

DEPARTMENT OF HOMELAND SECURITY
Federal Emergency Management Agency

CRS COMMUNITY CERTIFICATIONS

OMB Control Number: 1660-0022
Expiration: 10/31/2023

Community _____ State _____ CID _____
(6-digit NFIP Community Identification Number)

Note: Please cross out any incorrect items, below, as needed, and insert the updated information.

CC-213 Recertification

Recertification due date _____

Chief Executive Officer

CRS Coordinator

Name

Title

Address

Phone number

E-mail address

I hereby certify that _____ [community name] is implementing the following activities on the attached pages as credited under the Community Rating System and described in our original application to the CRS and subsequent modifications.

I hereby certify that, to the best of my knowledge and belief, we are in full compliance with the minimum requirements of the NFIP and we understand that we must remain in full compliance with the minimum requirements of the NFIP. We understand that at any time we are not to be in full compliance, we will retrograde to a CRS Class 10.

I hereby certify that we will continue to maintain FEMA Elevation Certificates on all new buildings and substantial improvements constructed in the Special Flood Hazard Area following the date at which we joined the CRS.

I hereby certify that if there are one or more repetitive loss properties in our community that we must take certain actions that include reviewing and updating the list of repetitive loss properties, mapping repetitive loss areas, describing the cause of the losses, and sending an outreach project to those areas each year, and if we have fifty (50) or more unmitigated repetitive loss properties we must earn credit under Activity 510 (Floodplain Management Planning) for either a repetitive loss area analysis (RLAA) or a floodplain management plan (FMP).

I hereby certify that, to the best of my knowledge and belief, we are maintaining in force flood insurance policies for insurable buildings owned by us and located in the Special Flood Hazard Area (SFHA) shown on our Flood Insurance Rate Map. I further understand that disaster assistance for any community-owned building located in the SFHA is reduced by the amount of National Flood Insurance Program (NFIP) flood insurance coverage (structure and contents) that a community should be carrying on the building, regardless of whether the community is carrying a policy.

Signature _____ (Chief Executive Officer)



Date _____

APPROVED AS TO FORM
By: Brendan Mackesey
Office of the County Attorney

CC-213-1

[continued on next page]

Community _____ State _____ CID _____
(6-digit NFIP Community Identification Number)

CRS Program Data Table	A. In the SFHA	B. In a regulated floodplain outside the SFHA	C. In the rest of the community
1. Last report's number of buildings in the SFHA (bSF) (line 6, last report)			
2. Number of new buildings constructed since last report	+		
3. Number of buildings removed/demolished since last report	-		
4. Number of buildings affected by map revisions since last report (+ or -)			
5. Number of buildings affected by corporate limits changes (+ or -)			
6. Current total number of buildings in the SFHA (bSF) (total lines 1-5)			
7. Number of substantial improvement/damage projects since last report			
8. Number of repetitive loss properties mitigated since last report			
9. Number of LOMRs and map revisions (not LOMAs) since last report			
10. Acreage of the SFHA (aSFHA) as of the last report (line 13, last report)			
11. Acreage of area(s) affected by map revisions since last report (+ or -)			
12. Acreage of area(s) affected by corporate limits changes (+ or -)			
13. Current acreage of the SFHA (total lines 10-12)			
14. Primary source for building data:			
15. Primary source for area data:			
16. Period covered:		Current FIRM date	
<i>If available, the following data would be useful:</i>			
17. Number of new manufactured homes installed since last report			
18. Number of other new 1 -4 family buildings constructed since last report			
19. Number of all other buildings constructed/installed since last report			

Comments:

(Please note the number of the line to which the comment refers.)

Community _____ State _____ CID _____
(6-digit NFIP Community Identification Number)

Instructions

At the first verification visit after the effective date of the 2013 *CRS Coordinator's Manual*, ONLY LINES 6 AND 13 NEED TO BE COMPLETED. These lines form the baseline data about the number of buildings and area of the SFHA for when the table is completed as part of the next annual recertification. The "period covered" entered in line 16 is the date that lines 6 and 13 are first completed. At all subsequent annual recertifications and cycle verification visits, the entire table is completed. The information in lines 6 and 13 from the last report is transferred to lines 1 and 10 in the next report.

Instructions for the Columns

Column A numbers are for the SFHA (the A and V Zones shown on the Flood Insurance Rate Map) (FIRM)). Use the FIRM currently in effect, not a draft or pending revision.
Column B is completed only if the community receives CRS credit for regulating floodplain development outside the SFHA under Activity 410 (Floodplain Mapping) or Activity 430 (Higher Regulatory Standards).
Column C numbers help relate what happens in the floodplain to what is happening in the rest of the community.
Enter "0" if there are no numbers to report for this period. Do not leave a cell blank. Do not fill in the shaded boxes.

Instructions for the Lines

Lines 1-7 deal with buildings.

