



Recipient Information	Federal Award Information																										
<p>1. Recipient Name PINELLAS, COUNTY OF 315 COURT ST RM 601 CLEARWATER, FL 33756</p> <p>2. Congressional District of Recipient 13</p> <p>3. Payment System Identifier (ID) 1596000800A5</p> <p>4. Employer Identification Number (EIN) 596000800</p> <p>5. Data Universal Numbering System (DUNS) 055200216</p> <p>6. Recipient's Unique Entity Identifier</p> <p>7. Project Director or Principal Investigator Karen Yatchum edegregorio@pinellascounty.org 7274648434</p> <p>8. Authorized Official Mr. Barry Burton grantscoe@pinellascounty.org (727) 464-4331</p>	<p>11. Award Number 1H79TI084551-01</p> <p>12. Unique Federal Award Identification Number (FAIN) H79TI084551</p> <p>13. Statutory Authority</p> <p>14. Federal Award Project Title Pinellas County First Responder and Community Education and Engagement</p> <p>15. Assistance Listing Number 93.243</p> <p>16. Assistance Listing Program Title Substance Abuse and Mental Health Services_Projects of Regional and National Significance</p> <p>17. Award Action Type New Competing</p> <p>18. Is the Award R&D? No</p>																										
<p>Federal Agency Information</p> <p>9. Awarding Agency Contact Information Karen Warner Grants Management Specialist Center for Substance Abuse Treatment karen.warner@samhsa.hhs.gov 240-276-1426</p> <p>10. Program Official Contact Information Wilma A Pinnock Project Officer Center for Substance Abuse Treatment wilma.pinnock@samhsa.hhs.gov 240-276-2421</p>	<table border="1" style="width:100%; border-collapse: collapse; margin-bottom: 10px;"> <thead> <tr> <th colspan="2" style="background-color: #e1eef6;">Summary Federal Award Financial Information</th> </tr> </thead> <tbody> <tr> <td colspan="2" style="background-color: #e1eef6;">19. Budget Period Start Date 09/30/2021 – End Date 09/29/2022</td> </tr> <tr> <td>20. Total Amount of Federal Funds Obligated by this Action</td> <td style="text-align: right;">\$499,999</td> </tr> <tr> <td> 20a. Direct Cost Amount</td> <td style="text-align: right;">\$499,999</td> </tr> <tr> <td> 20b. Indirect Cost Amount</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td>21. Authorized Carryover</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td>22. Offset</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td>23. Total Amount of Federal Funds Obligated this budget period</td> <td style="text-align: right;">\$499,999</td> </tr> <tr> <td>24. Total Approved Cost Sharing or Matching, where applicable</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td>25. Total Federal and Non-Federal Approved this Budget Period</td> <td style="text-align: right;">\$499,999</td> </tr> <tr> <td colspan="2" style="border-top: 1px dashed black;"></td> </tr> <tr> <td colspan="2" style="background-color: #e1eef6;">26. Project Period Start Date 09/30/2021 – End Date 09/29/2025</td> </tr> <tr> <td>27. Total Amount of the Federal Award including Approved Cost Sharing or Matching this Project Period</td> <td style="text-align: right;">\$499,999</td> </tr> </tbody> </table> <p>28. Authorized Treatment of Program Income Additional Costs</p> <p>29. Grants Management Officer - Signature Rosalie Vega</p>	Summary Federal Award Financial Information		19. Budget Period Start Date 09/30/2021 – End Date 09/29/2022		20. Total Amount of Federal Funds Obligated by this Action	\$499,999	20a. Direct Cost Amount	\$499,999	20b. Indirect Cost Amount	\$0	21. Authorized Carryover	\$0	22. Offset	\$0	23. Total Amount of Federal Funds Obligated this budget period	\$499,999	24. Total Approved Cost Sharing or Matching, where applicable	\$0	25. Total Federal and Non-Federal Approved this Budget Period	\$499,999			26. Project Period Start Date 09/30/2021 – End Date 09/29/2025		27. Total Amount of the Federal Award including Approved Cost Sharing or Matching this Project Period	\$499,999
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Notice of Award

