

OMB Contract Review

Contract Name	Specific Performance Agreement with Homeless Emergency Project, Inc. d/b/a Homeless Empowerment Program				
File #	16-1242D	Contract #	ESG16HEP	Date:	1-11-2017

Mark all Applicable Boxes:

Type of Contract									
CIP		Grant	X	Other		Revenue		Project	

Contract information:

New Contract (Y/N)	Yes	Original Contract Amount	\$210,596.50 (\$193,984.50 FY17 and \$16,612.00 FY16)
Fund(s)	1009	Amount of Change	
Cost Center(s)	242240	Contract Amount	\$210,596
Program(s)	1331	Amount Available	Total: \$432,670.00 (FY17 Budget)
Account(s)	5800001	Included in Applicable Budget? (Y/N)	No (Budget Amendment is not needed at this time)
Fiscal Year(s)	FY17 – FY18		

Description & Comments

(What is it, any issues found, is there a financial impact to current/next FY, does this contract vary from previous FY, etc.)

The agreement is with the Homeless Emergency Project, Inc. d/b/a Homeless Empowerment Program. The agency is located at 1120 North Betty Lane, Clearwater, FL. The agency will assist eligible homeless or at-risk homeless with rental payments, move in costs, and security/utility deposits through the County's Community Housing Assistance Program (CHAP). The agency is a sub-recipient of the County's Emergency Solutions Grant allocation. The agreement starts October 1, 2016 and ends September 30, 2018.

The County's Community Housing Assistance Program (CHAP) began providing short-term rental and utility assistance for homelessness prevention and rapid re-housing activities in fiscal year 2012-2013. The County has partnered with "three community agencies" (from Action Plan) to administer the CHAP program: Homeless Emergency Project, Catholic Charities Diocese of St. Petersburg, and the Pinellas County Housing Authority. However, it appears that the County only has agreements with two of the agencies: Homeless Emergency Project and Catholic Charities Diocese of St. Petersburg.

Comments:

Please explain more clearly in the staff report that the funds are pooled funds for the CHAP program and are not committed to this agency only.

The County currently has agreement ESG15HEP with an agreement period from October 1, 2015, to September 30, 2017. From my understanding the existing agreement does not include the \$16,612.00. This FY16 set aside is being reallocated within program constraints; and therefore only needs to be included in the new agreement for the funds to be spent.

Map of 1120 North Betty Lane, Clearwater, FL

