



KEN BURKE, CPA


CLERK OF THE CIRCUIT COURT AND COMPTROLLER
PINELLAS COUNTY, FLORIDA

FINANCE DIVISION

Clerk of the County Court
Recorder of Deeds
Clerk and Accountant of the Board of County Commissioners
Custodian of County Funds
County Auditor

14 S. Ft. Harrison Ave., 3rd Floor
Clearwater, FL 33756
P.O. BOX 2438
Clearwater, FL 33757
Telephone: (727) 464-8300
FAX: (727) 464-8370

To: Honorable Janet Long - Chair
Members of the Board of County Commissioners

From: Jeanette L. Phillips, CPA, CGFO 
Chief Deputy Director, Finance Division

Subject: Report of Expenditures Incurred under the Incentives, Awards and
Recruitment Ordinance, Fiscal Year's 2021, 2022 and 2023

DATE: December 12, 2023

Attached, please find the quarterly Reports of Expenditures Incurred under the Incentives, Awards and Recruitment Ordinance #07-26. Individual reports filed by the departments are also included for your reference.

The here within reported quarters are as follows:

Fiscal Year 2021	Third Quarter	Pages 2-13
Fiscal Year 2021	Fourth Quarter	Pages 14-30
Fiscal Year 2022	First Quarter	Pages 31-40
Fiscal Year 2022	Second Quarter	Pages 41-59
Fiscal Year 2022	Third Quarter	Pages 60-85
Fiscal Year 2022	Fourth Quarter	Pages 86-101
Fiscal Year 2023	First Quarter	Pages 102-114
Fiscal Year 2023	Second Quarter	Pages 115-134
Fiscal Year 2023	Third Quarter	Pages 135-147
Fiscal Year 2023	Fourth Quarter	Pages 148-161

The expenditures in this report represent incentives and awards, promotional items, recruitment expenses and meals for purposes authorized in the Ordinance. All expenditures were preauthorized by the County Administrator's office or Appointing Authority unless the expenditure was previously approved as a *continuing annual expenditure* by the Board of County Commissioners in accordance with the approved policy, subject to availability of funds.

If you have any questions regarding the report, please feel free to contact me at (727) 464-8300 or jphillips@mypinellasclerk.gov.

CC. Angela Oxley, CPA, Assistant Director Finance Division
Daniel Coughenour, CPA, Senior Manager of Accounts Payable

Fiscal Year 2021 - Quarter 3

**Report of Expenses Incurred Under Incentives, Awards, and Recruitment Ordinance
For the Quarter Ended June 30, 2021**

Department	Category of Expense	Source of Funding	Description of Expenditure	Line Amount	Department Total
Airport	Awards	Airport Revenue	STAR Program Gift Cards	800.00	1,494.83
Airport	Food and refreshments for County Sponsored event	Airport Revenue	Marketing Executives Dinner // Volunteer Appreciation Lunch	694.83	
Court Admin	Awards	General Fund	Employee Service Awards - Pinellas County Facilities & Real Property Division	95.00	95.00
General Government	Food and refreshments for County Sponsored event	General Fund	BCC Meetings Food and Supplies: 4/8, 4/13, 4/22, 4/27, 5/6, 5/11, 5/12, 5/20, 5/21, 5/25, 6/8, 6/23, 6/25	9,179.80	10,229.80
General Government	Awards/ Frames and Plaques	General Fund	Employee Service Award Program: March, April, and May	1,050.00	
Human Resources	Food and refreshments for County Sponsored event	General Fund	Refreshments for the Unified Personnel Board Meeting	117.78	117.78
Parks	Food and refreshments for County Sponsored event	General Fund	Snacks and Supplies for Park Advisory Board Meeting	86.68	304.18
Parks	Commemorative items promoting County programs	General Fund	Volunteer appreciation gifts for Chester Ochs 4-H Education Center	217.50	
Public Works	Commemorative items promoting County programs	Surface Water Utility Revenue	Books for Lakes & Ponds Day	29.69	29.69
Safety and Emergency Services	Appliances for Common Area	General Fund	Microwave for 911 Kitchen	831.62	1,858.08
Safety and Emergency Services	Awards	General Fund	911 Challenge Coins	507.00	
Safety and Emergency Services	Food and refreshments for County Sponsored event	General Fund	Food for National Public Safety Telecommunicator Week 2021	519.46	
Utilities - Sewer	Awards	Sewer Revenue	Award Trophies, Coins and Shadow Boxes, Mugs, and Award Folder	452.02	1,291.48
Utilities - Water	Awards	Water Revenue	Award Trophies, Coins and Shadow Boxes, Mugs, and Award Folder	839.46	

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

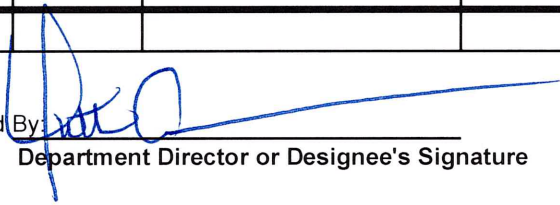
FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Quarter ended June 30, 2021

Department: AIRPORT

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5400020	Amount Incentives & Awards 5490060	Total Expenses
04/07/21	05-236	incentives	JEWSBURY custom face masks	Airport	4001	421011		349.00	349.00
								-\$349.00	-\$349.00
06/22/21	05-236	incentives	SPRAGUE dinner for airline marketing execs	Airport	4001	421011		443.90	443.90
									0.00
04/13/21	53002	incentives	ROUTH STAR customer service program	Airport	4001	421011		800.00	800.00
06/22/21	53002	food & refreshments for county-sponsored events	ROUTH volunteer appreciation lunch	Airport	4001	421011		200.03	200.03
06/22/21	53002	food & refreshments for county-sponsored events	ROUTH volunteer appreciation lunch	Airport	4001	421011		50.90	50.90
									0.00
									0.00
									0.00
									0.00
									0.00
									0.00
									0.00
Total							0.00	\$1,494.83	\$1,494.83

Submitted By: 
 Department Director or Designee's Signature

Date: 7-19-21

Re-classed - See Backup

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Quarter ended

June 31, 2021

Department:

Court Admin - Fiscal

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5400020	Amount Incentives & Awards 5490060	Total Expenses
06/11/21	06-8	Awards	Service Awards	General	0001	601110		95.00	95.00
Total							0.00	95.00	95.00

Submitted By: May Kim Lichtenberg
 Department Director or Designee's Signature

Date: 6/28/21

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Qtr ended June 30, 2021

Department: GENERAL GOVERNMENT

Date	CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5490060	Amount Incentives & Awards 5490060	Total Expenses
4/20/2021	SPO #431445	IV. E	Incentive Svcs #00092720 Mar21 Email Maintenance	GeneralGovt	0001	114300		350.00	350.00
5/6/2021	N/A	IV. A. b	BCC Mtgs / Wk Sess / Federation Mtg for April 8,13, and 22	GeneralGovt	0001	114300		4,809.68	4,809.68
5/20/2021	SPO #431445	IV. E	Incentive Svcs #00094984 Apr21 Email Maintenance	GeneralGovt	0001	114300		1,750.00	1,750.00
5/20/2021	SPO #431445	IV. E	Incentive Services Inv #00094984 Previous post corrected	GeneralGovt	0001	114300		(1,400.00)	(1,400.00)
5/20/2021	N/A	IV. A. b	Tax Credit for Panera order from 4/13/21	GeneralGovt	0001	114300		(36.01)	(36.01)
5/20/2021	N/A	IV. A. b	BCC Meeting: Food and extra deputies 4/27/21	GeneralGovt	0001	114300		625.47	625.47
6/3/2021	N/A	IV. A. b	Food & Supplies: 5/6.BCC WS;5/12.WS;5/20 BIS	GeneralGovt	0001	114300		986.79	986.79
6/3/2021	N/A	IV. A. b	BCC Mtg: 5/11/2021 Food	GeneralGovt	0001	114300		627.87	627.87
6/21/2021	N/A	IV. A. b	BCC Mtg: 6/8/21 Food	GeneralGovt	0001	114300		141.00	141.00
6/22/2021	SPO #431445	IV. E	Incentive Svcs #00095890 MAY21 Email Maintenance	GeneralGovt	0001	114300		350.00	350.00
6/24/2021	N/A	IV. A. b	BIS: 5/20-21-25 Food for BCC and Staff	GeneralGovt	0001	114300		1,433.87	1,433.87
6/28/2021	N/A	IV. A. b	BIS: 6/23-6/25 - Water, Coffee; BCC WS: 6/16 - Food	GeneralGovt	0001	114300		591.13	591.13
Total							0.00	10,229.80	10,229.80

Submitted By: *Cecilia McCorkell*
Cecilia McCorkell - OMB Director

Date: 15-Jul-21

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Quarter ended

June 30, 2021

Department:

Human Resources

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5490020	Amount Incentives & Awards 5490060	Total Expenses
21-Apr-21	IV.A.ii	Meals	UPB Meeting refreshments	General Revenue	0001	661117		52.26	52.26
30-Jun-21	IV.A.ii	Meals	UPB Meeting refreshments	General Revenue	0001	661117		65.52	65.52
				General Revenue					0.00
				General Revenue					0.00
				General Revenue					0.00
				General Revenue					0.00
				General Revenue					0.00
Total							0.00	117.78	117.78

Submitted By:



Department Director or Designee's Signature

Date:

7/12/2021

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Quarter end: June 30, 2021

Department: Public Works

Date	CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5490060	Amount Incentives & Awards 5490060	Total Expenses
6/1/2021	52152	IV. G.	Books for Lakes and Ponds Day	Surface Water	1094	436064		29.69	29.69
Total							0.00	29.69	29.69

Submitted By: Erin Dowie - DAS Procure to Pay Manager

Date: 12-Jul-21

Carey, Peter R

From: Dowie, Erin
Sent: Monday, July 12, 2021 8:05 PM
To: Carey, Peter R
Cc: Jones, Sharita
Subject: FW: 3rd Quarter Incentives & Awards Reports - Public Works & Utilities
Attachments: DAS_2021_3rdQtr_PW_12JUL21.xlsx; DAS_2021_3rdQtr_PW_12JUL21.pdf; DAS_2021_3rdQtr_UTL_12JUL21.xlsx; DAS_2021_3rdQtr_UTL_12JUL21.pdf

Good afternoon Peter,

Please find the attached 3rd QTR Incentives and Awards Reports:

PW in the amount of \$29.69

UTL in the amount of \$1,291.48

Are approved for processing.

Thank you!

Erin Dowie, MBA

Manager of Procure to Pay Services
Pinellas County Department of Administrative Services
509 East Ave South
Clearwater, FL 33756
(727) 464-4215
Edowie@pinellascounty.org

"Gratitude is the best Attitude"

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All government correspondence is subject to the public records law.

From: Jones, Sharita <sjones@co.pinellas.fl.us>
Sent: Monday, July 12, 2021 4:11 PM
To: Dowie, Erin <edowie@co.pinellas.fl.us>
Subject: 3rd Quarter Incentives & Awards Reports - Public Works & Utilities

Hi Erin,

Can you please review the attached I&A reports and forward to Finance.

Thanks,

Sharita Jones

Accounting Services Coordinator - Procure to Pay Services

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Quarter ended June 30, 2021

Department: Safety and Emergency Services

Effective Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount			Total Expenses
							Travel 5400020	Incentives & Awards 5490060	Capital Equip Incentives & Awards 5640060	
04/23/21	Admin. Directive 9-7	J. Refrigerators, coffee-makers, & microwave ovens	Microwave for 911 kitchen	911 Gen Funds	0001	342110		831.62		
04/23/21	Admin. Directive 9-7	Food, Beverage, Recruitment and Awards-Related Expenses Policy	911 Challenge coins	911 Gen Funds	0001	342110		507.00		
05/17/21	Admin. Directive 9-7	Food, Beverage, Recruitment and Awards-Related Expenses Policy	Food for National Public Safety Telecommunicator Week 2021	911 Gen Funds	0001	342110		101.96		
05/17/21	Admin. Directive 9-7	Food, Beverage, Recruitment and Awards-Related Expenses Policy	Food for National Public Safety Telecommunicator Week 2021	911 Gen Funds	0001	342110		102.72		
05/17/21	Admin. Directive 9-7	Food, Beverage, Recruitment and Awards-Related Expenses Policy	Food for National Public Safety Telecommunicator Week 2021	911 Gen Funds	0001	342110		60.72		
05/17/21	Admin. Directive 9-7	Food, Beverage, Recruitment and Awards-Related Expenses Policy	Food for National Public Safety Telecommunicator Week 2021	911 Gen Funds	0001	342110		254.06		
Total								1,858.08		0.00

Prepared By: Gina Hostetter
Gina Hostetter, Administrative Support Specialist

Date: 7/16/2021

Reviewed By: Karen Cervone-Nitz
Karen Cervone-Nitz, Financial Services Manager

Date: 7-16-21

Approved By: Jodie Sechler
Jodie Sechler, Director, Ambulance Billing & Financial Svcs Division

Date: 7-16-21

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Quarter end: June 30, 2021

Department: Utilities

Date	CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5490060	Amount Incentives & Awards 5490060	Total Expenses
4/7/2021	53288 & 53237	IV. E.	Employee recognition items - trophies & coin shadow box	Water	4031	431130		62.64	62.64
4/7/2021	53288 & 53237	IV. E.	Employee recognition items - trophies & coin shadow box	Sewer	4051	431130		33.73	33.73
4/19/2021	53350	IV. E.	DLIU Graduation mugs and award folders	Water	4031	431130		714.43	714.43
4/19/2021	53350	IV. E.	DLIU Graduation mugs and award folders	Sewer	4051	431130		384.70	384.70
4/21/2021	53237	IV. E.	Employee recognition items - coin shadow box	Water	4031	431130		42.89	42.89
4/21/2021	53237	IV. E.	Employee recognition items - coin shadow box	Sewer	4051	431130		23.09	23.09
4/29/2021	53237	IV. E.	Employee recognition items - plates for shadow box	Water	4031	431130		19.50	19.50
4/29/2021	53237	IV. E.	Employee recognition items - plates for shadow box	Sewer	4051	431130		10.50	10.50
Total							0.00	1,291.48	1,291.48

Submitted By: Erin Dowie - DAS Procure to Pay Manager

Date: 12-Jul-21

Carey, Peter R

From: Dowie, Erin
Sent: Monday, July 12, 2021 8:05 PM
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Erin Dowie, MBA

Manager of Procure to Pay Services
Pinellas County Department of Administrative Services
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Thanks,

Sharita Jones

Accounting Services Coordinator - Procure to Pay Services

Fiscal Year 2021 - Quarter 4

Report of Expenses Incurred Under Incentives, Awards, and Recruitment Ordinance
For the Quarter Ended September 30, 2021

Department	Category of Expense	Source of Funding	Description of Expenditure	Line Amount	Department Total
Airport	Food and refreshments for County Sponsored event	Airport Revenue	Women in Tourism Luncheon	25.00	1,235.85
Airport	Appliances for Common Area	Airport Revenue	Replacement oven at the Aircraft Rescue and Firefighting kitchen	1,210.85	
Court Admin	Awards	General Fund	Employee Service Award	75.00	75.00
Economic Development	Commemorative items promoting County programs	General Fund	Application fee for Florida Economic Development Council Marketing Award	95.00	1,892.26
Economic Development	Food and refreshments for County Sponsored event	General Fund	Snacks for Economic Development director meet and greet event // Breakfast for quarterly meeting	335.39	
Economic Development	Recruitment	General Fund	Recruitment travel for Director of Economic Development candidates	1,461.87	
Emergency Management	Food and refreshments for County Sponsored event	General Fund	Emergency Operations Center Food and Beverage for Hurricane Elsa and Hurricane Fred	45,464.35	45,464.35
General Government	Food and refreshments for County Sponsored event	General Fund	Food and Refreshments for BCC Meetings occurring on 6/17, 6/20, 6/22, 7/13, 8/3, 8/17, 8/24, 8/25, 9/16, and 9/21	4,686.15	7,965.45
General Government	Awards/ Frames and Plaques	General Fund	Employee Service Award Program: June, July, August, and September // Anniversary Pins	3,279.30	
Housing and Community Development	Food and refreshments for County Sponsored event	General Fund	Food and Refreshments for April 6th DRC Meeting, Managers Retreat, and Highpoint Public Meeting	455.65	1,236.93
Housing and Community Development	Appliances for Common Area	General Fund	Replacement refrigerator for staff	781.28	
Human Resources	Commemorative items promoting County programs	General Fund	Tumblers and Sunblock to recognize Wellness Champions	932.39	1,062.70
Human Resources	Appliances for Common Area	General Fund	Microwave for Employee Lounge	130.31	277.09
Human Services	Appliances for Common Area	General Fund	Replacement microwave at 440 Court Street	277.09	
Parks	Food and refreshments for County Sponsored event	General Fund	Refreshments for PCR Advisory Board Meeting	15.07	1,551.09
Parks	Commemorative items promoting County programs	General Fund	Commemorative items for the 4-H Youth Program	408.02	
Parks	Appliances for Common Area	General Fund	Refrigerators for Weedon Island and Eagle Lake employee break room	1,128.00	
Public Works	Awards	Surface Water Utility Fund	Recognition plants distributed to volunteers for the Adopt a Pond program	946.10	3,202.48
Public Works	Commemorative items promoting County programs	Surface Water Utility Fund	Florida Department of Environmental Protection grant funds distributed for Florida Friendly Landscapes	2,256.38	
Safety and Emergency Services	Awards	Emergency Medical Service	Paramedic of the Year Award	21.00	58.88
Safety and Emergency Services	Appliances for Common Area	General Fund	Coffee Decanters for 911 Communications Center	37.88	
Utilities - Sewer	Awards	Sewer Revenue and Operating	Employee Recognition Items - Shadow Box Plates, Lapel Pins, Challenge Coins, Hats, T-Shirts, Crystal Award	581.77	1,599.88
Utilities - Water	Awards	Water Renewal and Replacement	Employee Recognition Items - Shadow Box Plates, Lapel Pins, Challenge Coins, Hats, T-Shirts, Crystal Award	7.27	
Utilities - Water	Awards	Water Revenue and Operating	Employee Recognition Items - Shadow Box Plates, Lapel Pins, Challenge Coins, Hats, T-Shirts, Crystal Award	1,010.84	

\$ 65,621.96 \$ 65,621.96

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS


FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Quarter ended September 30, 2021

Department: AIRPORT

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5400020	Amount Incentives & Awards 5490060	Total Expenses
06/04/21	05-236	food & refreshments for county-sponsored events	ROUTH_Women in Tourism luncheon	Airport	4001	421015		25.00	25.00
<u>53002</u>									
05/25/21	05-236	incentives	CARRINGTON_new oven to replace worn-out oven at ARFF	Airport	4001	421011		1,210.85	1210.85
<u>53554</u>									
Total							0.00	1,235.85	1,235.85

Submitted By: 
 Department Director or Designee's Signature

Date: 11/3/2021

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Quarter ended

September 30, 2021

Department:

Court Admin - Fiscal

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5400020	Amount Incentives & Awards 5490060	Total Expenses
09/28/21	06-8	Awards	Employee Service Awards	General	0001	601110		75.00	75.00
Total							0.00	75.00	75.00

Submitted By: Mary Kim Lichtenberg
 Department Director or Designee's Signature

Date: 9/28/2021

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Quarter ended

September 30, 2021

Department:

Economic Development

Date	Resolution CATS #	IV.G Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5400020	Amount Incentives & Awards 5490060	Total Expenses
8/16/21	00-183	FEDC Innovat In Mktg Awd	App. For FEDC Award	General revenue	0001	261115		95.00	95.00
8/25/21	00-183	PCED Council Meet & Greet	Snacks for Meet & Greet	General revenue	0001	261140		67.18	67.18
9/30/21	00-183	PCED Council Meeting	Breakfast for Quarterly Mtg	General revenue	0001	261140		268.21	268.21
9/7/21	00-183	Director Candidate Travel	Larry Williams Travel	General revenue	0001	261140	845.27		845.27
9/7/21	00-183	Director Candidate Travel	Mike Swesey Travel	General revenue	0001	261140	616.60		616.60
IV.B									
Total							1,461.87	430.39	1,892.26

Submitted By: Dr. Cynthia Johnson
 Department Director or Designee's Signature

Date: 1-Oct-21

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Quarter ended 9/30/20201

Department: Emergency Management

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5400020	Amount Incentives & Awards 5490060	Total Expenses
11/16/2020	53075	Food & Beverage, Recruitment & Awards	I-EXP-701-EFARLEY71524-000144 Best Buy	General Government	0001	271110		189.99	189.99
07/27/21	53518	Food & Beverage, Recruitment & Awards	Vendor Feeding at the Emergency Operations Center (EOC) - T.S. Elsa EOC (E.M. SES-911, PCSO); ERB, UTL; Banquet Masters PO#446312	General Government	0001	890001		43,300.00	43,300.00
08/11/21	53349	Food & Beverage, Recruitment & Awards	Promotional Items for Outreach Program on Hurricane Preparedness On-Time Marketing PO#445381	General Government	0001	271110		3,836.29	3,836.29
08/11/21	53349	Food & Beverage, Recruitment & Awards	Promotional Items for Outreach Program on Hurricane Preparedness On-Time Marketing PO#445381	General Government	0001	271110		150.06	150.06
08/11/21	53518	Food & Beverage, Recruitment & Awards	I-EXP-701-EFARLEY-000160 Chik-Fil-A	General Government	0001	890001		62.05	62.05
08/11/21	53518	Food & Beverage, Recruitment & Awards	I-EXP-701-EFARLEY-000160 Frieda's	General Government	0001	890001		141.68	141.68
08/11/21	53518	Food & Beverage, Recruitment & Awards	I-EXP-701-EFARLEY-000160 Publix	General Government	0001	890001		90.35	90.35
08/11/21	53518	Food & Beverage, Recruitment & Awards	I-EXP-701-EFARLEY-000160 Panera	General Government	0001	890001		263.47	263.47
08/11/21	53518	Food & Beverage, Recruitment & Awards	I-EXP-701-EFARLEY-000160 Five Guys	General Government	0001	890001		292.44	292.44
08/11/21	53518	Food & Beverage, Recruitment & Awards	I-EXP-701-EFARLEY-000160 Sonny's	General Government	0001	890001		137.92	137.92
08/11/21	53518	Food & Beverage, Recruitment & Awards	I-EXP-701-EFARLEY-000160 Sonny's	General Government	0001	890001		566.18	566.18

Reported in Q1

Not charged to I&A

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Quarter ended 9/30/2021

Department: Emergency Management

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5400020	Amount Incentives & Awards 5490060	Total Expenses
08/11/21	53518	Food & Beverage, Recruitment & Awards	I-EXP-701-EFARLEY-000160 Publix	General Government	0001	890001		175.36	175.36
08/11/21	53518	Food & Beverage, Recruitment & Awards	I-EXP-701-EFARLEY-000160 Beach Pizza	General Government	0001	890001		75.25	75.25
08/19/21	53518	Food & Beverage, Recruitment & Awards	I-EXP-701-MBURRELL90662-000006 Chik-Fil-A	General Government	0001	890001		29.90	29.90
09/09/21	53603	Food & Beverage, Recruitment & Awards	I-EXP-701-EFARLEY-000162 Firehouse Subs	General Government	0001	890001		22.67	22.67
09/09/21	53603	Food & Beverage, Recruitment & Awards	I-EXP-701-EFARLEY-000162 Panera Bread	General Government	0001	890001		246.44	246.44
09/09/21	53603	Food & Beverage, Recruitment & Awards	I-EXP-701-EFARLEY-000162 Your Pizza	General Government	0001	890001		64.05	64.05
09/09/21	53603	Food & Beverage, Recruitment & Awards	I-EXP-701-EFARLEY-000162 Your Pizza	General Government	0001	890001		338.58	338.58
09/09/21	53603	Food & Beverage, Recruitment & Awards	I-EXP-701-EFARLEY-000162 Your Pizza	General Government	0001	890001		(342.00)	(342.00)
Total							0.00	\$45,464.34	\$45,464.34

Submitted By: 
 Department Director or Designee's Signature

Date: 10/20/2021

Carey, Peter R

From: Carey, Peter R
Sent: Tuesday, November 9, 2021 11:25 AM
To: Farley, Elizabeth (Betsy) D
Subject: RE: FY21 4th Qtr Awards & Incentives Reports due by Friday, October 29th

Betsy,

Thanks for sending this over. Please see the revised report. One of the transactions was already reported in a previous quarter and two of the transactions included were not charged to the Incentives and Awards account.

