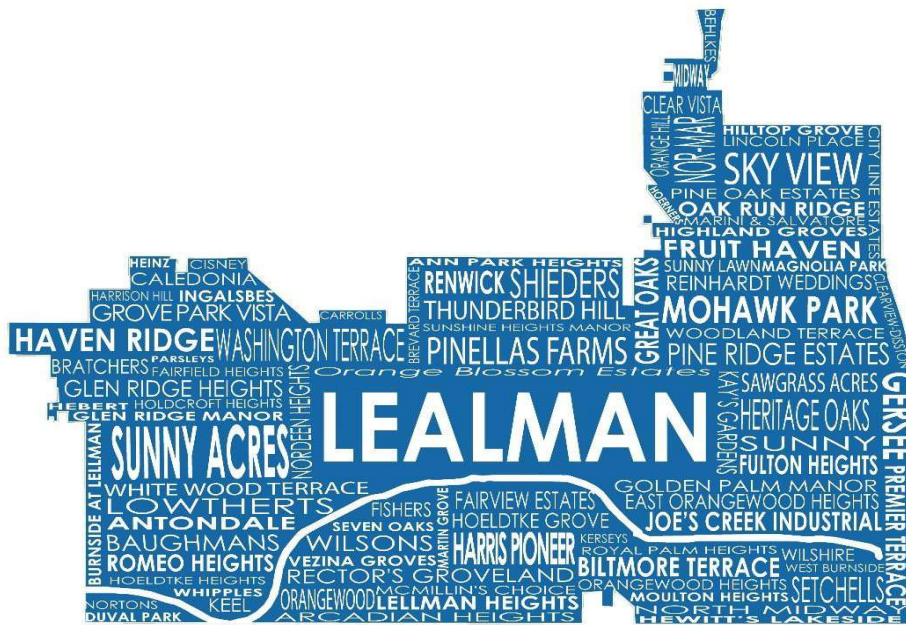




Pinellas County Government | Lealman CRA | Lealman Exchange | 5175 45th St N | St. Petersburg, FL 33714

Lealman Community Redevelopment Area Commercial Improvement Program Guidelines and Application Package **Fiscal Year Effective 20264**



~~Applications & supporting~~ Supporting documents may be submitted electronically or via hand delivery to:

Cameron Ehmig
CRA Specialist
(727) 464-5411
Cehmig@pinellas.gov
[Lealman Exchange 5175 45th Street N, Building A](#)
[Lealman, Florida 33714](#)

Use our on-line application portal:

<https://pinellas.gov/programs/lealman-commercial-improvement-grant-program/>

Lealman Exchange 5175 45th Street N, Building A
Lealman, Florida 33714
Ver FY24 – 1.0



OVERVIEW

The Lealman CRA Commercial Improvement Program is intended to provide reimbursable matching grants to accelerate and leverage private investment to improve the appearance, condition, and functionality of properties with an approved non-residential use of existing non-residential sites and buildings in the Lealman Community Redevelopment Area (CRA).

Main Requirements:

- All improvements should noticeably improve the functionality or appearance of the business.
- Routine and deferred maintenance items will not be eligible for funding.
- Funds may not be used for any projects already completed or in progress.
- Contractors must be licensed, as applicable, and permits must be pulled and finalized before reimbursement

~~The program provides reimbursable matching grants to commercial property owners and businesses that upgrade their building façades, landscaping, lighting, loading and service areas, and other features of the exterior of their sites, and interior upgrades with a focus on projects that remedy degraded building systems and extend the economic viability of the building.~~

~~The program provides reimbursable matching grants to property owners and businesses for the following categories or types of improvements or:~~

- 1) Exterior: Improvements to the building façade to enhance curb appeal and functionality
- 2) Site: Improvements to the parking lot, service/loading area, free-standing signs, landscaping, and stormwater management
- 3) Interior: Improvements that enhance interior appeal, as well as improvements that enhance business functionality (utilities, plumbing, electrical)
- 4) Food-Service/Grocery: Installation of permanent food-service equipment and infrastructure

~~The list of eligible improvements can be found later in this document. can be combined~~

~~Architectural, engineering, permitting, and development review fee reimbursements are capped at \$5,000 per application. These fees are only reimbursable in combination with other improvements, and must have been completed within the prior 12 months to the application date.~~

