

OMB Granicus Review

Granicus Title	Award of bid to Sherman Mechanical Contractors LLC and Termination of Agreement with Strut Mechanical, Inc. for HVAC preventative maintenance (PM), repairs and equipment replacements.				
Granicus ID#	24-1083A	Reference #	24-0365-ITB-C	Date	July 8, 2024

Mark all Applicable Boxes:

Type of Review									
CIP		Grant		Other	X	Revenue		Project	

Fiscal Information:

New Contract (Y/N)	Y	Original Amount	\$ 7,407,720.00
Fund(s)	Multiple Funds	Amount of Change (+/-)	\$ 0.00
Cost Center(s)	Multiple Centers	Total Amount	\$ 7,407,720.00
Program(s)	Multiple Programs	Amount Available (FY24)	\$ 397,430.00
Account(s)	Multiple Accounts	Included in Applicable Budget? (Y/N)	Yes
Fiscal Year(s)	FY21 – FY26		

Description & Comments
(What is it, any issues found, is there a financial impact to current/next FY, does this contract vary from previous FY, etc.)
<p>Pinellas County Utilities (PCU) is seeking the award of bid to Sherman Mechanical Contractors LLC (Sherman) and Termination of Agreement with Strut Mechanical, Inc. (Strut) for HVAC preventative maintenance, repairs, and equipment replacement. The agreement to be terminated with Strut was originally approved by the Board of County Commissioners (BCC) on December 3, 2022 with a not-to-exceed threshold of \$3,280,980.00 for a 36-month term. The proposed contract with Sherman (24-0365-ITB-C) has a not-to-exceed threshold of \$7,407,720.00 for a 36-month term. Approval of the Sherman contract is a total increase of \$4,126,740.00, or 125.8%, for the not-to-exceed threshold when compared to the current Strut contract.</p> <p>Strut repairs and preventive maintenance was specifically budgeted for in the FY24 Adopted Operating Budget at \$82,000.00 in the Department of Solid Waste and Economic Development. An additional \$315,430.00 was budgeted for in the FY24 Adopted Operating Budget for various HVAC needs in Utilities and Parks and Conservation Resources. Overall, \$397,430.00 has been identified in the FY24 Adopted Operating Budget for use with this contract in the Department of Solid Waste, Economic Development, Parks and Conservation Resources, and Utilities in the Solid Waste Revenue and Operating Fund, STAR Center Fund, General Fund, Water Revenue and Fund, and Sewer Revenue and Operating Fund.</p> <p>Additional funding for replacements is available under Utilities Facilities Miscellaneous Improvements Project 000744A, included in the Capital Improvement Plan, funded by the Water Renewal and Replacement Fund and the Sewer Renewal and Replacement Fund. Beginning in FY25, replacement funding will be available under Utilities Facilities HVAC Replacements Project 006487A. This is a Countywide contract and approval for the use of funds and whether budgetary conditions are met will need to be made on a department-by-department basis.</p>

Analyst: Shane Kunze

Ok to Sign:

1. Upon receipt of a request for review and notification in Granicus, review the Agenda and document for language and accuracy. Make sure there are available funds, the dept. is not overextending itself, was it planned, etc.
2. Use the Staff Report section to give a summary of the contract and include your thoughts and pertinent information.
3. Complete the form above using the Granicus attachments and the County's accounting & budgeting systems (i.e., OPUS, Chart of Accounts, Questica Budget Software).
4. Include a statement in both the Fiscal Impact section of the Staff Report and the Granicus Review form to indicate if the activity is planned in the current budget.
 - a. Sample language: **"The (contract, agreement, MOU, activity, etc.) is included in the FY23 Adopted Budget and the preliminary FY24 budget submission from the department. The annual amount expected to be spent on the (contract, agreement, MOU, activity, etc.) is approximately the same as has been spent in most recent years (or is ____ percent higher or lower due to ____)"**.
5. Save the form with the following naming convention:
 - a. **OMB.Review_XX-XXXX_Department_Subject_Date)**
 - b. (e.g., OMB Review_22-529A_PW_Sidewalk_28-DEC-2022).
6. Upload to Granicus as a numbered attachment.
 - a. Upload a copy of the Granicus review into the appropriate department review folder on SharePoint. (OMB/OMB Document Library/GRANICUS.RVW).