

## OMB Contract Review

<b>Contract Name</b>	Agreement for Services to Small Businesses between Pinellas County and the City of Clearwater for consulting services and business training.			
<b>GRANICUS</b>	15-618	<b>Contract #</b>		<b>Date:</b> 11/09/15

**Mark all Applicable Boxes:**

Type of Contract									
<b>CIP</b>		<b>Grant</b>		<b>Other</b>	<input checked="" type="checkbox"/>	<b>Revenue</b>		<b>Project</b>	

**Contract information:**

<b>New Contract (Y/N)</b>	Yes	<b>Original Contract Amount</b>	N/A
<b>Fund(s)</b>	0001	<b>Amount of Change</b>	N/A
<b>Cost Center(s)</b>	261230	<b>Contract Amount</b>	\$35,000 in Revenue
<b>Program(s)</b>	1486	<b>Amount Available</b>	<b>Total:</b>
<b>Account(s)</b>	Operating/Capital	<b>Included in Applicable Budget? (Y/N)</b>	No
<b>Fiscal Year(s)</b>	FY16		

### Description & Comments

(What is it, any issues found, is there a financial impact to current/next FY, does this contract vary from previous FY, etc.)

Agreement for Services to Small Businesses between Pinellas County and the City of Clearwater for consulting services and business training. The City of Clearwater will pay Pinellas County a fixed price of \$35,000 for providing consulting services and business training for the purposes of supporting growing businesses that meet the definition of a "small business". The payments will be made on a quarterly basis in the amount of \$8,750.

The anticipated estimated expenditure for Pinellas County associated with this contract is \$35,000. It is as follows:

\$15,000 travel

\$10,000 promotional activities

\$2,000 office supplies

\$5,000 capital

\$3,000 books/publications

The anticipated net effect of this contract on Pinellas County is, therefore, \$0.

**Analyst:**

Yana Matiyuk

**Ok to Sign:**

### Instructions/Checklist

1. Upon receipt of a contract and notification in Granicus, review the Agenda and Contract for language and accuracy. Make sure there are available funds, the dept is not overextending itself, was it planned, etc.
2. Complete the form above using the contract document and the County accounting & budgeting systems.
3. Use the Staff Report section to give a brief summary of the contract and include your thoughts and pertinent information.
4. Upload to Granicus as a numbered attachment.