

# Supervisor Of Elections

**Supervisor of Elections:** Julie Marcus

**OMB Budget Analyst:** Belinda Amundson

## **Department Purpose**

The Supervisor of Elections (Supervisor) conducts Federal, State, County, and Municipal elections. The Supervisor registers voters and maintains accurate voter registration records using the Florida Voter Registration System (FVRS), in accordance with federal and state law. The Supervisor recruits, trains, and assigns poll workers, locates and contracts with polling places, and surveys polling places to make improvements to comply with Americans with Disabilities Act (ADA) accessibility requirements. The Supervisor conducts voter registration and education for college, high school, middle and elementary students. The Supervisor provides sample ballots to voters as required by law. The Supervisor complies with bilingual requirements of Section 203 of the Voting Rights Act (VRA).

The Supervisor of Elections program includes the following responsibilities:

### **Elections:**

- Conduct Federal, State, County, and Municipal elections
- Qualify candidates for County, Special District, and Precinct Committeemen and Committeewomen elections
- Recruit, train, and assign poll workers
- Locate and contract with polling places
- Survey polling places to comply with ADA accessibility requirements
- Maintain voting equipment and supplies
- Comply with bilingual requirements of Section 203 of the Voting Rights Act

### **Voter Registration:**

- Register voters and maintain accurate voter registration records in accordance with the National Voter Registration Act (NVRA), Florida law, and the Florida Voter Registration System (FVRS)
- Comply with bilingual requirements of Section 203 of the Voting Rights Act

### **Voter Education:**

- Voter education, registration, and outreach for all citizens (including senior citizens, minority community groups, language community groups, persons with disabilities, and students of all grade levels)
- Provide sample ballots to voters as required by Florida law
- Comply with bilingual requirements of Section 203 of the Voting Rights Act

## **Budget Summary**

### **0001- General Fund**

	<b>FY22 Actual</b>	<b>FY23 Actual</b>	<b>FY24 Actual</b>	<b>FY25 Budget</b>	<b>FY26 Budget</b>
Constitutional Officers Transfers	\$10,439,470	\$11,151,860	\$15,153,860	\$12,928,670	\$12,465,030
Grand Total	<b>\$10,439,470</b>	<b>\$11,151,860</b>	<b>\$15,153,860</b>	<b>\$12,928,670</b>	<b>\$12,465,030</b>

	<b>FY22 Actual</b>	<b>FY23 Actual</b>	<b>FY24 Actual</b>	<b>FY25 Budget</b>	<b>FY26 Budget</b>
FTE	49.0	48.0	52.0	52.0	52.0
Grand Total	<b>49.0</b>	<b>48.0</b>	<b>52.0</b>	<b>52.0</b>	<b>52.0</b>

## **Budget Drivers**

- The FY26 Budget for the Supervisor of Elections decreases \$463,640 (3.6%) to \$12.5M.
- Personnel Services increases \$457,140 (7.3%) to \$6.8M. This is due to two FTE that were omitted from the FY25 budget, which has been corrected, as well as Florida Retirement System (FRS) actuarial retirement increases
- The Department's FTE remains flat at 52.0.
- Operating Expenses increases \$848,130 (17.6%) to \$5.7M. This is primarily for election cycle adjustments, which increased \$751,954 over FY25.

## **FY26 Decision Packages**

N/A

## **Budget Summary by Program and Fund**

### **Supervisor of Elections**

Elections include conducting Federal, State, County, and Municipal elections; qualifying candidates for County and Special District elections; recruiting, training, and assigning poll workers; locating and contracting with polling places; surveying polling places and making improvements to comply with ADA accessibility requirements; maintaining voting equipment and supplies; and complying with bilingual requirements of Section 203 of the Voting Rights Act.

Voter Registration includes registering voters and maintaining accurate voter registration records in accordance with the National Voter Registration Act (NVRA), Florida law, and the Florida Voter Registration System (FVRS) and complying with bilingual requirements of Section 203 of the Voting Rights Act. Voter Education includes education, registration, and outreach for all citizens (including senior citizens, minority community groups, language community groups, persons with disabilities, and students of all grade levels); providing sample ballots to voters; and complying with bilingual requirements of Section 203 of the Voting Rights Act.