If you have a question, please let me know.

Thanks for your help-

Peter Carey

Finance Operations Analyst, Accounts Payable
Office of Ken Burke, Clerk of the Circuit Court and Comptroller
Pinellas County, Florida
14 S. Ft Harrison Ave, 3rd Floor, Clearwater, FL 33756
Office (727) 464-4213 | Fax (727) 464-6316
pcarey@mypinellasclerk.org | www.mypinellasclerk.org

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From: Farley, Elizabeth (Betsy) D <bfarley@co.pinellas.fl.us>
Sent: Wednesday, October 20, 2021 10:06 AM
To: Carey, Peter R <pcarey@co.pinellas.fl.us>

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Qtr ended September 30, 2021

Department: GENERAL GOVERNMENT

Date	CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5490060	Amount Incentives & Awards 5490060	Total Expenses
7/14/2021	N/A	IV. A. b	BCC Mtgs: BIS 6/17/21; BCC Mtg 6/20/21; BCC Mtg 6/22/21	GeneralGovt	0001	114300		1,035.06	1,035.06
7/28/2021	SPO #431445	IV. E	Incentive Svcs #00096480 JUN21 Email Maintenance	GeneralGovt	0001	114300		350.00	350.00
8/4/2021	N/A	IV. A. b	BCC Mtg: 7/13/21	GeneralGovt	0001	114300		388.85	388.85
8/23/2021	N/A	IV. A. b	BCC Mtgs: OMB Dir all-day interviews; BCC WS 8/3/21; BCC Mtg 8/17/21	GeneralGovt	0001	114300		1,104.04	1,104.04
8/25/2021	SPO #431445	IV. E	Incentive Svcs #00096836 JUL21 Email Maintenance	GeneralGovt	0001	114300		350.00	350.00
9/9/2021	N/A	IV. A. b	BCC Mtg: 8/24; ED Dir all-day interviews	GeneralGovt	0001	114300		551.15	551.15
9/15/2021	N/A	IV. A. b	BCC Mtg: 8/25 ED Dir 2nd day all-day interviews	GeneralGovt	0001	114300		70.70	70.70
9/23/2021	SPO #431445	IV. E	Incentive Svcs #00097516 AUG21 Email Maintenance	GeneralGovt	0001	114300		350.00	350.00
9/24/2021	N/A	IV. A. b	BCC Mtg: Mtg PH 9/21/21; WS 9/16/21	GeneralGovt	0001	114300		1,096.70	1,096.70
9/30/2021	N/A	IV. A. b	BCC Mtg: Dinner and utilities9/21/21	GeneralGovt	0001	114300		439.65	439.65
9/30/2021	SPO #431445	IV. E	Incentive Svcs #00098324 SEP21 Email Maintenance	GeneralGovt	0001	114300		350.00	350.00
9/30/2021	SPO #431445	IV. E	Incentive Svcs #00098327 3yr / 5yr / 10yr pins	GeneralGovt	0001	114300		1,879.30	1,879.30
Total							0.00	7,965.45	7,965.45

Submitted By: *Cecilia McCorkell*
Cecilia McCorkell - OMB Director

Date: 02-NOV-21

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Quarter ended 3rd quarter 2021

Department: Housing and Community Development

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5400020	Amount Incentives & Awards 5490060	Total Expenses
04/06/21		Lunch provided to Board members and Staff at the DRC Meeting April 6th	FOOD/WATER - LUNCH Panera Bread	General Fund	0001	331110	0.00	181.89	181.90
04/06/21		Lunch provided to Board members and Staff at the DRC Meeting April 6th	FOOD/WATER - LUNCH Panera Bread	General Fund	0001	331110	0.00	55.63	55.63
04/30/21		Replacement with New department refrigerator for staff use	NEW REFRIGERATOR	General Fund	0001	331110	0.00	781.28	781.28

		Note: CATS is not used by County Admin Tom Almonte per his assistant							
Total					1	331110	0.00	1,018.80	1,018.81

Submitted By: 
 Department Director or Designee's Signature

Date: 11/16/2021

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Quarter ended 4th Quarter 2021

Department: _____

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5400020	Amount Incentives & Awards 5490060	Total Expenses
07/28/21	53573	Food Beverage	Snacks & Water for Highpoint public meeting	General Fund	0001	331110	0.00	53.49	53.49
09/27/21	53719	Food Beverage	Natures Table - Lunch for managers retreat	General Fund	0001	331110	0.00	164.64	164.64
		Note: CATS is not used by County Admin Tom Almonte per his assistant I created # in mine							
Total							0.00	218.13	218.13

Submitted By: 
 Department Director or Designee's Signature

Date: 11.16.2021

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Quarter ended September 30, 2021 Department: Human Resources

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5490020	Amount Incentives & Awards 5490060	Total Expenses
14-Jul-21	N/A	IV.J	replace microwave for employee lounge	General Revenue	0001	661117		130.31	130.31
23-Sep-21	N/A	IV.A.iii and iv IV.G	Wellness Champion Recognition	General Revenue	5006	662110		333.39	333.39
24-Sep-21	N/A	IV.A.iii and iv IV.G	Wellness Champion Recognition	General Revenue	5006	662110		599	599.00
Total							0.00	1,062.70	1,062.70

Submitted By: 
Department Director or Designee's Signature

Date: 10/13/2021

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Quarter ended September 30, 2021

Department: Human Services

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5400020	Amount Incentives & Awards 5490060	Total Expenses
09/17/21	53663	IV.J - Refrigerators, coffee makers and microwave ovens in common break area used by County employees	to replace the current microwave oven that no longer works correctly in the break room - 440 Court street, 2nd Floor	General Fund	0001	301113		277.09	277.09
Total							0.00	277.09	277.09

Submitted By: Karun Bijathum
 Department Director or Designee's Signature

Date: 11/4/21

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Qtr ended September 30, 2021

Department: _____

PCR

Date posted	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund #	Center Number	Project task#	Program Number	Amount Travel 5400020	Amount Incentives & Awards 5490060	Total Expenses
08/23/21	05-196	FOOD	Refreshments for PCR Advisory Board Meeting	Gen Rev	0001	251005		1001		15.07	15.07
08/27/21	05-196	EQUIPMENT	Refrigerator For Breakroom - Weedon Island	Gen Rev	0001	251001		1001		565.88	565.88
09/30/21	05-196	PROGRAMS	4-H Program	Gen Rev	0001	252032		1004		408.02	408.02
09/30/21	05-196	EQUIPMENT	Refrigerator For Breakroom - Eagle Lake	Gen Rev	0001	251005		1001		562.12	562.12
				Gen Rev	0001						
				Gen Rev	0001						
	05-196			Gen Rev	0001						
	05-196			Gen Rev	0001						
	05-196			Gen Rev	0001						
	05-196			Gen Rev	0001						
	05-196			Gen Rev	0001						
	05-196			Gen Rev	0001						
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	05-196			Gen Rev	0001						
	05-196			Gen Rev	0001						
	05-196			Gen Rev	0001						
	05-196			Gen Rev	0001						
Total										1,551.09	

Prepared by: MPA - Wright
 Date: 10/29/21

Submitted By: Paul G. [Signature]
 Department Director or Designee's Signature
 Date: 11/2/21

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Quarter end: September 30, 2021

Department: Public Works

Date	CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5490060	Amount Incentives & Awards 5490060	Total Expenses
7/12/2021	52152	IV. G.	Plants for Adopt a Pond	Surface Water	1094	436064		946.10	946.10
8/26/2021	53229	IV. L.	FLIP Reimbursement - Jillian Abramowski	Surface Water	1094	436064		780.71	780.71
8/26/2021	53229	IV. L.	FLIP Reimbursement - Katie Schubert	Surface Water	1094	436064		1,053.06	1,053.06
9/3/2021	53229	IV. L.	FLIP Reimbursement - Dianne Leone	Surface Water	1094	436064		422.61	422.61
Total							0.00	3,202.48	3,202.48

Submitted By: 
Valerie Fuzz - Accountant 2

Date: 19-Oct-21

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Quarter ended September 30, 2021

Department: Safety and Emergency Services

Effective Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5400020	Amount Incentives & Awards 5490060	Total Expenses
07/19/21	Admin. Directive 9-7	E. Frames, plaques, certificates, etc.	Awards for EMS Professionals	EMS Ambulance	1006	344110		21.00	21.00
09/23/21	Admin. Directive 9-7	J. Refrigerators, coffee-makers, & microwave ovens	Coffee decanters for 911 Comm Center kitchen	911 Gen Funds	0001	342110		37.88	37.88
Total							0.00	58.88	58.88

Prepared By: Gina Hostetter
Gina Hostetter, Administrative Support Specialist

Date: 10/22/2021

Reviewed By: Karen Cervone-Nitz
Karen Cervone-Nitz, Financial Services Manager

Date: 10-25-21

Approved By: Jodie Sechler
Jodie Sechler, Director, Ambulance Billing & Financial Svcs Division

Date: 10/26/2021

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Quarter end: September 30, 2021

Department: Utilities

Date	CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5490060	Amount Incentives & Awards 5490060	Total Expenses
8/13/2021	53489	IV. E.	Employee recognition items - plates for shadow boxes	Water Revenue	4031	431130		97.50	97.50
8/13/2021	53489	IV. E.	Employee recognition items - plates for shadow boxes	Sewer Revenue	4051	431130		52.50	52.50
8/13/2021	53489	IV. E.	Employee recognition items - shadow boxes	Water Revenue	4031	431130		171.55	171.55
8/13/2021	53489	IV. E.	Employee recognition items - shadow boxes	Sewer Revenue	4051	431130		92.37	92.37
9/13/2021	53505	IV. E.	Employee recognition items - lapel pins & challenge coins	Water Revenue	4031	431130		397.93	397.93
9/13/2021	53505	IV. E.	Employee recognition items - lapel pins & challenge coins	Sewer Revenue	4051	431130		214.27	214.27
9/30/2021	53505	IV. E.	Employee recognition items - caps & t-shirts	Water Revenue	4031	431130		254.77	254.77
9/30/2021	53505	IV. E.	Employee recognition items - caps & t-shirts	Sewer Revenue	4051	431130		137.19	137.19
9/15/2021	53600	IV. E.	Employee recognition items - diamond crystal award	Water Revenue	4031	431250		59.39	59.39
9/15/2021	53600	IV. E.	Employee recognition items - diamond crystal award	Water Renewal / Repl	4034	431250		4.85	4.85
9/15/2021	53600	IV. E.	Employee recognition items - diamond crystal award	Sewer Revenue	4051	431250		56.96	56.96
9/28/2021	53600	IV. E.	Employee recognition items - diamond crystal award	Water Revenue	4031	431250		29.70	29.70
9/28/2021	53600	IV. E.	Employee recognition items - diamond crystal award	Water Renewal / Repl	4034	431250		2.42	2.42
9/28/2021	53600	IV. E.	Employee recognition items - diamond crystal award	Sewer Revenue	4051	431250		28.48	28.48
Total							0.00	1,599.88	1,599.88

Submitted By: 
Valerie Fuzz - Accountant 2

Date: 19-Oct-21

Fiscal Year 2022 - Quarter 1

**Report of Expenses Incurred Under Incentives, Awards, and Recruitment Ordinance
For the Quarter Ended December 31, 2021**

Department	Category of Expense	Source of Funding	Description of Expenditure	Line Amount	Department Total
Airport	Food and refreshments for County Sponsored event	Airport Revenue	Business dinner with Allegiant Airline executives	439.65	1,279.65
Airport	Awards	Airport Revenue	STAR Program Gift Cards	840.00	
Board of County Commissioners	Food and refreshments for County Sponsored event	General Fund	Refreshments and Dumpster Fee for Farm Share Event	103.67	103.67
General Government	Food and refreshments for County Sponsored event	General Fund	BCC Meetings (10/12, and 12/7), BCC Work Sessions (11/4,12/2) and OMB Off-site Work Day (10/19)	5,892.17	26,021.93
General Government	Awards/ Frames and Plaques	General Fund	Employee Service Award Program: October and November 2021	20,129.76	
Human Resources	Awards	General Fund	2021 Colors of Pinellas Art Show Employee Winners	3,250.00	3,250.00
Parks	Food and refreshments for County Sponsored event	General Fund	Supplies and Food for Youth Advisory Committee (YAC)	1,223.43	1,223.43
Public Works	Food and refreshments for County Sponsored event	General Fund	Food and Supplies for Strategic Plan work session, Adopt-a-Pond event, Philippe Park Shoreline Event	66.81	661.44
Public Works	Food and refreshments for County Sponsored event	Surface Water Utility Fund	Food and Supplies for Strategic Plan work session, Adopt-a-Pond event, Philippe Park Shoreline Event	382.41	
Public Works	Food and refreshments for County Sponsored event	Transportation Trust Revenue	Food and Supplies for Strategic Plan work session, Adopt-a-Pond event, Philippe Park Shoreline Event	212.22	
Utilities - Sewer	Food and refreshments for County Sponsored event	Sewer Revenue and Operating	Food and refreshments for Utility infrastructure Open House on 12/12/21 and 11/16/21	428.10	1,136.39
Utilities - Sewer	Commemorative items promoting County programs	Sewer Revenue and Operating	Employee recognition items: Caps, T-Shirts, and Badge Lanyards	708.29	
Utilities - Water	Food and refreshments for County Sponsored event	Water Revenue and Operating	Food and refreshments for Utility infrastructure Open House on 12/12/21 and 11/16/21	403.10	1,718.50
Utilities - Water	Commemorative items promoting County programs	Water Revenue and Operating	Employee recognition items: Caps, T-Shirts, and Badge Lanyards	1,315.40	
				\$ 35,395.01	\$ 35,395.01

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

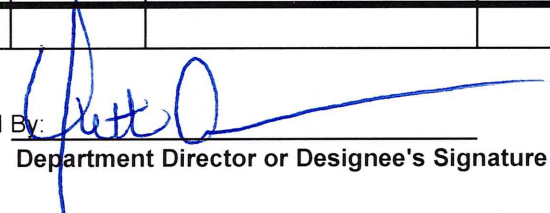
FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Quarter ended December 31, 2021

Department: AIRPORT

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5400020	Amount Incentives & Awards 5490060	Total Expenses
11/29/21	05-236 <u>/53706</u>	food & refreshments for county-sponsored events	SPRAGUE dinner with Allegiant executives	Airport	4001	421011		439.65	439.65
11/09/21	05-236 <u>/53658</u>	incentives	ROUTH gift cards for STARS customer service program	Airport	4001	421015		840.00	840.00
Total							0.00	1,279.65	1,279.65

Submitted By: 
 Department Director or Designee's Signature

Date: 1-14-2022

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Quarter ended Oct-21 thru Dec-21

Department: Board of County Commissioners

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5400020	Amount Incentives & Awards 5490060	Total Expenses
10/31/21	Ord 07-26	IV - L	Farm Share - dumpster fee	General Revenue	001	111010		23.69	23.69
11/15/21	Ord 07-26	IV - A	Farm Share - refreshments	General Revenue	001	111010		79.98	79.98
Total							0.00	103.67	103.67

Submitted By: _____
Department Director or Designee's Signature

Date: _____

Carey, Peter R

From: Coats, Nikki
Sent: Thursday, January 20, 2022 2:38 PM
To: Carey, Peter R
Cc: Brill, Christine
Subject: FW: Incentives & Awards Report
Attachments: Incentives 2022 Q1 Report.pdf; 2022 Q1 backup.pdf

Good afternoon Peter,

Please see approval by Commissioner Justice as the Chairman for the BCC. I've attached the report and my supporting documentation. Please let me know if you need anything else at this time.

Thanks for your patience and assistance while I learn this process.

Nikki Coats

Executive Assistant to the Board of County Commissioners
315 Court Street, Clearwater, FL 33756
727-464-3377 office
ncoats@pinellascounty.org
www.pinellascounty.org

All government correspondence is subject to the public records law.

From: Justice, Charlie <cjustice@co.pinellas.fl.us>
Sent: Thursday, January 20, 2022 2:34 PM
To: Coats, Nikki <ncoats@co.pinellas.fl.us>
Cc: Vandenberg, Courtney <cvandenberg@co.pinellas.fl.us>
Subject: Fwd: Incentives & Awards Report

Attached report approved.

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PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Qtr ended December 31, 2021

Department: GENERAL GOVERNMENT

Date	CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5490060	Amount Incentives & Awards 5490060	Total Expenses
11/17/2021	N/A	IV. A. b	BCC Mtgs: 10/12/21 BCC Mtg & Joint Delegation Mtg at Hilton; 11/4/21 Work Session	GeneralGovt	0001	114300		4,862.44	4,862.44
11/22/2021	SPO #431445	IV. E	Incentive Svcs #00098905 OCT21 Email Maintenance	GeneralGovt	0001	114300		350.00	350.00
11/22/2021	SPO #431445	IV. E	Incentive Svcs #00098907 OCT21 Points Redemption	GeneralGovt	0001	114300		2,893.50	2,893.50
11/22/2021	SPO #431445	IV. E	Incentive Svcs #00098906 OCT21 Points Redemption	GeneralGovt	0001	114300		6,296.17	6,296.17
12/9/2021	N/A	IV. A. b	BCC WorkSession: 12/2/21 pizzas/session went long	GeneralGovt	0001	114300		118.03	118.03
12/17/2021	53705	IV. A. b	OMB: Off-Site Work Day 10/19/21 - lunch for 31	GeneralGovt	0001	114300		422.60	422.60
12/20/2021	SPO #431445	IV. E	Incentive Svcs #00099563 NOV21 Email Maintenance	GeneralGovt	0001	114300		350.00	350.00
12/20/2021	SPO #431445	IV. E	Incentive Svcs #00099565 NOV21 Points Redemption	GeneralGovt	0001	114300		2,711.47	2,711.47
12/20/2021	SPO #431445	IV. E	Incentive Svcs #00099564 NOV21 Points Redemption	GeneralGovt	0001	114300		7,528.62	7,528.62
12/30/2021	N/A	IV. A. b	BCC Meeting: 12/7/21 lunch Sardos	GeneralGovt	0001	114300		489.10	489.10
Total							0.00	26,021.93	26,021.93

Submitted By: Cecilia McCorkell
 Cecilia McCorkell - OMB Director

Date: 20-Jan-22

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Quarter ended

December 31, 2021

Department:

Human Resources

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5490020	Amount Incentives & Awards 5490060	Total Expenses
15-Nov-21	N/A	Award	2021 ARTSHOW EMPLOYEE WINNER	General Revenue	0001	661111		150	150.00
15-Nov-21	N/A	Award	2021 ARTSHOW EMPLOYEE WINNER	General Revenue	0001	661111		100	100.00
15-Nov-21	N/A	Award	2021 ARTSHOW EMPLOYEE WINNER	General Revenue	0001	661111		50	50.00
15-Nov-21	N/A	Award	2021 ARTSHOW EMPLOYEE WINNER	General Revenue	0001	661111		150	150.00
15-Nov-21	N/A	Award	2021 ARTSHOW EMPLOYEE WINNER	General Revenue	0001	661111		100	100.00
15-Nov-21	N/A	Award	2021 ARTSHOW EMPLOYEE WINNER	General Revenue	0001	661111		50	50.00
15-Nov-21	N/A	Award	2021 ARTSHOW EMPLOYEE WINNER	General Revenue	0001	661111		150	150.00
15-Nov-21	N/A	Award	2021 ARTSHOW EMPLOYEE WINNER	General Revenue	0001	661111		250	250.00
15-Nov-21	N/A	Award	2021 ARTSHOW EMPLOYEE WINNER	General Revenue	0001	661111		350	350.00
15-Nov-21	N/A	Award	2021 ARTSHOW EMPLOYEE WINNER	General Revenue	0001	661111		150	150.00
15-Nov-21	N/A	Award	2021 ARTSHOW EMPLOYEE WINNER	General Revenue	0001	661111		400	400.00
15-Nov-21	N/A	Award	2021 ARTSHOW EMPLOYEE WINNER	General Revenue	0001	661111		350	350.00
15-Nov-21	N/A	Award	2021 ARTSHOW EMPLOYEE WINNER	General Revenue	0001	661111		250	250.00
15-Nov-21	N/A	Award	2021 ARTSHOW EMPLOYEE WINNER	General Revenue	0001	661111		350	350.00
15-Nov-21	N/A	Award	2021 ARTSHOW EMPLOYEE WINNER	General Revenue	0001	661111		150	150.00
15-Nov-21	N/A	Award	2021 ARTSHOW EMPLOYEE WINNER	General Revenue	0001	661111		250	250.00
	21792								
Total							0.00	3,250.00	3,250.00

Submitted By: 
 Department Director or Designee's Signature

Date: 1/6/2022

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Qtr ended December 31, 2021

Department:

PCR

Date posted	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund #	Center Number	Project task#	Program Number	Amount Travel 5400020	Amount Incentives & Awards 5490060	Total Expenses
12.21.21	05-196	FOOD	Supplies & Food for Youth Advisory Committee (YAC) Tour/Speaker/Work Sessions	Gen Rev	0001	252035		1004		1,223.43	1,223.43
Total										1,223.43	

Prepared by: Tonya Wright
Date: 1/21/22

Submitted By:
Department Director or Designee's Signature
Date: 1/22/22

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

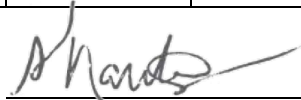
Quarter ended December 31, 2021

Department: _____

Public Works

Date	CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5490060	Amount Incentives & Awards 5490060	Total Expenses
11/2/2021	53633	IV. A. iii.	Food for work session	General Fund	0001	436031		66.81	66.81
11/2/2021	53633	IV. A. iii.	Food for work session	Transportation Trust	1001	436031		212.22	212.22
11/2/2021	53633	IV. A. iii.	Food for work session	Surface Water	1094	436031		113.97	113.97
11/2/2021	52152	IV. A. i.	Food for Adopt a Pond and Philippe Park Shoreline events	Surface Water	1094	436064		156.48	156.48
11/5/2021	52152	IV. A. i.	Supplies & food for Philippe Park Shoreline event	Surface Water	1094	436064		111.96	111.96
12/28/2021	53834	IV. G.	Seedlings for Arbor Day event invoice cancelled 1/5/22	General Fund	0001	436022		113.40	113.40
12/28/2021	53834	IV. G.	Seedlings for Arbor Day event invoice cancelled 1/5/22	Transportation Trust	1001	436022		516.60	516.60
Total							0.00	1,291.44	1,291.44

Prepared by: _____


Sharita Jones, Accting. Svcs. Coord.

Date: _____

1/11/22

Revised Total 561.44
 Items were not purchased

Approved by: _____


Valerie Fuzz, Accountant 2

Date: _____

1/11/22

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Quarter ends December 31, 2021

Department: Utilities

Date	CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5490060	Amount Incentives & Awards 5490060	Total Expenses
11/2/2021	53687	IV. A. i.	Food for 10/12/21 Open House	Sewer Revenue	4051	431360		428.10	428.10
11/29/2021	53687	IV. A. i.	Food for 11/16/21 Open House	Sewer Revenue	4051	431360		403.10	403.10
12/6/2021	53757	IV. E.	Lanyards for dept.	Water Revenue	4031	431130		505.47	505.47
12/6/2021	53757	IV. E.	Lanyards for dept.	Sewer Revenue	4051	431130		272.18	272.18
12/15/2021	53757	IV. E.	Badgeholders for dept.	Water Revenue	4031	431130		115.73	115.73
12/15/2021	53757	IV. E.	Badgeholders for dept.	Sewer Revenue	4051	431130		62.31	62.31
12/20/2021	53759	IV. E.	Employee recognition items - caps & t-shirts	Water Revenue	4031	431130		694.20	694.20
12/20/2021	53759	IV. E.	Employee recognition items - caps & t-shirts	Sewer Revenue	4051	431130		373.80	373.80
Total							0.00	2,854.89	2,854.89

Prepared by: 
Sharita Jones, Acctg. Svcs. Coord.

