



WILTON SIMPSON  
COMMISSIONER

Florida Department of Agriculture and Consumer Services  
Division of Administration

**APPLICATION FOR FEDERAL FINANCIAL ASSISTANCE SUBAWARD**

2 CFR 200

Instructions for FDACS Employees Utilizing the  
**APPLICATION FOR FEDERAL FINANCIAL ASSISTANCE SUBAWARD**  
(Form FDACS-02032)

This document may be customized in accordance with the Federal Grant Award / Subrecipient requirements. Forms FDACS-02031, Notice of Federal Financial Assistance Funding Opportunity Request for Applications, FDACS-02032, Application for Federal Financial Assistance Subaward and FDACS-02035 Evaluation Criteria Score Sheet, must be reviewed and approved by the Division of Administration prior to publication in accordance with AP&P 4-29.

Take note of item #5 in the Project Narrative Instructions as well as the Scope of Work Instructions. Insert the maximum number of pages allowed for the project narrative or delete this instruction altogether if not applicable.

Delete this NOTICE (cover page) prior to Publication.



**WILTON SIMPSON  
COMMISSIONER**

Florida Department of Agriculture and Consumer Services  
Division of Administration

**APPLICATION FOR FEDERAL FINANCIAL ASSISTANCE SUBAWARD**

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Instructions for Application Packet

\*Each field of the application must be completed.

\*If a field does not apply, indicate N/A in the field.

1. Federal Financial Assistance Funding Opportunity Number - Record the number shown on the Notice of Funding Opportunity.
2. Amount of funds requested for this project - List the total amount of funds required to complete the scope of work.
3. Subrecipient Legal Name - Record the legal name of applicant that will undertake the scope of work. The name must match the name listed in SAM.
4. Subrecipient FEIN - Record the employer or taxpayer identification number as assigned by the Internal Revenue Service.
5. Subrecipient Registered in SAM - All applicants must be registered in the System of Award Management (SAM) to obtain federal financial assistance. Individuals are not required to register in SAM.
6. Street Address - Record the street address as recognized by the U.S. Postal Service. Do not record a P.O. Box.
7. City - Record the city.
8. State - Record the state.
9. Zip Code plus 4 - Record the nine-digit U.S. Postal Code.
10. Mailing address (if different from above) - Record a different mailing address.
11. Phone Number - Record a 10-digit (xxx-xxx-xxxx) daytime phone number.
12. Fax Number - Record a 10-digit (xxx-xxx-xxxx) fax number.
13. Is the subrecipient delinquent on any federal debt? Record yes or no. The question applies to the applicant. Categories of federal debt include, but are not limited to, delinquent loans, tax, and audit disallowances. If yes, provide an explanation.
14. Cost Sharing (Match) if applicable - Record the value of cost share to be provided.
15. Congressional District - Record the applicant's congressional district.
16. Name and contact information for matters involving this application.
17. Subrecipient Type - Circle the type of subrecipient.
18. Descriptive title of Subrecipient Project - Record a brief descriptive title of the project.
19. Funding Period - Enter the dates, within the award period, as to when the project will begin and finish.
20. Location of Proposed Program/Project - Record the physical address of where the scope of work will be completed.
21. Total # of full-time employees - Record the number of full-time employees. A full-time employee works 40 hours per week.
22. Total # of part-time employees - Record the number of part-time employees. A part-time employee works less than 40 hours per week.
23. Is your organization a 501(c)(3) tax exempt organization? Record yes or no.
24. Has your organization previously received federal financial assistance from FDACS? Record yes or no. Please answer yes if the funding has been received within the last three years.
25. The application must be signed and dated by an authorized representative of the applicant organization.

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**KEY CONTACT INFORMATION**

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**Instructions for Application Packet - Key Contact Form**

\*Each field of the key contact form must be completed.

\*If a field does not apply, indicate N/A in the field.

1. Federal Financial Assistance Funding Opportunity Number - Record the number shown on the Notice of Funding Opportunity.
2. Subrecipient FEIN - Record the employer or taxpayer identification number as assigned by the Internal Revenue Service.
3. Subrecipient Legal Name - Record the legal name of applicant that will undertake the scope of work. The name must match the name listed in SAM.
4. Contact Project Role: Authorized Representative - Record requested information.
5. Contact Project Role: Grant Manager - Record requested information.
6. Contact Project Role: Fiscal Contact - Record requested information.
7. Contact Project Role: Principal Investigator - Record requested information.