- o Section 301.a of the *CRS Coordinator's Manual* defines what constitutes a "building" and lists examples of structures that are not counted as "buildings" by the CRS.
- o Section 302.a of the *CRS Coordinator's Manual* describes how the CRS counts buildings. For example, accessory structures are not counted.
- o As noted in Section 302.a, to determine building counts, communities may use any method that yields reasonably good estimates of the number of buildings. Examples of acceptable methods are listed in Section 302.a. Precision is less important for large numbers. For example, the impact of the numbers will not change much if there are 10,000 buildings or 10,100 buildings.
- o If a building is out of the SFHA, but in a parcel that is partly in the SFHA, it is not counted in column A --In the SFHA.
- o In line 14, note how the building counts were obtained or estimated. Use the comments area, if needed.

Line 4 refers to map revisions. These include physical map revisions, Letters of Map Revision (LOMR), and Letters of Map Amendment (LOMA). If a building is removed from the SFHA by FEMA through a LOMA, but the community still administers its floodplain management regulations on the property, the building should not be included in the line 4 count in column A --In the SFHA. However, communities that still regulate areas removed by LOMAs can receive credit under Activities 410 or 430. If the community is receiving such credit, the building should be counted under column B --In a regulated floodplain outside the SFHA.

Line 7 is for the total number of buildings that were substantially improved plus the number of buildings that were substantially damaged during the period covered.

Lines 10 -13 deal with areas.

- o These areas are based on the areas shown on the community's FIRM including LOMRs or LOMAs. Section 403.b discusses those portions of the SFHA that are subtracted from the area of the SFHA to calculate the community's aSFHA used in credit calculations.
- o Section 403.e of the *CRS Coordinator's Manual* discusses calculating areas for CRS purposes.
- o Section 403.e notes that communities "should not spend an inordinate amount of time measuring areas." As with buildings, communities may use any method that yields reasonably good estimates. Examples of acceptable approaches are listed in Section 403.e.
- o Line 13 asks for the current acreage of the SFHA. The best source for this number is a GIS layer that shows the SFHA. If the community does not have GIS, the county, regional agency, or state NFIP mapping office may have SFHA layers and may be able to provide the data. If the community has a relatively recent FIRM, the study contractor or consulting engineer may have the data.
- o In line 15, note how the area calculations were obtained or estimated. Use the comments area, if needed.

Lines 17 -19 are voluntary, if the numbers are readily available.

- o Line 17 includes replacing an existing manufactured home with a new one. The newly placed manufactured home is counted as a new, post-FIRM, building.
- o The total of lines 17 -19 should equal the value entered in line 2.

COMMUNITY RATING SYSTEM ANNUAL RECERTIFICATION

Your community has been verified as receiving CRS credit for the following Activities.

- If your community is still implementing these activities the CRS coordinator is required to put his or her initials in the blank (do not use a checkmark or an "X") and **attach** the appropriate items. A blank with no initials indicates you are not implementing that Activity anymore, and will result in loss of points (and possible CRS Class).
- If the word "**attached**" is used you must provide the requested documentation for that Activity. If no documentation has been acquired for that Activity, please explain why there is no documentation from the past year.

LF

310 EC: We are maintaining Elevation Certificates, Floodproofing Certificates, Basement Floodproofing Certificates, V Zone design certificates and engineered opening certificates on all new construction and substantially improved buildings in our Special Flood Hazard Area (SFHA) and make copies of all Certificates available at our present office location. *Initial here is you have had no new construction or substantial improvement in the SFHA in the last year.*

LF

310 EC: **Attached is the permit list for only new or substantially improved structures in the SFHA that have been completed in the last year.** We have permitted new building and substantial improvements in the SFHA during this reporting period.

LF

310 EC: **Attached are all the Certificates for new or substantially improved structures that have been completed during this reporting period that are included on the above permit list.** (Note: The total number of Elevation and Floodproofing certificates should match the number of permits issued and completed within the reporting period defined above. All permits issued for new construction or substantial improvement within the V zone should have both an Elevation Certificate and a V Zone Certificate, and all buildings with basements within the basement exemption communities should have both an Elevation Certificate and a Basement Floodproofing Certificate).

LF

310 CCMP: We continue to follow our Construction Certificate Management Procedures and update them when needed.

LF

320 MI 1: We are providing basic flood information to inquirers. We also continue to provide the following to inquirers:

LF MI 2 additional FIRM information

LF MI 4 flood depth data

LF MI 7 natural floodplain functions

LF

320 MI: **Attached is a copy of the publicity for the credited elements of this service this year.**

LF

320 MI: **Attached is a copy of one page of the log, or 3 letters if using letters or other like records to document the service.**

LF

320 MI: We are continuing to keep our FIRM updated and maintain old copies of our FIRM.

LF

330 OP: We continue to conduct or provide all credited outreach projects.

COMMUNITY RATING SYSTEM ANNUAL RECERTIFICATION

LF

330 PPI: **Attached is a copy of the annual evaluation of our program for public information, along with minutes of the meeting, sign in sheets, or other documentation of the committee members' participation.** We have included a progress report template for you to use (in the email notification) if you don't have one of your own.