~~The category dedicated to food-service/grocery is intended for existing restaurants to expand their space, for new property owners to change their building’s use to food service, or for grocery stores that sell fresh food. New food-service businesses may be asked to provide a business plan, tentative menu, and/or other supporting documentation.~~

GRANT FUND AMOUNTS



~~Applicants may apply for one or both programs if applicable. The maximum award amount for is up to \$100,000, with interior and food-service/grocery improvements being limited to \$25,000 for each category or type of improvements.~~

Grant ~~awards can be approved, as shown in the table below:~~

<u>Award Limit</u>	<u>Improvements Categories</u>
<u>\$100,000</u>	<u>Any combination with Interior and Food-Service types of improvements limited up to \$25,000 of categories. Interior and food-service/grocery improvements are limited to \$25,000 each.</u>
<u>\$25,000</u>	<u>Only Interior Improvements</u>
<u>\$25,000</u>	<u>Only food-service Improvements</u>

~~The grants are matching grants, reimbursable to the property owners after all permits and projects are confirmed completed. The grant payment process may take up to a month after confirmed completion.; however, the maximum grant award combined between the two programs cannot exceed \$40,000, and the maximum Commercial Building Interior Improvement Program matching grant cannot exceed \$20,000. The table below provides examples of how the two programs can be combined with one another.~~

Sample Commercial Site-Improvement Program-Application Amount	Sample Commercial Building-Interior Improvement Program-Application Amount	Sample Combined Application-Amount
\$40,000	\$0	\$40,000
\$30,000	\$10,000	\$40,000
\$20,000	\$20,000	\$40,000
\$10,000	\$20,000	\$30,000
\$0	\$20,000	\$20,000

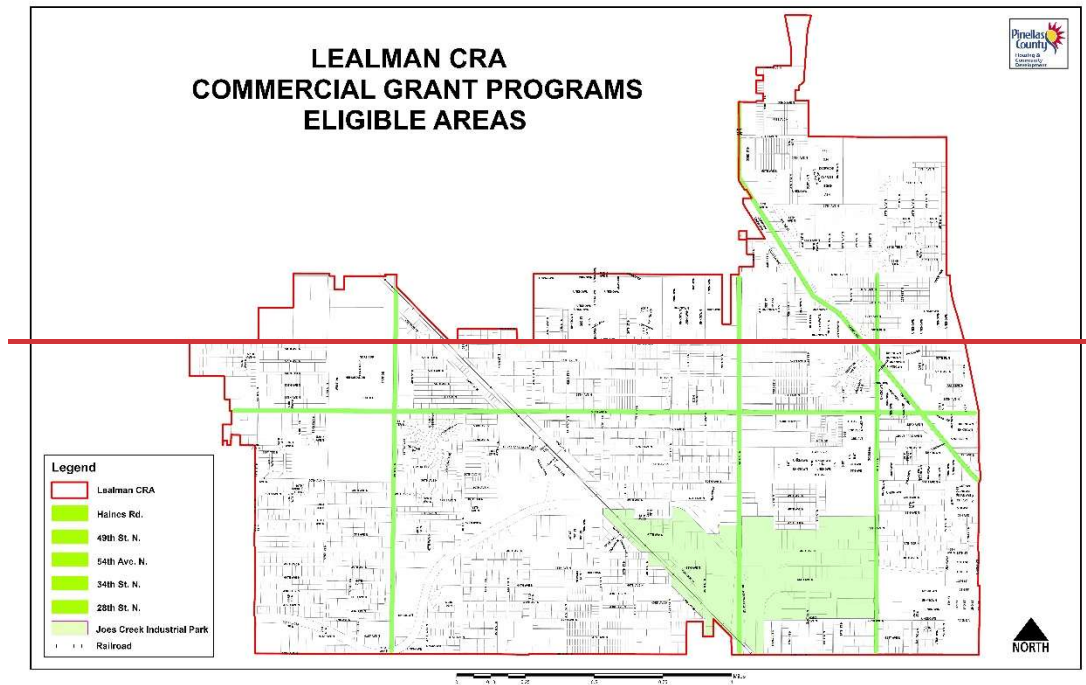
PROPERTY ELIGIBILITY

All structurally sound, properly permitted buildings in the Joe’s Creek Industrial Park or property with an approved existing commercial non-residential use ~~located in and~~ has frontage on the following commercial corridors within the Lealman CRA boundary are eligible:

- 49th Street North
- 54th Avenue North
- 34th Street North
- Haines Road
- 28th Street North

Please see the map below for the Joe’s Creek Industrial Park boundary and eligible commercial corridors.