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**KEY CONTACT FORM**

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<b>Federal Financial Assistance Funding Opportunity Number: 23-DG-11083112-430</b>		<b>Subrecipient FEIN: 59-6000800</b>
<b>Subrecipient Legal Name: Pinellas, County of</b>		
<b>Contact Project Role: Authorized Representative</b>		
<b>Name: Paul Cozzie</b>		
<b>Title: Director, Parks &amp; Conservation Resources</b>	<b>Phone Number: 727-582-2100</b>	<b>Fax Number: 727-582-2550</b>
<b>Street Address: 12520 Ulmerton Road</b>		
<b>City: Largo</b>	<b>State: FL</b>	<b>Zip Code plus 4:33774-3602</b>
<b>Mailing Address (If different from above):</b>		
<b>Contact Project Role: Grant Manager</b>		
<b>Name: Pamela Leasure</b>		
<b>Title: Environmental Lands Manager</b>	<b>Phone Number: 727-453-6505</b>	<b>Fax Number: 727-582-2550</b>
<b>Street Address: 12520 Ulmerton Road</b>		
<b>City: Largo</b>	<b>State: FL</b>	<b>Zip Code plus 4:33774-3602</b>
<b>Mailing Address (If different from above):</b>		
<b>Contact Project Role: Fiscal Contact</b>		
<b>Name: Tamera Maloney</b>		
<b>Title: Department Fiscal Supervisor</b>	<b>Phone Number: 727-582-2512</b>	<b>Fax Number: 727-582-2550</b>
<b>Street Address: 12520 Ulmerton Road</b>		
<b>City: Largo</b>	<b>State: FL</b>	<b>Zip Code plus 4:33774-3602</b>
<b>Mailing Address (If different from above):</b>		
<b>Contact Project Role: Principal Investigator</b>		
<b>Name: Carolyn Cheatham Rhodes</b>		
<b>Title: Urban Forester – Environmental Program Mgr 2</b>	<b>Phone Number: 727-464-8748</b>	<b>Fax Number:</b>
<b>Street Address: 4550 126<sup>th</sup> Avenue N</b>		
<b>City: Clearwater</b>	<b>State: FL</b>	<b>Zip Code plus 4:33762</b>
<b>Mailing Address (If different from above):</b>		

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**PROJECT NARRATIVE**

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**Instructions for Application Packet - Project Narrative**

\*If a field does not apply, indicate N/A in the field.

1. Federal Financial Assistance Funding Opportunity Number - Record the number shown on the Notice of Funding Opportunity.
2. Amount of funds requested for this project - List the total amount of funds required to complete the scope of work.
3. Subrecipient Legal Name - Record the legal name of applicant that will undertake the scope of work. The name must match the name listed in SAM. Please note section XII Public Records in the Notice of Federal Financial Assistance Funding Opportunity before including any proprietary or confidential information.
4. The header section of each page of the project narrative must have the funding opportunity number, subrecipient federal identification number and subrecipient legal name.
5. The project narrative must not exceed (insert #) 8 ½" by 11" single sided pages. Additional pages beyond the page limitation will not be considered.
6. The project narrative must include, but is not limited to:
  - A statement of need for the federal financial assistance and how the project will address the need.
  - A description of the expected project outcomes. The measurable objectives and specific targets of the expected project outcomes should be specified.
  - A plan of action to achieve the projected outcomes and how the plan of action will be accomplished.
  - A timeline of activities or implementation schedule.
  - Collaboration details, if any.
  - Information on key personnel including their background and experience with the project objectives. An indication of the amount of effort the key personnel will provide to the project.
  - Precise location of the project or the area to be served/benefited by the project.
  - A statement of whether this project relates to any other project, current or anticipated.