LF

340 ODR: People looking to purchase flood prone property are being advised of the flood hazard through our credited hazard disclosure measures.

LF

350 LIB/LPD: Our public library continues to maintain flood protection materials.

LF

350 WEB: We continue to conduct an annual review and update of the information and links in our flood protection website.

LF

360 PPA: We continue to provide flood protection advice to inquirers.

LF

360 PPA: **Attached is a copy of the document that told others about this service this year.**

LF

360 PPA: **Attached is a copy of one page of the log, up to three letters, or other records that we kept on this service this year.**

LF

360 PPV: We continue to provide on-site flood protection assistance to inquirers.

LF

360 PPV: **Attached is a copy of the document that told others about this service this year.**

LF

360 PPV: **Attached is a copy of one page of the log, up to three letters, or other records that we kept on this service this year.**

LF

410 MAP: We continue to use our additional regulatory flood data before a new development can proceed in our floodplain.

LF

420 OSP: We continue to preserve our open space in the floodplain.

LF

430: We continue to enforce the floodplain management provisions of our zoning, subdivision and building code ordinances for which we are receiving credit.

*[LF] Initial here if you have amended your floodplain regulations. **Attach a copy of the amended regulations, provide a summary of the changes and mark up the regulations indicating what's been changed.***

LF

430 RA: We continue to enforce our procedures for administering our floodplain management regulations. If applicable, we also continue to employ CFMs and staff who took credited training courses. We currently have _____ CFMs on staff.

LF

440 AMD: We continue to use and update our flood data maintenance system on an annual basis as needed.

LF

440 FM: We continue to maintain our historical Flood Hazard Boundary Map, FIRMs and Flood Insurance Studies.

COMMUNITY RATING SYSTEM ANNUAL RECERTIFICATION

LF

450 SMR: We continue to enforce the stormwater management provisions of our zoning, subdivision and building code ordinances for new developments in the watershed. ☐ Initial here if you have amended your stormwater management regulations that will impact your CRS program. **Attach a copy of the amended regulations, provide a summary of the changes and mark up the regulations indicating what's been changed.**

LF

450 ESC: We continue to enforce the provisions of our stormwater or other codes as they pertain to erosion and sediment control.

LF

450 WQ: We continue to enforce the provisions of our stormwater or other codes as they pertain to water quality.

LF

502 RL: We currently have _____ repetitive loss properties and send our notice to _____ properties in the repetitive loss areas.

LF

502 RL: **Attached is a copy of this year's notice on property protection, flood insurance and financial assistance that we sent to our repetitive loss areas.**

LF

510 FMP: **Attached is a copy of our floodplain management plan's annual progress report for the action items contained in the plan.** We have included a progress report template for you to use (in the email notification) if you don't have one of your own.

LF

510 FMP: We have provided copies of the progress report for our floodplain management plan to our governing board and local media.

LF

510 RLAA: **Attached is a copy of our repetitive loss area analyses' annual progress report for the action items contained in the analyses.** We have included a progress report template for you to use (in the email notification) if you don't have one of your own.

LF

510 RLAA: We have provided copies of the progress report for our repetitive loss area analyses to our governing board and local media.

LF

520 AR: We continue to maintain as open space the lots where buildings were acquired or relocated out of the floodplain. ☐ Initial here if there have been any changes (additions or deletions) to the parcels credited as open space. Attach a description of those changes.

LF

530 FP: We continue to encourage property owners interested in elevating or retrofitting their buildings to protect them from flood damage. ☐ Initial here if there have been any changes (additions or deletions) to the buildings credited as being flood protected. Attach a description of those changes.

LF

540 CDR: We continue to implement our drainage system maintenance program.

LF

540 CDR: **Attached is one completed copy of a typical inspection report and one completed copy of the record that shows that any needed maintenance was performed on the credited components of our natural drainage system.**

LF

540 CIP: We continue to implement the sections of our Capital Improvements Program which pertain to the drainage system maintenance.

COMMUNITY RATING SYSTEM ANNUAL RECERTIFICATION

LF

540 SDR: We continue to enforce our stream dumping regulations.

LF

540 SDR: **Attached is a copy of this year's outreach project that explained our stream dumping regulations.**

LF

540 SBM: We continue to implement our storage basin maintenance program.

LF

540 SBM: **Attached is a copy of a typical storage basin inspection report and a copy of the record that shows that any needed maintenance was performed.**

LF

610 FTR/EWD/FRO/CFP: **Attached is a copy of this year's outreach document that told people about how they will be warned and the safety measures they should take.**

LF

610 FTR/EWD/FRO/CFP: **Attached is a copy of an After Action Report (AAR) evaluating how our flood warning and response plan worked during an exercise OR due to a storm/flood event(s) we had this year.** We have included a progress report template for you to use (with the recert packet) if you don't have one of your own.

LF

610 FTR/EWD/FRO/CFP: We have completed our annual update of the names and telephone numbers of the operators of all critical facilities affected by flooding.

Additional Comments:

Attachments: