

OMB Granicus Review

Granicus Title	Award of bid to Brenntag Mid-South Inc. for liquid chlorine one-ton cylinders.				
Granicus ID#	23-1175A	Reference #	23-0385-ITB	Date	August 18, 2023

Mark all Applicable Boxes:

Type of Review					
CIP		Grant		Other	X
				Revenue	
					Project

Fiscal Information:

New Contract (Y/N)	Y	Original Amount	N/A
Fund(s)	4051	Amount of Change (+/-)	N/A
Cost Center(s)	431360/435120	Total Amount	\$ 1,792,000.00
Program(s)	2421	Amount Available (FY24)	\$ 729,450.00
Account(s)	5520003	Included in Applicable Budget? (Y/N)	Y
Fiscal Year(s)	FY24		

Description & Comments

(What is it, any issues found, is there a financial impact to current/next FY, does this contract vary from previous FY, etc.)

Summary

- The proposed contract will have a not-to-exceed threshold of \$1,792,000.00 for 12-months.
- This only creates a not-to-exceed threshold, it does not guarantee an exact amount to be paid. Departments may use the full \$1,792,000.00 or less.
- Pinellas County Utilities (PCU) is the primary user of this contract and has budgeted \$729,450.00 in FY24, which is \$1,062,550.00 less than the proposed contract amount.
- The department will need to adjust spending or seek a budget amendment in FY24 if the total \$1,792,000.00 is utilized.

Background

Pinellas County Utilities (PCU) is seeking the approval of a new contract with Brenntag Mid-South Inc. (Brenntag) for liquid chlorine one ton-cylinders. The cylinders are ordered on an as-needed basis and cost \$2,800.00 per unit. This new contract replaces Contract 190-0526-B with Allied Universal Corp (Allied) and is for a 12-month term with a not-to-exceed threshold of \$1,792,000.00. Contract 190-0526-B was approved on October 11, 2020, for a 60-month term through October 10, 2025 with a not-to-exceed threshold of \$1,998,125.00. To date, \$1,792,153.00 has been expensed for this contract per the iSupplier report. Though the contract is approximately two-thirds through its term, it is 89.7% expensed and has \$205,972.00 left for FY23.

The projected annual average expense for Contract #190-0526-B was \$399,625.00, however, the actual annual average expensed is \$624,443.55. The actual annual average expensed is \$224,818.55, or 56.3% higher than the projected annual average and is why the contract is 89.7% expensed to date.

Contract #190-0526-B Projected vs Actual Average			
Projected Annual Average	Actual Annual Average	\$ Difference	% Difference
\$ 399,625.00	\$ 624,443.55	\$ 224,818.55	56.3%

This new contract with Brenntag represents a \$1,392,375.00, or 348.4% increase in projected annual average expenses, which is due to inflationary costs in the chemical market. This contract is primarily used by PCU and is budgeted at \$729,450.00 in the FY24 Tentative Budget, which is not enough to meet the contract's proposed amount of \$1,792,000.00. The department will need to adjust spending in other

areas if the full amount is used or seek a budget amendment in FY24. Solid Waste is also a user of this contract; however, they are expected to spend less than \$70,000.00 on this contract in FY24 and are fully budgeted for this cost.

Analyst: Shane Kunze

Ok to Sign:

Instructions/Checklist

1. Upon receipt of a request for review and notification in Granicus, review the Agenda and document for language and accuracy. Make sure there are available funds, the dept. is not overextending itself, was it planned, etc.
2. Use the Staff Report section to give a summary of the contract and include your thoughts and pertinent information.
3. Complete the form above using the Granicus attachments and the County's accounting & budgeting systems (i.e., OPUS, Chart of Accounts, Questica Budget Software).
4. Include a statement in both the Fiscal Impact section of the Staff Report and the Granicus Review form to indicate if the activity is planned in the current budget.
 - a. Sample language: **"The (contract, agreement, MOU, activity, etc.) is included in the FY23 Adopted Budget and the preliminary FY24 budget submission from the department. The annual amount expected to be spent on the (contract, agreement, MOU, activity, etc.) is approximately the same as has been spent in most recent years (or is ____ percent higher or lower due to ____)"**.
5. Save the form with the following naming convention:
 - a. **OMB.Review_XX-XXXX_Department_Subject_Date**
 - b. (e.g., OMB Review_22-529A_PW_Sidewalk_28-DEC-2022).
6. Upload to Granicus as a numbered attachment.
 - a. Upload a copy of the Granicus review into the appropriate department review folder on SharePoint. (OMB/OMB Document Library/GRANICUS.RVW).