Commercial Improvement Program Eligibility Map



APPLICANT ELIGIBILITY

~~The Lealman CRA Commercial Improvement Program The Commercial Improvement Programs are is available to fund eligible site, interior and exterior improvements on commercial, industrial, and mixed-use properties with approved nonresidential use(s) that meet application eligibility requirements ~~have received zoning/building approvals~~. The grant may also be used for improving, expanding, or opening up a new food service establishment or grocery store selling fresh food. While designed to assist locally owned businesses, the grant program recognizes that national commercial franchises, healthcare providers, and not for profit agencies are present on most of the CRA's commercial corridors and that maintaining their buildings in good repair is essential for remedying blight and preventing its spread. They often employ CRA residents and help assist in the economic uplift of Lealman, while not for profit agencies and healthcare providers provide essential services to the CRA. Finally, the CRA's national franchises also contribute revenue to the Lealman redevelopment trust fund that pays for this grant program.~~

~~At the same time, these entities may often have access to capital from their national parent organizations that locally owned businesses do not have. To that end, the following outlines the conditions that national franchises, not for profit social service agencies, and healthcare providers must meet to receive funding through the program.~~

~~National commercial franchises are eligible to receive funding through this grant program provided that at least 50 percent of the business's employees are residents of the Lealman CRA. In addition, these employees must have been actively on the payroll for at least six months and working at least 20 hours per week.~~



~~Not-for-profit agencies that provide social services important to CRA residents, such as childcare, education or workforce development, must be tax-exempt organizations under the 26 U.S. Code 501 requirements. These would include charitable organizations (501(c)(3)) as well as social welfare organizations, employee benefit associations, labor and agricultural organizations, business leagues, social clubs, fraternal societies, and veterans' organizations. Faith-based organizations may apply for funding through commercial grant programs to renovate facilities that provide services to the broader community, such as childcare, in a secular manner. Worship, religious instruction, proselytizing, and similar activities in these renovated facilities must be voluntary and privately funded.~~

~~Healthcare providers must have at least one healthcare provider on staff who has an unencumbered license through the State of Florida. In addition, facility types that are licensed and/or certified or regulated by the Agency for Health Care Administration (AHCA) must have an active/licensed/registered ACHA license status to apply for the grant. A person or corporation¹ having ownership or leasehold rights to an eligible building site is eligible to apply. Leasehold applicants must obtain written and notarized approval from the owner before applying. Businesses that lease their location may apply if they have written and notarized approval from the building owner.~~

Applicants must be able to demonstrate (with assistance provided by County staff):

- ~~Ownership of the property (or notarized written approval from the property owner).~~
- [Business Owner with a minimum 5-year lease and notarized written approval from property owner.](#)
- Property is in the Lealman CRA of Pinellas County.
- Property is current on all property taxes, not in foreclosure, and has no outstanding liens or Code Enforcement violations.²~~If the work proposed would remediate all code violations, this requirement may be waived at discretion of CRA staff.~~
- ~~Property has not received a Lealman CRA Commercial Improvement Program grant an improvement grant in the last five years if the building use or ownership remains the same, three years if the building use or ownership changed.-~~
- [Locally independently owned and operated franchises: Owner must reside in the Tampa Bay Metropolitan Statistical Area. National corporate franchises are not eligible.](#)
- ~~The business on the property must make independent decisions regarding its name, signage, brand, appearance, purchasing practices, hiring, and distribution, and must be solely responsible for paying its own mortgage, rent, marketing, and other business expenses without assistance from a corporate headquarters outside of Pinellas County. Non-profit organizations must provide proof of tax-exemption under 26 U.S. Code 501 requirements and any licenses or certifications required to provide their services.~~
- ~~If the organization is faith-based, the project must be for a secular purpose and cannot advance or inhibit religion.~~
- ~~, where:~~

Ineligible businesses: national corporate franchises, bail/bonds, pawn shops, smoke shops, electronic or vapor cigarette stores, mini-storage facilities, adult-oriented businesses, mobile vendors, places of worship, organizations exempt from property taxes

¹Adult businesses are not eligible for grant funds.

²Properties with limited Code Enforcement/Utility liens made on a case-by-case basis.

Lealman CRA Commercial ~~Site and Building Interior~~ Improvement ~~Grant~~ Program Eligible and Ineligible Activities**Eligible Exterior Improvements**

- Exterior painting when paired with:
 - New or replacement siding
 - Masonry work
 - Remove, restore, or add architectural details or features on exterior of building
- Awnings, shutters, and canopies installation or replacement
- Flood proofing for properties in a floodplain
- Doors and windows installation or replacement (including loading dock/garage doors; costs associated with changing size of openings)
- New roof and painting for building addition
- Replacement roof for entire building when combined with a significant business expansion resulting in building addition
- Exterior lighting attached to an existing building
- New installation or replacement of exterior signage attached to the building and/or on windows (Reimbursement for signage expenses are limited to 25% of the grant award.)
- Architectural, engineering, permitting, and development review fees. (Matching reimbursement only upon completion of improvements)

Ineligible Exterior Improvements

- Roof repair; roof replacement, except for expansions and new construction
- Routine or deferred maintenance
- Repair of doors, windows, and signage
- Painting when not accompanied by other work as shown
- Improvements to any buildings located in a residential zone or to any portion of the building used for residential purposes
- Work performed by an unlicensed contractor when license is required
- Improvements performed before the approval of the grant application

Eligible Site Improvements

- ~~Exterior painting, re-siding, and/or cleaning~~
- ~~Masonry repairs~~
- ~~Removal of architecturally inappropriate or incompatible exterior finishes and materials~~
- ~~Restoration of significant architectural details or removal of materials that cover said architectural details~~
- Site improvement features such as ~~stormwater~~ improvements (improvements could include the reduction of impervious surface area ~~be the increasing of pervious surface~~ such as removing unneeded pavement areas and convert to drainage areas/green space or the ~~conversion~~ ~~conversion~~ of impervious to pervious surface(s) ~~material/ground cover~~ to better manage stormwater on property; improvements could also include green infrastructure and/or subsurface vault systems ~~be stormwater improvements~~ needed on ~~site~~ towards stormwater management and/or treatment to comply with stormwater regulations)

- ~~New and replacement f-fencing (chain link is ineligible)-, dumpster enclosures, and buffer walls~~
- ~~Parking lots, parking spaces, service/loading areas, sidewalks, pathways, and lighting-(includes ADA-compliant improvements)~~
- ~~Landscaping and irrigation (no sod allowed, must be Native or "Florida-Friendly" plants and pre-approved by Pinellas County),- lighting, dumpster enclosures, and buffer walls. (Reimbursement for site improvement expenses is limited to 25% of the grant award; however, exceptions can be made on a case-by-case basis when said features are required to bring the site into full site plan compliance or for a change of use. Landscaping is limited to \$2,500. This limit may be waived with County staff approval if the landscaping is integral to green infrastructure stormwater management enhancements (including but not limited to rain gardens, bio-swales, etc.10% of the total grant award.)~~
- Construction of driveway access, pedestrian, and bicycle amenities such as benches, shelters, bike racks, and bike lockers
- ~~New i~~Installation or replac~~ement~~air of exterior signage, including ~~wall, window, hanging, and~~ monument ~~and pole~~ signs advertising the business name and identity. (Reimbursement for signage expenses are limited to 25% of the grant award.)
- ~~Awnings and canopies installation or repair~~
- ~~Doors and windows~~
- ~~Roof repairs or replacement that attach to a new or renovated façade (i.e., painting or site improvement feature)~~
- ~~Exterior lighting attached to an existing building~~
- Demolition
- Sewer/Potable water utility ~~upgrades and~~ relocation.
- ~~Remediation of environmental contamination on the exterior site, such as lead, petroleum, or asbestos~~
- Architectural, engineering, permitting, and development review fees. (~~Fee reimbursement cannot exceed 10% percent of the total grant award.-~~)(~~Matching reimbursement only upon completion of improvements~~)