Date: 1/11/22

Approved by: 
Valerie Fuzz, Accountant 2

Date: 1/11/22

Fiscal Year 2022 - Quarter 2

Report of Expenses Incurred Under Incentives, Awards, and Recruitment Ordinance
For the Quarter Ended March 31, 2022

Department	Category of Expense	Source of Funding	Description of Expenditure	Line Amount	Department Total
Airport	Food and refreshments for County Sponsored event	Airport Revenue	Food and Refreshments for Leadership Pinellas Presentation/Tour, Chamber of Commerce Meeting, and BPW Luncheon	307.68	307.68
Asset Management	Awards/ Frames and Plaques	General Fund	Cityworks recognition plaque for employee	104.27	104.27
Communications	Awards/ Frames and Plaques	General Fund	Pinellas County branded beach towels for Communications employees	634.77	634.77
Court Administration	Awards/ Frames and Plaques	General Fund	Employee Service Award	75.00	75.00
Convention and Visitor Bureau	Awards/ Frames and Plaques	Tourist Development Tax	Frames for Employee Recognition Certificates	193.07	193.07
General Government	Food and refreshments for County Sponsored event	General Fund	Food and Refreshments for Board of County Commissioners Meetings	1,119.79	53,994.91
General Government	Awards/ Frames and Plaques	General Fund	Employee Service Award Program	35,060.31	
General Government	Relocation	General Fund	Relocation Expenses for Office of Management & Budget Director	16,896.27	
General Government	Recruitment	General Fund	All day interview for Construction Director	918.54	
Human Resources	Food and refreshments for County Sponsored event	General Fund	Food and Refreshments for Unified Personnel Board Meeting/ Master Garden Holiday Volunteer Appreciation Event	897.76	897.76
Parks	Appliances for Common Area	General Fund	Replacement refrigerator for Ft. DeSoto breakroom	574.34	1,386.40
Parks	Food and refreshments for County Sponsored event	General Fund	Food and Refreshments for Parks Advisory Board Meeting	18.26	
Parks	Commemorative items promoting County programs	General Fund	Brooker Creek volunteer shirts / Pins awarded for Winter Walk 2022	793.80	
Planning	Food and refreshments for County Sponsored event	General Fund	Food and Refreshments for Lealman planning meeting	35.80	35.80
Public Works	Food and refreshments for County Sponsored event	General Fund	Food and Refreshments for Strategic Planning Work Session and Philippe Park Shoreline Event	1.72	28.10
Public Works	Food and refreshments for County Sponsored event	Transportation Trust Revenue	Food and Refreshments for Strategic Planning Work Session and Philippe Park Shoreline Event	5.46	
Public Works	Food and refreshments for County Sponsored event	Surface Water Utility Fund	Food and Refreshments for Strategic Planning Work Session and Philippe Park Shoreline Event	20.92	
Utilities - Sewer	Food and refreshments for County Sponsored event	Sewer Revenue and Operating	Meals for Utility Infrastructure Open House	425.10	567.07
Utilities - Sewer	Awards/ Frames and Plaques	Sewer Revenue and Operating	Employee recognition certificates and holders / Tax refund for lanyards / Diamond crystal award for Extra Mile award	97.89	
Utilities - Water	Awards/ Frames and Plaques	Water Revenue and Operating	Employee recognition certificates and holders / Tax refund for lanyards / Diamond crystal award for Extra Mile award	44.08	

\$ 58,224.83 \$ 58,224.83

Ledger Total	92,814.39
Fixed Assets	0.00
Travel	0.00
Clerk	-1,151.13
Previous Quarter	-36,688.43
Art Show Reconciliation Item*	3,250.00
Total	58,224.83

*Q1 Transactions Incorrectly reclassified off of
Awards and Incentives; to be returned to A&I acct

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Quarter ended March 31, 2022

Department: AIRPORT

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5400020	Amount Incentives & Awards 5490060	Total Expenses
02/16/22	05-236	food & refreshments for county-sponsored events	ROUTH - Leadership Pinellas Presentation & Tour	Airport	4001	421015		245.14	245.14
03/04/22	05-236	food & supplies for county-sponsored events	ROUTH - TB Beaches Chamber & BPW luncheon events	Airport	4001	421015		62.54	62.54
Total							0.00	307.68	307.68

Submitted By: 
 Department Director or Designee's Signature

Date: 4-13-2022

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Quarter ended March 31, 2022

Department: Office of Asset Management

Date	CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5490060	Amount Incentives & Awards 5490060	Total Expenses
1/26/2022	53883	IV. E.	Cityworks Recognition Plaque for Steve Alston	General Fund	0001	441010		104.27	104.27
Total							0.00	104.27	104.27

Prepared by: 
 Sharita Jones, Accting. Svcs. Coord.

Date: 4/11/22

Approved by: _____
 Jeremy Waugh, OAM Director

Date: _____

PIN Custom General Ledger Detail Report

Ledger / Ledger Set **Pinellas County**
 Period From **22-Jan**
 Period To **22-Mar**
 Accounting Flexfield From **0001.441010.5490060.1761.0000000.0000000**
 Accounting Flexfield To **0001.441010.5490060.1761.ZZZZZZ.0000000**
 Balance Type **Actual**
 Encumbrance Type / Budget Name
 Include Zero Amount Lines **No**
 Include User Transaction Identifiers **No**
 Include Statistical Amount Lines **No**
 Include Accounts With No Activity **Yes**

Ledger Name		Pinellas County		Ledger Currency		USD		Balance Type		Actual		Encumbrance Type		
0001.441010.5490060.1761.0000000.0000000	Account	Source	Category	Description	GL Date	General Fund/Office of Asset	Supplier/Customer Name	Beginning Balance for Period	Transaction Number	Line Description	22-Jan	Debit	Credit	
0001.441010.5490060.1761.0000000.0000000	Payables		Purchase Invoices		26-Jan-22	Waugh, Mr. Jeremy Scott			IEXP-701-JWAUGH100410-000063	549 Incentives & Awards		104.27		
											Period Total		104.27	0
0001.441010.5490060.1761.0000000.0000000								Ending Balance for Period			22-Jan	104.27	0	
0001.441010.5490060.1761.0000000.0000000	Account	Source	Category	Description	GL Date	General Fund/Office of Asset	Supplier/Customer Name	Beginning Balance for Period	Transaction Number	Line Description	22-Feb	Debit	Credit	
0001.441010.5490060.1761.0000000.0000000														
											Period Total		0	0
0001.441010.5490060.1761.0000000.0000000								Ending Balance for Period			22-Feb	104.27	0	
0001.441010.5490060.1761.0000000.0000000	Account	Source	Category	Description	GL Date	General Fund/Office of Asset	Supplier/Customer Name	Beginning Balance for Period	Transaction Number	Line Description	22-Mar	Debit	Credit	
0001.441010.5490060.1761.0000000.0000000														
											Period Total		0	0
0001.441010.5490060.1761.0000000.0000000								Ending Balance for Period			22-Mar	104.27	0	
0001.441010.5490060.1761.0000000.0000000										Account Total		104.27	0	
											Ledger Total		104.27	0

End of Report

Carey, Peter R

From: Waugh, Jeremy
Sent: Tuesday, April 12, 2022 1:59 PM
To: Carey, Peter R
Cc: Jones, Sharita
Subject: FW: I&A Quarterly Report - OAM
Attachments: OAM_2022_2ndQtr_11APR22.pdf; OAM_2022_2ndQtr_11APR22.xlsx

Peter,

I approve the FY21 2nd Quarter Incentives and Awards report in the amount of \$104.27

Thank you.

Jeremy Wauhh, P.E., PMP
Director – Office of Asset Management
Pinellas County
509 E. North Avenue
Clearwater, Florida 33756
jwaugh@pinellascounty.org
727-464-4735 (o)

From: Jones, Sharita <sjones@co.pinellas.fl.us>
Sent: Monday, April 11, 2022 3:43 PM
To: Waugh, Jeremy <jwaugh@co.pinellas.fl.us>
Subject: I&A Quarterly Report - OAM

Good afternoon Jeremy,

Please find attached the quarterly incentives and awards report for Steven's Cityworks plaque. Please review, and forward the report with your approval to Peter Carey.


Required verbiage for email approval follows:

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS
FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY
Quarterly Report

Quarter ended March 1, 2022

Department: Communications

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5400020	Amount Incentives & Awards 5490060	Total Expenses
08/01/21	53520	Awards	Pinellas art branded beach towels for Communication employees	General Fund	0001	231010		634.77	634.77
Total							0.00	634.77	634.77

Submitted By:  _____
 Department Director or Designee's Signature

Date: April 20, 2022

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Quarter ended

March 31, 2022

Department:

Court Admin - Fiscal

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5400020	Amount Incentives & Awards 5490060	Total Expenses
01/12/22	06-8	Awards	Employee Service Awards	General	0001	601110		75.00	75.00
Total							0.00	75.00	75.00

Submitted By: Mary Kim Lichtenberg
 Department Director or Designee's Signature

Date: 3/29/22

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Qtr ended March 31, 2022

Department: GENERAL GOVERNMENT

Date	CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5490060	Amount Incentives & Awards 5490060	Total Expenses
1/26/2022	N/A	IV. A. b	BCC Mtgs: 10/12/21 BCC Mtg & Joint Delegation Mtg at Hilton; 11/4/21 Work Session	GeneralGovt	0001	114300		38.38	38.38
1/26/2022	SPO #431445	IV. E	Incentive Svcs #00100329 DEC21 Email Maintenance	GeneralGovt	0001	114300		350.00	350.00
1/26/2022	SPO #431445	IV. E	Incentive Svcs #00100331 DEC21 Points Redemption	GeneralGovt	0001	114300		3,366.97	3,366.97
2/10/2022	N/A	IV. A. b	BCC all-day Strat Planning: 1/18/22 brkfst,lunch/coffee,etc.; 1/25/22 BCC Public Hearing Mtg - dinner	GeneralGovt	0001	114300		1,020.41	1,020.41
22/16/22	N/A	IV. D	Chris Rose: New Director Moving Reimbursement up to \$20K	GeneralGovt	0001	114300		16,896.27	16,896.27
3/1/2022	SPO #431445	IV. E	Incentive Svcs #00100930 JAN22 Email Maintenance	GeneralGovt	0001	114300		350.00	350.00
3/1/2022	SPO #431445	IV. E	Incentive Svcs #00100929 JAN22 Points Redemption	GeneralGovt	0001	114300		3,366.97	3,366.97
3/4/2022	N/A	IV. A. b	BCC Work Session: 2/2/22 Coffee, cups, etc.	GeneralGovt	0001	114300		61.00	61.00
3/22/2022	SPO #431445	IV. E	Incentive Svcs #00101546 FEB22 Points Redemption	GeneralGovt	0001	114300		350.00	350.00
3/22/2022	SPO #431445	IV. E	Incentive Svcs #00101544 FEB22 Points Redemption	GeneralGovt	0001	114300		3,769.23	3,769.23
3/31/2022	Inv# 8648422MAR2022	IV. C. b	William Rader all-day interview in CtyAdmin for DAS Construction Director	GeneralGovt	0001	114300	918.54		918.54
3/31/2022	SPO #431445	IV. E	Reclassified 1st Qtr Incentive Services Inc invoices: 00091563; 22722; 93034; 93794; 94358/ 94985; 95891; 96482; 96838; 97518; 98326	GeneralGovt	0001	14300		23,507.14	
Total							918.54	53,076.37	53,994.91

Submitted By: *Cecilia McCorkell*
Cecilia McCorkell - OMB Director

Date: 4/25/22

PIN Custom General Ledger Detail Report

Ledger / Ledger Set **Pinellas County**
 Period From **21-Oct**
 Period To **21-Dec**
 Accounting Flexfield From **0001.114300.5490060.0000.**
 Accounting Flexfield To **0001.114300.5490060.T.T.0**
 Balance Type **Actual**
 Encumbrance Type / Budget Name
 Include Zero Amount Lines **No**
 Include User Transaction Identifiers **No**
 Include Statistical Amount Lines **No**
 Include Accounts With No Activity **Yes**

Ledger Name		Pinellas County		Ledger Currency		USD		Balance Type		Actual		Encumbrance Type	
0001.114300.5490060.1119.0000000.0000000								Beginning Balance for Period		21-Nov		0	
Account	Source	Category	Description	GL Date	General Fund.Gen Govt.Incentives &	Supplier/Customer Name	Transaction Number	Line Description	Debit	Credit			
0001.114300.5490060.1119.0000000.0000000	Payables	Purchase Invoices	17-Nov-21	Klug, Ms. Della A			EXP-701-DKLUG29174-000190	549 Incentives & Awards	4,862.44				
0001.114300.5490060.1119.0000000.0000000	Payables	Purchase Invoices	22-Nov-21	Incentive Services Inc			00098905	Email Management Fee per month	350				
0001.114300.5490060.1119.0000000.0000000	Payables	Purchase Invoices	22-Nov-21	Incentive Services Inc			00098907	Point Redemption	2,893.50				
0001.114300.5490060.1119.0000000.0000000	Payables	Purchase Invoices	22-Nov-21	Incentive Services Inc			00098906	Point Redemption	6,296.17				
									Period Total		14,402.11	0	
0001.114300.5490060.1119.0000000.0000000								Ending Balance for Period		21-Nov		14,402.11	
0001.114300.5490060.1119.0000000.0000000								Beginning Balance for Period		21-Dec		14,402.11	
Account	Source	Category	Description	GL Date	General Fund.Gen Govt.Incentives &	Supplier/Customer Name	Transaction Number	Line Description	Debit	Credit			
0001.114300.5490060.1119.0000000.0000000	Payables	Purchase Invoices	1-Dec-21	Incentive Services Inc			00091563	Point Redemption	2,438.08				
0001.114300.5490060.1119.0000000.0000000	Payables	Purchase Invoices	1-Dec-21	Incentive Services Inc			00092722	Point Redemption	3,850.39				
0001.114300.5490060.1119.0000000.0000000	Payables	Purchase Invoices	1-Dec-21	Incentive Services Inc			00093034	Point Redemption	3,935.12				
0001.114300.5490060.1119.0000000.0000000	Payables	Purchase Invoices	1-Dec-21	Incentive Services Inc			00093794	Point Redemption	2,732.01				
0001.114300.5490060.1119.0000000.0000000	Payables	Purchase Invoices	1-Dec-21	Incentive Services Inc			00094358	Point Redemption	4,058.11				
0001.114300.5490060.1119.0000000.0000000	Payables	Purchase Invoices	1-Dec-21	Incentive Services Inc			00094985	Point Redemption	5,335.22				
0001.114300.5490060.1119.0000000.0000000	Payables	Purchase Invoices	1-Dec-21	Incentive Services Inc			00095891	Point Redemption	2,745.29				
0001.114300.5490060.1119.0000000.0000000	Payables	Purchase Invoices	1-Dec-21	Incentive Services Inc			00096482	Point Redemption	3,385.49				
0001.114300.5490060.1119.0000000.0000000	Payables	Purchase Invoices	1-Dec-21	Incentive Services Inc			00096838	Point Redemption	3,311.34				
0001.114300.5490060.1119.0000000.0000000	Payables	Purchase Invoices	1-Dec-21	Incentive Services Inc			00097518	Point Redemption	2,981.76				
0001.114300.5490060.1119.0000000.0000000	Payables	Purchase Invoices	1-Dec-21	Incentive Services Inc			00098326	Point Redemption	2,559.12				
0001.114300.5490060.1119.0000000.0000000	Payables	Purchase Invoices	9-Dec-21	Klug, Ms. Della A			EXP-701-DKLUG29174-000192	549 Incentives & Awards	118.03				
0001.114300.5490060.1119.0000000.0000000	Payables	Purchase Invoices	17-Dec-21	Cascone, Ms. Maria E			EXP-701-MCASCONE100458-000177	549 Incentives & Awards	422.6				
0001.114300.5490060.1119.0000000.0000000	Payables	Purchase Invoices	20-Dec-21	Incentive Services Inc			00099563	Email Management Fee per month	350				
0001.114300.5490060.1119.0000000.0000000	Payables	Purchase Invoices	20-Dec-21	Incentive Services Inc			00099565	Point Redemption	2,711.47				
0001.114300.5490060.1119.0000000.0000000	Payables	Purchase Invoices	20-Dec-21	Incentive Services Inc			00099564	Point Redemption	7,528.62				
0001.114300.5490060.1119.0000000.0000000	Payables	Purchase Invoices	20-Dec-21	Incentive Services Inc			00098906	Point Redemption			6,296.17		
0001.114300.5490060.1119.0000000.0000000	Payables	Purchase Invoices	20-Dec-21	Incentive Services Inc			00099564	Point Redemption			7,528.62		
0001.114300.5490060.1119.0000000.0000000	Payables	Purchase Invoices	30-Dec-21	Klug, Ms. Della A			EXP-701-DKLUG29174-000194	549 Incentives & Awards	489.1				
									Period Total		48,951.75	13,824.79	
0001.114300.5490060.1119.0000000.0000000								Ending Balance for Period		21-Dec		49,529.07	

Carey, Peter R

From: Cascone, Maria
Sent: Monday, April 25, 2022 8:11 AM
To: Carey, Peter R
Subject: Signed - REVISION #2: FY22 2nd Qtr Awards & Incentives Reports
Attachments: OMB_2022_2ndQtr_GenlGovt_22APR22.xlsx; OMB_2022_2ndQtr_ReclassAdditionsFrom1stQtr_22APR22.pdf

Good Morning Peter,

Here is the approved form from Cecilia.

Let me know if you need anything else for this 2nd quarter report.

Thank you for all of your help in making all these changes as painless as possible. I appreciate it your thoughtfulness!



Maria Cascone
Support Specialist
Pinellas County Office of Management & Budget
400 South Fort Harrison Avenue – 3rd FL; Clearwater, FL 33756
Phone (727) 464-3596
Fax (727) 464-4405
mcascone@pinellascounty.org

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From: McCorkell, Cecilia <cmccorkell@co.pinellas.fl.us>
Sent: Monday, April 25, 2022 7:23 AM

To: Cascone, Maria <mcascone@co.pinellas.fl.us>

Subject: Fw: For Your Approval - REVISION #2: FY22 2nd Qtr Awards & Incentives Reports

Good morning Maria,
The approved copy is attached.

Cecilia McCorkell

Countywide Budget Division Director
Pinellas County Office of Management & Budget

14 S. Fort Harrison Ave., 5th Floor

Clearwater, FL 33756

(727) 464-3539

cmccorkell@pinellascounty.org

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Your opinion matters to us! Please take a moment to answer a brief survey about our service: www.pinellascounty.org/surveys/OMB

All government correspondence is subject to the public records law.

From: Cascone, Maria <mcascone@co.pinellas.fl.us>

Sent: Friday, April 22, 2022 3:41 PM

To: McCorkell, Cecilia <cmccorkell@co.pinellas.fl.us>

Cc: Carey, Peter R <pcarey@co.pinellas.fl.us>

Subject: For Your Approval - REVISION #2: FY22 2nd Qtr Awards & Incentives Reports

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report


Quarter ended

March 31, 2021

Department:

Human Resources

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5490020	Amount Incentives & Awards 5490060	Total Expenses
5-Jan-22	N/A	Meals	Master Garden Holiday Appreciation/Graduation Event	General Revenue	0001	661111		859.23	859.23
5-Jan-22	N/A	Meals	Unified Personnel Board Meeting Refreshments	General Revenue	0001	661111		18.56	18.56
16-Feb-22	N/A	Meals	Unified Personnel Board Meeting Refreshments	General Revenue	0001	661117		19.97	19.97
Total							0.00	897.76	897.76

Submitted By:  Maria Ciro, Asst. HR Director
Department Director or Designee's Signature

Date: 4/19/2022

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Department: _____

PCR _____

Qtr ended March 31, 2022

Date posted	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund #	Center Number	Project task#	Program Number	Amount	Amount	Total Expenses
									Travel 5400020	Incentives & Awards 5490060	
01/03/22	53799 05-196	EQUIPMENT	Replacement Breakroom Refrigerator - Ft. DeSoto	Gen Rev	0001	255010		1386		574.34	574.34
02/02/22	05-196	FOOD	Refreshments for PCR Advisory Board Meeting	Gen Rev	0001	251005		1001		18.26	18.26
02/02/22	05-196	CLOTHING	Brooker Creek Volunteer Shirts	Gen Rev	0001	252032		1004		139.80	139.80
02/25/22	53831 05-196	AWARDS	Pins Awarded For Winter Walk 22 Challenge	Gen Rev	0001	251005		1001		654.00	654.00
	05-196			Gen Rev	0001						
				Gen Rev	0001						
	05-196			Gen Rev	0001						
	05-196			Gen Rev	0001						
	05-196			Gen Rev	0001						
	05-196			Gen Rev	0001						
	05-196			Gen Rev	0001						
	05-196			Gen Rev	0001						
	05-196			Gen Rev	0001						
	05-196			Gen Rev	0001						
	05-196			Gen Rev	0001						
	05-196			Gen Rev	0001						
	05-196			Gen Rev	0001						
	05-196			Gen Rev	0001						
Total										1,386.40	

Prepared by: *Danya Wright*
Date: *4/20/22*

Submitted By: *Paul C. [Signature]*
Date: *4/26/22*
Department Director or Designee's Signature

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS
 FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY
 Quarterly Report

Quarter ended 4th Quarter 2021

Department: Housing and Community Dev./Planning Division

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5400020	Amount Incentives & Awards 5490060	Total Expenses
11/04/21		IV. A All or a portion of the cost of food & non-alcoholic refreshments for a county -sponsored meeting.(LFBC)	2 bunches of banana's	General Fund	0001	331110	0.00	2.94	2.94
11/04/21		IV. A All or a portion of the cost of food & non-alcoholic refreshments for a county -sponsored meeting.(LFBC)	2 cases of water	General Fund	0001	331110	0.00	6.36	6.36
11/04/21		IV. A All or a portion of the cost of food & non-alcoholic refreshments for a county -sponsored meeting.(LFBC)	Chips	General Fund	0001	331110	0.00	13.98	13.98
11/04/24		IV. A All or a portion of the cost of food & non-alcoholic refreshments for a county -sponsored meeting.(LFBC)	Granola Bars	General Fund	0001	331110	0.00	12.52	12.52
		Note: CATS is not used by County Admin Tom Almonte per his assistant							
		I created # in mine							
Total							0.00	35.80	35.80

Submitted By: 
 Department Director or Designee's Signature

Date: 12.28.2021

Fiscal Year 2022 - Quarter 3

**Report of Expenses Incurred Under Incentives, Awards, and Recruitment Ordinance
For the Quarter Ended June 30, 2022**

Department	Category of Expense	Source of Funding	Description of Expenditure	Line Amount	Department Total
Airport	Food and refreshments for County Sponsored event	Airport Revenue	Allegiant representative dinner, Tenants managers meeting, Training luncheon, Volunteer appreciation luncheon, FPRA Event, and 3 Daughters grand opening	884.14	1,863.14
Airport	Awards	Airport Revenue	STAR Program Gift Cards, Gala sponsorship event	979.00	
Board of County Commissioners	Food and refreshments for	General Fund	Light snacks for volunteers at the April 1, 2022 Farm Share event	81.98	81.98
Communications	Appliances for Common	General Fund	Toaster oven for employee break room	119.99	219.99
Communications	Commemorative items promoting County	General Fund	Golden Image Professional Member entry fee	100.00	
General Government	Relocation	General Fund	Final relocation reimbursement for Office of Management and Budget Director	3,103.73	14,662.98
General Government	Awards/ Frames and Plaques	General Fund	Employee Service Award Program	9,564.27	
General Government	Recruitment	General Fund	Recruitment expense for Director of BDRS	729.48	
General Government	Food and refreshments for County Sponsored	General Fund	Food and refreshments for Work Sessions on 4/7/22, 4/21/22, and 5/13/22	1,265.50	
Human Resources	Food and refreshments for County Sponsored	General Fund	Food and drinks for Park clean up event and Parks volunteer appreciation lunch	567.51	664.42
Human Resources	Commemorative items promoting County	Benefits Fund	Wellness education engagement items	96.91	
Parks	Food and refreshments for County Sponsored	General Fund	Food and refreshments for Eppley Training Participants and for PCR Advisory Board meeting	573.28	573.28
Public Works	Food and refreshments for County Sponsored	Surface Water Utility Fund	Food and refreshments for Living Shoreline event, Volunteer Appreciation event, and Lakes & Pond Day	590.31	1,337.73
Public Works	Commemorative items promoting County	Surface Water Utility Fund	Books, plants, and rain barrels for Lakes & Pond Day,	747.42	
Purchasing	Food and refreshments for County Sponsored	General Fund	Service and Certification Lunch	44.99	44.99
Safety and Emergency Services	Appliances for Common Area	General Fund	Microwave for 911 Center Kitchen	266.11	266.11
Solid Waste	Food and refreshments for County Sponsored	Solid Waste Revenue	Food and refreshments for the employee appreciation picnic	1,136.04	7,547.72
Solid Waste	Commemorative items promoting County	Capital Projects	T-Shirts for volunteers	1,747.75	
Solid Waste	Commemorative items promoting County	Solid Waste Revenue	Custom promotional items for waste reduction campaign	4,663.93	
Utilities - Sewer	Food and refreshments for County Sponsored	Sewer Revenue and Operating	Food and refreshments for Multicultural employee potluck and employee award ceremony	502.83	1,487.08
Utilities - Sewer	Awards/ Frames and Plaques	Sewer Revenue and Operating	Flame glass award	23.69	
Utilities - Water	Food and refreshments for County Sponsored	Water Revenue and Operating	Food and refreshments for Multicultural employee potluck and employee award ceremony	933.85	
Utilities - Water	Awards/ Frames and Plaques	Water Revenue and Operating	Flame glass award	26.71	

