,000 square feet. Staff-level review: Larger ADUs subject to staff-level review if criteria met.
 - Affordable housing rental: Both primary dwelling and ADU can be rented if both meet affordability criteria. Parking requirement: ADUs over 750 square feet must have at least one off-street parking space.
 - Height restrictions: detached ADUs cannot exceed primary home height. Development fee waiver: Development review fees waived for ADUs.
 - Single-family home kitchen: Allows second kitchen if certain conditions are met. Multifamily dwelling detachment: Allows detached multifamily units, enabling cottage or tiny home developments on a single property.

39. [24-0702A](#) Resolution and ordinance approving the eight-year extension of the Safety Harbor Community Redevelopment Area and Redevelopment Trust Fund.

Recommendation:

Conduct a public hearing and approve a resolution and ordinance granting an eight-year extension of the current Safety Harbor Community Redevelopment Area (CRA) and Redevelopment Trust Fund (Trust Fund).

- Approval will prevent the expiration of the CRA and thirty-year Trust Fund set to expire on October 6, 2024.
- On August 16, 2022, the Board of County Commissioners (Board) approved a one-year extension and amended the County Trust Fund contribution from the maximum 95.0% to 50.0%.
- On August 15, 2023, the Board approved a second one-year extension to allow the City time to complete the update to the Redevelopment Plan.
- The County's tax increment contribution will continue at 50.0%, which aligns with the County's CRA Policy for Economic Development CRAs.
- The two approved one-year extensions will be deductive from the ten-year term.
- Safety Harbor has completed all updates to their CRA Plan and the City Commission has adopted the associated Ordinance and Resolution for the extension of the Plan and Trust fund.
- If approved, the eight-year extension will include the Board's option to review the use of tax increment funds four-years into the eight-year extension period.
- Approval by the Board would serve as the final extension to complete the ten-year approval.

Funding of \$497,628.21 for the current year payment for the Safety Harbor CRA is included in the Fiscal Year 2024 Adopted Budget in the General Fund. Funding for future years of this extension will be included in future year proposed budgets.

40. [24-0749A](#) Ordinance of Pinellas County, Florida, providing for the administration of state statute FS.553.899 Mandatory structural inspections for condominium and cooperative buildings. (Companion to Item No. 41)

Recommendation:

Conduct a public hearing to adopt an ordinance entitled Article II. Pinellas County Mandatory Inspection of Aging Condominium and Cooperative Buildings Ordinance and to approve an update to the Building Services fee schedule to include Milestone Report fees to administer state statute FS.553.899.

This ordinance is consistent with FS.553.899 with the following additional provisions:

- Requirement for architect/engineer to furnish a letter at specific submissions confirming the building is “safe to occupy.”
- Self-registration is required for all qualifying buildings.
- Enforcement actions.
- Fees to administer program.
 - The total estimated (additional) revenue to the Building Services Fund is \$67,375.00 in FY24.
 - \$275 for Phase One
 - \$275 for Phase Two

41. [24-0751A](#) Milestone fee schedule to support an ordinance of Pinellas County, Florida, providing for the administration of state statute FS.553.899 Mandatory structural inspections for condominium and cooperative buildings. (Regular Agenda Item that is companion to Item No. 40)

Recommendation:

Adopt an update to the Building Services fee schedule to include Milestone Report fees to administer state statute FS.553.899 by resolution.

- The milestone program consists of a Phase 1 report and, if needed, a Phase 2 report. The requirements of each report are spelled out in the state statute and the Florida Building Code.
- Each report phase would have a specific fee to be processed at the time of submission.
- The fee associated with each report phase is based on the costs of administering the program, including covering the costs of staff.
- Fee for Phase 1: \$275.
- Fee for Phase 2: \$275.

42. [24-0752A](#) Amendment by resolution supplementing the Fiscal Year 2024 Operating and Capital Budgets realigning reserves and funds and recognizing unanticipated receipt of funds for requesting departments. (Companion to Item No. 43)

Recommendation:

Approval of the amendment by resolution supplementing the Fiscal Year 2024 Budget.

Operating Budget:

- Realign various reserves in the amount of \$13,869,470.00 to update requesting department Operating Budgets. Realign \$616,220.00 in the General Fund for Personnel Attrition and \$228,800.00 in the General Fund for various needs.
- Recognize unanticipated revenue in the amount of \$111,868,110.00 for requesting department Operating Budgets.

Capital Budget:

- Realign appropriations within the American Rescue Plan Act (ARPA) Fund in the amount of \$1,655,000.00 to address various project needs and providing legislative finding of appropriateness of the two ARPA projects being amended.
- Realign \$200,000.00 within the Capital Projects Fund from one project to another.
- Realign \$4,100,000.00 Reserves for Capital Improvement Program (CIP) Projects in the Capital Projects Fund associated with beach nourishment.
- Recognize \$6,000,000.00 in unanticipated revenue for Airport CIP.
- Realign \$1,005,000.00 in Airport CIP projects.
- Realign \$2,400,000.00 within the Sewer Renewal and Replacement Fund Capital Outlay.