Issue Date: 09/07/2021

Department of Health and Human Services
Substance Abuse and Mental Health Services Administration

Center for Substance Abuse Treatment

Award Number: 1H79TI084551-01

FAIN: H79TI084551

Program Director: Karen Yatchum

Project Title: Pinellas County First Responder and Community Education and Engagement

Organization Name: PINELLAS, COUNTY OF

Authorized Official: Mr. Barry Burton

Authorized Official e-mail address: grantscoe@pinellascounty.org

Budget Period: 09/30/2021 – 09/29/2022

Project Period: 09/30/2021 – 09/29/2025

Dear Grantee:

The Substance Abuse and Mental Health Services Administration hereby awards a grant in the amount of \$499,999 (see “Award Calculation” in Section I and “Terms and Conditions” in Section III) to PINELLAS, COUNTY OF in support of the above referenced project. This award is pursuant to the authority of and is subject to the requirements of this statute and regulation and of other referenced, incorporated or attached terms and conditions.

Award recipients may access the SAMHSA website at www.samhsa.gov (click on “Grants” then SAMHSA Grants Management), which provides information relating to the Division of Payment Management System, HHS Division of Cost Allocation and Postaward Administration Requirements. Please use your grant number for reference.

Acceptance of this award including the “Terms and Conditions” is acknowledged by the grantee when funds are drawn down or otherwise obtained from the grant payment system.

If you have any questions about this award, please contact your Grants Management Specialist and your Government Project Officer listed in your terms and conditions.

Sincerely yours,
Rosalie Vega
Grants Management Officer
Division of Grants Management

See additional information below

SECTION I – AWARD DATA – 1H79TI084551-01

Award Calculation (U.S. Dollars)

Supplies	\$112,500
Contractual	\$387,499
Direct Cost	\$499,999
Approved Budget	\$499,999
Federal Share	\$499,999
Cumulative Prior Awards for this Budget Period	\$0
AMOUNT OF THIS ACTION (FEDERAL SHARE)	\$499,999

SUMMARY TOTALS FOR ALL YEARS	
YR	AMOUNT
1	\$499,999
2	\$499,999
3	\$499,999
4	\$499,999

Note: Recommended future year total cost support, subject to the availability of funds and satisfactory progress of the project.

Fiscal Information:

CFDA Number:	93.243
EIN:	1596000800A5
Document Number:	21TI84551A
Fiscal Year:	2021

IC	CAN	Amount
TI	C96N705	\$499,999

IC	CAN	2021	2022	2023	2024
TI	C96N705	\$499,999	\$499,999	\$499,999	\$499,999

TI Administrative Data:

PCC: FRCARA21 / **OC:** 4145

SECTION II – PAYMENT/HOTLINE INFORMATION – 1H79TI084551-01

Payments under this award will be made available through the HHS Payment Management System (PMS). PMS is a centralized grants payment and cash management system, operated by the HHS Program Support Center (PSC), Division of Payment Management (DPM). Inquiries regarding payment should be directed to: The Division of Payment Management System, PO Box 6021, Rockville, MD 20852, Help Desk Support – Telephone Number: 1-877-614-5533.

The HHS Inspector General maintains a toll-free hotline for receiving information concerning fraud, waste, or abuse under grants and cooperative agreements. The telephone number is: 1-800-HHS-TIPS (1-800-447-8477). The mailing address is: Office of Inspector General, Department of Health and Human Services, Attn: HOTLINE, 330 Independence Ave., SW, Washington, DC 20201.

