



Office of Criminal Justice Grants

THIRD PARTY CERTIFICATE OF SUBAWARD

Email completed form to: criminaljustice@fdle.state.fl.us

FDLE Recipient Name:

FDLE App/Award #:

Federal Program:

Federal Agency:

Federal Award Number:

CFDA #:

This form must be completed for all third-party agreements determined to be **SUBRECIPIENTS** by OCJG's Third-Party Determination Checklist. The FDLE Recipient must complete Parts I through IV and forward a copy to the tiered subrecipient for their signature in Part V. A copy of the fully executed Certificate of Subaward must be maintained on file by both parties and provided to FDLE.

Entities passing funds through to a "tiered subrecipient" must ensure their compliance with 2 CFR §200.332 – *Passthrough entity requirements*. Failure to address, or provide documentation of, compliance with these requirements will result in a withholding of funds condition on the FDLE Recipient's award. Withholding of funds conditions prevent the review and approval of payment requests, ultimately delaying reimbursement.

Part I: Certificate of Subaward

Tiered Subrecipient's Name

Tiered Subrecipient's UEI

Tiered Subrecipient's Award/Contract Title

Tiered Subrecipient's Award/Contract #

Grant Project Period: to
Start Date End Date Effective Date

Indirect Costs:

Project Cost:
Grant Funds Other Funds Total Cost

Indirect Cost Rate:

Research and Development:

Project Description:

Part II: Third-Party Compliance Review



- | | | |
|---|-----|----|
| 1. Does the tiered subrecipient have a UEI number? <i>If no, a withholding of funds condition will be placed on the award until a UEI number is obtained.</i> | Yes | No |
| 2. Does the tiered subrecipient have an active SAM.gov registration? <i>If no, a withholding of funds condition will be placed on the award until an active SAM.gov registration is provided to FDLE.</i> | Yes | No |
| 3. Does the tiered subrecipient have a current EEO Certification? <i>If no, the contract is not eligible for reimbursement with federal funds. Documentation must be provided to FDLE at monitoring.</i> | Yes | No |



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4. Will the tiered subrecipient be interacting with minors under this award?	Yes	No
If yes, the tiered subrecipient must comply with all requirements for Suitability to Work with Minors. Documentation must be provided to FDLE upon request.		
5. Does the third-party agreement contain provisions requiring the tiered subrecipient be registered in and utilize the E-Verify System in accordance with Section 448.095(5), Florida Statutes? If yes, provide the page #.	Yes	No
If no, a withholding of funds condition will be placed on the award until an amended agreement including these provisions is provided to FDLE.		
Page #:		
Part III: Pass-through Entity Requirements		
1. Does the FDLE Recipient understand they will be required to complete a Third-Party Subaward Risk Assessment and provide a copy at monitoring?	Yes	No
2. Does the FDLE Recipient understand they will be required to complete a Third-Party Subaward Monitoring Tool and provide a completed copy (including supporting documentation) at monitoring?	Yes	No
Part IV: FDLE Recipient Certification -		
As the duly authorized representative, I acknowledge, understand and agree to abide by all applicable federal subaward and pass-through entity provisions established in 2 C.F.R. 200.332. I understand the failure to comply with all provisions and conditions regarding subawards under federal awards may result in the withholding of funds, disallowance of project costs, and/or classification of questioned costs. Additionally, I understand documentation to verify compliance with the provisions above must be maintained and provided at the time of monitoring.		
Signature: 	Date:	
Name:	Title:	
Part V: Tiered Subrecipient Certification -		
As the duly authorized representative, I acknowledge, understand and agree to abide by all applicable federal subaward and pass-through entity provisions established in 2 C.F.R. 200. I understand the failure to comply with all applicable provisions and conditions regarding subawards under federal awards may result in the withholding of funds, disallowance of project costs, and/or classification of questioned costs. Additionally, I understand documentation to verify compliance with the provisions above must be maintained and provided at the time of monitoring.		
Signature: 	Date:	
Name:	Title:	

APPROVED AS TO FORM

By: Cody J. Ward
Office of the County Attorney