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**PROJECT NARRATIVE**

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<b>1. Federal Financial Assistance Funding Opportunity Number</b> <b>23-DG-11083112-430</b>	<b>2. Amount of funds requested for this project:</b> <b>\$71,488.00</b>
<b>3. Subrecipient Legal Name: Pinellas, County of</b>	
<b>Please note section XII Public Records in the Notice of Federal Financial Assistance Funding Opportunity before including any proprietary or confidential information.</b>	
<p><b>Project Narrative:</b> Pinellas County seeks funding to address a critical ecological challenge in the Lealman community. Invasive species have overrun an area adjacent to our community park, threatening native flora and fauna. In addition to the ecological concerns, the overgrown area has become a hiding spot for criminal activities, posing a safety risk to the families living in this area. By removing the invasive species and planting trees strategically, we aim to enhance visibility and create a safer environment, reducing opportunities for criminal behavior and ensuring a more secure and welcoming community for our residents in Lealman.</p> <p>The project site is located in census block (Tract #12103024701), which is identified as disadvantaged in the Climate and Economic Justice Screening Tool and meets more than one burden threshold (Health, Water and Wastewater, and Workforce development) and the associated socioeconomic threshold, which is above the 65th percentile for individuals below the federal poverty level (<a href="https://screeningtool.geoplatform.gov">https://screeningtool.geoplatform.gov</a>). The census block is also identified as a marginalized area of community redlined as “D” and subject to a heat disparity of +8.4 degrees according to American Forests’ Tree Equity Score (<a href="https://www.treeequityscore.org">https://www.treeequityscore.org</a>).</p> <p>The planting area is an approximately 350 feet by 30 linear feet, or approximately .35 acres. It extends on the east side of 37<sup>th</sup> Street North in Lealman just South of 55<sup>th</sup> Avenue and lies between 37<sup>th</sup> Street and a private parcel pond. Contractual services will be used to clear and grub the two park parcels stormwater swale, and adjacent rights of way of non-native and invasive tree and herbaceous species.</p> <p>Once the area has been cleared, contractual services will be utilized to re-plant a palette of 46 30-gallon trees (Florida native understory and canopy trees) suitable for the conditions to provide Florida native wildlife and pollinator habitat, reduce non-native regeneration, improve canopy cover in the community, and provide a shaded space for passive recreation and a scenic viewshed (see planting table in Scope of Work).</p> <p>Timeline of activities/implementation schedule (period of performance 1/1/2024-6/30/2025)</p> <ul style="list-style-type: none"><li>○ Clearing and Grubbing January - March 2024</li><li>○ Planting - April 2024</li><li>○ Establishment (60 days) - April-May 2024</li><li>○ Extended establishment and maintenance May 2024- May 2025<ul style="list-style-type: none"><li>▪ As part of the total unit price per tree</li></ul></li><li>○ Non-native and invasive species mechanical and/or chemical suppression<ul style="list-style-type: none"><li>▪ May 2024- June 2025</li></ul></li></ul>	

### Key Personnel

Carolyn Cheatham Rhodes (ISA Certified Arborist, Municipal Specialist, TRAQ) will be the Principal Investigator who will oversee the project from beginning to end. Carolyn is the Urban Forester for Pinellas County Public Works Department, Urban Forestry Division. Carolyn has an M.S in Ecology from the University of South Florida and has 16 years' experience in urban forest ecology and assessment in the Tampa Bay region. Initially, Carolyn estimates spending approximately 40 hours of her time to coordinate and oversee the planting. Once that has been established, she estimates spending approximately 5 hours per month throughout the duration of the project period (18 months) to check on the status of the planting, for a total of 130 hours.

Pamela Leasure, Environmental Program Manager, Land Manager. Pam has 20 years' experience as the South County Land Manager for Pinellas County. Her position oversees activities for resource and operations in the environmental program for land management of Parks, Preserves and Management Areas. This position requires identification of native and exotic flora and fauna and delineate natural communities. She trains, assigns, schedules and reviews work of the south county Environmental Specialist I. She inspects and assigns tasks including chemical control of exotic and other nuisance vegetation. She manages the department's Invasive Exotic contract and oversees the implementation of the work and invoices. Pam has updated four State mandated Land Management Plans. She is the department's Project Manager for the Weedon Island Salt Marsh Restoration Project, which requires reporting support for a state grant. Pamela will oversee the clearing and grubbing portion of the project, and the ongoing maintenance and exotic vegetation suppression on an ongoing basis, for a minimum of three years after the project is complete. Pam will also serve as the grant manager, submitting progress reports and invoicing for reimbursement. The County is using Pam's labor and expertise as matching funding for this award.

### Collaboration

Pinellas County intends to notify the members of the Lealman Community Redevelopment Area by distributing flyers before the project commences. The County also intends to engage local residents by providing volunteer opportunities to help with the removal of invasive vegetation and ongoing maintenance once the project has been completed. This will be supplemental to the use of contractors and County staff.

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## SCOPE OF WORK

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### Instructions for Application Packet - Scope of Work

\*If a field does not apply, indicate N/A in the field.

