OFFICE OF ASSET MANAGEMENT

Department Director: Jeremy Waugh 727-464-4735

Department Purpose

The Office of Asset Management (OAM) implements industry best management standards to extend the life and optimize the performance of County-owned physical assets.

Topics for Discussion

The Office of Asset Management successfully completed inaugural countywide Energy Use and State of the Assets reports establishing data baselines and supporting development of initial countywide performance measures to gauge the maturity of enterprise asset management (EAM) efforts in supported departments.

- FY21 Actuals reflect Public Works and Utilities departments only. Additional departments completed Citywork implementation during FY22 and will be included in the FY23 budget.

Budget Summary

The FY23 budget request increased by $35,860 (4.8%) compared to the FY22 Budget. This increase was primarily due to an increase in personal services ($30,690, or 4.3%) for inflationary increases in salaries and health insurance, as well as projected Career Path and Ladder increases. Travel and Per Diem budget increased by $9,800, with more training expected to become in-person with COVID-19 restrictions being lifted. Capital Outlay budget request decreased by $8,380 per the BTS PC replacement schedule. FY21 Expenditures will be distributed as intergovernmental charges in the FY23 Budget. Revenue (Cost Recovery for these services) is deposited into the General Fund.

		2022			2023		
Department/ Agency	**Expenditure Account**	**General Fund**	**Non-General Fund**	**Total**	**General Fund**	**Non-General Fund**	**Total**
Office of Asset Management	Personal Services	$706,560		$706,560	$737,250		$737,250
	Operating Expenses	$26,090		$26,090	$39,640		$39,640
	Capital Outlay	$8,380		$8,380			
	Expenditure Total	**$741,030**		**$741,030**	**$776,890**		**$776,890**
	FTE	**6.0**	**0.0**	**6.0**	**6.0**	**0.0**	**6.0**

Budget Summary by Program and Fund

Management & Budget
Operating and Capital Improvement Program (CIP) budget preparation, and financial and strategic performance management.

OFFICE OF ASSET MANAGEMENT

Program	Fund	FY20 Actual	FY22 Budget	FY23 Budget
1761-Asset Management	0001 - General Fund	$394,093	741,030	$776,890
	Total	**$394,093**	**$741,030**	**$776,890**

FY22 Accomplishments

- Office of Asset Management (OAM) facilitated and completed the implementation of the Cityworks project for Pinellas County.
- Developed and implemented a comprehensive training program that accounts for organizational competency analysis, skills matrices, and business readiness.
- Began Duke Energy Clean Energy Connection Subscription.
- Completed an Annual Countywide Energy Use report and State of the Assets report

Performance Measures

Performance Measure	Unit of Measure	FY20 Actual	FY21 Actual	FY22 Budget	FY23 Budget
Enterprise Asset Inventory Completeness	Percentage	43.5%	44.2%	49.0%	54.0%
Inventoried County Assets with Assigned Condition Rating	Percentage	22.9%	26.6%	28.0%	30.0%

Work Plan

- Perform Asset Management Program ISO55000 Maturity Assessment in FY23
- Deploy Countywide Asset Business Risk Exposure (BRE) Framework in FY23
- Establish Framework for Energy, Water, and Fuel Consumption as Assets in FY23

Attachments:

1. Organizational Chart (page 3)
2. Budget Reports (page 4-5)

Office of Asset Management

- **Jeremy Waugh** — Director
  - **Julie Baron** — Training Coordinator
  - **Steven Alston** — Asset Management Program Manager
    - **Edin Grimaldo** — Management Analyst
    - **Susan Leverette** — Management Analyst
  - **Vacant** — Energy Program Manager

Updated: 03/16/2022

Pinellas County
Standard Detail
Department: Office of Asset Management
Version: OMB Review

Expenditures

Account	FY19 Actual	FY20 Actual	FY21 Actual	FY22 Budget	FY22 Estimate	FY23 Request	Budget to Budget Change	Budget to Budget % Change
5110001 - Executive Salaries	167,862	285,485	412,097	454,300	433,810	474,280	19,980	4.40%
5120001 - Regular Salaries & Wages	0	29,775	41,855	48,270	31,260	49,350	1,080	2.24%
5130001 - Other Salaries And Wages	0	0	2,040	0	0	0	0	0.00%
5140001 - Overtime Pay	0	0	2,006	0	0	0	0	0.00%
5210001 - FICA Taxes	11,875	22,347	32,428	38,450	35,470	40,060	1,610	4.19%
5220001 - Retirement Contributions	13,984	28,415	46,447	53,970	50,550	58,330	4,360	8.08%
5230001 - Hlth,Life,Dntl,Std,Ltd	33,418	70,489	110,676	111,570	100,970	115,230	3,660	3.28%
5299991 - Reg Salary&Wgs-Contra-Prj	0	(18,701)	(10,744)	0	0	0	0	0.00%
5299992 - Benefits-Contra-Projects	0	(8,120)	(4,395)	0	0	0	0	0.00%
5349000 - Contract Services-Other	0	0	0	0	0	0	0	0.00%
5400001 - Travel and Per Diem	0	247	0	6,900	6,300	16,700	9,800	142.03%
5400100 - Transportation Exp	1,727	83	0	0	0	0	0	0.00%
5400105 - Mileage-Local	0	11	0	0	0	0	0	0.00%
5400200 - Meals/Per Diem	221	0	0	0	0	0	0	0.00%
5400300 - Hotels/Motels/Lodging	699	1,059	0	0	0	0	0	0.00%
5400900 - Travel-Other	20	60	0	0	0	0	0	0.00%
5410001 - Communication Services	1,300	1,197	1,205	1,140	1,140	1,140	0	0.00%
5440001 - Rentals and Leases	0	1,455	242	0	0	0	0	0.00%
5460001 - Repair&Maintenance Svcs	0	225	65	0	120	120	120	100.00%

Expenditures

Account	FY19 Actual	FY20 Actual	FY21 Actual	FY22 Budget	FY22 Estimate	FY23 Request	Budget to Budget Change	Budget to Budget % Change
5470001 - Printing and Binding Exp	724	582	2,803	500	500	500	0	0.00%
5490001 - Othr Current Chgs&Obligat	0	1,235	736	1,100	750	1,100	0	0.00%
5490060 - Incentives & Awards	0	0	0	0	0	0	0	0.00%
5496551 - Intgv Sv-Risk Financing	0	0	3,680	4,260	4,260	5,050	790	18.54%
5510001 - Office Supplies Exp	18,254	189	111	800	800	500	(300)	-37.50%
5520001 - Operating Supplies Exp	313	1,356	383	0	0	0	0	0.00%
5520009 - Oper. Supplies-Computer	0	0	290	380	660	940	560	147.37%
5520098 - PC Purchases under $5,000	0	0	0	0	7,180	0	0	0.00%
5520099 - PC Purchases under $1000	4,489	0	0	0	0	0	0	0.00%
5540001 - Bks,Pub,Subscrp&Membrshps	0	2,138	598	2,610	2,030	2,190	(420)	-16.09%
5550001 - Training&Education Costs	91,916	13,900	21,695	8,400	20,810	11,400	3,000	35.71%
5640001 - Machinery And Equipment	41,266	0	0	0	0	0	0	0.00%
5640099 - PC Purchases over $1000	9,212	0	0	8,380	0	0	(8,380)	-100.00%
Expenditures Total	397,280	433,425	664,217	741,030	696,610	776,890	35,860	4.84%
	(397,280)	(433,425)	(664,217)	(741,030)	(696,610)	(776,890)	(35,860)	-4.84%