

OMB Contract Review

Contract Name	Joint Participation Agreement (JPA) between Florida Department of Transportation (FDOT) and Pinellas County (Airport)		
File ID#	16-1546A	Contract #	Place Holder

Mark all Applicable Boxes:

Type of Contract									
CIP		Grant		Other		Revenue	X	Project	

Contract information:

New Contract (Y/N)	Y	Original Contract Amount	n/a
Fund(s)	4001	Amount of Change	n/a
Cost Center(s)	100200	Contract Amount	\$1,531,591
Program(s)	2049	Amount Available	Total: \$1,531,591
Account(s)	3896410	Included in Applicable Budget? (Y/N)	FY16: \$850,000 FDOT Revenue, CIP Project #001546A Total Account Budget: \$2,287,400
Fiscal Year(s)	FY16 thru FY19		

Description & Comments

(What is it, any issues found, is there a financial impact to current/next FY, does this contract vary from previous FY, etc.)

This is a Joint Participation Agreement (Contract No. G0992) for the airport main terminal circulation road, airside roadway, technology and parking lot (short and long term) improvements at the airport. The date of completion of the agreement is 6/30/2019. The JPA's Scope of Work is "design and construction" on this project. The FDOT Financial Project # is 438690-1-94-01. The CSFA# is 55.004. Total project cost is \$3,063,182. FDOT participating amount is \$1,531,591 [50% of the estimated project cost shown in Exhibit "B" of the agreement.]

The approved CIP FY16 shows the estimated revenue from FDOT to be \$850,000 in FY16 for Project# 001546A (Modified Terminal Access Roadway). However, the available programmed Airport funds for match are \$150,000. The difference in the required match and the programmed match for this JPA is from Airport Reserves per the Staff Report. The total cost of the project is estimated to be \$12 Million, per the Staff Report.

The FDOT total amount, \$1,531,591 is being matched 50/50 with Airport funds, Reserves. The Amount of Reserves Budgeted for Contingencies is \$6,146,890.

Per internal notes shown in the file, the Airport has secured \$500,000 in additional funds from the State of Florida. Hence the difference in the amounts between this JPA and the previously reviewed "place holder" JPA.

Fiscal Impact: \$1,531,591 from FDOT JPA and the Airport each - Total funds for the project equals \$3,063,182.

DESIGN:

FDOT JPA	\$ 850,676
Airport Reserves	<u>\$ 850,676</u>
Total Design	<u><u>\$1,701,352</u></u>

REMAINING PROJECT AMOUNT THAT IS AVAILABLE FOR CONSTRUCTION:

FDOT JPA	\$ 680,915
Airport Reserves	\$ 680,915
Total Design	<u>\$ 1,361,830</u>

Comments:

The agreement is missing the Exhibit "letter" in Part I Federally Funded, Section 2.a [Page 4 of 14]; and in Part II State Funded, Section 2.a [Page 5 of 14].

A budget amendment is not needed at this time.

Analyst: **Katherine Burbridge**

Ok to Sign:

Instructions/Checklist

1. Upon receipt of a contract and notification in County Admin Tracking System (CATS) review the Agenda and Contract for language and accuracy. Make sure there are available funds, the dept is not overextending itself, was it planned, etc.
2. Complete the form above using the contract document and the County accounting & budgeting systems.
3. Use the "Description & Comments" section to give a brief summary of the contract and include your thoughts and pertinent information.
4. Print the form, initial, and leave folder on the Director's desk.
5. Login to CATS and click in the cell next to your name. A date will appear and click on the date you completed your review. Choose save and close the CATS system.