1. Federal Financial Assistance Funding Opportunity Number - Record the number shown on the Notice of Funding Opportunity.
2. Subrecipient FEIN - Record the employer or taxpayer identification number as assigned by the Internal Revenue Service.
3. Subrecipient Legal Name - Record the legal name of applicant that will undertake the scope of work. The name must match the name listed in SAM. **Please note section XII Public Records in the Notice of Federal Financial Assistance Funding Opportunity before including any proprietary or confidential information.**
4. The header section of each page of the scope of work must have the funding opportunity number, subrecipient federal identification number and subrecipient legal name.
5. The scope of work must not exceed (insert #) 8 ½" by 11" single sided pages. Additional pages beyond the page limitation will not be considered.
6. The scope of work must include, but is not limited to:
  - Describe in detail the activity or work to be conducted. Include project location information.
  - Describe specific project objectives, tasks, and deliverables and related timelines for each. Include who will perform the tasks.
  - Objectives and tasks should relate to the project narrative.
  - Discuss how the scope of work is feasible and can be completed within the award period.
  - Provide quantifiable, measurable and verifiable units of deliverables.
  - Deliverables must be directly related to the scope of work.

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**SCOPE OF WORK**

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1. Federal Financial Assistance Funding Opportunity Number: 23-DG-11083112-430			2. Subrecipient FEIN: 59-6000800		
3. Subrecipient Legal Name: Pinellas, County of					
Please note section XII Public Records in the Notice of Federal Financial Assistance Funding Opportunity before including any proprietary or confidential information.					
Performance Measures					
Deliverable #	Tasks	Task Description	Indicator	Costs per Unit	Outcome Measures
1	1	Clearing & Grubbing	Area cleared and leveled	\$19,500	100% clear
2	1	Irrigation	50 Tree gators	\$30.00	100% of trees irrigated
3	1	Invasive Species suppression	100% suppression	\$75.00	0 invasive species present
4	1	Tree planting	100% planted	\$450	46 native trees planted
Describe in detail the activity or work to be conducted.					

The Environmental Land Manager will oversee the clearing of the project area, which is approximately 350 feet by 30 feet linear extending on the East side of 37<sup>th</sup> Street North in Lealman just south of 55<sup>th</sup> Avenue. Contractual services are necessary for the removal by chainsaw of mature Melaleuca tree, Brazilian pepper trees, Schefflera trees and any other exotic vegetation onsite. Once the trees have been cut, the stumps will then be removed. All tree debris will be removed from the property and brought to a legal disposal site. The oversight shall include procuring and overseeing the contractor and performing regular site visits to ensure the area is being cleared and leveled to the extent of providing optimal conditions for the native tree planting. The estimated timeline for the clearing and grubbing is January-March 2024. Once the area has been 100% cleared, the Principal Investigator will oversee the planting, consisting of a palette of 46 30-gallon Florida native understory and canopy trees suitable for the conditions to provide Florida native wildlife and pollinator habitat, and provide a shaded space for passive recreation and a scenic viewshed. The planting is anticipated to commence in April of 2024 and take approximately 60 days to complete. The planting will be consistent with the following table:

PCT	QTY	SIZE	COMMON	SPECIES
8%	6	30 GAL	sweetgum	<i>Liquidambar styraciflua</i>
12%	9	30 GAL	bald cypress	<i>Taxodium distichum</i>
5%	4	30 GAL	American elm	<i>Ulmus americana</i>
16%	12	30 GAL	dahoon holly	<i>Ilex cassine</i>
8%	6	30 GAL	South Florida slash	<i>Pinus elliottii densa</i>
12%	9	30 GAL	yaupon holly	<i>Ilex vomitoria</i>
	<b>46</b>			

The unit cost of the tree will include the cost of the tree, planting labor, staking if necessary, watering, establishment, and warranty to replace any trees that fail within a 1-year period following planting. The trees will be outfitted with gator bags and hand watered for vigor following the guidelines developed by the University of Florida IFAS (<https://hort.ifas.ufl.edu/woody/irrigation2.shtml>) for the initial 60 days following planting and for any additional duration necessary for establishment. Pinellas County will utilize contractual labor to conduct mechanical or chemical suppression of the non-native or invasive seed bank or coppices to keep the site non-native or invasive free for 18 months. Pinellas County Parks and Conservation Resources staff will be responsible for maintenance on the site for the minimum 3-years as specified and continue maintenance of the planting and site in perpetuity as part of the maintenance of the Lealman Neighborhood Park. An iTree Design model and report of the planting to include assessments of 5-, 15-, and 25-year projections of stormwater mitigation and water quality will be created and submitted with the final reimbursement.

The trees shall be at least Florida Grade #1, in accordance with the Florida Division of Plant Industry, Grades and Standards. Trees shall not exceed a 4-inch caliper, and shall not be taller than 16 feet, clear trunk. A total of six (6) different native tree species shall be planted, and none of the species will exceed 25% of the total number of trees planted.

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**BUDGET PLAN NARRATIVE**

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**Instructions for Application Packet - Budget Plan Narrative**

\*If a field does not apply, indicate N/A in the field.

1. Federal Financial Assistance Funding Opportunity Number - Record the number shown on the Notice of Funding Opportunity.
2. Subrecipient FEIN - Record the employer or taxpayer identification number as assigned by the Internal Revenue Service.
3. Subrecipient Legal Name - Record the legal name of applicant that will undertake the scope of work. The name must match the name listed in SAM. **Please note section XII Public Records in the Notice of Federal Financial Assistance Funding Opportunity before including any proprietary or confidential information.**
4. The header section of each page of the budget plan narrative must have the funding opportunity number, subrecipient federal identification number and subrecipient legal name.
5. The budget plan narrative must not exceed (insert #) 8 ½" by 11" single sided pages. Additional pages beyond the page limitation will not be considered.
6. Describe line items for each applicable budget category shown on the budget plan. Provide sufficient detail to clearly indicate the estimated funding amounts for each project task contained in the scope of work.
7. Project costs will be evaluated for reasonableness and necessity. Any travel costs must be in compliance with the State of Florida travel rules.
8. Indirect costs are at the rate approved by the applicant's cognizant agency. A copy of the approved rate must be attached to the application. If the applicant has never received a negotiated indirect cost, provide a statement indicating the applicant is electing to charge a de minimis rate of 10% of modified total direct costs.

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**BUDGET PLAN NARRATIVE**

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<b>1. Federal Financial Assistance Funding Opportunity Number: 23-DG-11083112-430</b>		<b>2. Subrecipient FEIN: 59-6000800</b>
<b>3. Subrecipient Legal Name: Pinellas, County of</b>		
<b>Direct Costs</b>		
Personnel Costs	Provide job titles, rate of pay (hourly/salary) and percentage of time to spend on project (FTE) or hours per week. The total for all personnel costs must match to the budget plan.	
	Public Works Urban Forester	To achieve the objective of planting 46 trees, including irrigation and chemical suppression within the project area will require one Urban Forester. The Urban Forester will work approximately 40 hours of their time to coordinate and oversee the planting, and then approximately 5 hours per month for the duration of the project (18 months) to check up on the status, for a total of 130 hours. The hourly rate excluding fringe benefits for this position is \$41.63, for a total of \$5,411.90.
Fringe Benefits	Fringe benefits for the Urban Forester were calculated at 55% of the base rate, for a total of \$2,976.55.	
Travel (if authorized)	N/A	
Equipment (if authorized)	N/A	
Supplies	50 gator bags for irrigation @ \$30 per bag = \$1,500.	
Contractual (if authorized)	Contractual services are necessary for the removal by chainsaw of mature Melaleuca tree, Brazilian pepper trees, Schefflera trees and any other exotic vegetation onsite. Once the trees have been cut, the stumps will then be removed. All tree debris will be removed from the property and brought to a legal disposal site. Total cost for this work was quoted at \$35,000. Contractual services for 34 native trees @ \$450 per tree = \$15,300; 12 trees @ \$540 = \$6,480; Total for trees= \$21,780. Price of trees includes the cost of the tree, planting labor, staking if necessary, watering, establishment, and warranty to replace any trees that fail within a 1-year period following planting. Ongoing Chemical/mechanical non-native invasive maintenance costs amount to \$267.77 per month for 18 months = \$4,819.86. Total contractual services = \$61,599.86	

Other Expenses	N/A
<b>Indirect Costs</b>	
Indirect Charges	N/A

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## **BUDGET PLAN**

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### **Instructions for Application Packet - Budget Plan**

\*If a field does not apply, indicate N/A in the field.

1. Federal Financial Assistance Funding Opportunity Number - Record the number shown on the Notice of Funding Opportunity.
2. Subrecipient FEIN - Record the employer or taxpayer identification number as assigned by the Internal Revenue Service.
3. Subrecipient Legal Name - Record the legal name of applicant that will undertake the scope of work. The name must match the name listed in SAM.

The header section of the budget plan must have the funding opportunity number, subrecipient federal identification number and subrecipient legal name.

The applicant shall submit a budget plan for its projected costs to implement the scope of work submitted with the application. The budget plan shall provide the estimated costs by category in order to carry out the scope of work.

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**BUDGET PLAN**

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<b>1. Federal Financial Assistance Funding Opportunity Number:</b> 23-DG-11083112-430				<b>2. Subrecipient FEIN:</b> 59-6000800	
<b>3. Subrecipient Legal Name: Pinellas, County of</b>					
Category	1 <sup>st</sup> Quarter	2 <sup>nd</sup> Quarter	3 <sup>rd</sup> Quarter	4 <sup>th</sup> Quarter	Total Estimated Budget
Personnel	\$1,353.00	\$1,353.00	\$1,353.00	\$1,353.00	\$5,412.00
Fringe Benefits	\$744.00	\$744.00	\$744.00	\$744.00	\$2,976.00
Travel (if authorized)	\$0	\$0	\$0	\$0	\$0
Equipment (if authorized)	\$0	\$0	\$0	\$0	\$0
Supplies	\$375.00	\$375.00	\$375.00	\$375.00	\$1,500.00
Contractual (if authorized)	\$15,400.00	\$15,400.00	\$15,400.00	\$15,400.00	\$61,600.00
Other Expenses	\$0	\$0	\$0	\$0	\$0
<b>Total Direct Charges</b>	<b>\$17,872.00</b>	<b>\$17,872.00</b>	<b>\$17,872.00</b>	<b>\$17,872.00</b>	<b>\$71,488.00</b>
Indirect Charges	\$0	\$0	\$0	\$0	\$0
<b>Total Amount</b>	<b>\$17,872.00</b>	<b>\$17,872.00</b>	<b>\$17,872.00</b>	<b>\$17,872.00</b>	<b>\$71,488.00</b>

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**KEY PERSON / STAFF**

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**Instructions for Application Packet - Key Person / Staff**

\*If a field does not apply, indicate N/A in the field.

1. Federal Financial Assistance Funding Opportunity Number - Record the number shown on the Notice of Funding Opportunity.
2. Subrecipient FEIN - Record the employer or taxpayer identification number as assigned by the Internal Revenue Service.
3. Subrecipient Legal Name - Record the legal name of applicant that will undertake the scope of work. The name must match the name listed in SAM.

The header section of the key person/staff must have the funding opportunity number, subrecipient federal identification number and subrecipient legal name.

Each application must include descriptions of key personnel and their qualifications to meet the requirements of the notice of funding opportunity. An individual form will be completed for each key person/staff member. Include an estimate of the number or hours or percentage of time devoted to the project.

Key personnel are individuals who contribute in a substantive and meaningful way to the execution or development of the project. Reimbursement of salary costs are not required for an individual to be considered key personnel. Consultants or contract employees may be included if they meet the definition.



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**KEY PERSON / STAFF**

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<b>An individual form must be completed for each key person/staff member. Include an estimate of the number of hours or percentage of time devoted to the project.</b>		
<b>1. Federal Financial Assistance Funding Opportunity Number: 23-DG-11083112-430</b>		<b>2. Subrecipient FEIN: 59-6000800</b>
<b>3. Subrecipient Legal Name: Pinellas, County of</b>		
<b>Person Name:</b> Carolyn Cheatham Rhodes	<b>Title:</b> Urban Forester-Environmental Program Manager II	<b>Hours of % of time devoted to the project:</b> <b>130 Total or 4.5% of total time over an 18 month period.</b>
<b>Phone Number:</b> (727)-464-8748	<b>Email Address:</b> <a href="mailto:ccheathamrhodes@pinellas.gov">ccheathamrhodes@pinellas.gov</a>	
<b>Qualifications:</b> Carolyn Cheatham Rhodes (ISA Certified Arborist, Municipal Specialist, TRAQ) will be the Principal Investigator who will oversee the project from beginning to end. Carolyn is the Urban Forester for Pinellas County Public Works Department, Urban Forestry Division. Carolyn has an M.S in Ecology from the University of South Florida and has 16 years' experience in urban forest ecology and assessment in the Tampa Bay region		

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**PERFORMANCE SITE / LOCATIONS**

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**Instructions for Application Packet - Performance Site / Locations**

\*If a field does not apply, indicate N/A in the field.

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2. Subrecipient FEIN - Record the employer or taxpayer identification number as assigned by the Internal Revenue Service.
3. Subrecipient Legal Name - Record the legal name of applicant that will undertake the scope of work. The name must match the name listed in SAM.

Each application must include a list of site(s)/locations(s) where the work will be performed.