43. [24-0820A](#) Change Order No. 1 to Waterfront Property Services, LLC d/b/a Gator Dredging Inc. for the Grand Canal Maintenance Dredging project. (Regular Agenda Item that is companion to Item No. 42)

Recommendation:

Approval of Change Order No. 1 to Gator Dredging Inc. for the Grand Canal Maintenance Dredging project; PID No. 004607A.

- This Change Order is being undertaken to renourish Pass-a-Grille beach to help protect infrastructure, provide habitat for nesting turtles and birds, and ensure continued beach recreational opportunities for residents and visitors.
- The Change Order will increase the contract in the amount of \$4,484,150.00 for a revised not-to-exceed of \$5,878,451.00. This increase provides sufficient funding for additional scope for the nourishment of the entirety of Pass-a-Grille beach, approximately one mile (estimated at an additional 138,000 cubic yards over current contract) and significant cost savings as contractor is mobilized.
- This Change Order is to be presented as a companion item to the May 21st Budget Amendment.
- Construction is expected to begin and be completed in Fiscal Year (FY) 2024.
- Long Key-Pass a Grille Nourishment 2022 is budgeted in the FY24-29 Capital Improvement Program plan funded by Tourist Development Tax and a Florida Department of Environmental Protection grant.
- The FY24 budget is \$2,122,000.00. A budget amendment to realign \$3,389,000.00 from Reserves - Future Years to Long Key-Pass a Grille Nourishment 2022 will be presented to the

BCC on May 21st, 2024 (Granicus Item 24-0752A), resulting in an FY24 budget of \$5,511,000.00 if approved.

Contract No. 23-1177-ITB-C increase in the amount by \$4,484,150.00 for a revised not-to-exceed total of \$5,878,451.00; Authorize the Chairman to sign and the Clerk of the Circuit Court to attest.

ADJOURNMENT

Special Accommodations

Persons with disabilities who need reasonable accommodations to effectively participate in this meeting are asked to contact Pinellas County's Office of Human Rights by e-mailing such requests to accommodations@pinellas.gov at least three (3) business days in advance of the need for reasonable accommodation. You may also call (727) 464-4882.

Public Participation Procedures

Persons wishing to comment regarding a specific agenda item should do so:

In person - by preregistering at <https://comment.pinellas.gov> or by filling out a comment card with the County staff person in the meeting room; or,

Virtually - in advance in accordance with the instructions in the notice of this meeting, or on the virtual platform or phone after preregistering.

Members of the public wishing to make comments on the virtual platform or by phone must preregister by 5 p.m. the day before the meeting. At the scheduled section of the meeting when the item is before the Board of County Commissioners (Board), the Chairman or Clerk will call on each individual, one by one, to be heard. Each individual may speak for up to three minutes as may be modified by the Chairman. Comments or behavior that violate Pinellas County Commission Public Participation and Decorum Rules will be disconnected. Members of the public who cannot attend at the time an agenda item is before the Board may offer comments during the Citizens to Be Heard section near the beginning of the meeting. More information is available at <https://pinellas.gov/participating-in-a-BCC-meeting> or by calling (727) 464-4400.

Public Hearing Procedures

The procedure used by the Board in conducting Public Hearings is to have a staff presentation followed by the applicant presenting the specific proposal. The Board will then hear comments from the proponents, the opponents and a staff summary. The applicant will then be given an opportunity to close and the Board will decide on the matter. Public Hearings before the Board are governed by the provisions of Section 134 -14 of the Pinellas County Land Development Code as may be modified by Pinellas County Emergency Order. That code provides that at the conclusion of each person's presentation, any speaker may seek the Chairman's permission to ask questions of staff.

Specifically:

1. At the conclusion of the presentations by the applicant and any proponents, all affected parties may seek the Chairman's permission to ask questions of or seek clarification from the applicant and/or the proponents.
2. At the conclusion of the presentation by the opponents, all affected parties may seek the Chairman's permission to ask questions of or seek clarification from any opponent.

The applicant's closing comments will address testimony subsequent to his or her presentation. Continuing rebuttal of other than directly preceding testimony will not be allowed. Because much testimony has already been submitted in writing, the following guidelines accommodate efficient presentations:

1. The applicant should present his or her entire case, including rebuttal, in no more than 20 minutes.
2. Persons wishing to speak regarding a Public Hearing item may speak for up to three minutes each.
3. Persons wishing to attend virtually must preregister at <https://comment.pinellas.gov> by 5 p. m. the day before the meeting.

Appeals

Persons are advised that, if they decided to appeal any decision made at this meeting/hearing, they will need a record of the proceeding, and, for such purposes, they may need to ensure that a verbatim record of the proceeding is made, which includes the testimony and evidence upon which the appeal is to be based.

If a Board meeting beginning at 9:30 A.M. has not concluded by noon, a recess will be taken from noon to 12:30 P.M., and the remainder of the meeting will continue at 12:30 P.M.

If a Board meeting beginning at 2:00 P.M. has not concluded by 5:30 P.M., a recess will be taken from 5:30 to 6:00 P.M. The remainder of the afternoon agenda will resume at 6:00 P.M., followed by Public Hearings.