\$ 28,749.42 \$ 28,749.42

Ledger Total	122,250.43
Fixed Assets	0.00
Travel	0.00
Clerk	-686.62
Previous Quarter	-92,814.39
Total	28,749.42

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Quarter ended June 30, 2022

Department: AIRPORT

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5400020	Amount Incentives & Awards 5490060	Total Expenses
03/08/22	05-236	incentives	JEWSBURY_sponsorship GALA	Airport	4001	421011		579.00	579.00
04/21/22	05-236	food & refreshments for county-sponsored events	SPRAGUE_dinner with Allegiant reps	Airport	4001	421011		193.20	193.20
05/11/22	05-236	food & refreshments for county-sponsored events	SPRAGUE_May tenant mgrs' meeting	Airport	4001	421011		170.86	170.86
04/06/22	05-236	food & refreshments for county-sponsored events	ROUTH_training luncheon	Airport	4001	421015		49.37	49.37
04/12/22	05-236	incentives	ROUTH_STAR awards	Airport	4001	421015		400.00	400.00
04/12/22	05-236	food & refreshments for county-sponsored events	ROUTH_volunteer appreciation luncheon	Airport	4001	421015		29.47	29.47
04/20/22	05-236	food & refreshments for county-sponsored events	ROUTH_FPRA luncheon	Airport	4001	421015		40.00	40.00
04/19/22	05-236	food & refreshments for county-sponsored events	ROUTH_volunteer luncheon tip	Airport	4001	421015		79.28	79.28
06/02/22	05-237	food & refreshments for county-sponsored events	ROUTH_3 Daughters grand opening	Airport	4001	421015		300.00	300.00
06/09/22	05-236	food & refreshments for county-sponsored events	ROUTH_Airport event	Airport	4001	421015		21.96	21.96
Total							0.00	1,863.14	1,863.14

Submitted By:  Department Director or Designee's Signature

Date: 8-2-2022

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Quarter ended Apr-22 through Jun-22

Department: Board of County Commissioners

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5400020	Amount Incentives & Awards 5490060	Total Expenses
04/11/22	Ord 07-26	IV - A	Farm Share event	General Revenue	001	111010		81.98	81.98
Total							0.00	81.98	81.98

Submitted By: 
 Department Director or Designee's Signature

Date: July 28, 2022

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS
FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY
Quarterly Report

Quarter ended June/1/2022

Department: Communications

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5400020	Amount Incentives & Awards 5490060	Total Expenses
06/01/22	53995	Incentives & Awards	Toaster oven for new break room, Communications staff use	General Fund	0001	231010		119.99	119.99
06/01/22		Incentives & Awards	Professional Member Entry Fee - Early - Golden Image	General Fund	0001	231010		100.00	100.00
Total							0.00	219.99	219.99

Submitted By: _____

Date: _____

Carey, Peter R

From: Escalera, Arelys
Sent: Wednesday, July 27, 2022 9:07 AM
To: Carey, Peter R
Subject: Communications Report for Incentives and Awards JUN 22
Attachments: Communications Report for Incentives Awards JUN_22.pdf

Good morning Peter,

Attached please find the Communications report for Incentives & Awards.

Thank you,

Arelys

From: Hernandez, Barbra <bhernandez@co.pinellas.fl.us>
Sent: Wednesday, July 27, 2022 9:04 AM
To: Escalera, Arelys <aescalera@co.pinellas.fl.us>
Subject: RE: Finance report for incentives & awards - please sign

Good morning, Arelys:

I approve of this Finance report.
Thanks,

Barbra M. Hernández, APR, CPRC
Director
Pinellas County Communications
333 Chestnut Street, Clearwater, FL 33756
Direct Line: (727) 464-4591
Main: (727) 464-4600
bhernandez@pinellascounty.org

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From: Escalera, Arelys <aescalera@co.pinellas.fl.us>
Sent: Wednesday, July 27, 2022 8:40 AM
To: Hernandez, Barbra <bhernandez@co.pinellas.fl.us>
Subject: Finance report for incentives & awards - please sign
Importance: High

Good morning Barbra,

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Qtr ended June 30, 2022

Department: GENERAL GOVERNMENT

Date	CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5490060	Amount Incentives & Awards 5490060	Total Expenses
4/13/2022	2-145	IV. D.	Payroll USD Corporate 13-APR-2; balance of relocation reimbursement to Chris Rose for total \$20K	GeneralGovt	0001	114300		3,103.73	3,103.73
4/21/2022	SPO #431445	IV. E	Incentive Svcs #00102392 MAR22 Points Redemption	GeneralGovt	0001	114300		2,912.23	2,912.23
4/21/2022	SPO #431445	IV. E	Incentive Svcs #00102393 MAR22 Email Maintenance	GeneralGovt	0001	114300		350.00	350.00
5/11/2022	2-145	IV. A. b	4/21/22 WorkSession: Lunch and Supplies	GeneralGovt	0001	114300		259.79	259.79
5/11/2022	2-145	IV. A. b	4/7/22 WorkSession: Lunch	GeneralGovt	0001	114300		129.60	129.60
5/20/2022	SPO #431445	IV. E	Incentive Svcs #00103206CM: Credit for Inv #00100929	GeneralGovt	0001	114300		(3,366.97)	(3,366.97)
5/20/2022	SPO #431445	IV. E.	Incentive Svcs #00103202 - Reissued Invoice JAN22 Points Redemption: Replaces Inv 00100929	GeneralGovt	0001	114300		3,109.53	3,109.53
5/24/2022	SPO #431445	IV. E.	Incentive Svcs #00103043 APR22 Points Redemption	GeneralGovt	0001	114300		3,966.84	3,966.84
5/24/2022	SPO #431445	IV. E	Incentive Svcs #00103045 APR22 Email Maintenance	GeneralGovt	0001	114300		350.00	350.00
5/27/2022	2-145	IV. B.	BDRS Director Interview 5/13/22- T Kendall	GeneralGovt	0001	114300	678.12		678.12
5/27/2022	2-145	IV. B.	BDRS Director Interview 5/13/22- T McCoy	GeneralGovt	0001	114300	587.38		587.38
5/31/2022	2-145	IV. A. b	5/13/22 Selection Interview Committee for Dir of BDRS Lunch	GeneralGovt	0001	114300		138.14	138.14
6/22/2022	SPO #431445	IV. A. b	Reimb City of Largo Monthly City Mgr's Luncheon	GeneralGovt	0001	114300		201.95	201.95
6/24/2022	SPO #431445	IV. E.	Incentive Svcs #00103788 MAY22 Email Maintenance	GeneralGovt	0001	114300		350.00	350.00
6/24/2022	SPO #431445	IV. E	Incentive Svcs #00103786 MAY22 Points Redemption	GeneralGovt	0001	14300		1,892.64	1,892.64
Total			Email Maintenance				1,265.50	13,397.48	14,662.98

Submitted By: Cecilia McCorkell
Cecilia McCorkell - OMB Director

Date: 7/19/2022

County Code 2-145 reference

Carey, Peter R

From: Cascone, Maria
Sent: Wednesday, July 20, 2022 7:37 AM
To: Carey, Peter R
Subject: General Govt: FY22 3rd Qtr Awards & Incentives Report
Attachments: OMB_2022_3rdQtr_GenlGovt_19JUL22.xlsx; OMB_2022_3rdQtr_GenlGovt_19JUL22.pdf

Good Morning Peter,

Here is 3rd quarter report for general government Incentives and Awards expenses. Please let me know if you need any additional information.

I hope you are doing well!

Thank you,



Maria Cascone
Support Specialist
Pinellas County Office of Management & Budget
400 South Fort Harrison Avenue – 3rd FL; Clearwater, FL 33756
Phone (727) 464-3596
Fax (727) 464-4405
mcascone@pinellascounty.org

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Our Vision: To Be the Standard for Public Service in America.

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From: McCorkell, Cecilia <cmccorkell@co.pinellas.fl.us>
Sent: Tuesday, July 19, 2022 2:36 PM
To: Cascone, Maria <mcascone@co.pinellas.fl.us>
Subject: FW: Needs Your Approval: FY22 3rd Qtr Awards & Incentives Reports due by Wednesday, July 20th

Please see attached

Thank you,

Cecilia McCorkell
Countywide Budget Division Director
Pinellas County Office of Management & Budget
400 S. Fort Harrison Ave., 3rd Floor

Clearwater, FL 33756
(727) 464-3539
cmccorkell@pinellascounty.org

All government correspondence is subject to the public records law.

From: Cascone, Maria <mcascone@co.pinellas.fl.us>
Sent: Tuesday, July 19, 2022 10:40 AM
To: McCorkell, Cecilia <cmccorkell@co.pinellas.fl.us>
Cc: Carey, Peter R <pcarey@co.pinellas.fl.us>
Subject: Needs Your Approval: FY22 3rd Qtr Awards & Incentives Reports due by Wednesday, July 20th

Hi Cecilia,

Would you review the quarterly Incentives and Awards report that I've attached, along with backup?

If all looks good, please approve with signature on 1st page of PDF.

Thank you!



Maria Cascone
Support Specialist
Pinellas County Office of Management & Budget
400 South Fort Harrison Avenue – 3rd FL; Clearwater, FL 33756
Phone (727) 464-3596
Fax (727) 464-4405
mcascone@pinellascounty.org

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From: Carey, Peter R <pcarey@co.pinellas.fl.us>
Sent: Friday, July 1, 2022 12:33 PM
To: Maloney, Tammera J <tjmaloney@co.pinellas.fl.us>; Wright, Tonya <tgwright@co.pinellas.fl.us>; Carrera, Ana M <amcarrera@co.pinellas.fl.us>; Cervone-Nitz, Karen <kcervone-nitz@co.pinellas.fl.us>; Hostetler, Gina M <GHostetler@co.pinellas.fl.us>; Luoma, Rocky <rluoma@co.pinellas.fl.us>; Fawley, Heather M <hfawley@co.pinellas.fl.us>; Jones, Sharita <sjones@co.pinellas.fl.us>; Lichtenberg, Mary <mlichtenberg@jud6.org>; Riyad, Inass <IRiyad@jud6.org>; Griffith, Laurie L <lgriffith@fly2pie.com>; Schultz, DeeAnna <dschultz@co.pinellas.fl.us>; Hoelsing, Carrie <choelsing@co.pinellas.fl.us>; Johnson, Patricia <PJohnson@co.pinellas.fl.us>; Holland, Danielle <dholland@co.pinellas.fl.us>; Cascone, Maria <mcascone@co.pinellas.fl.us>; Hill, Pennie M <pmhill@pinellas.gov>; Hartman, Cassandra <chartman@co.pinellas.fl.us>; Coats, Nikki <ncoats@co.pinellas.fl.us>; Becker, Sharla J <sbecker@co.pinellas.fl.us>; Farley, Elizabeth (Betsy) D <bfarley@co.pinellas.fl.us>; Watkins, Cynthia D <cwatkins@co.pinellas.fl.us>; Hargrett, Maria E <Maria@visitspc.com>

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Quarter ended

June 30, 2022

Department:

Human Resources

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5490020	Amount Incentives & Awards 5490060	Total Expenses
13-May-22	N/A	Meals	Food and Drinks for Parks Clean up Event	General Revenue	0001	661111		268.51	268.51
19-May-22	N/A	Meals	Parks and Conservation Resources Volunteer Appreciation Lunch	General Revenue	0001	661111		299.00	299.00
17-Jun-22	N/A	Awards	Wellness Education engagement tools	General Revenue	5006	662110		96.91	96.91
Total							0.00	664.42	664.42

Submitted By:  Kimberly Crum, HR Director

Date: 7/27/2022

Department Director or Designee's Signature

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Qtr ended June 30, 2022

Department: _____

PCR

Date posted	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund #	Center Number	Project task#	Program Number	Amount Travel 5400020	Amount Incentives & Awards 5490060	Total Expenses
04/21/22	53934	FOOD	Water For Eppley Training Participants	Gen Rev	0001	251005		1001		26.94	26.94
05/13/22	53934	FOOD	Lunch For Epply Training Participants	Gen Rev	0001	251005		1001		528.07	528.07
06/27/22	05-196	FOOD	PCR Advisory Board	Gen Rev	0001	251005		1001		18.27	18.27
Total										573.28	

Prepared by: *Danya Wright*
 Date: *7/20/22*

Submitted By: *[Signature]* for Paul Cozzie
 Department Director or Designee's Signature
 Date: *7/20/22*

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Quarter ended June 30, 2022

Department: _____

Public Works

Date	CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5490060	Amount Incentives & Awards 5490060	Total Expenses
4/8/2022	52152	IV. G.	Rain barrel for Lakes & Ponds Day giveaway	Surface Water	1094	436064		22.00	22.00
4/26/2022	52152	IV. A. i.	Food for Living Shoreline event	Surface Water	1094	436064		39.80	39.80
4/26/2022	52152	IV. A. i.	Food for Living Shoreline event	Surface Water	1094	436064		84.72	84.72
5/13/2022	52152	IV. A. i.	Food & Supplies for volunteer appreciation	Surface Water	1094	436064		60.45	60.45
5/13/2022	52152	IV. G.	Books for Lakes & Ponds Day giveaway	Surface Water	1094	436064		40.55	40.55
5/13/2022	52152	IV. A. i.	Food for Lakes & Ponds Day	Surface Water	1094	436064		210.93	210.93
5/24/2022	52152	IV. G.	Item for Rain barrel giveaway for Lakes & Ponds Day	Surface Water	1094	436064		28.42	28.42
5/24/2022	52152	IV. A. i.	Coffee for Lakes & Ponds Day	Surface Water	1094	436064		162.55	162.55
6/10/2022	52152	IV. A. i.	Supplies for Lakes & Ponds Day	Surface Water	1094	436064		31.86	31.86
6/10/2022	52152	IV. G.	Plants for Lakes & Ponds Day	Surface Water	1094	436064		656.45	656.45
5/13/2022	52152	IV.E.	Volunteer T-shirts	Capital Projects	3001	417100		1,747.75	1,747.75
Total							0.00	3,085.48	3,085.48

Prepared by: 
Sharita Jones, Accting. Svcs. Coord.

Date: 8/12/22

Approved by: 
Sharla Becker, Dept. Admin. Mgr.

Date: 8/12/22

Carey, Peter R

From: Becker, Sharla J
Sent: Tuesday, July 5, 2022 4:30 PM
To: Carey, Peter R
Cc: Jones, Sharita
Subject: 3rd Quarter Incentives & Awards Reports
Attachments: PW_2022_3rdQtr_05JUL22.xlsx; PW_2022_3rdQtr_05JUL22EA.xlsx; PW_2022_3rdQtr_05JUL22.pdf; PW_2022_3rdQtr_05JUL22EA.pdf

Good afternoon Peter,

I approve the FY22 3rd Quarter Incentives and Awards reports attached.

If you have any questions, please let me know.

Thank you.

Doing Things For You!

We are striving to improve our services.
Please [click here](#) to tell us how we are doing!

Sharla Becker

Manager of Operations Support Services
Pinellas County - Public Works Department
Main: 727-464-8913
Fax: 727-464-8905

From: Jones, Sharita <sjones@co.pinellas.fl.us>
Sent: Tuesday, July 5, 2022 3:15 PM
To: Becker, Sharla J <sbecker@co.pinellas.fl.us>
Subject: 3rd Quarter Incentives & Awards Reports

Hi Sharla,

Please review the attached incentives & awards reports and forward to Peter with your approval. I'm not sure if the Employee Appreciation purchases coded to 5490070 should be included. So, I've completed two reports – one for the regular I&A transactions and the other for the Emp. Apprec. purchases.

Thanks,

Sharita Jones

Accounting Services Coordinator
Pinellas County Public Works
22211 US Hwy 19 N, Bldg. 1
Clearwater, FL 33765
(727) 464-8976
sjones@pinellascounty.org

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Total						
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Submitted By: Joe Lauro Dir Admin Svs
Department Director or Designee's Signature

Date: 8/4/2022

0.00	44.99	44.99
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PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS
FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

**Quarterly Report
Instructions**

Cell B7	Fill in the applicable quarter end (i.e. June 30, 2007, September 30, 2007).
Cell G7	Fill in the Official Name of the Department that incurred the expenditure.
Column A	The date the expenditure was incurred should be entered here (i.e. 06/19/07).
Column B	The approved Resolution or CATS # authorizing the expenditure should be entered here.
Column C	Enter the applicable category of expenditures as defined in Section IV. A through L of the policy (i.e. IV. A. a. food and alcoholic beverages for county sponsored event, IV. D. reimbursement for relocation expenses for department heads and higher).
Column D	Enter a description of expenditures incurred here by type and the name of the event, meeting, person receiving award, position being recruited, etc., (i.e. nonalcoholic beverages for park grand opening ceremony, Plaque for John Q. Public-volunteer of the year, moving expenses and hotel stay for recruitment of Utility Director).
Column E	Enter the source of funding for this expenditure. The source could include sponsorships, donations, grants, general revenue, etc.
Column F	Fill in the applicable Fund Number in which the expenditure was charged.
Column G	Fill in the applicable Cost Center Number in which the expenditure was charged.
Column H	Fill in the amount of travel expenditures incurred related to this authorization (approved resolution or CATS#) for the quarter (i.e. this should agree to the total for this authorization charged to 5400020 account for the quarter, if not submit a correction to Finance with appropriate supporting documentation).
Column I	Fill in the amount of other expenditures incurred related to this authorization (approved resolution or CATS#) for the quarter (i.e. this should agree to the total for this authorization charged to 5496001 account for the quarter, if not submit a correction to Finance with appropriate supporting documentation).
Column J	The total expenses incurred for this authorization for the applicable quarter should appear in this column (the sum of G & H).
Cell H32	The total of all travel expenditures incurred under this policy for the applicable quarter should appear in this column (the sum of rows H12 through H 31).
Cell I32	The total of all other expenditures incurred under this policy for the applicable quarter should appear in this column (the sum of rows I12 through I 31).
Cell J32	The total of all expenditures incurred for under this policy for the applicable quarter should appear in this column (the sum of rows J12 through J 31).
Cell B35	This should be signed by the Department Director or Designee .
Cell G35	The date the report was signed should be entered here.

Please call 464-8307 with any questions related to this form.

Carey, Peter R

From: Luoma, Rocky
Sent: Thursday, August 4, 2022 7:12 AM
To: Carey, Peter R
Subject: FW: FY22 3rd Qtr Awards & Incentives Reports due by Wednesday, July 20th
Attachments: AIReport.pdf

Peter,

Approved report is attached. Sorry for the delay.

Rocky

From: Lauro, Joseph <jlauro@co.pinellas.fl.us>
Sent: Thursday, August 4, 2022 6:19 AM
To: Luoma, Rocky <rluoma@co.pinellas.fl.us>
Subject: RE: FY22 3rd Qtr Awards & Incentives Reports due by Wednesday, July 20th

Rocky

Good morning

Please see attached; the file is too big for one page

Thanks
Joe

Joe Lauro MPA, CPPB/CPPO
Director, Department of Administrative Services
Pinellas County Board of County Commissioners

jlauro@pinellascounty.org

727-464-4710

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From: Luoma, Rocky <rluoma@co.pinellas.fl.us>
Sent: Wednesday, August 3, 2022 2:45 PM
To: Lauro, Joseph <jlauro@co.pinellas.fl.us>
Subject: FW: FY22 3rd Qtr Awards & Incentives Reports due by Wednesday, July 20th

Joe,

Please sign the bottom of the attached spreadsheet to approve the quarterly Awards & Incentives Report.

Thanks,

Rocky

From: Carey, Peter R <pcarey@co.pinellas.fl.us>
Sent: Friday, July 29, 2022 4:05 PM
To: Luoma, Rocky <rluoma@co.pinellas.fl.us>
Subject: RE: FY22 3rd Qtr Awards & Incentives Reports due by Wednesday, July 20th

Rocky,

I apologize as I attached the incorrect spreadsheet. The attached is the one that should be completed and signed for the quarterly reporting.

Thank You,

Peter Carey
Finance Operations Supervisor, Accounts Payable
Office of Ken Burke, Clerk of the Circuit Court and Comptroller
Pinellas County, Florida
14 S. Ft Harrison Ave, 3rd Floor, Clearwater, FL 33756
Office (727) 464-4213 | Fax (727) 464-6316
pcarey@mypinellasclerk.org | www.mypinellasclerk.org

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Follow the Clerk:



Please Note: All mail sent to and from Pinellas County is subject to the Public Records Laws of Florida.

From: Luoma, Rocky <rluoma@co.pinellas.fl.us>
Sent: Friday, July 29, 2022 8:28 AM
To: Carey, Peter R <pcarey@co.pinellas.fl.us>
Subject: FW: FY22 3rd Qtr Awards & Incentives Reports due by Wednesday, July 20th

Peter,

The Pre-Qualification Committee for the Purchasing Department in your spreadsheet no longer exists. Attached are the documents submitted for new Department of Administrative Services A&I expenses. The submission by Merry Celeste for the \$44.99 luncheon and approval in Legistar are below in this memo.