The reimbursement of facilities cost will only be allowable for site(s)/location(s) listed on the form. The allocation of facilities cost must be based upon the square footage used by the project activities.

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**PERFORMANCE SITE / LOCATIONS**

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<b>1. Federal Financial Assistance Funding Opportunity Number: 23-DG-11083112-430</b>		<b>2. Subrecipient FEIN: 59-6000800</b>	
<b>3. Subrecipient Legal Name: Pinellas, County of</b>			
I am submitting an application as an individual, and not on behalf of a company, state, local, or tribal government, academia, or other type of organization.			Check Box <input type="checkbox"/>
<b>Project/Performance Site Primary Location</b>			
<b>Street Address:</b> 3875 54 <sup>th</sup> Ave North			
<b>City:</b> St. Petersburg		<b>State:</b> FL	<b>Zip Code plus 4:</b> 33714-2343
<b>Mailing Address (If different from above):</b>			
<b>Phone Number:</b> N/A	<b>Fax Number:</b> N/A	<b>County:</b> Pinellas	<b>Project/Performance Site Congressional District:</b> 13
<b>Project/Performance Site Location 1</b>			
<b>Street Address:</b>			
<b>City:</b>		<b>State:</b>	<b>Zip Code plus 4:</b>
<b>Mailing Address (If different from above):</b>			
<b>Phone Number:</b>	<b>Fax Number:</b>	<b>County:</b>	<b>Project/Performance Site Congressional District:</b>
<b>Project/Performance Site Location 2</b>			
<b>Street Address:</b>			
<b>City:</b>		<b>State:</b>	<b>Zip Code plus 4:</b>
<b>Mailing Address (If different from above):</b>			
<b>Phone Number:</b>	<b>Fax Number:</b>	<b>County:</b>	<b>Project/Performance Site Congressional District:</b>
<b>Project/Performance Site Location 3</b>			
<b>Street Address:</b>			


City:		State:		Zip Code plus 4:	
Mailing Address (If different from above):					
Phone Number:		Fax Number:		County:	
				Project/Performance Site Congressional District:	
Project/Performance Site Location 4					
Street Address:					
City:		State:		Zip Code plus 4:	
Mailing Address (If different from above):					
Phone Number:		Fax Number:		County:	
				Project/Performance Site Congressional District:	
Project/Performance Site Location 5					
Street Address:					
City:		State:		Zip Code plus 4:	
Mailing Address (If different from above):					
Phone Number:		Fax Number:		County:	
				Project/Performance Site Congressional District:	
Project/Performance Site Location 6					
Street Address:					
City:		State:		Zip Code plus 4:	
Mailing Address (If different from above):					
Phone Number:		Fax Number:		County:	
				Project/Performance Site Congressional District:	
Project/Performance Site Location 7					
Street Address:					
City:		State:		Zip Code plus 4:	
Mailing Address (If different from above):					
Phone Number:		Fax Number:		County:	
				Project/Performance Site Congressional District:	

Florida Department of Agriculture and Consumer Services  
Division of Administration

**FEDERAL ASSURANCE FOR FEDERAL FINANCIAL  
ASSISTANCE SUBRECIPIENT AWARD**

2 CFR 200

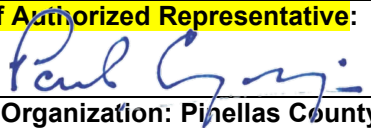
<b>Federal Financial Assistance Funding Opportunity Number: 23-DG-11083112-430</b>
<b>Subrecipient Legal Name: Pinellas, County of</b>
<b>Subrecipient FEIN: 59-6000800</b>
As the duly authorized representative of the Subrecipient, I certify that to the extent applicable, the Subrecipient:
1. Has the legal authority to apply for federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-federal share of project costs) to ensure proper planning, management and completion of the project described in this application.
2. Will give the Recipient, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the subrecipient award; and will establish a proper accounting system in accordance with generally accepted accounting principles or Recipient directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frames after receipt of approval of the Recipient.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681- 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee- 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.