SECTION III – TERMS AND CONDITIONS – 1H79TI084551-01

This award is based on the application submitted to, and as approved by, SAMHSA on the above-title project and is subject to the terms and conditions incorporated either directly or by reference in the following:

- a. The grant program legislation and program regulation cited in this Notice of Award.
- b. The restrictions on the expenditure of federal funds in appropriations acts to the extent those restrictions are pertinent to the award.
- c. 45 CFR Part 75 as applicable.
- d. The HHS Grants Policy Statement.
- e. This award notice, INCLUDING THE TERMS AND CONDITIONS CITED BELOW.

Treatment of Program Income:

Use of program income – Additive: Recipients will add program income to funds committed to the project to further eligible project objectives. Sub-recipients that are for-profit commercial organizations under the same award must use the deductive alternative and reduce their subaward by the amount of program income earned.

In accordance with the regulatory requirements provided at 45 CFR 75.113 and Appendix XII to 45 CFR Part 75, recipients that have currently active Federal grants, cooperative agreements, and procurement contracts with cumulative total value greater than \$10,000,000 must report and maintain information in the System for Award Management (SAM) about civil, criminal, and administrative proceedings in connection with the award or performance of a Federal award that reached final disposition within the most recent five-year period. The recipient must also make semiannual disclosures regarding such proceedings. Proceedings information will be made publicly available in the designated integrity and performance system (currently the Federal Awardee Performance and Integrity Information System (FAPIIS)). Full reporting requirements and procedures are found in Appendix XII to 45 CFR Part 75.

SECTION IV – TI SPECIAL TERMS AND CONDITIONS – 1H79TI084551-01

REMARKS

New Award

1. This Notice of Award (NoA) is issued to inform your organization that the application submitted through the funding opportunity TI 21-009 has been selected for funding.

1a) This award reflects approval of the budget submitted May 17, 2021 as part of the application by your organization.

2. Recipients are expected to plan their work to ensure that funds are expended within the 12-month budget period reflected on this Notice of Award. If activities proposed in the approved budget cannot be completed within the current budget period, SAMHSA cannot guarantee the approval of any request for carryover of remaining unobligated funding.

3. All responses to award terms and conditions must be submitted as .pdf documents in eRA Commons. For more information on how to respond to tracked terms and conditions or how to submit a post award amendment request please refer to <https://www.samhsa.gov/grants/grants-training-materials> under heading Grant Management Reference Materials for Grantees.

4. All Post-Award Amendments must be submitted in eRA Commons for prior approval.

Please refer to the SAMHSA website for specific SAMHSA guidance on how to submit a post-award amendment in eRA Commons: <https://www.samhsa.gov/grants/grants-management/post-award-amendments>

Prior approval is required for, but is not limited to: a change in key personnel and level of effort, a budget revision, a change in scope, a formal carryover request, and a no cost extension. Reference the full prior approval term on the SAMHSA website under Standard Terms and Conditions at: <https://www.samhsa.gov/grants/grants-management/notice-award-noa/standard-terms-conditions>.

Technical questions regarding the submission of a post-award amendment in eRA Commons should be directed to the eRA Service Desk: <http://grants.nih.gov/support/>

5. Register Program Director/Project Director (PD) in eRA Commons:

If you have not already done so, you must register the PD in eRA Commons to assign a Commons ID. Once the PD has received their Commons ID, please send this information to your Grants Management Specialist. You can find additional information about the eRA Commons registration process at https://era.nih.gov/reg_accounts/register_commons.cfm.

6. Key Staff

Key staff (or key staff positions, if staff has not been selected) are listed below:

Karen Yatchum, Project Director @ 10% level of effort

TBD, Evaluator @ % level of effort

Organizations receiving Federal Funds may not exceed 100% level of effort for any program staff member (Key Staff or otherwise) across all federally funded sources.

Any changes to key staff—including level of effort involving separation from the project for more than three months or a 25 percent reduction in time dedicated to the project—requires prior approval and must be submitted as a post-award amendment in eRA Commons.

For additional information on how to submit a post-award amendment, please visit the SAMHSA website: <https://www.samhsa.gov/grants/grants-management/post-award-changes>. Any technical questions regarding the submission process should be directed to the eRA Service Desk: <http://grants.nih.gov/support/>.