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Quarter ended

June 30, 2022

Department:

Solid Waste

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel	Amount Incentives & Awards 5490060	Total Expenses
05/10/22	53627	IV. G. Generally accepted articles that benefit the public that commemorate and or promote programs, events, and undertakings of the County. Examples include tote bags and water bottles bearing County logo(s).	Custom promotional items for waste reduction campaign. Bottle sling, Bamboo Utensil set, Collapsible Silicone Food Reusable Bowl	SW Op Rev	4021	432930		4,663.93	4,663.93
06/09/22	54019	IV. I. Payments for meals, non-alcoholic refreshments, and generally accepted articles of appreciation for Employee Appreciation Week, as approved by the County Administrator. Regardless of the time of the activity, meal expenses shall not exceed the per meal rate for breakfast that is lowest in Table C of the Board of County Commissioner's Travel Guidelines.	Per the Employee Recognition Policy, The funds will be applied for food at the DSW picnic on May 4, 2022. The actual cost for Panera Bread to cater the event is \$1,436.27. Management will fund the balance.	SW Op Rev	4021	432936		1,136.04	1,136.04
Total							0.00	5,799.97	5,799.97

Submitted By: 
 Department Director or Designee's Signature

Date: 7/20/22

Fiscal Year 2022 - Quarter 4

Report of Expenses Incurred Under Incentives, Awards, and Recruitment Ordinance
For the Quarter Ended September 30, 2022

Department	Category of Expense	Source of Funding	Description of Expenditure	Line Amount	Department Total
Airport	Food and refreshments for County Sponsored event	Airport Revenue	Tenant/Manager Meetings on 8/18, 9/22, and 9/30 / Volunteer Appreciation Event on 9/2 and 9/30 / Tampa Bay COC Meeting on 9/15	3,236.33	3,236.33
Board of County Commissioners	Food and refreshments for County Sponsored event	General Fund	Food Distribution Event - St. Pete Clinic	23.82	23.82
Business Technology Services	Food and refreshments for County Sponsored event		Food and Beverages for the Security Tabletop Exercise	216.09	216.09
Communications	Commemorative items promoting County programs	General Fund	Four award entries for the National Association of County Information Officers Awards	140.00	140.00
Court Administration	Awards/ Frames and Plaques	General Fund	Employee Service Award	1,234.30	1,234.30
Convention and Visitor Bureau	Awards/ Frames and Plaques	Tourist Development Tax	Employee Recognition Program Awards	725.18	725.18
Emergency Management	Food and refreshments for County Sponsored event	General Fund	Food and beverages for EOC	3,138.09	3,138.09
General Government	Awards/ Frames and Plaques	General Fund	Employee Service Award Program	8,708.65	10,891.59
General Government	Food and refreshments for County Sponsored event	General Fund	Budget Information Session Lunch, BCC Work Session Lunch, Budget Work Session Lunch	1,618.77	
General Government	Commemorative items promoting County programs	General Fund	"Leading The Way" employee recognition items	564.17	
Human Resources	Commemorative items promoting County programs	Benefits Fund	Wellness Champion Meeting Gifts	32.94	1,163.70
Human Resources	Awards/ Frames and Plaques	General Fund	Volunteer Service Awards / PRSA Communications Award / Picture Frames for Volunteer Awards	724.46	
Human Resources	Food and refreshments for County Sponsored event	General Fund	Food for Personnel Board meeting and for volunteer appreciation event	406.30	
Parks	Awards/ Frames and Plaques	General Fund	Memorial Bench Plaque, Employee Recognition Trophy, Youth Advisory Committee cords, and Flag Stakes	420.96	2,493.38
Parks	Food and refreshments for County Sponsored event	General Fund	Employee Appreciation Lunch, Youth Advisory Committee Meeting, Ribbon cutting event, and volunteer lunch	2,072.42	
Public Works	Appliances for Common Area	General Fund	Microwaves for Construction Division and Survey Division breakrooms	438.00	4,901.51
Public Works	Food and refreshments for County Sponsored event	General Fund	Food for Strategic Planning Work Session and for Hurricane Ian staffing	555.44	
Public Works	Food and refreshments for County Sponsored event	Surface Water Utility Fund	Food for Strategic Planning work session, Adopt-a-Pond event, Living Shoreline event, and Volunteer Appreciations event	233.10	
Public Works	Commemorative items promoting County programs	Surface Water Utility Fund	Educational outreach items	3,644.68	
Public Works	Food and refreshments for County Sponsored event	Transportation Trust Revenue	Food and beverages for Strategic Planning Work Session	30.29	
Safety and Emergency Services	Food and refreshments for County Sponsored event	General Fund	Meals and Snacks for National Public Safety Telecommunicator Week	843.90	843.90
Utilities - Sewer	Food and refreshments for County Sponsored event	Sewer Revenue and Operating	Refreshments for Public Engagement Event	81.29	3,383.66
Utilities - Sewer	Commemorative items promoting County programs	Sewer Revenue and Operating	Recognition items for DLIU graduates, Challenge coins for Safety Award winners	1,103.00	
Utilities - Water	Food and refreshments for County Sponsored event	Water Revenue and Operating	Refreshments for Public Engagement Event	150.97	
Utilities - Water	Commemorative items promoting County programs	Water Revenue and Operating	Recognition items for DLIU graduates, Challenge coins for Safety Award winners	2,048.40	

\$ 32,391.55 \$ 32,391.55

Ledger Total	157,104.41
Fixed Assets	0.00
Travel	0.00
Clerk	-2,462.43
Previous Quarter	-122,250.43
Total	32,391.55

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

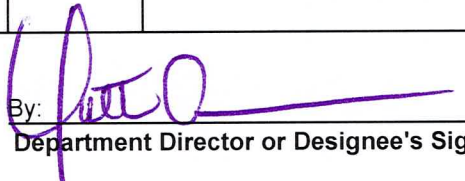
FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Quarter ended September 30, 2022

Department: AIRPORT

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5400020	Amount Incentives & Awards 5490060	Total Expenses
08/18/22	05-236	food & refreshments for county-sponsored events	SPRAGUE_Tenant/Mgr meetings, FAA ATC & TPA Ops lunch	Airport	4001	410111		313.69	313.69
09/22/22	05-236	food & refreshments for county-sponsored events	SPRAGUE_Tenant/Mgr meeting	Airport	4001	421011		201.78	201.78
09/30/22	05-236	food & refreshments for county-sponsored events	SPRAGUE_Tenant/Mgr meetings, Tony Jannus mtg	Airport	4001	421011		382.29	382.29
09/02/22	05-236	food & refreshments for county-sponsored events; incentives	ROUTH_Airpt Volunteer & STAR cust svc appreciation events, Honor Flight	Airport	4001	421015		602.08	602.08
09/15/22	05-236	food & refreshments for county-sponsored events	ROUTH_Tampa Bay Area COC meeting	Airport	4001	421015		199.74	199.74
09/30/22	05-236	food & refreshments for county-sponsored events; incentives	ROUTH_Airpt Volunteer & STAR cust svc appreciation events, Honor Flight	Airport	4001	421015		1,536.75	1536.75
Total							0.00	3,236.33	3,236.33

Submitted By: 
 Department Director or Designee's Signature

Date: 10-28-2022

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

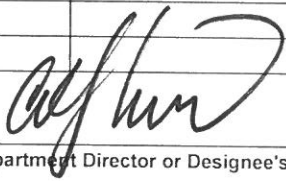
FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Quarter ended Jul-22 through Sep-22

Department: Board of County Commissioners

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5400020	Amount Incentives & Awards 5490060	Total Expenses
06/09/22	Ord 07-26	IV - A	Food distribution event	General Revenue	001	111010		23.82	23.82
Total							0.00	23.82	23.82

Submitted By: 
 Department Director or Designee's Signature

Date: 10-24-22

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS
FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY
Quarterly Report

Quarter ended September 30, 2022 (4th quarter)

Department: Business Technology Services (BTS)

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5400020	Amount Incentives & Awards 5490060	Total Expenses
08/21/22	NA		Food and Beverage for the Security Tabletop Exercise	General revenue	5001	641112		84.56	84.56
06/22/22	NA		Food and Beverage for the Security Tabletop Exercise	General revenue	5001	641112		131.53	131.53
Total							0.00	216.09	216.09

Submitted By: 
 Department Director or Designee's Signature

Date: 12/1/2022

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS
FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY
Quarterly Report

Quarter ended September 1, 2022

Department: Communications

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5400020	Amount Incentives & Awards 5490060	Total Expenses
05/19/22	54074	Incentives and Awards	Entry for the PPRA Golden Image Awards	General Fund	0001	231010		100.00	100.00
06/13/22	54111	Incentives and Awards	Four award entries for NACIO Excellence Awards	General Fund	0001	231010		140.00	140.00
Total							0.00	\$140	\$140

Reported last quarter

Submitted By: 
 Department Director or Designee's Signature

Date: 10/13/2022

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Quarter ended

September 30, 2022

Department:

Court Admin - Fiscal

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5400020	Amount Incentives & Awards 5490060	Total Expenses
07/29/22	06-8	Awards	Employee Service Awards	General	0001	601110		75.00	75.00
08/03/22		Awards	Employee Service Awards	General	0001	601110		1,159.30	1,159.30
Total							0.00	1,234.30	1,234.30

Submitted By: Mary Kim Fichtenberg
 Department Director or Designee's Signature

Date: 10/3/22

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Quarter ended June 30, 2022

Department: Convention & Visitors Bureau (CVB)

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5400020	Amount Incentives & Awards 5490060	Total Expenses
04/27/22		Employee Recognition Program	Employee Recognition Program Awards	Tourist Development Tax	1040	381210	0.00	50.00	50.00
04/27/22		Employee Recognition Program	Employee Recognition Program Awards	Tourist Development Tax	1040	381210	0.00	14.00	14.00
04/27/22		Employee Recognition Program	Employee Recognition Program Awards	Tourist Development Tax	1040	381210	0.00	74.85	74.85
04/28/22		Employee Recognition Program	Employee Recognition Program Awards	Tourist Development Tax	1040	381210	0.00	150.00	150.00
04/28/22		Employee Recognition Program	Employee Recognition Program Awards	Tourist Development Tax	1040	381210	0.00	258.83	258.83
04/28/22		Employee Recognition Program	Employee Recognition Program Awards	Tourist Development Tax	1040	381210	0.00	177.50	177.50
Total							0.00	725.18	725.18

Submitted By: 
Department Director or Designee's Signature

Date: 5/11/22

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Quarter ended September 30, 2022

Department: Emergency Management

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5400020	Amount Incentives & Awards 5490060	Total Expenses
09/24/22	54304	IV.H - Food & Beverage	Chick Fil A (EOC Lunch - 9/24)	General Fund	0001	890001		389.80	389.80
09/24/22	54304	IV.H - Food & Beverage	Costco Instacart (Fruit and Snacks Bundles) - Multiple Days	General Fund	0001	890001		252.63	252.63
09/24/22	54304	IV.H - Food & Beverage	Your Pizza Shop (Dinner - 9/24)	General Fund	0001	890001		216.75	216.75
09/25/22	54304	IV.H - Food & Beverage	Frieda's Café and Bakery (Breakfast - 9/25)	General Fund	0001	890001		43.44	43.44
09/25/22	54304	IV.H - Food & Beverage	Portillos (Lunch - 9/25)	General Fund	0001	890001		375.97	375.97
09/25/22	54304	IV.H - Food & Beverage	Portillos (Tax Credit)	General Fund	0001	890001		(24.60)	(24.60)
09/26/22	54304	IV.H - Food & Beverage	Panera Bread (Dinner - 9/25)	General Fund	0001	890001		317.72	317.72
09/26/22	54304	IV.H - Food & Beverage	Chik Fil A (Breakfast - 9/26)	General Fund	0001	890001		202.30	202.30
09/26/22	54304	IV.H - Food & Beverage	Publix (Lunch 9/26+Midnight Meal Night Crew)	General Fund	0001	890001		361.91	361.91
09/26/22	54304	IV.H - Food & Beverage	Chik Fil A (Lunch Additions 9/26 Food Shortag	General Fund	0001	890001		122.20	122.20
09/26/22	54304	IV.H - Food & Beverage	Sonny's BBQ (Dinner 9/26)	General Fund	0001	890001		812.57	812.57
9/30/22	54304	IV.H - Food & Beverage	Sonny's BBQ (Lunch 9/30)	General Fund	0001	890001		67.40	\$67.40
									0.00
									0.00
									0.00
									0.00
									0.00
									0.00
									0.00
									0.00
									0.00
									0.00
									0.00
									0.00
Total							0.00	3,070.69	3,070.69

\$3,138.09

Submitted By:



Department Director or Designee's Signature

Date:

10/19/2022

Revised 11/23/22 to include charges from Season Groves P-Card not posted in OPUS due to system error.

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Qtr ended September 30, 2022

Department:

GENERAL GOVERNMENT

Date	CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel	Amount Incentives & Awards	Total Expenses
7/21/2022	N/A	IV. A. b	Budget Info Sessions: 6/17: 6/22: 6/23 supplies and lunch	GeneralGovt	0001	114300	5490060	573.47	573.47
7/21/2022	54133	IV. E	SPM: Commemorative Cup for 2022 Continual Improvement Team Training & Development Pilot	GeneralGovt	0001	114300		564.17	564.17
8/1/2022	SPO #431445	IV. E	Incentive Svcs #00104345 - JUN22 Email Maintenance	GeneralGovt	0001	114300		350.00	350.00
8/1/2022	SPO #431445	IV. E	Incentive Svcs #00104343 - JUN22 Points Redemption	GeneralGovt	0001	114300		2,024.87	2,024.87
8/5/2022	N/A	IV. A. b	6/2/22 Work Session: lunch for staff, clerk, and commissions	GeneralGovt	0001	114300		92.25	92.25
8/17/2022	N/A	IV. A. b	6/15-6/17 Budg Work Sessions: Publix food and Panera meal	GeneralGovt	0001	114300		759.52	759.52
8/31/2022	SPO #431445	IV. E	Incentive Svcs #00105109 - JUL22 Email Maintenance	GeneralGovt	0001	114300		350.00	350.00
8/31/2022	SPO #431445	IV. E	Incentive Svcs #00105107 - JUL22 Points Redeemed	GeneralGovt	0001	114300		2,873.28	2,873.28
9/21/2022	N/A	IV. A. b	9/8/22 Reg Meeting: Food and Drink Supplies	GeneralGovt	0001	114300		193.53	193.53
9/30/2022	SPO #431445	IV. E	Incentive Svcs #00106162 - SEP22 Points Redemption	GeneralGovt	0001	114300		2,760.50	2,760.50
9/30/2022	SPO #431445	IV. E	Incentive Svcs #00106164 - SEP22 Email Maintenance	GeneralGovt	0001	114300		350.00	350.00
Total			Email Maintenance				0.00	10,891.59	10,891.59

Submitted By: *Fredricka Collins*
Fredricka Collins - OMB Deputy Director
 County Code 2-145 reference

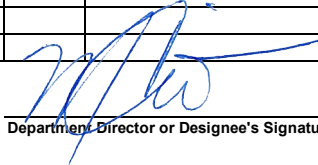
Date: 28-Oct-22

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS
FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY
Quarterly Report

Quarter ended September 30, 2022

Department: Human Resources

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5400020	Amount Incentives & Awards 5490060	Total Expenses
06/21/22		incentive and awards	wellness champion meeting gifts	benefits fund	5006	662110		888.00	888.00
06/21/22		incentive and awards	wellness champion meeting gifts freight and set up charges	benefits fund	5006	662110		188.15	188.15
07/28/22		incentive and awards	Cigna reimbursement from innovation fund	benefits fund	5006	662110		(1,076.15)	(1,076.15)
8/16/2022 & 8/12/22		incentive and awards	Wellness champion meeting	benefits fund	5006	662110		234.40	234.40
07/14/22		incentive and awards	wellness education engagement tools	benefits fund	5006	662110		42.85	42.85
8/8/22, 8/10/22, 8/15/22, 8/11/22,		incentive and awards	Wellness champion meeting event	benefits fund	5006	662110		554.99	554.99
8/8/2022, 8/10/22		incentive and awards	refund for wellness champion meeting event	benefits fund	5006	662110		(25.99)	(25.99)
10/05/22		incentive and awards	Cigna reimbursement from innovation fund	benefits fund	5006	662110		(773.31)	(773.31)
08/08/22		incentive and awards	Service award for Volunteers	general govt	0001	661111		194.12	194.12
5/4/2022, 5/10/22		incentive and awards	volunteer appreciation event	general govt	0001	661111		170.76	170.76
06/02/22		incentive and awards	food for Personnel Board meeting	general govt	0001	661117		56.72	56.72
07/07/22		incentive and awards	food for Personnel Board meeting	general govt	0001	661117		8.41	8.41
8/4/22, 8/24/22		incentive and awards	food for Personnel Board meeting	general govt	0001	661117		170.41	170.41
09/09/22		incentive and awards	PRSA award for Communications	general govt	0001	661116		80.00	80.00
08/22/22		incentive and awards	Picture frames for Volunteers awards	general govt	0001	661111		450.34	450.34
Total							0.00	1,163.70	1,163.70

Submitted By: 
 Department Director or Designee's Signature

Date: 12/6/2022

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Qtr ended September 30, 2022

Department:

PCR

Date posted	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund #	Center Number	Project task#	Program Number	Amount Travel 5400020	Amount Incentives & Awards 5490060	Total Expenses
07/28/22	05-196	EQUIPMENT	MEMORIAL BENCH PLAQUE	Gen Rev	0001	251005				10.00	10.00
08/30/22	05-196	FOOD	EMPLOYEE APPRCIATION LUNCH	Gen Rev	0001	251005				1,898.62	1,898.62
09/30/22	05-196	EQUIPMENT	EMPLOYEE RECOGNITION TROPHY	Gen Rev	0001	251005				158.00	158.00
08/10/22	54062	HONOR CORDS	YAC GRADUATION	Gen Rev	0001	252032				242.00	242.00
09/30/22	54312	FOOD	YAC MEETING	Gen Rev	0001	252032				54.99	54.99
07/12/22	05-196	EQUIPMENT	FLAG STAKES	Gen Rev	0001	252035				10.96	10.96
09/30/22	05-196	FOOD	VOLUNTEER LUNCH	Gen Rev	0001	252100				106.81	106.81
09/30/22	05-196	WATER	RIBBON CUTTING	Gen Rev	0001	254040				12.00	12.00
	05-196			Gen Rev	0001						
	05-196			Gen Rev	0001						
	05-196			Gen Rev	0001						
	05-196			Gen Rev	0001						
	05-196			Gen Rev	0001						
	05-196			Gen Rev	0001						
	05-196			Gen Rev	0001						
	05-196			Gen Rev	0001						
	05-196			Gen Rev	0001						
	05-196			Gen Rev	0001						
Total										2,493.38	2,493.38

Prepared by: *Lane Shaoney*
 Date: 10-25-22

Submitted By: *Paul Gray*
 Department Director or Designee's Signature
 Date: 10/26/22

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Quarter ended September 30, 2022

Department: _____

Public Works

Date	CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Incentives & Awards 5490060	Amount Employee Apprec. 5490070	Total Expenses
7/21/2022	54087	IV.J.	Microwave for Construction Division breakroom	General Fund	0001	431571	219.00		219.00
7/21/2022	54087	IV.J.	Microwave for Survey Division breakroom	General Fund	0001	431574	219.00		219.00
9/30/2022	53633	IV.A.iii	Food for Strategic Planning Work Sessions	General Fund	0001	436031	9.54		9.54
9/30/2022	53633	IV.A.iii	Food for Strategic Planning Work Sessions	Transportation Trust	1001	436031	30.29		30.29
9/30/2022	53633	IV.A.iii	Food for Strategic Planning Work Sessions	Surface Water	1094	436031	16.27		16.27
9/30/2022	52152	IV.G.	Educational outreach items	Surface Water	1094	436063	3,644.68		3,644.68
7/21/2022	52152	IV. A. i.	Beverages for Adopt-A-Pond event	Surface Water	1094	436064	26.94		26.94
8/12/2022	52152	IV. A. i.	Beverages for Adopt-A-Pond event	Surface Water	1094	436064	24.24		24.24
8/30/2022	52152	IV. A. i.	Food for Living Shoreline & Volunteer Appreciation events	Surface Water	1094	436064	130.88		130.88
9/14/2022	52152	IV. A. i.	Food for Volunteer Appreciation event	Surface Water	1094	436064	34.77		34.77
9/30/2022	54315	IV.H.	Food for staff during Hurricane Ian	General Fund	0001	890001	485.36		485.36
9/30/2022	54324	IV.H.	Food for staff during Hurricane Ian	General Fund	0001	890001	60.54		60.54
7/22/2022	54030	IV. I.	Employee Appreciation - sales tax refund	General Fund	0001	431571		(4.02)	(4.02)
9/30/2022	54030	IV. I.	Employee Appreciation	General Fund	0001	431572		135.69	135.69
9/30/2022	54030	IV. I.	Employee Appreciation - sales tax refund	General Fund	0001	431572		(1.40)	(1.40)
9/30/2022	54030	IV. I.	Employee Appreciation	General Fund	0001	431572		92.92	92.92
9/1/2022	54030	IV. I.	Employee Appreciation	Transportation Trust	1001	436082		124.78	124.78
Total							4,901.51	347.97	5,249.48

Prepared by: *Sharita Jones*
Sharita Jones, Accting. Svcs. Coord.

Date: 10/20/22

Approved by: *Paul Dean*
Paul Dean, Public Works Deputy Director

Date: 10/20/2022

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Quarter ended September 30, 2022

Department: Safety and Emergency Services

Effective Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount	Amount	Amount	Total Expenses
							Travel 5400020	Incentives & Awards 5490060	Capital Equip Incentives & Awards 5640060	
07/08/22	Admin. Directive 9-7	Food, Beverage, Recruitment	Meals during bi-annual shift meetings during shift read-offs, during National Public Safety Telecommunicator week	911 Gen Funds	0001	342110		263.15		
09/22/22	Admin. Directive 9-7	Food, Beverage, Recruitment	Snacks during bi-annual shift meetings and shift read-offs, during National Public Safety Telecommunicator week	911 Gen Funds	0001	342110		400.00		
Total							0.00	663.15		0.00

Prepared By: Gina Hostetter
Gina Hostetter, Administrative Support Specialist

Date: 10/25/2022

Reviewed By: Karen Cervone-Nitz
Karen Cervone-Nitz, Financial Services Manager

Date: 10-25-2022

Approved By: Jodie Seehler
Jodie Seehler, Director, Ambulance Billing & Financial Svcs Division

Date: 10.25.2022

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Quarter ended

September 30, 2022

Department:

Utilities

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5400020	Amount Incentives & Awards 5496001	Total Expenses
8/24/2022	54226	IV, A, iv	Recognition of DLIU graduates	Water Revenue	4031	431130		40.94	40.94
8/24/2022	54226	IV, A, iv	Recognition of DLIU graduates	Sewer Revenue	4051	431130		22.05	22.05
8/26/2022	54226	IV, A, iv / IV, E	Recognition articles for DLIU graduates	Water Revenue	4031	431130		299.55	299.55
8/26/2022	54226	IV, A, iv / IV, E	Recognition articles for DLIU graduates	Sewer Revenue	4051	431130		161.30	161.30
9/20/2022	54286	IV, E	Challenge coins for Safety award winners	Water Revenue	4031	431040		335.92	335.92
9/20/2022	54286	IV, E	Challenge coins for Safety award winners	Sewer Revenue	4051	431040		180.88	180.88
9/19/2022	53968	IV, A, iv / IV, E	Grad ceremony/gifts for DLIU graduates	Water Revenue	4031	431130		1,371.99	1,371.99
9/19/2022	53968	IV, A, iv / IV, E	Grad ceremony/gifts for DLIU graduates	Sewer Revenue	4051	431130		738.77	738.77
9/19/2022	54199	IV, A, iv	Refreshments for Public Engagement Event	Water Revenue	4031	431130		150.97	150.97
9/19/2022	54199	IV, A, iv	Refreshments for Public Engagement Event	Sewer Revenue	4051	431130		81.29	81.29
Total							0.00	3,383.66	3,383.66

Prepared by: Carrie Hoelsing
Carrie Hoelsing, Finance & Accounting Analyst 1

Date: 11/14/2022

Approved by: DeeAnna Schultz
DeeAnna Schultz, Finance & Accounting Analyst 2

Date: 11/9/2022

Fiscal Year 2023 - Quarter 1

Report of Expenses Incurred Under Incentives, Awards, and Recruitment Ordinance
For the Quarter Ended December 31, 2022

Department	Category of Expense	Source of Funding	Description of Expenditure	Line Amount	Department Total
Airport	Food and refreshments for County Sponsored event	Airport Revenue	Food and Refreshments for Tenant/Manager Meeting & Professional Women Luncheon	142.16	642.16
Airport	Awards/ Frames and Plaques	Airport Revenue	Gift cards for STARS program	500.00	
Asset Management	Relocation	General Fund	Relocation expense for Jeffrey Brazil	923.25	923.25
Board of County Commissioners	Food and refreshments for County Sponsored event	General Fund	Beverages for Commission Swearing-In Ceremony	45.52	45.52
Communications	Awards/ Frames and Plaques	General Fund	Plaque for Fire Professionals of the Year	473.25	473.25
Court Administration	Awards/ Frames and Plaques	General Fund	Framed recognition awards for 6th Judicial Court judges	320.00	320.00
Emergency Management	Food and refreshments for County Sponsored event	General Fund	Food & Beverage for Emergency Operations Center during Tropical Storm Nicole + Return of Sales Tax	463.27	463.27
General Government	Awards/ Frames and Plaques	General Fund	Employee Service Award Program	9,281.68	9,281.68
Human Resources	Awards/ Frames and Plaques	General Fund	Volunteer Appreciation Certificates	93.61	1,443.61
Human Resources	Awards	General Fund	2022 Art Show Winners	1,350.00	
Public Works	Food and refreshments for County Sponsored event	Surface Water Utility Fund	Food for Cross Bayou event - Educational outreach	492.16	9,073.65
Public Works	Commemorative items promoting County programs	Surface Water Utility Fund	Florida-Friendly Landscaping Incentives Program	8,581.49	
Utilities - Sewer	Food and refreshments for County Sponsored event	Sewer Revenue and Operating	Celebratory breakfast for DLIU graduates & Celebratory pizza for Utilities hurricane efforts	429.38	1,291.65
Utilities - Sewer	Awards/ Frames and Plaques	Sewer Revenue and Operating	Award for Maintenance Section	30.48	
Utilities - Water	Food and refreshments for County Sponsored event	Water Revenue and Operating	Celebratory breakfast for DLIU graduates & Celebratory pizza for Utilities hurricane efforts	797.42	
Utilities - Water	Awards/ Frames and Plaques	Water Revenue and Operating	Award for Maintenance Section	31.78	
Utilities - Water	Awards/ Frames and Plaques	Water Renewal and Replacement	Award for Maintenance Section	2.59	
				\$ 23,958.04	\$ 23,958.04

Ledger Total	31,378.00
Fixed Assets	0.00
Travel	0.00
Clerk	-7,419.96
Previous Quarter	0.00
Total	23,958.04

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Quarter ended December 31, 2022

Department: AIRPORT

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5400020	Amount Incentives & Awards 5490060	Total Expenses
12/14/22	05-236	food & refreshments for county-sponsored events	SPRAGUE tenant/manager meetings	Airport	4001	421011		117.16	117.16
11/22/22	05-236	food & refreshments for county-sponsored events	ROUTH Business/Professional Women luncheon	Airport	4001	421015		25.00	25.00
11/09/22	05-236	incentives	ROUTH gift cards for STARS customer service program	Airport	4001	421015		500.00	500.00
Total							0.00	642.16	642.16

Submitted By: 
 Department Director or Designee's Signature

Date: 1-13-2023

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS
FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY
Quarterly Report

Quarter ended December 30, 2022

Department: Asset Management / County Administration

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5400020	Amount Incentives & Awards 5490060	Total Expenses
10/20/22		Relocation	Moving Truck		0001	361610		597.45	597.45
10/19/22		Relocation	Movers & Supplies		0001	361310		325.80	325.80
Total							0.00	923.25	923.25

Jeffrey Brazil Relocation Assistance

1. Moving Truck: \$597.45
2. Movers & Supplies: \$325.80

Total Cost: \$923.25

A handwritten signature in blue ink, appearing to read "Keni Kunk".

**PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS
FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY
Quarterly Report**

Quarter ended Oct-22 through Dec-22

Department: _____

Board of County Commissioners

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of	Fund Number	Center Number	Amount Travel 5400020	Amount Incentives & Awards 5490060	Total Expenses
				Funding					
12/29/22	Ord 07-26	IV - A	Commission swearing in ceremony	General Revenue	001	111010		45.52	45.52
Total							0.00	45.52	45.52

Submitted By: 
 Department Director or Designee's Signature

Date: #####

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS
 FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY
 Quarterly Report

Quarter ended December 1, 2022

Department: Communications

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5400020	Amount Incentives & Awards 5490060	Total Expenses
10/25/22	54344	Incentives and Awards	Plaques for recognition awards (ie. Fire Professionals of the Year	General Fund	0001	231010		473.25	473.25
Total							0.00	473.25	473.25

Submitted By: Barbra Hernandez
 Department Director or Designee's Signature

Date: 1/25/2023

Signature: Barbra Hernandez
Barbra Hernandez (Jan 25, 2023 13:47 EST)
 Email: bhernandez@pinellas.gov

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Quarter ended

December 31, 2022

Department:

Court Admin - Fiscal

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5400020	Amount Incentives & Awards 5490060	Total Expenses
10/10/22		Awards	Employee Service Awards	General	0001	601110		80.00	80.00
11/03/22		Awards	Employee Service Awards	General	0001	601110		80.00	80.00
12/02/22		Awards	Employee Service Awards	General	0001	601110		80.00	80.00
12/21/22		Awards	Employee Service Awards	General	0001	601110		80.00	80.00
Total							0.00	320.00	320.00

Submitted By: Mary Kris Lichtenberg
 Department Director or Designee's Signature

Date: 12/29/22

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Quarter ended December 31, 2022

Department: Emergency Management

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5400020	Amount Incentives & Awards 5490060	Total Expenses
11/09/22	54366	IV. Food & Beverage	Food and Beverages at the Emergency Operations Center for responders to TS Nicole	Disaster Project Funding TS Nicole Project# 90014B1	0001	890001		491.75	491.75
12/22/22	54366	IV. Food & Beverage	Food and Beverages at the Emergency Operations Center for responders to TS Nicole Credit for Tax Applied to Food	Disaster Project Funding TS Nicole Project# 90014B1	0001	890001		(12.38)	(12.38)
Total							0.00	479.37	479.37

Submitted By: 
 Department Director or Designee's Signature

Date: 1/30/2023

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Qtr ended December 31, 2022

Department:

GENERAL GOVERNMENT

Date	CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5490060	Amount Incentives & Awards 5490060	Total Expenses
11/15/2022	SPO #431445	IV. E	Incentive Svcs #00107182 - OCT22 Email Maintenance	GeneralGovt	0001	114300		350.00	350.00
11/15/2022	SPO #431445	IV. E	Incentive Svcs #00107180- OCT22 Points Redemption	GeneralGovt	0001	114300		4,105.88	4,105.88
12/20/2022	SPO #431445	IV. E	Incentive Svcs #00107598 - NOV22 Email Maintenance	GeneralGovt	0001	114300		350.00	350.00
12/20/2022	SPO #431445	IV. E	Incentive Svcs #00107596 - NOV22 Points Redeemed	GeneralGovt	0001	114300		2,819.08	2,819.08
12/20/2022	SPO #431445	IV. E	Incentive Svcs #00107599 - NOV22 Award Pins	GeneralGovt	0001	114300		1,656.72	1,656.72
Total			Email Maintenance				0.00	9,281.68	9,281.68

Submitted By: *Fredricka Collins*
Fredricka Collins - OMB Deputy Director

Date: 1/13/23

County Code 2-145 reference

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS
FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY
Quarterly Report

Quarter ended December 31, 2022

Department: Human Resources

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5400020	Amount Incentives & Awards 5490060	Total Expenses
12/16/22		incentive and awards	Volunteer Appreciation Certificates	general govt	0001	661111		93.61	93.61
12/01/22		incentive and awards	2022 Art Show Winnter	general govt	0001	661111		250.00	250.00
12/01/22		incentive and awards	2022 Art Show Winnter	general govt	0001	661111		350.00	350.00
12/01/22		incentive and awards	2022 Art Show Winnter	general govt	0001	661111		150.00	150.00
12/01/22		incentive and awards	2022 Art Show Winnter	general govt	0001	661111		350.00	350.00
12/01/22		incentive and awards	2022 Art Show Winnter	general govt	0001	661111		250.00	250.00
Total							0.00	1,443.61	1,443.61

Submitted By: 
 Department Director or Designee's Signature

Date: January 27, 2023

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Quarter ended December 31, 2022

Department: Public Works

Date	CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Incentives & Awards 5490060	Amount Employee Apprec. 5490070	Total Expenses
10/25/2022	52152	IV.A.i.	Food for Cross Bayou event & prize wheel for educational outreach (wheel reclassified to 5480001 1/1/23)	Surface Water	1094	436063	492.16		492.16
10/28/2022	53229	IV.L	FLIP Reimbursement - Judy Barnard	Surface Water	1094	436064	2,000.00		2,000.00
10/28/2022	53229	IV.L	FLIP Reimbursement - Briana Paredes	Surface Water	1094	436064	430.95		430.95
10/28/2022	53229	IV.L	FLIP Reimbursement - Katrina Rozzell	Surface Water	1094	436064	1,337.40		1,337.40
10/28/2022	53229	IV.L	FLIP Reimbursement - Angela Clemow	Surface Water	1094	436064	1,649.27		1,649.27
10/28/2022	53229	IV.L	FLIP Reimbursement - Jeffery Ceren	Surface Water	1094	436064	2,000.00		2,000.00
11/8/2022	53229	IV.L	FLIP Reimbursement - Kimberly Sparks	Surface Water	1094	436064	448.79		448.79
12/8/2022	53229	IV.L	FLIP Reimbursement - Jodi Baudean	Surface Water	1094	436064	715.08		715.08
12/6/2022	54374	IV. I	Lunch for DEM staff	General Fund	0001	436031		37.64	37.64
12/6/2022	54374	IV. I	Lunch for DEM staff	Transportation Trust	1001	436031		119.56	119.56
12/6/2022	54374	IV. I	Lunch for DEM staff	Surface Water	1094	436031		64.20	64.20
Total							9,073.65	221.40	9,295.05

Prepared by: *Sharita Jones*
Sharita Jones, Accting. Svcs. Coord.

Date: 1/18/23

Approved by: *Paul Dean*
Paul Dean, Public Works Deputy Director

Date: 1/18/2023

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Quarter ended

December 31, 2022

Department:

Utilities

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5400020	Amount Incentives & Awards 5496001	Total Expenses
11/17/2022	53600	IV, A	Award for Maintenance Section Person	Water Revenue	4031	431250		31.78	
11/17/2022	53600	IV, A	Award for Maintenance Section Person	Water Capital	4034	431250		2.59	
11/17/2022	53600	IV, A	Award for Maintenance Section Person	Sewer Revenue	4051	431250		30.48	
11/22/2022	54226	IV, A, iv and IV, E	Celebratory Breakfast for DLIU Graduates	Water Revenue	4031	431130		278.07	
11/22/2022	54226	IV, A, iv and IV, E	Celebratory Breakfast for DLIU Graduates	Sewer Revenue	4051	431130		149.73	
11/23/2022	54339	IV, A, iv	Celebration pizza for hurricane efforts by UTL	Water Revenue	4031	431130		519.35	
11/23/2022	54339	IV, A, iv	Celebration pizza for hurricane efforts by UTL	Sewer Revenue	4051	431130		279.65	
Total							0.00	1,291.65	0.00

Prepared by: *Carrie Hoelsing*
Carrie Hoelsing, Finance & Accounting Analyst 1

Date: 01/19/2023

Approved by: *DeeAnna Schultz*
DeeAnna Schultz, Finance & Accounting Analyst 2

Date: 01/19/2023

Fiscal Year 2023 - Quarter 2

Report of Expenses Incurred Under Incentives, Awards, and Recruitment Ordinance
For the Quarter Ended March 31, 2023

Department	Category of Expense	Source of Funding	Description of Expenditure	Line Amount	Department Total
Airport	Food and refreshments for County Sponsored event	Airport Revenue	Tenant/Manager Meetings, Employee Appreciation Event, Volunteer Luncheon, St. Pete Chamber of Commerce Luncheon	1,685.44	2,572.65
Airport	Awards	Airport Revenue	STAR Program Gift Cards	887.21	
Business Technology Services	Food and refreshments for County Sponsored event	Business Technology Svcs	Food and Beverages for BTS Strategic Plan Meeting	321.39	345.38
Business Technology Services	Appliances for Common Area	Business Technology Svcs	Water filter for break room refrigerator	23.99	
Board of County Commissioners	Food and refreshments for County Sponsored event	General Fund	Purchased for the County Commission Swearing-In Ceremony	492.54	492.54
Communications	Food and refreshments for County Sponsored event	General Fund	Holiday Luncheon	450.00	555.01
Communications	Appliances for Common Area	General Fund	Coffee Maker for Breakroom	105.01	
Court Administration	Awards/ Frames and Plaques	General Fund	Employee Service Awards plaques	200.00	200.00
Economic Development	Food and refreshments for County Sponsored event	General Fund	Food for Employee Appreciation Event	502.25	502.25
Emergency Management	Food and refreshments for County Sponsored event	General Fund	Return of Tax Charge on Pizza Purchase	(20.16)	(20.16)
General Government	Food and refreshments for County Sponsored event	General Fund	Board of County Commissioners Work Session on 1/12/2023/ Strategic Planning Breakfast & Lunch on 1/26/2023	934.49	25,623.87
General Government	Awards/ Frames and Plaques	General Fund	Employee Service Award Program	15,689.38	
General Government	Employee Referral Bonus	General Fund	Employee Referral Bonus	9,000.00	
Human Resources	Awards	General Fund	2022 Colors of Pinellas Art Show Employee Winners and Judges	2,800.00	5,963.46
Human Resources	Frames and Plaques	General Fund	Volunteer Appreciation Frame	341.99	
Human Resources	Food and refreshments for County Sponsored event	General Fund	Food & Refreshments for Volunteer Appreciations Events and United Personnel Board Meeting	2,821.47	
Human Services	Food and refreshments for County Sponsored event	General Fund	Items for Employee Recognition Event	278.66	278.66
Parks	Food and refreshments for County Sponsored event	General Fund	Food for Parks Advisory Board Meeting	30.73	180.72
Parks	Appliances for Common Area	General Fund	New Microwave for Parks Breakroom	149.99	
Planning	Food and refreshments for County Sponsored event	General Fund	Food and Beverages for Collaborative Labs Event and In-Service Day	413.94	413.94
Public Works	Food and refreshments for County Sponsored event	Surface Water Utility Fund	Pizza reclassified off of Awards & Incentives Account	(245.99)	(245.99)
Purchasing	Food and refreshments for County Sponsored event	General Fund	Lunch for Department Recognition Event	356.44	356.44

Safety and Emergency Services	Food and refreshments for County Sponsored event	General Fund	Safety & Emergency Services Holiday Luncheon	132.67	132.67
Solid Waste	Commemorative items promoting County programs	Solid Waste Revenue	Pinellas County Lab items	9.10	142.50
Solid Waste	Awards/ Frames and Plaques	Solid Waste Revenue	Plaque for retiring member of the Technical Management Committee	133.40	
Utilities - Sewer	Food and refreshments for County Sponsored event	Sewer Revenue and Operating	Discover the Leader Graduation Ceremony, Commissioner/Staff lunch meeting, Reclasse of Pizza Lunch	55.21	1,275.62
Utilities - Sewer	Awards/ Frames and Plaques	Sewer Revenue and Operating	Articles of Recognition: Stickers, Pins, Mugs, Coins	415.88	
Utilities - Water	Food and refreshments for County Sponsored event	Water Revenue and Operating	Discover the Leader Graduation Ceremony, Commissioner/Staff lunch meeting, Reclasse of Pizza Lunch	102.53	
Utilities - Water	Awards/ Frames and Plaques	Water Revenue and Operating	Articles of Recognition: Stickers, Pins, Mugs, Coins	702.00	
				\$ 38,769.56	\$ 38,769.56

Ledger Total	70,708.51
Fixed Assets	0.00
Travel	0.00
Clerk	-560.95
Previous Quarter	-31,378.00
Total	38,769.56

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS


FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Quarter ended March 31, 2023

Department: AIRPORT

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5400020	Amount Incentives & Awards 5490060	Total Expenses
01/27/23	05-236	food & refreshments for county-sponsored events	SPRAGUE tenant/manager meetings	Airport	4001	421011		186.88	186.88
02/01/23	05-236	food & refreshments for county-sponsored events	JEWSBURY employee appreciation event	Airport	4001	421011		863.84	863.84
02/14/23	05-236	food & refreshments for county-sponsored events	SOSZKA tenant/manager meetings	Airport	4001	421011		228.75	228.75
03/13/23	05-236	food & refreshments for county-sponsored events	SPRAGUE tenant/manager meetings	Airport	4001	421011		183.28	183.28
01/11/23	05-236	food & refreshments for county-sponsored events	ROUTH chamber event, volunteers luncheon	Airport	4001	421015		197.69	197.69
02/14/23	05-236	incentives; food & refreshments for county-sponsored events	ROUTH gift cards for STARS customer service program; Mural, Leadership Pinellas, and Chamber Events	Airport	4001	421015		887.21	887.21
03/14/23	05-236	food & refreshments for county-sponsored events	ROUTH BPW/Chamber luncheon meeting	Airport	4001	421015		25.00	25.00
Total							0.00	2,572.65	2,572.65

Submitted By: 
 Department Director or Designee's Signature

Date: 4/4-2023

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS


FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Quarter ended March 31, 2023

Department: Business Technology Services

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5400020	Amount Incentives & Awards 5496001	Total Expenses
01/18/23		Food & Non-alcoholic beverage	Food & Beverages	General Revenue	5001	641111		321.39	321.39
03/16/23		Water Filter/General Use by e	Water Filter for breakroom refrigerator	General Revenue	5001	641111	0.00	23.99	23.99
Total							0.00	345.38	345.38

Submitted By: 
 Jeff Rohrs (Apr 21, 2023 09:28 EDT)
 Department Director or Designee's Signature

Date: 04/21/23

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

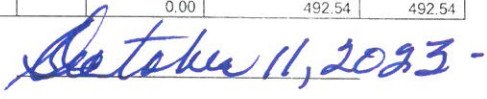
Quarterly Report

Quarter ended March 31, 2023

Department: Board of County Commissioners

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5400020	Amount Incentives & Awards 5490060	Total Expenses
03/01/23	G	Food and decor for County Sponsored event	Purchases for the 2022 County Commission swearing in ceremony	General Revenue	0001	111010		492.54	492.54
Total							0.00	492.54	492.54

Submitted By:  Department Director or Designee's Signature

Date: 

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS
 FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Quarter ended April 25, 2023

Department: Communications

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5400020	Amount Incentives & Awards 5490060	Total Expenses
01/11/23	54395	Incentives and Awards	Employee recognition program - Holiday luncheon for the Communications Department staff.	General Fund	0001	231010		450.00	450.00
01/23/23	54373	Incentives and Awards	Coffee maker for break room	General Fund	0001	231010		105.01	105.01
Total							0.00	555.01	555.01

Submitted By: Barbra Hernandez

Date: 4/25/2023

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Quarter ended

March 31, 2023

Department:

Court Admin - Fiscal

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5400020	Amount Incentives & Awards 5490060	Total Expenses
01/11/23		Awards	Employee Service Awards	General	0001	601120		100.00	100.00
01/11/23		Awards	Employee Service Awards	General	0001	601150		100.00	100.00
Total							0.00	200.00	200.00

Submitted By: Mary Kris Sichterberg
 Department Director or Designee's Signature

Date: 3/31/23

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Quarter ended

March 31, 2023

Department:

Economic Development

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5400020	Amount Incentives & Awards 5490060	Total Expenses
1/11/23	54394	Employee Appreciation event	Food for Employee appreciation event	General revenue	0001	261130		325.28	361.38
1/27/23	54394	Employee Appreciation event	Food for Employee appreciation event	General revenue	0001	261130		176.97	13.34
Total							0.00	502.25	374.72

Submitted By: Dr. Cynthia Johnson
 Department Director or Designee's Signature

Date: 11-Apr-22

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Qtr ended March 31, 2023

Department:

GENERAL GOVERNMENT

Date	CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5490060	Amount Incentives & Awards 5490060	Total Expenses
1/18/2023			Payroll USD Corporate 18-JAN-23	GeneralGovt	0001	114300		2,500.00	2,500.00
1/26/2023	SPO #431445	IV. E	Incentive Svcs #00108367 - DEC22 Points Redemption	GeneralGovt	0001	114300		5,165.28	5,165.28
1/26/2023	SPO #431445	IV. E	Incentive Svcs #00108369 - DEC22 Email Maintenance	GeneralGovt	0001	114300		350.00	350.00
1/27/2023	N/A	IV. A. b	1/12/23 WorkSession: Coffee Supplies and Water, etc.	GeneralGovt	0001	114300		54.52	54.52
2/1/2023			Payroll USD Corporate 01-FEB-23	GeneralGovt	0001	114300		1,000.00	1,000.00
2/7/2023	N/A	IV. A. b	1/26/23 StrategicPlanDay: Breakfast & Misc Food Svc Supplies	GeneralGovt	0001	114300		322.48	322.48
2/10/2023	Inv. #15035		SOE Employee Referral Bonuses: Inv #15035	GeneralGovt	0001	114300		1,500.00	1,500.00
2/15/2023	SPO #431445	IV. E	Incentive Svcs #00105686 - JUL22 PastDue Email Maintenance	GeneralGovt	0001	114300		350.00	350.00
2/15/2023	SPO #431445	IV. E	Incentive Svcs #00105684- AUG22 PastDue Points Redemption	GeneralGovt	0001	114300		2,451.85	2,451.85
2/15/2023			Payroll USD Corporate 15-FEB-23	GeneralGovt	0001	114300		2,000.00	2,000.00
2/20/2023	N/A	IV. A. b	1/26/23 StrategicPlanDay: Lunch for Attendees	GeneralGovt	0001	114300		557.49	557.49
3/8/2023	SPO #431445	IV. E	Incentive Svcs #00108724 - JAN23 Email Maintenance	GeneralGovt	0001	114300		350.00	350.00
3/8/2023	SPO #431445	IV. E	Incentive Svcs #00108726 - JAN23 Points Redemption	GeneralGovt	0001	114300		2,550.10	2,550.10
3/15/2023			Payroll USD Corporate 15-MAR-23	GeneralGovt	0001	114300		500.00	500.00
3/28/2023	SPO #431445	IV. E	Incentive Svcs #00109612 - FEB23 Email Maintenance	GeneralGovt	0001	114300		350.00	350.00
3/28/2023	SPO #431445	IV. E	Incentive Svcs #00109613 - FEB23 Points Redemption	GeneralGovt	0001	114300		4,122.15	4,122.15
3/29/2023			Payroll USD Corporate 29-MAR-23	GeneralGovt	0001	114300		1,500.00	1,500.00
Total			Email Maintenance				0.00	25,623.87	25,623.87

Submitted By: Fredricka Collins - OMB Deputy Director

Date: _____

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS


FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Quarter ended FY23 SECOND QUARTER MARCH 2022

Department: HUMAN RESOURCES

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5400020	Amount Incentives & Awards 5490060	Total Expenses
01/19/23		INCENTIVE AND AWARDS	Emergency Management Volunteer Appreciation event/Frames for	Operating budget	0001	661111		341.99	341.99
02/01/23		INCENTIVE AND AWARDS	Master Gardner Volunteer Appreciation luncheon	Operating budget	0001	661111		1,260.00	1,260.00
02/28/23		INCENTIVE AND AWARDS	Presidential Volunteer Service Award Luncheon	Operating budget	0001	661111		375.65	375.65
03/20/23		INCENTIVE AND AWARDS	Animal Services Volunteer Appreciation Dinner	Operating budget	0001	661111		1,110.00	1,110.00
01/04/23		INCENTIVE AND AWARDS	2022 ARTSHOW WINNER	Operating budget	0001	661111		100.00	100.00
01/04/23		INCENTIVE AND AWARDS	2022 ARTSHOW WINNER	Operating budget	0001	661111		50.00	50.00
01/04/23		INCENTIVE AND AWARDS	2022 ARTSHOW JUDGE	Operating budget	0001	661111		300.00	300.00
01/04/23		INCENTIVE AND AWARDS	2022 ARTSHOW WINNER	Operating budget	0001	661111		100.00	100.00
01/04/23		INCENTIVE AND AWARDS	2022 ARTSHOW JUDGE	Operating budget	0001	661111		300.00	300.00
01/04/23		INCENTIVE AND AWARDS	2022 ARTSHOW WINNER	Operating budget	0001	661111		400.00	400.00
01/04/23		INCENTIVE AND AWARDS	2022 ARTSHOW WINNER	Operating budget	0001	661111		150.00	150.00
01/04/23		INCENTIVE AND AWARDS	2022 ARTSHOW WINNER	Operating budget	0001	661111		50.00	50.00
01/04/23		INCENTIVE AND AWARDS	2022 ARTSHOW WINNER	Operating budget	0001	661111		150.00	150.00
01/04/23		INCENTIVE AND AWARDS	2022 ARTSHOW WINNER	Operating budget	0001	661111		350.00	350.00
01/04/23		INCENTIVE AND AWARDS	2022 ARTSHOW JUDGE	Operating budget	0001	661111		300.00	300.00
01/04/23		INCENTIVE AND AWARDS	2022 ARTSHOW WINNER	Operating budget	0001	661111		250.00	250.00
01/04/23		INCENTIVE AND AWARDS	2022 ARTSHOW WINNER	Operating budget	0001	661111		150.00	150.00
02/23/23		INCENTIVE AND AWARDS	UPB BOARD MEETING REFRESHMENTS	Operating budget	0001	661117		75.82	75.82
Total							0.00	5,963.46	5,963.46

Submitted By: 
 Department Director or Designee's Signature

Date: 4/24/2023

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Department: _____

PCR _____

Qtr ended March 31, 2023

Date posted	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund #	Center Number	Project task#	Program Number	Amount	Amount	Total Expenses
									Travel 5400020	Incentives & Awards 5490060	
01/27/23	05-196	FOOD	PCR Advisory Board	Gen Rev	0001	251005	5490060	1001		30.73	
01/31/23	54213	EQUIPMENT	Replacement Breakroom Microwave	Gen Rev	0001	252100	5490060	1004		149.99	
				Gen Rev	0001						
				Gen Rev	0001						
				Gen Rev	0001						
				Gen Rev	0001						
				Gen Rev	0001						
				Gen Rev	0001						
				Gen Rev	0001						
				Gen Rev	0001						
				Gen Rev	0001						
				Gen Rev	0001						
				Gen Rev	0001						
				Gen Rev	0001						
				Gen Rev	0001						
				Gen Rev	0001						
				Gen Rev	0001						
				Gen Rev	0001						
Total										180.72	

Prepared by: Janya R. Wright
 Date: 4/19/23

Submitted By: Paul C. [Signature]
 Department Director or Designee's Signature
 Date: 4/19/23

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Quarter ended March 31, 2023

Department: Planning

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5400020	Amount Incentives & Awards 5490060	Total Expenses
03/30/23		IV.A	Collaborative Labs Departmental Working Event: Breakfast	General Fund				80.97	80.97
03/30/23		IV.A	Collaborative Labs - Managers Working Event Lunch	General Fund				93.93	93.93
03/30/23		IV.A	Breakfast for In-Service Day	General Fund				80.97	80.97
03/30/23		IV.A	Lunch for In-Service Day	General Fund				158.07	158.07
Total							0.00	413.94	413.94

Submitted By: 
 Department Director or Designee's Signature

Date: 10-10-2023

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Quarter ended March 31, 2023

Department: _____

Public Works

Date	CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Incentives & Awards 5490060	Amount Employee Apprec. 5490070	Total Expenses
1/1/2023	52152	IV.a.i.	Prize wheel reclassified to 5480001	Surface Water	1094	436063	(245.99)		(245.99)
1/27/2023	54315	IV.H.	Sales tax refund for pizza during Hurricane Ian	General Fund	0001	890001	(20.16)		(20.16)
1/12/2023	54407	IV.I.	Food for DEM holiday party	General Fund	0001	436031		19.58	19.58
1/12/2023	54407	IV.I.	Food for DEM holiday party	Transportation Trust	1001	436031		62.19	62.19
1/12/2023	54407	IV.I.	Food for DEM holiday party	Surface Water	1094	436031		33.40	33.40
1/26/2023	54415	IV.I.	Food for CATS holiday party	General Fund	0001	436031		29.90	29.90
1/26/2023	54415	IV.I.	Food for CATS holiday party	Transportation Trust	1001	436031		94.98	94.98
1/26/2023	54415	IV.I.	Food for CATS holiday party	Surface Water	1094	436031		51.01	51.01
1/26/2023	54415	IV.I.	Food for UF holiday party	General Fund	0001	436031		42.50	42.50
1/26/2023	54415	IV.I.	Food for UF holiday party	Transportation Trust	1001	436031		135.00	135.00
1/26/2023	54415	IV.I.	Food for UF holiday party	Surface Water	1094	436031		72.50	72.50
2/1/2023	54415	IV.I.	Food for Stormwater holiday party	General Fund	0001	436031		65.37	65.37
2/1/2023	54415	IV.I.	Food for Stormwater holiday party	Transportation Trust	1001	436031		207.63	207.63
2/1/2023	54415	IV.I.	Food for Stormwater holiday party	Surface Water	1094	436031		111.50	111.50
3/8/2023	54415	IV.I.	Food for In-Service Day - CID	General Fund	0001	436031		39.43	39.43
3/8/2023	54415	IV.I.	Food for In-Service Day - CID	Transportation Trust	1001	436031		125.26	125.26
3/8/2023	54415	IV.I.	Food for In-Service Day - CID	Surface Water	1094	436031		67.27	67.27
3/13/2023	54415	IV.I.	Food for In-Service Day - CID (Karen's following up w/ Publix about refund)	General Fund	0001	436031		58.20	58.20
3/13/2023	54415	IV.I.	Food for In-Service Day - CID (Karen's following up w/ Publix about refund)	Transportation Trust	1001	436031		184.86	184.86
3/13/2023	54415	IV.I.	Food for In-Service Day - CID (Karen's following up w/ Publix about refund)	Surface Water	1094	436031		99.27	99.27
							(\$245.99)		
Total							(266.15)	1,499.85	1,233.70

Prepared by: _____

Sharita Jones, Accting. Svcs. Coord.