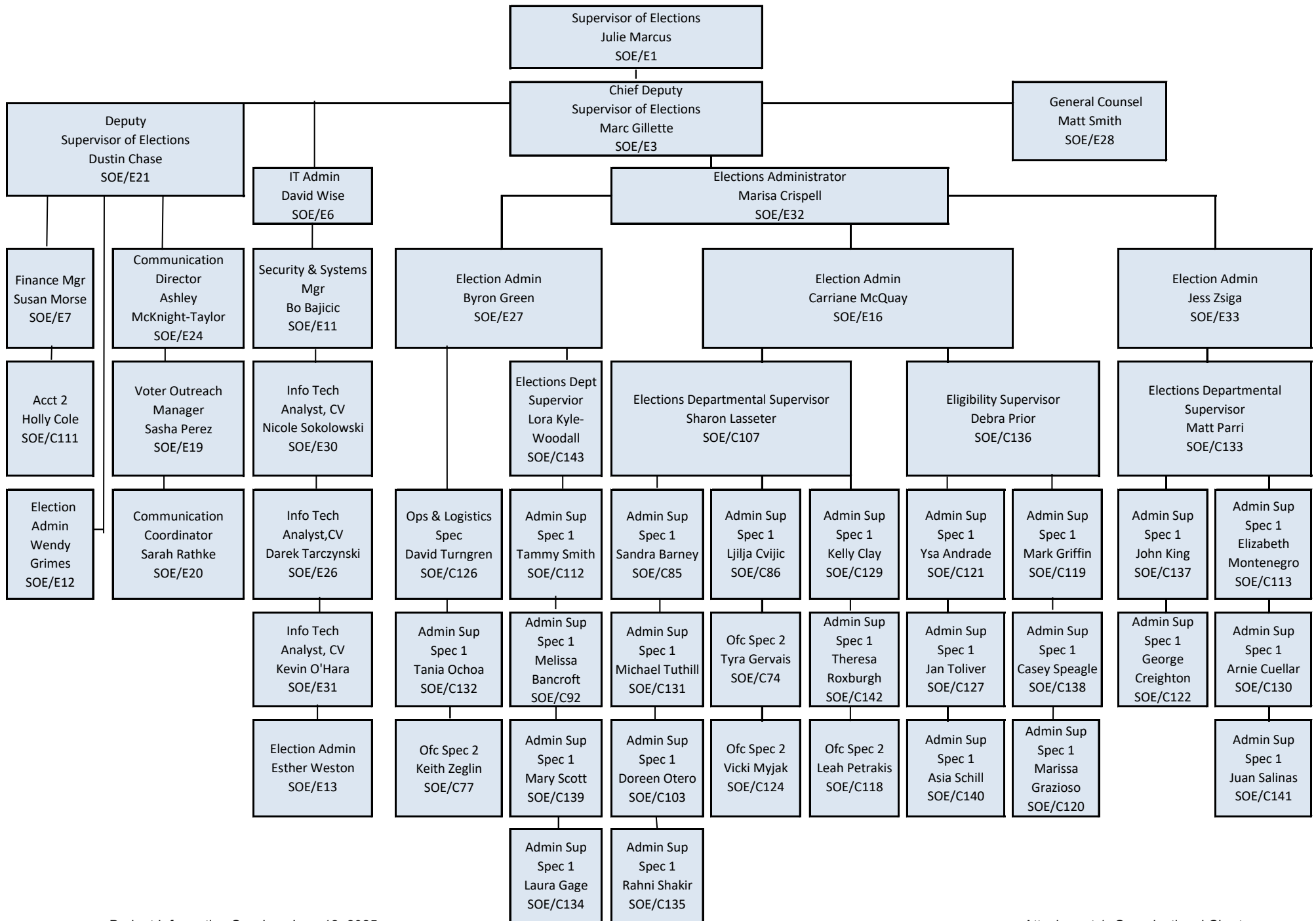
	<b>FY22 Actual</b>	<b>FY23 Actual</b>	<b>FY24 Actual</b>	<b>FY25 Budget</b>	<b>FY26 Budget</b>
General Fund	\$10,439,470	\$11,151,860	\$15,153,860	\$12,972,790	\$12,465,030
Grand Total	<b>\$10,439,470</b>	<b>\$11,151,860</b>	<b>\$15,153,860</b>	<b>\$12,972,790</b>	<b>\$12,465,030</b>

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### **Attachments:**

1. Organizational Chart (p.4)
2. Budget Report (p.5-6)
3. Department Budget Submittal Memo (p.7)
4. FY26 Major Initiatives (p.8)
5. Performance Measures (p.9)
6. Program Cost Summary (p.10)

## Pinellas County Supervisor of Elections - Organizational Chart



# Supervisor of Elections

## General Fund

Account	FY25 Budget	FY26 Request	Budget to Budget Change	Budget to Budget % Change	OMB Notes
5110001 - Executive Salaries	2,016,420.00	2,302,900	286,480	14.21%	Increase is due to 2 FTE that were omitted from the FY25 budget and corrected in FY26
5120001 - Regular Salaries & Wages	1,745,890.00	1,755,410	9,520	0.55%	
5120002 - Regulr Salaries&Wages-WIB	438,540.00	452,340	13,800	3.15%	This line includes salaries for poll workers at polling locations on election day
5140001 - Overtime Pay	128,700.00	101,050	(27,650)	-21.48%	This line includes pay for elections and early voting; staff must be available during election cycles
5210001 - FICA Taxes	280,060.00	299,570	19,510	6.97%	
5220001 - Retirement Contributions	661,250.00	774,350	113,100	17.10%	
5230001 - Hlth,Life,Dntl,Std,Ltd	1,037,110.00	1,079,490	42,380	4.09%	
5320001 - Accounting & Auditing	25,000.00	12,950	(12,050)	-48.20%	This line includes expenses for the annual audit - a County requirement. This was decreased because the FY26 quote was lower
5340001 - Other Contractual Svcs	1,620,130.00	2,188,810	568,680	35.10%	This includes temp services, Sheriff's Deputies for elections, and elections staffing support. This was increased due to the election cycle adjustment
5400001 - Travel and Per Diem	76,430.00	66,070	(10,360)	-13.55%	This is for regional and state meetings, local travel, travel to training, etc. This was reduced to lower costs
5410001 - Communication Services	55,460.00	34,030	(21,430)	-38.64%	This includes services for cable TV, cell phones, electronic poll book air cards. Decrease is due to a reduction in the amount of services
5420003 - Freight & Postage Services	844,320.00	547,500	(296,820)	-35.15%	This includes freight and postage for mailing ballots to voters and voter information cards, return postage for ballots, etc. This decreased as the expenditures for the Mail Ballot date for the General Election will occur in FY27
5444000 - Rental&Leases-Equipment	44,740.00	28,380	(16,360)	-36.57%	This includes rental of polling place locations for elections and security barricades. Tent rentals for early voting has been decreased
5460001 - Repair&Maintenance Svcs	847,270.00	980,240	132,970	15.69%	This includes maintenance of voting software in addition to computer software licenses. There has been an increase in software maintenance contracts
5464000 - Repair&Maint-Equipment	299,000.00	427,760	128,760	43.06%	This includes maintenance of voting equipment and copy machines. There has been an increase in hardware maintenance contracts
5470001 - Printing and Binding Exp	613,270.00	855,100	241,830	39.43%	This includes ballots, envelopes, brochures for elections and election education, Voter Info Cards and poll worker recruitment letters. This increased due to the election cycle adjustment
5470001 - Printing and Binding Exp	44,540.00	118,240	73,700	165.47%	This includes voting materials, envelopes, letterhead, handbooks, guides, post cards, etc. Increase cost of paper and printing for voting election cycle
5480001 - Promotional Activities Exp	36,660.00	17,060	(19,600)	-53.46%	This includes billboard ads and voter education materials. Decrease is due to a reduction in the number of billboard ads
5490011 - Otr Chg-Bnk Chgs/Nsf Chks	4,690.00	1,810	(2,880)	-61.41%	This includes bank and notary fees; monthly service fee charges and check cancellation fees. Decreased due to a reduction in bank fees
5490020 - Otr Chgs- Legal Advertising	61,730.00	57,250	(4,480)	-7.26%	This includes civil rights research/legal notices, sample ballots, canvassing board meetings. Decreased due to a reduction in the number of ads
5496521 - Intgv Sv-Fleet-Op & Maint	3,210.00	3,370	160	4.98%	
5496551 - Intgv Sv-Risk Financing	63,970.00	67,170	3,200	5.00%	
5510001 - Office Supplies Exp	27,800.00	26,010	(1,790)	-6.44%	This line includes general office supply needs such as paper, pens, and other consumable materials. Decrease is due to a reduction in the amount of office supplies to be ordered
5520001 - Operating Supplies Exp	125,520.00	209,090	83,570	66.58%	This includes items needed to run elections such as storage boxes, signs, racks, tools, carts, etc. Increase cost of general supplies
5540001 - Bks, Pub, Subscrp&Membrshps	20,960.00	21,990	1,030	4.91%	This includes industry-related memberships. Increase cost of annual memberships

# Supervisor of Elections

## General Fund

Account	FY25 Budget	FY26 Request	Budget to Budget Change	Budget to Budget % Change	OMB Notes
5640001 - Machinery And Equipment		37,090	37,090	-	This includes an image/document scanner for processing petitions; this is a non-recurring item
5640001 - Machinery And Equipment	1,710,000.00	-	(1,710,000)	-100.00%	This was a decision package in FY25 for non-recurring equipment (EViDs)
5640001 - Machinery And Equipment	96,000.00	-	(96,000)	-100.00%	This was a decision package in FY25 for non-recurring equipment (ClearBallot scanning stations)
<b>Expenditures Total</b>	<b>12,928,670</b>	<b>12,465,030</b>	<b>(463,640)</b>	<b>-3.6%</b>	



**JULIE MARCUS**

**PINELLAS COUNTY SUPERVISOR OF ELECTIONS**

TO: The Honorable Members of the Board of County Commissioners

FROM: Julie Marcus, Supervisor of Elections

DATE: April 30, 2025

RE: FY26 Budget Proposal

Enclosed is our FY 2026 budget proposal, which aligns closely with the fiscal objectives outlined by the County Administrator.