Braided Funding *As applicable, use of the term and language will be identified in the Funding Plan.*

SPECIAL TERMS

Disparity Impact Statement (DIS)

By November 30, 2021, **submit via eRA Commons.**

The DIS should be consistent with information in your application regarding access, *service use and outcomes for the program and include three components as described below. Questions about the DIS should be directed to your GPO. Examples of DIS can be found on the SAMHSA website at: <https://www.samhsa.gov/grants/grants-management/disparity-impact-statement>

*Service use is inclusive of treatment services, prevention services as well as outreach, engagement, training, and/or technical assistance activities.

The disparity impact statement consists of three components:

1. Proposed number of individuals to be served and/or reached by subpopulations in the grant implementation area should be provided in a table that covers the entire grant period. The disparate population(s) should be identified in a narrative that includes a description of the population and rationale for how the determination was made.

2. A quality improvement plan for how you will use your program (GPRA) data on access, use and outcomes to monitor and manage program outcomes by race, ethnicity and LGBT status, when possible. The quality improvement plan should include strategies for how processes and/or programmatic adjustments will support efforts to reduce disparities for the identified sub-populations.

3. The quality improvement plan should include methods for the development and implementation of policies and procedures to ensure adherence to the Enhanced Culturally and Linguistically Appropriate Services (CLAS) Standards and the provision of effective care and services that are responsive to:

- a. Diverse cultural health beliefs and practices;
- b. Preferred languages; and
- c. Health literacy and other communication needs of all sub-populations within the proposed geographic region.

All responses to award terms and conditions must be submitted as .pdf documents in eRA Commons. For more information on how to respond to tracked terms and conditions please refer to <https://www.samhsa.gov/grants/grants-training-materials> under heading **How to Respond to Terms and Conditions.**

Risk Assessment

The Office of Financial Advisory Services (OFAS), SAMHSA may perform an administrative review of your organization's financial management system. If the review discloses material weaknesses or other financial management concerns, grant funding may be restricted in accordance with 45 CFR 75/2 CFR 200, as applicable. The restriction will affect your organization's ability to withdraw funds from the Payment Management System account, until the concerns are addressed.

FUNDING LIMITATIONS/RESTRICTIONS

The funding restrictions for this project are as follows:

- No more than 20 percent of the grant award for the budget period may be used for data collection, performance measurement, and performance assessment expenses.
- Recipients may use up to 10 percent of funds for state, tribal or local governmental level administrative costs. 16
- SAMHSA grant award funds must not be used for the same activities that are funded by HRSA, CDC, or other SAMHSA programs.
- Only drugs or devices approved or cleared under the Federal Food, Drug, and Cosmetic Act for emergency treatment of known or suspected opioid overdose may be purchased with FR-CARA funds.

Be sure to identify these expenses in your proposed budget.

SPECIAL CONDITIONS

Participant Protection

By October 31, 2021, submit via eRA Commons.

The Committee reviewed the applicant organization's plans for ensuring confidentiality and SAMHSA participant protection and expressed concerns that the applicant organization not only does not include this section in its application, but it does not explain its omission.

The response needs to be uploaded via eRA Commons (more information can be found at <https://www.samhsa.gov/grants/grants-training-materials> 'Notice of Award: How to Respond to Terms and Conditions Training'). Please also email, with the grant number in the Subject line, the response to your assigned Government Project Officer and Participant Protection Officers Marion Pierce; marion.pierce@samhsa.hhs.gov and Ingrid Donato; ingrid.donato@samhsa.hhs.gov.

All grant funds are available for this project except for those funds directly related to Participant Protection issues as outlined in the FOA. Currently, only activities that do not directly involve Participant Protection issues (i.e., are clearly severable and independent from those activities that do involve Participant Protection issues) may be conducted under this award. This restriction of funds will only be lifted if the Participant Protection issues are appropriately addressed by the grantee and resolved to the satisfaction of your designated Government Project Officer and the SAMHSA Participation Protection Officer.