Date: 4/17/23

Brandy Colandrea
Digitally signed by Brandy Colandrea
Date: 2023.04.18 15:52:24 -04'00'

Approved by: _____

Brandy Colandrea, Section Manager

Date: _____

MMISSIONERS

ED EXPENSES POLICY

Department: Purchasing and Risk Management

Source of Funding	Fund Number	Center Number	Amount Travel 5400020	Amount Incentives & Awards 5490060	Total Expenses
Purchasing Operating Fund	0001	351110		262.72	262.72
Purchasing Operating Fund	0001	351110		77.51	77.51
Purchasing Operating Fund	0001	351110		21.00	21.00
Purchasing Operating Fund	0001	351110		(4.79)	(4.79)
			0.00	356.44	356.44

Submitted By: Joe Lauro Dir Adm Svs 3/31/2023
Department Director or Designee's Signature

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS
FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY
Quarterly Report

Quarter ended March 31, 2023

Department: Solid Waste

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5400020	Amount Incentives & Awards 5490060	Total Expenses
03/30/23		IV.A	Plaque for retiring member of the Technical Management Committee	Solid Waste Revenue	4021	431340		9.10	9.10
03/30/23		IV.A	Pinellas County Lab items	Solid Waste Revenue	4021	431340		133.40	133.40
Total							0.00	142.50	142.50

Submitted By: _____
Department Director or Designee's Signature

Date: _____

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS
FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY
Quarterly Report

Quarter ended

March 31, 2023

Department:

Utilities

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding		Fund Number	Center Number	Amount Travel 5400020	Amount Incentives & Awards 5496001	Total Expenses
1/6/2023	53968	IV, A, iv and IV, E	Graduation Ceremony, Discover the Leader	Water Revenue		4031	431130			152.19
1/6/2023	53968	IV, A, iv and IV, E	Graduation Ceremony, Discover the Leader	Sewer Revenue		4051	431130			81.94
1/12/2023	54438	IV, A, ii	Lunch Meeting with Commissioner and staff	Water Revenue		4031	431130			93.67
1/12/2023	54438	IV, A, ii	Lunch Meeting with Commissioner and staff	Sewer Revenue		4051	431130			50.44
1/20/2023	53968	IV, A, iv and IV, E	Graduation Ceremony, Discover the Leader	Water Revenue		4031	431130			376.02
1/20/2023	53968	IV, A, iv and IV, E	Graduation Ceremony, Discover the Leader	Sewer Revenue		4051	431130			202.48
2/7/2023	54644	IV, E	Articles of Recognition (Stickers/Pins/Mugs)	Landfill & Site Op		4021	431340			9.10
2/7/2023	54644	IV, E	Articles of Recognition (Stickers/Pins/Mugs)	Water Revenue		4031	431340			11.70
2/7/2023	54644	IV, E	Articles of Recognition (Stickers/Pins/Mugs)	Sewer Revenue		4051	431340			44.18
2/7/2023	54286	E	Articles of Recognition (Coins)	Water Revenue		4031	431040			259.35
2/7/2023	54286	E	Articles of Recognition (Coins)	Sewer Revenue		4051	431040			139.65
3/1/2023	54339	IV, A, iv	Celebration Pizza Lunch	Water Revenue		4031	431130			(519.35)
3/1/2023	54339	IV, A, iv	Celebration Pizza Lunch	Sewer Revenue		4051	431130			(279.65)
3/17/2023	54548	IV, E	Articles of Recognition also used as Training Ai	Water Revenue		4031	431130			260.00
3/17/2023	54548	IV, E	Articles of Recognition also used as Training Ai	Sewer Revenue		4051	431130			140.00
3/17/2023	54548	IV, E	Articles of Recognition for ACES Training	Water Revenue		4031	431130			170.95
3/17/2023	54548	IV, E	Articles of Recognition for ACES Training	Sewer Revenue		4051	431130			92.05
Total								0.00		1,284.72
										\$1,275.62

Prepared by:


Daniel Nunez, Accountant 2

Date:

4/20/2023

Approved by:



DeAnna Schultz, Finance & Accounting Analyst 2

Date:

04/20/2023

Fiscal Year 2023 - Quarter 3

Report of Expenses Incurred Under Incentives, Awards, and Recruitment Ordinance
For the Quarter Ended June 30, 2023

Department	Category of Expense	Source of Funding	Description of Expenditure	Line Amount	Department Total
Airport	Food and refreshments for County Sponsored event	Airport Revenue	Tenant/Manager Meetings/Honor Flight Event/Volunteer Appreciation/Triennial Drill	\$ 3,472.56	\$ 3,472.56
Business Technology Services	Awards/ Frames and Plaques	Business Technology Svcs	BTS Board Awards	\$ 314.70	\$ 314.70
Communications	Food and refreshments for County Sponsored event	General Fund	Food and Beverages for Pinellas Citizen University Work Sessions	\$ 439.16	\$ 114.16
Communications	Awards/ Frames and Plaques	General Fund	Professional Member Entry Fee for Pinellas County Website Award	\$ 125.00	
Communications	Reclassification	General Fund	Food and Beverage reclassified to Employee Recognition Account	\$ (450.00)	
Emergency Management	Food and refreshments for County Sponsored event	General Fund	Food and Beverages for Fire Department Volunteers and Annual Declaration Awards	\$ 810.20	\$ 810.20
General Government	Awards/ Frames and Plaques	General Fund	Employee Service Award Program	\$ 11,696.50	\$ 50,983.92
General Government	Employee Referral Bonus	General Fund	Employee Referral Bonus	\$ 12,500.00	
General Government	Food and refreshments for County Sponsored event	General Fund	Employee Appreciation Picnic on 4/26/23	\$ 26,700.47	
General Government	Recruitment	General Fund	Workforce Director Interviews	\$ 86.95	
Human Resources	Food and refreshments for County Sponsored event	General Fund	Food and Refreshments for Volunteer Appreciation Event, Unified Personnel Board Meeting, and Employee Appreciation Week	\$ 2,371.04	\$ 1,987.91
Human Resources	Reclassification	Benefits Fund	Printing and Binding charge reclassified off of Awards and Incentives	\$ (383.13)	
Planning	Commemorative items promoting County programs	General Fund	Pens for the Housing Summit		\$ 134.81
Parks	Food and refreshments for County Sponsored event	General Fund	Food for PCR Advisory Board Meeting	\$ 15.89	\$ 40.90
Parks	Appliances for Common Area	General Fund	Refund of microwave purchase	\$ (149.99)	
Parks	Commemorative items promoting County programs	General Fund	Deposit	\$ 175.00	
Public Works	Food and refreshments for County Sponsored event	Surface Water Utility Fund	Cross Bayou Event/Joe's Creek Event/Volunteer Appreciation/ Lakes & Ponds Day	\$ 1,462.56	\$ 2,593.94
Public Works	Commemorative items promoting County programs	Surface Water Utility Fund	Giveaways for Cross Bayou and Lake & Ponds Day Event	\$ 1,131.38	
Solid Waste	Food and refreshments for County Sponsored event	Solid Waste Revenue	Food for Technical Management Certificate Meeting	\$ 294.84	\$ 294.84
Utilities	Food and refreshments for County Sponsored event	Sewer Revenue and Operating	Employee Appreciation Day/Leadership Coffee Talks/Leadership Training Course	\$ 942.63	\$ 4,703.62
Utilities	Food and refreshments for County Sponsored event	Water Revenue and Operating	Employee Appreciation Day/Leadership Coffee Talks/Leadership Training Course	\$ 1,065.66	
Utilities	Commemorative items promoting County programs	Sewer Revenue and Operating	Engraving Plates, Coins, and Training Materials	\$ 943.36	
Utilities	Commemorative items promoting County programs	Water Revenue and Operating	Engraving Plates, Coins, and Training Materials	\$ 1,751.97	
				\$ 65,316.75	\$ 65,451.56

Ledger Total 136,701.11
Fixed Assets 0.00
Travel 0.00
Clerk -541.04
Previous Quarter -70,708.51
Total 65,451.56

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Quarter ended

June 30, 2023

Department:

AIRPORT

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5400020	Amount Incentives & Awards 5490060	Total Expenses
04/13/23	05-236	food & refreshments for county-sponsored events	SPRAGUE tenant/manager meetings	Airport	4001	421011		224.29	224.29
05/11/23	05-236	food & refreshments for county-sponsored events	SPRAGUE tenant/manager meetings	Airport	4001	421011		188.39	188.39
06/15/23	05-236	food & refreshments for county-sponsored events	SPRAGUE tenant/manager meetings	Airport	4001	421011		449.36	449.36
04/19/23	05-236	food & refreshments for county-sponsored events	ROUTH Honor Flight	Airport	4001	421015		69.50	69.50
05/08/23	05-236	food & refreshments for county-sponsored events	ROUTH Volunteer Appreciation	Airport	4001	421015		294.64	294.64
06/01/23	05-236	incentives; food & refreshments for county-sponsored events	ROUTH STARS, Honor Flight, airport event	Airport	4001	421015		445.32	445.32
05/16/23	05-236	food & refreshments for county-sponsored events	CARRINGTON Triennial Drill	Airport	4001	421018		238.81	238.81
05/24/23	05-236	food & refreshments for county-sponsored events	CARRINGTON Triennial Drill	Airport	4001	421018		1,562.25	1562.25
Total							0.00	3,472.56	3,472.56

Submitted By: 
 Department Director or Designee's Signature

Date: 7-18-2023

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS
 FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY
 Quarterly Report

Quarter ended June 30, 2023

Department: Communications

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5400020	Amount Incentives & Awards 5490060	Total Expenses
05/19/23	54577	Incentives and Awards	Food, beverages & supplies for Pinellas Citizen University participating citizens attending the six week sessions.	General Fund	0001	231010		249.16	249.16
06/01/23	54395	Incentives and Awards	Credit - reclass to employee recognition account.	General Fund	0001	231010		(450.00)	(450.00)
06/16/23	54577	Incentives and Awards	Food, beverages & supplies for Pinellas Citizen University participating citizens attending the six week sessions.	General Fund	0001	231010		190.00	190.00
06/22/23	54697	Incentives and Awards	Award entry for industry recognition, professional development and independent review of website.	General Fund	0001	231010		125.00	125.00
Total							0.00	114.16	114.16

Submitted By: Barbra Hernandez
 Department Director or Designee's Signature

Date: 10/3/2023

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Quarter ended June 30, 2023

Department: Emergency Management

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5400020	Amount Incentives & Awards 5490060	Total Expenses
04/21/23	54583	IV.H	Food and Beverage - Publix purchased on 3/27/23 for 3/27/23	General Fund	0001	271110		155.08	155.08
04/21/23	54583	IV.H	Food and Beverage - Chik Fil A purchased on 3/27/23 for 3/28/23	General Fund	0001	271110		383.75	383.75
04/21/23	54583	IV.H	Food and Beverage - Your Pizza purchased on 3/29/23 for 3/29/23	General Fund	0001	271110		191.37	191.37
06/14/23	54700	IV.H	Awards & Incentive - Employee Celebrations Publix purchase of gift cards on 5/30/23	General Fund	0001	271110		100.00	100.00
Total							0.00	810.20	810.20

Submitted By: 
 Department Director or Designee's Signature

Date: 7/13/23

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Qtr ended June 30, 2023

Department:

GENERAL GOVERNMENT

Date	CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5490060	Amount Incentives & Awards 5490060	Total Expenses
4/6/2023	N/A	IV. A. b	Publix Food/Supplies: Work Force Director Interviews All Day	GeneralGovt	0001	114300		86.95	86.95
4/6/2023	N/A	IV. A. b	Gordon Food Svcs Inv 9233716MAR2023: Meat for 4/26 Picnic	GeneralGovt	0001	114300		11,930.58	11,930.58
4/12/2023	JV	*	Payroll USD Corporate 12-APR-23	GeneralGovt	0001	114300		2,500.00	2,500.00
4/21/2023	N/A	IV. A. b	Employee Appreciation 4/26/23 Picnic: Soccer Vests & Volleyballs	GeneralGovt	0001	114300		87.85	87.85
4/24/2023	SPO #431445	IV. E	Incentive Svcs #00110030 - MAR23 Points Redemption	GeneralGovt	0001	114300		4,008.86	4,008.86
4/24/2023	SPO #431445	IV. E	Incentive Svcs #00110032 - MAR23 Email Maintenance	GeneralGovt	0001	114300		350.00	350.00
4/26/2023	JV	*	Payroll USD Corporate 26-APR-23	GeneralGovt	0001	114300		1,500.00	1,500.00
5/1/2023	N/A	IV. A. b	Elite Events & Rentals Inv 288941 Picnic Rentals:Tents Tables	GeneralGovt	0001	114300		10,387.12	10,387.12
5/10/2023	JV	*	Payroll USD Corporate 10-MAY-23	GeneralGovt	0001	114300		1,000.00	1,000.00
5/12/2023	N/A	IV. A. b	4/26/23 Picnic: Multi Rentals & Accessories; Marriott Joint BCC/State Delegation Mtg on 2/2/23 Room and A/V Rentals	GeneralGovt	0001	114300		4,261.06	4,261.06
5/22/2023	N/A	IV. A. b	Beamworks Rental of 2 speakers for 4/26 Picnic	GeneralGovt	0001	114300		195.00	195.00
5/24/2023	JV	*	Payroll USD Corporate 24-MAY-23	GeneralGovt	0001	114300		3,000.00	3,000.00
5/31/2023	N/A	IV. A. b	Marriott 2/2/23 Joint Delegation Conference - Tax Refund	GeneralGovt	0001	114300		(161.14)	(161.14)
6/5/2023	SPO #431445	IV. E	Incentive Svcs #00111056 - APR23 Email Maintenance	GeneralGovt	0001	114300		350.00	350.00
6/5/2023	SPO #431445	IV. E	Incentive Svcs #00111069 - APR23 Point Redemption	GeneralGovt	0001	114300		3,049.84	3,049.84
6/7/2023	JV	*	Payroll USD Corporate 07-JUN-23	GeneralGovt	0001	114300		2,000.00	2,000.00
6/21/2023	JV	*	Payroll USD Corporate 21-JUN-23	GeneralGovt	0001	114300		2,500.00	2,500.00
6/27/2023	SPO #431445	IV. E	Incentive Svcs #00111534 - MAY23 Email Maintenance	GeneralGovt	0001	114300		350.00	350.00
6/27/2023	SPO #431445	IV. E	Incentive Svcs #00111640 - MAY23 Points Redemption	GeneralGovt	0001	114300		3,587.80	3,587.80
Total							0.00	50,983.92	50,983.92

* not able to pull any backup for these Payroll items

Submitted By: *Fredricka Collins*
Fredricka Collins - OMB Deputy Director

Date: 7/20/2023

APPROVED
 By *Fredricka Collins* at 8:59 pm, Jul 20, 2023

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS
FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY
Quarterly Report

Quarter ended 2023 Third Quarter

Department Human Resources

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5400020	Amount Incentives & Awards 5490060	Total Expenses
06/15/23		incentive and awards	Volunteer appreciation events	general govt	0001	661111		1,745.71	1,745.71
04/04/23		incentive and awards	food for UPB meeting	general govt	0001	661117		14.68	14.68
05/17/23		incentive and awards	HR In-Service day Food	general govt	0001	661117		416.72	416.72
06/19/23		incentive and awards	HR Employee Appreciation week food	general govt	0001	661117		193.93	193.93
06/08/23		incentive and awards	printing and binding reimbursement (actually used wrong GL-corrected on next incentives report)	benefits fund	5006	662110		(383.13)	(383.13)
Total							0.00	1,987.91	1,987.91

Submitted By: 
 Department Director or Designee's Signature

Date: 10/11/2023

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

3RD Quarterly Report

Quarter ended June 30, 2023

Department: Planning

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount	Amount Incentives & Awards 5490060	Total Expenses
5.24.2023	54641	IV.G	Housing Summit printed on Pens by Communications	General Fund	0001	331110		274.14	274.14
			JV 3101001450 MAN 04-19-23A					-139.33	-139.33
Total							0.00	274.14	274.14

\$134.81

Submitted By: 
 Department Director or Designee's Signature
 Glenn Bailey
 Planning Manager

Date: 10-16-2023

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Qtr ended June 30, 2023

Department:

PCR

Date posted	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund #	Center Number	Project task#	Program Number	Amount Travel 5400020	Amount Incentives & Awards 5490060	Total Expenses
05/24/23	05-196	FOOD	PCR Advisory Board	Gen Rev	0001	251005		1001		15.89	
05/25/23	54530	EQUIPMENT	Refund - Microwave Replacement Broken	Gen Rev	0001	251005		1001		-149.99	
05/25/23	54661	CLOTHING	Youth Advisory Committee - T-Shirts Deposit	Gen Rev	0001	251005		1001		175.00	
Total										\$40.90	

Prepared by: *Danya Wright*

Submitted By: *Paul Gray*
 Department Director or Designee's Signature

Date: 10/12/23

Date: 10/12/23

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

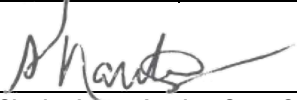
FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Quarter ended June 30, 2023

Department: Public Works

Date	CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Incentives & Awards 5490060	Total Expenses
4/10/2023	52152	IV.G.	Cross Bayou event giveaways	Surface Water	1094	436063	132.75	132.75
4/25/2023	52152	IV.G.	Items for Cross Bayou event	Surface Water	1094	436063	205.13	205.13
5/11/2023	52152	IV.A.i.	Italian ice for Joe's Creek event	Surface Water	1094	436063	109.98	109.98
5/11/2023	52152	IV.A.i.	Food for Joe's Creek event	Surface Water	1094	436063	139.98	139.98
5/11/2023	52152	IV.A.i.	Food for Joe's Creek event	Surface Water	1094	436063	388.86	388.86
4/12/2023	52152	IV.G.	Lakes & Ponds Day giveaways	Surface Water	1094	436064	89.78	89.78
5/16/2023	52152	IV.A.i.	Food for Volunteer Appreciation	Surface Water	1094	436064	71.85	71.85
6/1/2023	52152	IV.A.i.	Coffee for Lakes and Ponds Day	Surface Water	1094	436064	59.97	59.97
6/1/2023	52152	IV.A.i.	Coffee for Lakes and Ponds Day	Surface Water	1094	436064	199.90	199.90
6/1/2023	52152	IV.G.	Lakes & Ponds Day giveaways	Surface Water	1094	436064	221.00	221.00
6/1/2023	52152	IV.G.	Lakes & Ponds Day giveaways	Surface Water	1094	436064	34.80	34.80
6/1/2023	52152	IV.G.	Lakes & Ponds Day giveaways	Surface Water	1094	436064	653.05	653.05
6/1/2023	52152	IV.A.i.	Food for Lakes & Ponds Day	Surface Water	1094	436064	134.97	134.97
6/1/2023	52152	IV.A.i.	Food for Lakes & Ponds Day	Surface Water	1094	436064	151.92	151.92
								0.00
								0.00
								0.00
								0.00
								0.00
								0.00
								0.00
Total							2,593.94	2,593.94

Prepared by: 
Sharita Jones, Accting. Svcs. Coord.

