



**PURCHASING DEPARTMENT
CONTRACT REVIEW TRANSMITTAL**

CATS
NO.:

47963

PROJECT: Headworks Piping Modification – W.E. Dunn WRF (PID No. 002207A/2158)

BID NUMBER: 145-0503-CP(DF)

TYPE: Purchase Contract Other: Construction-Less than \$100,000 One Time

In accordance with the policy guide for Contract Administration, the attached documents are submitted for review and comment.

Upon completion of review, complete Contract Review Transmittal and forward to next Review Authority listed. Please indicate suggested changes by revising, in RED, the appropriate section of the document reflecting the exact wording of the change.

RISK MANAGEMENT: Please enter required liability coverage on pages: 36 - 40 **PRODUCT ONLY**

Estimated Expenditure: \$2,970,000.00 ✓

REVIEW SEQUENCE	REVIEW AUTHORITY	REVIEW DATE	REVIEW SIGNATURE	COMMENTS (Attach Separate page if necessary)	COMMENTS INCORPORATED
1.	Purchasing Dept. J. Lauro, Director C. Mancuso, Asst. Director D. Fechter, PAC		<i>8/21</i> <i>cmj</i>	<i>see pg 41</i>	
2.	Requesting Dept. Kevin Becotte, Director Tom Menke, PM Trina Shisler, Contracts	<i>8/26</i> <i>9/25</i> <i>8/25</i>	<i>KB</i> <i>Trina</i>	<i>Remove Spec 01 25 00</i>	

Using Dept please provide below information:

A. Yes, funding for this project is using grant funding. No, funding for this project is not using grant funding.
If grant funding is being used you must provide Purchasing with the exact clauses that need to be on attached document.

B. *to 8/25/15* Initial and Date Funding is available for this project.
Provide title of funding source: Sewer Enterprise Fund

C. Please check attached vendor list. Circle vendors you want bids mailed to. Add additional vendors with complete information (Name, Address, Phone and Email)

3.	BCC Finance Attn: Cassandra Williams	<i>9/1/15</i>	<i>[Signature]</i>	<i>TYPO.</i> <i>SEE PAGE 25</i>	
4.	Risk Management Director Attn: Virginia E. Holschlag (Check applicable box at right)	<i>9/1/15</i>	<i>VEN</i>	<i>see ins requirements</i> <i>attached</i>	<input checked="" type="checkbox"/> HIGH RISK
5.	Legal Attn: Miles Belknap	<i>9/3/15</i>	<i>MB</i>	<i>Agree about Spec</i>	
6.	Asst. County Administrator Attn: Paul Sacco	<i>9/4/15</i>	<i>(PSS)</i>		

RETURN ALL DOCUMENTS TO PURCHASING

Make all inquiries to:	D.Fechter	at Extension 3154
In order to meet the following schedule, please return your requirements to Purchasing by: 9/8/2015		

TENTATIVE DATES	
Advertisement: 9/18/2015	Opening: 10/20/2015