Ineligible Site Improvements

- ~~Installation of aluminum or vinyl siding~~
- Work performed by an unlicensed contractor when license is required
- Improvements performed before the approval of the grant~~TF~~ application
- ~~New building construction~~Building improvements
- ~~Reducing or enclosing existing storefront windows~~
- ~~Improvements to buildings constructed within the last five (5) years~~
- ~~Equipment, mechanical and HVAC systems~~
- ~~Minor roof repairs (other than those portions that directly attach to a new or renovated façade)~~
- ~~Security systems (including metal roll-down gates, window bars, and cameras)~~
- ~~Any interior work~~
- ~~Improvements in progress or completed before preliminary approval.~~
- Routine or deferred maintenance
- Improvements to buildings primarily used for residences, defined as more than 50 percent of the building square footage in residential use

- Improvements to buildings constructed within the last five years

Eligible Interior Improvements

- ~~Structure stabilization (repair/replacement of foundations, footers, load-bearing walls, and roofing systems) Costs associated with adding or removing walls (including costs associated with insulation, footers, load bearing walls, roofing systems, and foundations)~~
- Interior remodel project
 - New and replacement flooring
 - New ceiling installations
 - New millwork and cabinetry, service counters
 - Interior demolition
 - Plumbing, natural gas, and electrical systems
 - ~~Interior painting (only when combined with a complete remodel)~~
- ~~Plumbing, natural gas, and electrical systems Cost associated with installation of a new restroom, if required for change of use~~
- Flood proofing for properties in a floodplain
- Cost to upsize an HVAC system due to significant business expansion resulting in building addition
- ~~Energy efficiency improvements (window upgrades, insulation, hot water heater, HVAC systems)~~
- ~~Painting when accompanied by interior work such as installing or relocating walls, minor demolition, and any work as long as it is part of an improvement and not the sole project for which a funding request is being made.~~
- Remediation of environmental contamination on the interior of the building, including painting, such as lead, mold, or asbestos
- Architectural and engineering fees, as well as permitting and development review fees (Matching reimbursement only upon completion of improvements) ~~not to exceed 10 percent of the total eligible project cost.~~

Ineligible Interior Improvements

- Work performed by an unlicensed contractor when license is required
- Improvements performed before the approval of the grant ~~TF~~ application.
- ~~Any exterior work not made necessary by interior improvements (i.e., windows and roofing systems)~~
- Routine or deferred maintenance
- ~~Improvements in progress or completed before preliminary approval.~~
- Painting, when not associated with other improvements
- New building construction (additions to existing structures are permitted)
- ~~Improvements to any building primarily used for residences, including those in mixed-use projects, defined as more than 50 percent of the building in residential use. (Commercial space associated with mixed-use projects is eligible for funding.) Improvements to any buildings located in a residential zoning district or to any portion of the building used for residential purposes~~
- Improvements to buildings constructed within the last five ~~three~~ years
- HVAC repair; replacement only for the existing building (except for replacement due to building expansion)

- Improvements that are not a fixed, installed or permanent part of the building.

Eligible Food-Service/Grocery Expenses

- Grease traps and/or interceptors
- Kitchen hoods and/or venting
- Plumbing/electrical
- Gas lines
- Installed Walk-ins (freezer/fridge)
- Prep space
- Permanent kitchen equipment (must include installation, excluding non-fixed equipment)
- Floor drains
- Three-compartment sink
- Flooring
- AC/heat
- Fire suppression
- Solid waste/recycling systems
- Restrooms
- ADA compliance
- Utility impact fees related to change of use to food service/grocery, or expansion/new construction of a food service/grocery business
- Other improvements (approved by the CRA) to facilitate a change of use
- Architectural and engineering fees, as well as permitting and development review fees (Matching reimbursement only upon completion of improvements)

Ineligible Food-Service/Grocery Expenses

- Non-fixed equipment
- Installation of equipment by an unlicensed contractor
- Work performed by an unlicensed contractor when license is required
- Improvements performed before the approval of the grant application
- Routine or deferred maintenance
- Supplies
- Exterior building improvements, except grease interceptors
- Generators
- Furnishings, window coverings/blinds
- Improvements due to damage, including damage caused by a natural disaster or act of God
- Improvements to a detached structure
- Window or door security bars
- Security cameras and systems