10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.	
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).	
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.	
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).	
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.	
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm-blooded animals held for research, teaching, or other activities supported by this award of assistance.	
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.	
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and 2 CFR, Part 200 Uniform Administrative Requirements, Costs Principles and Audit Requirements for Federal Awards, Subpart F Audit Requirements.	
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.	
19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a subrecipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect, (2) Procuring a commercial sex act during the period of time that the award is in effect or, (3) Using forced labor in the performance of the award or subawards under the award.	
20. Will comply with and enforce the requirements for a drug-free workplace as mandated in 2 CFR Part 421, "Requirements for Drug-Free Workplace".	
21. Will comply with 2 CFR 417, Subpart C to ensure that any vendor or subcontractor that carries out the provisions of this agreement are not debarred or suspended.	
22. Will comply with the Executive Order 13513 entitled "Federal Leadership on Reducing Text Messaging While Driving" by prohibiting employees, contractors, and subcontractors from texting while driving on official business and or in federally owned, rented or leased vehicles or privately owned vehicles when on official government business or when performing any work for or on behalf of or in cooperation with the federal government.	
<b>Authorized Representative Name: Paul Cozzie</b>	<b>Title: Director, Parks and Conservation Resources</b>
<b>Signature of Authorized Representative:</b> 	<b>Date Signed:</b> 11/8/2023
<b>Application Organization: Pinellas County Board of County Commissioners</b>	

Florida Department of Agriculture and Consumer Services  
Division of Administration

**CERTIFICATION REGARDING LOBBYING**

2 CFR 200

<b>Federal Financial Assistance Funding Opportunity Number: 23-DG-11083112-430</b>	
<b>Subrecipient Legal Name: Pinellas, County of</b>	
<b>Subrecipient FEIN: 59-6000800</b>	
The undersigned certifies, to the best of his or her knowledge and belief, that:	
1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.	
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities" in accordance with its instructions.	
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.	
4. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.	
<b>Authorized Representative Name: Paul Cozzie</b>	<b>Title: Director, Parks and Conservation Resources</b>
<b>Signature of Authorized Representative:</b> 	<b>Date Signed:</b> 11/8/2023
<b>Application Organization: Pinellas County Board of County Commissioners</b>	

Florida Department of Agriculture and Consumer Services  
Division of Administration

**CERTIFICATION REGARDING DEBARMENTS, SUSPENSION,  
INELIGIBILITY AND VOLUNTARY EXCLUSION - LOWER TIER  
FEDERALLY FUNDED TRANSACTIONS**

2 CFR 200

**Federal Financial Assistance Funding Opportunity Number: 23-DG-11083112-430**

**Subrecipient Legal Name: Pinellas, County of**

**Subrecipient FEIN: 59-6000800**

This certification is pursuant to Executive Order 12549, Debarment and Suspension and implemented at 2 CFR parts 180 and 1880.

**Instructions for Certification**

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certifications set out below.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification. In addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to whom this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction", "debarred", "suspended", "ineligible", "lower tier covered transaction", "participant", "person", "primary covered transaction", "principal", "proposal", and "voluntarily excluded", as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this form that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.



9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participating in this transactions, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

### **Certification**

1. The prospective lower tier participant certifies to the best of its knowledge and belief, that it and its principals;

a. Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency.

b. Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

c. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

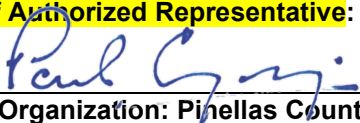
d. Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.

2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective lower tier participant shall attach an explanation to this proposal.

**Authorized Representative Name: Paul Cozzie**

**Title: Director, Parks and Conservation Resources**

**Signature of Authorized Representative:**



**Date Signed:**

11/8/2023

**Application Organization: Pinellas County Board of County Commissioners**

Florida Department of Agriculture and Consumer Services  
Division of Administration

**CERTIFICATION STATEMENT**

2 CFR 200

**Federal Financial Assistance Funding Opportunity Number: 23-DG-11083112-430**

**Subrecipient Legal Name: Pinellas, County of**

**Subrecipient FEIN: 59-6000800**

By signing this page, the undersigned certifies that:

A. This application is in all respects fair and submitted in good faith, without collusion or fraud;

B. If selected through this application process, the subrecipient will work in good faith and in partnership with the Florida Department of Agriculture and Consumer Services to manage its subrecipient agreement in a timely and accurate manner;

C. Any funds awarded as a result of this application process will not be used to supplant or replace any state or local funds;

D. Any funds awarded as a result of this application process will not be used as matching funds to apply for or receive other federal funds;


E. No federal funds will be used as match for funds awarded as a result of this application process.

F. The undersigned has full authority to bind the applicant.

**Authorized Representative Name: Paul Cozzie**

**Title: Director, Parks and Conservation Resources**

**Signature of Authorized Representative:**



**Date Signed:**

11/8/2023

**Application Organization: Pinellas County Board of County Commissioners**