All responses to award terms and conditions must be submitted as .pdf documents in eRA Commons. For more information on how to respond to tracked terms and conditions please refer to <https://www.samhsa.gov/grants/grants-training-materials> under heading **How to Respond to Terms and Conditions.**

Key Personnel - Evaluator

Once an Evaluator has been selected, the grant recipient is required to submit via eRA Commons (Post Award Amendment) a copy of the Bio/Resume.

STANDARD TERMS AND CONDITIONS

Reporting Requirements

All SAMHSA grant recipients have data collection and reporting requirements that includes the Government Performance Results Act (GPRA) data collection for its programmatic progress report. These GPRA data are collected and reported using SAMHSA's Performance Accountability and Reporting System (SPARS). SPARS is an online data entry, reporting, and training system to support grantee recipients in reporting timely and accurate data to SAMHSA. A username and password are required to gain access the SPARS system. <https://spars.samhsa.gov>. Your GPRA data ensures that SAMHSA can meet its obligation under the Government Performance and Results (GPRA) Modernization Act of 2010. Your assigned Government Project Officer will provide additional information about these reporting

requirements and due dates after award.

To help grant recipients understand the reporting requirements and systems used to monitor progress, all grant recipients are required to complete online SPARS training within the first 90 days after award.

To meet these requirements, FR-CARA grant recipients are expected to: (1) Complete SPARS training no later than December 31, 2021.

(2) Enter the first quarterly GPRA data into SPARS no later than January 31, 2021 for the periods covering October 1, 2021 – December 31, 2021.

(3) Enter the second quarterly GPRA data into SPARS no later than April 30, 2021 for the periods covering January 1, 2022 – March 31, 2022. (4) Enter the third quarter GPRA data into SPARS no later than July 31, 2022 for the periods covering April 1, 2022 – June 30, 2022.

(5) Enter the fourth quarter GPRA data into SPARS no later than October 31 for the periods covering July 1, 2022 – September 30, 2022.

(6) Upload the approved October 31, 2022 SPARS report into eRA Commons system by December 31, 2022.

Please note, to simplify annual reporting compliance for subsequent grant years, SAMHSA will allow you to submit your fourth quarter progress report as your final year-end report in the eRA Commons system.

Standard Terms for Awards

Your organization must comply with the Standard Terms and Conditions for the Fiscal Year in which your grant was awarded. The Fiscal Year for your award is identified on Page 3 of your Notice of Award. SAMHSA's Terms and Conditions Webpage is located at:

<https://www.samhsa.gov/grants/grants-management/notice-award-noa/standard-terms-conditions>.

Consistent Treatment of Costs

Recipients must treat costs consistently across all federal and non-federal grants, projects and cost centers. Recipients may not direct-charge federal grants for costs typically considered indirect in nature, unless done consistently. If part of the indirect cost rate, then it may not also be charged as a direct cost. *Examples of indirect costs include (administrative salaries, rent, accounting fees, utilities, office supplies, etc.).* If typical indirect cost categories are included in the budget as direct costs, it is SAMHSA's understanding that your organization has developed a cost accounting system adequate to justify the direct charges and to avoid an unfair allocation of these costs to the federal government. Also, note that all awards are subject to later review in accordance with the requirements

of [45 CFR 75.364](#), [45 CFR 75.371](#), [45 CFR 75.386](#) and [45 CFR Part 75, Subpart F](#), *Audit Requirements*.

Compliance with Award Terms and Conditions

FAILURE TO COMPLY WITH THE ABOVE STATED TERMS AND CONDITIONS MAY RESULT IN ACTIONS IN ACCORDANCE WITH [45 CFR 75.371](#), REMEDIES FOR NON-COMPLIANCE AND [45 CFR 75.372](#) TERMINATION. THIS MAY INCLUDE WITHHOLDING PAYMENT, DISALLOWANCE OF COSTS, SUSPENSION AND DEBARMENT, TERMINATION OF THIS AWARD, OR DENIAL OF FUTURE FUNDING.