The budget is structured with cautious optimism, anticipating stability in material costs vital to our operations, despite external uncertainties. Additionally, it covers costs associated with preparation for and execution of the upcoming primary and general elections, as well as obligatory increases driven by statutory and contractual commitments.

I look forward to presenting this fiscally responsible budget to you and welcome any discussion or questions you may have. Your continued partnership remains essential as we uphold our commitment to delivering secure, transparent, and accessible elections for Pinellas.

Enclosures

Cc: Barry Burton, County Administrator

Chris Rose, Director, Office of Management and Budget

# **PINELLAS COUNTY SUPERVISOR OF ELECTIONS**

## **FY26 Major Initiatives**

- ❖ Update and maintain accurate voter registration files using Florida Voter Registration System (FVRS) in accordance with federal and state law
- ❖ Continue voter education and registration programs for all Pinellas County citizens
- ❖ Continue to develop and maintain voter education programs for Pinellas County Schools
- ❖ Conduct elections for public and private schools, and community organizations
- ❖ Conduct one countywide election
- ❖ Publish sample ballots in accordance with state law
- ❖ Conduct municipal elections
- ❖ Recruit, assign and train poll worker trainers, election advisors, and poll workers
- ❖ Continue to survey polling places to comply with ADA accessibility requirements
- ❖ Continue to comply with bilingual language requirements of Section 203 of the Voting Rights Act
- ❖ Continue to maintain cyber and physical security systems and operations
- ❖ Provide secure, fair, and accurate elections with unwavering integrity



## FY26 BUDGET PERFORMANCE MEASURE DATA

### Department: Supervisor of Elections

Measure Name	Data Input			
	FY24 Actual Data	FY25 Budget Data	FY25 Estimate Data	FY26 Budget Target
Active Registered Voters	650,909	700,000	616,215	656,215
Inactive Registered Voters	58,703	198,000	133,566	140,000
Mail Ballot Requests	279,898	125,000	76,500	153,000
New Voter Registration	39,320	45,000	42,400	39,887
Voter Registration Updates	57,000	60,000	72,000	52,000
Countywide Elections/Special Elections	2/3	1/0	1/0	1
Municipal/Fire District Elections/Community Development Districts	15/0/0	17/4/2	15/2/0	19/0/0
Community Organizational Elections	5	5	5	5
School Elections	18	23	23	20
Pollworkers Trained and Assigned	3,151	3,500	1,856	2,200
Number of Precincts	286	286	286	286

**Department:** Supervisor of Elections  
**Strategic Focus**  
**Area:** Conduct Elections

Program	Classification	Description	FY26 Total Program Allocation (\$)	FTE's *	FY26 Total Program Revenue (\$)	Performance Measures
<b>ELECTIONS</b> <i>Pursuant to F.S. Title IX Chapter 100-107</i>	Mandatory	Conduct Federal, State, County, and Municipal elections. Qualify candidates for County, Special District, State and Precinct Committeemen and Committeewomen. Recruit, train, and assign poll workers. Locate and contract with polling places. Survey polling places to comply with ADA accessibility requirements. Maintain voting equipment and supplies. Maintain cyber and physical security systems and operations. Comply with bilingual requirements of Section 203 of the Voting Rights Act.	\$ 9,348,771	52.0		1 Countywide Election 19 Est. Municipal Elections 0 Fire District Elections 0 Community Development District Elections
<b>VOTER REGISTRATION</b> <i>Pursuant to F.S. Title IX Chapter 97.032-97.105</i>	Mandatory	Register voters and maintain accurate voter registration records in accordance with the federal and state law. Comply with bilingual requirements of Section 203 of the Voting Rights Act.	\$ 1,869,754	26.0		Maintain approximately 656,215 voter registration records. Process 39,887 new registration applications and 52,000 voter registration updates.
<b>VOTER EDUCATION</b> <i>Pursuant to Help America Vote Act of 2002, Pub. L. No. 107- 252, 116 Stat. 1666 (2002)</i>	Mandatory	Voter education, registration, and outreach for all citizens - including senior citizens; minority community groups; language minority groups; persons with disabilities; college, high school, middle, and elementary school students. Supervisor provides sample ballots to voters as required by Florida law. Comply with bilingual requirements of Section 203 of the Voting Rights Act.	\$ 1,246,503	1.0		5 Community Elections 20 School Elections
<b>Total</b>			\$ 12,465,028			