Date: 7/17/23

Approved by: _____
Brandy Colandrea, Section Manager

Date: _____

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Quarter ended

June 31, 2023

Department:

Solid Waste

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel	Amount Incentives & Awards 5490060	Total Expenses
04/19/23	54439	lunch for TMC meeting	lunch for estimated 25 people		4021	432936		294.84	294.84
Total							0.00	\$294.84	\$294.84

Submitted By: 
 Department Director or Designee's Signature

Date: 10/2/23

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Quarter ended June 30, 2023

Department:

Utilities

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of		Fund Number	Center Number	Amount		Total Expenses	
				Funding	Travel			Incentives & Awards			
4/27/2023	54541	IV. E.	Engraving Plates, Coins, and Training Materials	Water Revenue		4031	431130		1,751.97	1,751.97	
4/27/2023	54541	IV. E.	Engraving Plates, Coins, and Training Materials	Sewer Revenue		4051	431130		943.36	943.36	
5/16/2023	54580	IV. A. iv. & IV. E.	Food/Catering for Employee Appreciation Day	Water Revenue		4031	431130		609.99	609.99	
5/16/2023	54580	IV. A. iv. & IV. E.	Food/Catering for Employee Appreciation Day	Sewer Revenue		4051	431130		328.45	328.45	
5/16/2023	54613	I.	Refreshments for Leadership Coffee Talks	Water Revenue		4031	431130		242.00	242.00	
5/16/2023	54613	I.	Refreshments for Leadership Coffee Talks	Sewer Revenue		4051	431130		449.42	449.42	
5/17/2023	54683	I.	Donuts for Leadership Coffee Talks	Water Revenue		4031	431130		75.82	75.82	
5/17/2023	54683	I.	Donuts for Leadership Coffee Talks	Sewer Revenue		4051	431130		40.82	40.82	
6/14/2023	54552	IV. iii.	Leadership Training at USF Challenge Course	Water Revenue		4031	431130		122.44	122.44	
6/14/2023	54552	IV. iii.	Leadership Training at USF Challenge Course	Sewer Revenue		4051	431130		65.93	65.93	
6/20/2023	54613/54731	I. / IV. E.	Refreshments for Leadership Coffee Talks/Engraving Plates for Trophies	Water Revenue		4031	431130		15.41	15.41	
6/20/2023	54613/54731	I. / IV. E.	Refreshments for Leadership Coffee Talks/Engraving Plates for Trophies	Sewer Revenue		4051	431130		58.01	58.01	
Total									0.00	4,703.62	4,703.62

Prepared by: 
Daniel Nunez, Accountant 2

Date: 7/24/2023

Approved by: 
Deeanna Schultz, Finance & Accounting Analyst 2

Date: 07/24/2023

Fiscal Year 2023 - Quarter 4

Report of Expenses Incurred Under Incentives, Awards, and Recruitment Ordinance
For the Quarter Ended September 30, 2023

Department	Category of Expense	Source of Funding	Description of Expenditure	Line Amount	Department Total
Airport	Food and refreshments for County Sponsored event	Airport Revenue	Food and Beverages for Tenant/Manager meeting, Dinner with Allegiant executive, Tony Jannus Meeting, Employee Appreciation lunch, Honor Flight, and	\$ 3,905.54	\$ 4,278.04
Airport	Awards	Airport Revenue	STAR Program Gift Cards	\$ 372.50	
Board of County Commissioners	Food and refreshments for County Sponsored event	General Fund	Pizza for Commission Meeting that spanned traditional meal period	\$ 74.38	\$ 74.38
Court Administration	Awards	General Fund	Service Award for Judge Rondolino	\$ 80.00	\$ 80.00
Economic Development	Food and refreshments for County Sponsored event	General Fund	Food for Employee Appreciation Event	\$ (502.25)	\$ (502.25)
Emergency Management	Food and refreshments for County Sponsored event	General Fund	Emergency Operations Center Food & Beverages during Hurricane Idalia	\$ 2,707.41	\$ 2,707.41
General Government	Awards/ Frames and Plaques	General Fund	Employee Service Award Program	\$ 16,877.35	\$ 38,507.96
General Government	Employee Referral Bonus	General Fund	Employee Referral Bonus	\$ 20,191.25	
General Government	Food and refreshments for County Sponsored event	General Fund	Food and Beverages for Budget Information Sessions and BOCC Work Sessions	\$ 1,439.36	
Human Resources	Food and refreshments for County Sponsored event	General Fund	Food and Beverages for Learning Hero event, Volunteer Event, and Employee Appreciation Week	\$ 1,229.79	\$ 2,351.46
Human Resources	Appliances for Common Area	General Fund	New Toaster oven for employee break room	\$ 109.98	
Human Resources	Food and refreshments for County Sponsored event	Benefits Fund	Food and Beverages for Wellness Champion Meeting	\$ 628.56	
Human Resources	Correction	Benefits Fund	Incentives Account correction for printing reimbursement from Cigna	\$ 383.13	
Parks	Appliances for Common Area	General Fund	Replacement of refrigerators and microwave at Lake Seminole Park and Taylor Park	\$ 1,345.99	\$ 6,878.25
Parks	Commemorative items promoting County programs	General Fund	Commemorative T-Shirts for the Youth Advisory Committee and shirts for volunteers	\$ 2,760.16	
Parks	Food and refreshments for County Sponsored event	General Fund	Food for Employee Recognition Day, Hurricane Idalia Sand Bag Staff, and Youth Advisory Committee	\$ 2,622.10	
Parks	Awards	General Fund	Ribbons in recognition of employee accomplishments	\$ 150.00	
Public Works	Commemorative items promoting County programs	General Fund	Promotional Outreach Items, Volunteer shirts for Living Shoreline event, and Florida-Friendly Landscaping Incentives Program Reimbursements	\$ 4,705.20	\$ 14,930.98
Public Works	Commemorative items promoting County programs	Surface Water Utility Fund	Promotional Outreach Items, Volunteer shirts for Living Shoreline event, and Florida-Friendly Landscaping Incentives Program Reimbursements	\$ 8,975.35	
Public Works	Commemorative items promoting County programs	Transportation Trust Revenue	Promotional Outreach Items, Volunteer shirts for Living Shoreline event, and Florida-Friendly Landscaping Incentives Program Reimbursements	\$ 679.68	
Public Works	Food and refreshments for County Sponsored event	Surface Water Utility Fund	Food and Beverages for Outreach Events, Living Shoreline event, and Oyster Reef Install	\$ 475.60	

Public Works	Food and refreshments for County Sponsored event	General Fund	Food during Hurricane Idalia	\$ 95.15	
Safety and Emergency Services	Appliances for Common Area	Emergency Medical Service	Replacement Refrigerator for the Safety & Emergency Services Billing staff	\$ 1,075.38	\$ 1,075.38
Solid Waste	Food and refreshments for County Sponsored event	Solid Waste Revenue	Food and beverages for Employee Appreciation week	\$ 929.72	\$ 929.72
Utilities	Awards	Water Revenue and Operating	"Go The Extra Mile" employee awards and recognition, ACES Customer Service recognition, and volunteer	\$ 249.39	\$ 1,083.58
Utilities	Awards	Sewer Revenue and Operating	"Go The Extra Mile" employee awards and recognition, ACES Customer Service recognition, and volunteer	\$ 155.95	
Utilities	Food and refreshments for County Sponsored event	Water Revenue and Operating	Food and Beverages related to Hurricane Water Monitoring and Leadership Workshop event	\$ 377.78	
Utilities	Food and refreshments for County Sponsored event	Sewer Revenue and Operating	Food and Beverages related to Hurricane Water Monitoring and Leadership Workshop event	\$ 282.21	
Utilities	Food and refreshments for County Sponsored event	Solid Waste Revenue & Operating	Food and Beverages related to Hurricane Water Monitoring and Leadership Workshop event	\$ 18.25	
				<u>\$ 72,394.91</u>	<u>\$ 72,394.91</u>

Ledger Total	218,473.04
Fixed Assets	0.00
Travel	0.00
Clerk	-9,377.02
Previous Quarter	-136,701.11
Total	72,394.91

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

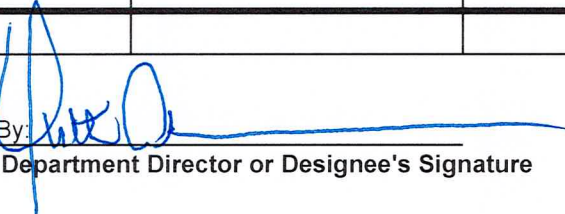
FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Quarter ended September 30, 2023

Department: AIRPORT

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5400020	Amount Incentives & Awards 5490060	Total Expenses
07/17/23	05-236	food & refreshments for county-sponsored events	SPRAGUE tenant/manager meeting	Airport	4001	421011		26.78	26.78
08/22/23	05-236	food & refreshments for county-sponsored events	SPRAGUE tenant/manager meeting, dinner w/Allegiant executive	Airport	4001	421011		449.68	449.68
09/21/23	05-236	food & refreshments for county-sponsored events	SPRAGUE tenant/manager meeting, Tony Jannus meeting	Airport	4001	421011		393.94	393.94
09/30/23	05-236	food & refreshments for county-sponsored events	SPRAGUE tenant/manager meetings	Airport	4001	421011		281.98	281.98
09/30/23	05-236	food & refreshments for county-sponsored events	JEWSBURY employee appreciation luncheon	Airport	4001	421011		750.00	750.00
07/10/23	05-236	incentives	ROUTH gift cards for STARS customer service program, events	Airport	4001	421015		289.91	289.91
09/12/23	05-236	food & refreshments for county-sponsored events	ROUTH STAR customer service appreciation	Airport	4001	421015		372.50	372.50
09/30/23	05-236	food & refreshments for county-sponsored events	ROUTH STAR customer svc & leadership groups, Honor Flight, Volunteer appreciation	Airport	4001	421015		1,713.25	1713.25
Total							0.00	4,278.04	4,278.04

Submitted By: 
 Department Director or Designee's Signature

Date: 11-7-2023

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Quarter ended September 30, 2023

Department: Board of County Commissioners

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5400020	Amount Incentives & Awards 5490060	Total Expenses
06/13/23		Food for Commission members	Food for Commision meeting that spanned traditional meal periods	General Revenue	0001	111010		74.38	74.38
Total							0.00	74.38	74.38

Submitted By: *David C. Long*
 Department Director or Designee's Signature

Date: Nov. 29, 2023

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Quarter ended

September 30, 2023

Department:

Court Admin - Fiscal

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5400020	Amount Incentives & Awards 5490060	Total Expenses
07/31/23		Awards	Employee Service Awards	General	0001	601110		80.00	80.00
Total							0.00	80.00	80.00

Submitted By: Mary Kier Bickelberg
 Department Director or Designee's Signature

Date: 9/29/23

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Reclassified off Awards & Incentives in Q4

Quarterly Report

Quarter ended

March 31, 2023

Department:

Economic Development

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5400020	Amount Incentives & Awards 5490060	Total Expenses
1/11/23	54394	Employee Appreciation event	Food for Employee appreciation event	General revenue	0001	261130		- 325.28	361.38 - 325.28
1/27/23	54394	Employee Appreciation event	Food for Employee appreciation event	General revenue	0001	261130		- 176.97	13.34 - 176.97
									- 176.97
Total							0.00	- 502.25	374.72 - 502.25

Submitted By: Dr. Cynthia Johnson
 Department Director or Designee's Signature

Date: 11-Apr-22

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Qtr ended **September 30, 2023**

Department:

GENERAL GOVERNMENT

Date	CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5490060	Amount Incentives & Awards 5490060	Total Expenses
7/5/2023	Payroll *	IV. L	Payroll USD Corporate 05-JUL-23	GeneralGovt	0001	114300		3,000.00	3,000.00
7/6/2023	N/A	IV. A. b	BCC Budget Info Sessions: Coffee item; Panera; PapaJohns - BCC,staff, deputies;board reporters (6 days)	GeneralGovt	0001	114300		887.00	887.00
7/6/2023	N/A	IV. A. b	Panera Bread Tax Credit on Lunch Charges	GeneralGovt	0001	114300		(34.37)	(34.37)
7/10/2023	N/A	IV. A. b	BCC WkSess: Lunches for 6/14/23 Publix; 6/21/23 Publix; 6/22/23 Publix	GeneralGovt	0001	114300		561.19	561.19
7/13/2023	SPO #431445	IV. E	Incentive Svcs #00111746 - JUN23 Email Maintenance	GeneralGovt	0001	114300		350.00	350.00
7/13/2023	SPO #431445	IV. E	Incentive Svcs #00111748 - JUN23 Point Redemption	GeneralGovt	0001	114300		4,220.55	4,220.55
7/19/2023	Payroll *	IV. L	Payroll USD Corporate 19-JUL-23	GeneralGovt	0001	114300		3,500.00	3,500.00
7/27/2023	Email Backup	IV. L	314016 Adjustment USD-Rcd transfer from BCC to Clerks	GeneralGovt	0001	114300		4,000.00	4,000.00
8/2/2023	Inv #2357	IV. L	2357: Teo Marte Empl Referral of Wellington Reyes PAO	GeneralGovt	0001	114300		538.25	538.25
8/2/2023	Inv #2358	IV. L	2358: Cathy Kimura Empl Referra of Calvin Kimura PAO	GeneralGovt	0001	114300		538.25	538.25
8/16/2023	Payroll *	IV. L	Payroll USD Corporate 16-AUG-23	GeneralGovt	0001	114300		3,000.00	3,000.00
8/22/2023	SPO #431445	IV. E	Incentive Svcs #00112502 - JUL23 Email Maintenance	GeneralGovt	0001	114300		350.00	350.00
8/22/2023	SPO #431445	IV. E	Incentive Svcs #00112500 - JUL23 Point Redemption	GeneralGovt	0001	114300		2,679.25	2,679.25
8/30/2023	Payroll *	IV. L	Payroll USD Corporate 30-AUG-23	GeneralGovt	0001	114300		2,000.00	2,000.00
9/8/2023	Inv #2360	IV. L	2360: CustID PINOMB Employee Referral PAO	GeneralGovt	0001	114300		538.25	538.25
9/14/2023	Inv #2359	IV. L	2359: CustID PINOMB Employee Referral PAO	GeneralGovt	0001	114300		538.25	538.25
9/18/2023	SPO #431445	IV. E	Incentive Svcs #00113357 - AUG23 Point Redemption	GeneralGovt	0001	114300		3,170.17	3,170.17
9/19/2023	SPO #431445	IV. E	Incentive Svcs #00113359 - AUG23 Email Maintenance	GeneralGovt	0001	114300		350.00	350.00
9/22/2023	N/A	IV. A. b	BCC Work Session: 8/31/23 coffee supplies	GeneralGovt	0001	114300		25.54	25.54
9/28/2023	SPO #431445	IV. E	Incentive Svcs #00113360 - Service Award Pins 2024	GeneralGovt	0001	114300		2,280.60	2,280.60
9/30/2023	Inv #2361	IV. L	2361: CustID PINOMB Employee Referral PAO	GeneralGovt	0001	114300		538.25	538.25
9/30/2023	SPO #431445	IV. E	Incentive Svcs #00113724 - SEP23 Point Redemption	GeneralGovt	0001	114300		3,126.78	3,126.78
9/30/2023	SPO #431445	IV. E	Incentive Svcs #00113726 - SEP23 Email Maintenance	GeneralGovt	0001	114300		350.00	350.00
9/30/2023	Payroll *	IV. L	314402 Payroll USD - Board Payroll Accrual FYE 30SEP23	GeneralGovt	0001	114300		2,000.00	2,000.00
Total							0.00	38,507.96	38,507.96

* not able to pull any backup for these Payroll items

Submitted By: *Fredericka Collins*
Fredericka Collins - OMB Deputy Director

APPROVED
 By *Fredericka Collins* at 8:06 pm, Nov 02, 2023

Date: **November 2, 2023**

County Code 2-145 reference

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS
FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY
Quarterly Report

Quarter ended fy23 Fourth Quarter

Department: Human Resources

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel 5400020	Amount Incentives & Awards 5490060	Total Expenses
09/25/23		incentive and awards	Volunteer event	general govt	0001	661111		149.78	149.78
07/05/23		incentive and awards	OTD Learning Hero event	general govt	0001	661115		117.96	117.96
07/05/23		incentive and awards	HR In-Service Day food	general govt	0001	661117		87.27	87.27
07/26/23		incentive and awards	Tax payment for food from Employee Appreciation week	general govt	0001	661117		(5.07)	(5.07)
07/28/23		incentive and awards	Employee appreciation week food	general govt	0001	661117		81.10	81.10
08/18/23		incentive and awards	toaster and toaster oven needed replaced as broken	general govt	0001	661117		109.98	109.98
09/22/23		incentive and awards	Food for HR Training course	general govt	0001	661117		637.25	637.25
09/25/23		incentive and awards	Food for HR Training course	general govt	0001	661117		161.50	161.50
08/01/23		incentive and awards	correction made for incentives account incorrectly credited for printing reimbursement from Cigna	Benefits fund	5006	662110		383.13	383.13
09/25/23		incentive and awards	Semi annual Wellness Champion meeting food	Benefits fund	5006	662110		515.66	515.66
09/25/23		incentive and awards	Semi annual Wellness Champion meeting supplies	Benefits fund	5006	662110		100.41	100.41
09/30/23		incentive and awards	Tampa Bay Wellness Meeting	Benefits fund	5006	662110		12.49	12.49
Total							0.00	2,351.46	2,351.46

Submitted By: 
 Department Director or Designee's Signature

Date: 11/01/2023

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Department:

PCR

Qtr ended September 30, 2023

Date posted	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund #	Center Number	Project task#	Program Number	Amount	Amount	Total
									Travel 5400020	Incentives & Awards 5490060	
07/24/23	54711	EQUIPMENT	Replace fridge - no longer working - lake seminole	Gen Rev	0001	251005		1001		598.00	
07/24/23	54750	EQUIPMENT	Replace fridge - no longer working - taylor	Gen Rev	0001	251005		1001		598.00	
07/24/23	54711	EQUIPMENT	Replace fridge - Lake Seminole	Gen Rev	0001	251005		1001		598.00	
07/24/23	54711	EQUIPMENT	return fridge - Lake Seminole	Gen Rev	0001	251005		1001		-598.00	
07/03/23	54661	CLOTHES	Youth Advisory Committee - T-shirts	Gen Rev	0001	252032		1004		160.16	
09/01/23	05-196	FOOD	Employee Recognition	Gen Rev	0001	251005		1001		1,637.24	
09/01/23	05-196	FOOD	Credit for item Returned	Gen Rev	0001	251005		1001		-26.38	
09/06/23	54530	EQUIPMENT	Replacement Breakroom Microwave	Gen Rev	0001	252032		1004		149.99	
09/28/23	Hurricane Idalia	FOOD	Hurricane Idalia - food for sand bag staff	Gen Rev	0001	890001	90016B1 - 01.1	1123		194.10	
09/29/23	Hurricane Idalia	FOOD	Hurricane Idalia - food for sand bag staff	Gen Rev	0001	890001	90016B1 - 01.1	1123		562.40	
09/30/23	Hurricane Idalia	FOOD	Hurricane Idalia - food for sand bag staff	Gen Rev	0001	890001	90016B1 - 01.1	1123		152.74	
09/06/23	54885	FOOD	Pizza for YAC meeting	Gen Rev	0001	252032		1004		102.00	
09/30/23	54897	AWARD	4-H Blue Ribbons	Gen Rev	0001	252035		1004		150.00	
09/30/23	Volunteer	CLOTHES	Volunteer Shirts	Gen Rev	0001	253230		1386		2,600.00	
Total										6,878.25	

Prepared by:

[Signature]

Date:

12-1-23

Submitted By:

[Signature]

Department Director or Designee's Signature

Date:

12/4/23

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY


Quarterly Report

Quarter ended September 30, 2023

Department: Public Works

Date	CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Incentives & Awards 5490060	Total Expenses
9/22/2023	52146	IV.G.	Promotional outreach items	General Fund	0001	436031	68.00	68.00
9/22/2023	52146	IV.G.	Promotional outreach items	Transportation Trust	1001	436031	216.00	216.00
9/22/2023	52146	IV.G.	Promotional outreach items	Surface Water	1094	436031	116.00	116.00
9/30/2023	52146	IV.G.	Promotional outreach items	General Fund	0001	436031	145.97	145.97
9/30/2023	52146	IV.G.	Promotional outreach items	Transportation Trust	1001	436031	463.68	463.68
9/30/2023	52146	IV.G.	Promotional outreach items	Surface Water	1094	436031	249.02	249.02
9/28/2023	52146	IV.G.	Promotional outreach items	General Fund	0001	437040	4,491.23	4,491.23
9/30/2023	52152	IV.A.i. & G.	Beverages & giveaways for outreach events	Surface Water	1094	436063	509.63	509.63
7/31/2023	52152	IV.A.i. & G.	Volunteer t-shirts & food for Living Shoreline event	Surface Water	1094	436064	1,402.09	1,402.09
8/18/2023	52152	IV.A.i.	Beverages for Living Shoreline event	Surface Water	1094	436064	100.20	100.20
8/18/2023	52152	IV.A.i. & G.	Food & t-shirts for Living Shoreline event	Surface Water	1094	436064	1,198.62	1,198.62
8/23/2023	52152	IV.A.i.	Italian Ice for Oyster Reef Install	Surface Water	1094	436064	191.98	191.98
8/23/2023	52152	IV.A.i.	Pizza for Oyster Reef Install	Surface Water	1094	436064	183.42	183.42
9/21/2023	53229	IV.L.	FLIP Reimbursement - Salle Bell	Surface Water	1094	436064	2,000.00	2,000.00
9/21/2023	53229	IV.L.	FLIP Reimbursement - Nicole & Peter Pasek	Surface Water	1094	436064	1,499.99	1,499.99
9/30/2023	53229	IV.L.	FLIP Reimbursement - Joan Hartsough	Surface Water	1094	436064	2,000.00	2,000.00
9/29/2023	54890	IV.H.	Food during Hurricane Idalia - taxes due to personal card used	General Fund	0001	890001	95.15	95.15
Total							14,930.98	14,930.98


Prepared by:


Sharita Jones, Accting. Svcs. Coord.

Date:

10/31/23

Approved by:


Michael Andrasovsky, Budget Manager

Date:

10/31/2023

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Quarter ended September 30, 2023

Department: Safety and Emergency Services

Effective Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount	Amount	Amount	Total Expenses
							Travel 5400020	Incentives & Awards 5490060	Employee Recognition Incentives & Awards 5490070	
07/25/23	Admin. Directive 9-7	Food, Beverage, Recruitment and Awards Related Expenses Policy	Replacement refrigerator for Safety and Emergency Services Billing staff	EMS Billing	1006	344410		1,075.38		1,075.38
Total							0.00	1,075.38	0.00	1,075.38

Prepared By: Gina Hostetler
Gina Hostetler, Administrative Support Specialist

Date: 11/29/2023

Reviewed By: Krishna Gandhi
Krishna Gandhi, Financial Operations Manager

Date: 11/29/2023

Approved By: Jodie Sechler
Jodie Sechler, Division Director, Financial Services

Date: 12/4/2023

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Quarter ended

September 30, 2023

Department:

Solid Waste

Q3

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of Funding	Fund Number	Center Number	Amount Travel	Amount Incentives & Awards 5490060	Total Expenses
04/19/23	54439	lunch for TMC meeting	lunch for estimated 25 people		4021	432936		294.84	294.84
05/08/23	54668	Employee Appreciation event	ice cream, breakfast, salad bar		4021	432936		929.72	929.72
Total							0.00	929.72	1,224.56 1,224.56

Submitted By: 
Department Director or Designee's Signature

Date: 10/2/23

PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS

FOOD, BEVERAGE, RECRUITMENT & AWARDS RELATED EXPENSES POLICY

Quarterly Report

Quarter ended September 30, 2023 Department: Utilities

Date	Resolution CATS #	Category of Expenditure	Description of Expenditure	Source of	Fund	Center	Amount	Amount	Total Expenses
				Funding	Number	Number	5400020	5496001	
7/21/2023	54684	IV, A, (d)	Recognition or Award Ceremonies	Water Revenue	4031	431250		• 31.78	31.78
7/21/2023	54684	IV, A, (d)	Recognition or Award Ceremonies	Water Capital	4034	431250		• 2.59	2.59
7/21/2023	54684	IV, A, (d)	Recognition or Award Ceremonies	Sewer Revenue	4051	431250		• 30.48	30.48
8/7/2023	54747	L	Hurricane Prep - Equipment for Staff Meals	Landfill & Site Ops	4021	431350		12.79	12.79
8/7/2023	54747	L	Hurricane Prep - Equipment for Staff Meals	Water Revenue	4031	431350		• 370.76	370.76
8/7/2023	54747	L	Hurricane Prep - Equipment for Staff Meals	Sewer Revenue	4051	431350		• 255.70	255.70
9/11/2023	54548	IV, E	Frames, Plaques, certificates, trophies, pins for recognition	Water Revenue	4031	431130		• 128.42	128.42
9/11/2023	54548	IV, E	Frames, Plaques, certificates, trophies, pins for recognition	Sewer Revenue	4051	431130		• 69.15	69.15
9/22/2023	54870	IV, A	Food, Beverage Recruitment and Awards-Related Expenses	Landfill & Site Ops	4021	431340		5.46	5.46
9/22/2023	54870	IV, A	Food, Beverage Recruitment and Awards-Related Expenses	Water Revenue	4031	431340		• 7.02	7.02
9/22/2023	54870	IV, A	Food, Beverage Recruitment and Awards-Related Expenses	Sewer Revenue	4051	431340		• 26.51	26.51
9/28/2023	54840	IV, A, iii,	Educational, orientation, training programs, with appointing authority approval	Water Revenue	4031	431130		• 65.60	65.60
9/28/2023	54840	IV, A, iii,	Educational, orientation, training programs, with appointing authority approval	Sewer Revenue	4051	431130		• 35.32	35.32
9/30/2023	54921	IV,E	Frames, Plaques, certificates, trophies, pins for recognition	Water Revenue	4031	431130		• 21.00	21.00
9/30/2023	54921	IV,E	Frames, Plaques, certificates, trophies, pins for recognition	Sewer Revenue	4051	431130		• 21.00	21.00
Total							0.00	1,083.58	1,083.58

Prepared by: DeeAnna Schultz
DeeAnna Schultz, Finance & Accounting Analyst 2

Date: 11/15/2023

Approved by: Deborah Fulton
Deborah Fulton, Project Coordinator

Date: 11/15/2023