All previous terms and conditions remain in effect until specifically approved and removed by

the Grants Management Officer.

Annual Federal Financial Report (FFR or SF-425)

All financial reporting for recipients of Health and Human Services (HHS) grants and cooperative agreements will be consolidated through a single point of entry, which has been identified as the Payment Management System (PMS). The Federal Financial Report (FFR or SF-425) initiative ensures all financial data is reported consistently through one source; shares reconciled financial data to the HHS grants management systems; assists with the timely financial monitoring and grant closeout; and reduces expired award payments.

The FFR is required on an annual basis no later than 90 days after the end of each Budget Period. The FFR should reflect cumulative amounts. Additional guidance to complete the FFR can be found at <http://www.samhsa.gov/grants/grants-management/reporting-requirements>.

SAMHSA reserves the right to request more frequent submissions of FFRs. If so, the additional submission dates will be shown below.

Your organization is required to submit an FFR for this grant funding:

- **By December 29, 2022**, submit the Federal Financial Report (FFR)/(SF-425).

Effective January 1, 2021, recipients can connect seamlessly from the **eRA Commons FFR Module** to **PMS** by clicking the “**Manage FFR**” button on the “**Search for Federal Financial Report (FFR)**” page.

- Recipients who do not have access to PMS may use the following instructions on how to update user permission: <https://pms.psc.gov/grant-recipients/access-newuser.html>.
- Recipients who currently have access to PMS and are submitting or certifying the FFR on behalf of their organization, should login to PMS and update their permissions to request access to the FFR Module using the following instructions: <https://pms.psc.gov/grant-recipients/access-changes.html>.
 - Instructions on how to submit a FFR via PMS are available at <https://pmsapp.psc.gov/pms/app/help/ffr/ffr-grantee-instructions.html> (**Must be logged into PMS to access link**)

If you have questions about how to set up a PMS account for your organization, please contact the PMS Help Desk at PMSSupport@psc.hhs.gov or 1-877-614-5533.

Note: Recipients will use PMS to report all financial expenditures, as well as to drawdown funds; SAMHSA recipients will continue to use the eRA Commons for all other grant-related matters including submitting progress reports, requesting post-award amendments, and accessing grant documents such as the Notice of Award.

Programmatic Progress Report

Programmatic Progress Reports

Two reports will be required in Year 1 and one report will be required at the end of each year thereafter.

Submit the **6 month progress report** no later than **April 30, 2022** (for the time period covering 9/30/2021 – 3/31/2022).

Submit the **Annual Programmatic Progress Report** no later than **December 31, 2022** (for the time period covering 09/30/2021 - 09/29/2022).

Note: Recipients must also comply with the GPRA requirements that include the collection and

periodic reporting of performance data as specified in the FOA or by the Grant Program Official (GPO). This information is needed in order to comply with PL 102-62, which requires that Substance Abuse and Mental Health Services Administration (SAMHSA) report evaluation data to ensure the effectiveness and efficiency of its programs.

The response to this term must be submitted as .pdf documents in eRA Commons. Please contact your Government Program Official (GPO) for program specific submission information.

For more information on how to respond to tracked terms and conditions please refer to <https://www.samhsa.gov/grants/grants-training-materials> under heading **How to Respond to Terms and Conditions**.

Additional information on reporting requirements is available at <https://www.samhsa.gov/grants/grants-management/reporting-requirements>.

Staff Contacts:

Wilma A Pinnock, Program Official

Phone: 240-276-2421 **Email:** wilma.pinnock@samhsa.hhs.gov **Fax:** 240-276-2410

Karen Warner, Grants Specialist

Phone: 240-276-1426 **Email:** karen.warner@samhsa.hhs.gov **Fax:** 240-276-1430