APPLICATION SUBMITTAL REQUIREMENTS



Applications will be ~~considered~~accepted on a rolling basis, with ~~approvals made~~funding awarded on a first-come, first-qualified basis until the depletion of the program’s budget. Any expenses incurred before an approved application are ineligible. The application must be completed on the Neighborly application portal, available on our website: www.Pinellas.gov/Lealman ~~The application is included at the end of these grant guidelines and can be submitted electronically or via hand delivery to the Lealman Exchange, located at 5175 45th St. N., Bldg. A., Lealman 33714. Hand-delivered applications will be time and date-stamped upon receipt.~~

~~Applications may be submitted electronically or in an 8”x10” envelope or larger with the project’s name and location, the applicant’s name, and address and the name of the grant program you are applying to the Lealman Exchange, located at 5175 45th St. N., Building A, Lealman 33714.~~ For more information about application requirements and eligible activities, please contact:

Cameron Ehmig
CRA Specialist
(727) 464-5411
Cehmig@pinellas.gov
~~Tanya Kurtin~~
~~CRA Administrative Assistant~~
~~(727) 464-5404~~
~~tkurtin@pinellas.gov~~

or

Felix Nunez
CRA Coordinator
(727) 464-5458
fnunez@pinellas.gov

Application packages must include the following information:

- Completed and signed application form.
- Property is current on all property taxes, not in foreclosure, and has no outstanding liens or Code Enforcement violations. If the work proposed would remediate all code violations, this requirement may be waived at discretion of CRA staff.
- ~~Confirmation that mortgage, property insurance, and property tax payments are current and in good standing.~~
- Documentation of property ownership or written consent from the property owner permitting the identified improvements. (The property owner will be required to sign the Grant Agreement to assume responsibility for the maintenance of improvements funded by the Grant.)
- ~~Applicants that are national franchises must include an employee roster that contains the name and address of all current employees, their length of service with the franchise, and the number of hours worked for those eligible CRA residents in the past six months.~~

- ~~Applicants in the healthcare industry must provide first and last names, license numbers and professional name. In addition, the facility types that are licensed and/or certified or regulated by the Agency for Health Care Administration (AHCA) must provide their facility/provider type and their license number with the application.~~
- ~~Applicants from a not-for-profit agency providing social services must include their tax-exempt certificate with the application and any licenses or certifications required to provide the service.~~
- Legal description and survey of the project site. Per Sec. 138-3502 in the Land Development Code, vacant properties must have had their surveys completed within the last year. For developed properties the survey must have been completed within the previous five years.
- CRA staff may require a Zoning Certification letter to certify the zoning/land use and allowable use and site plan if applicable.
- Use and proposed property improvements must be consistent with Pinellas County's land development regulations
- Digital photographs of existing conditions of the project site
- A written description of project improvements
- Sketches or conceptual drawings of improvements that the Grant will fund.
- Healthcare providers must provide their practice's license information
- ~~Applicants in the food-service business must provide proof that they have at least three years of food-service experience. New restaurant concepts may be asked to provide a business plan, tentative menu, and/or other supporting documentation. Grocery stores that sell fresh food may also be considered.~~

Failure to provide the required information may delay the review and approval or result in the application being denied.

~~Program applicants and their related interests, including officers in a corporation or investment partners, will be evaluated based on their financial character and determined ineligible for the TIF program based on the following criteria:~~

- ~~Code enforcement liens over \$2,500~~
- ~~Special assessment liens over \$500~~
- ~~Pending judgment or foreclosure~~
- ~~Felony conviction for financial mismanagement within the last five years~~
- ~~Mortgage payments three months in arrears~~
- ~~Unpaid property taxes~~
- ~~Unpaid property insurance~~

GRANT REQUIREMENTS & COMPLIANCE

Successful applicants must sign a Grant Agreement with the County Administrator or designee, which specifies their obligations and rights upon issuance of the Grant. To ensure timely commencement and completion of the Project, the Applicant shall abide by the following deadlines:

- Applicants shall complete the projects referenced in the Grant Agreement in less than 24 months
- ~~Within 90 days of execution of the Grant Agreement, file a "Notice of Commencement" according to the requirements of Pinellas County's Development Review Services Department.~~

- ~~Within six-2418 months of execution of the Grant Agreement, request a “Review of Completed Work” from the Pinellas County Redevelopment Agency (Agency). CRA staff may ask for status of projects from applicant.~~ (Length of time will depend on the nature of work proposed.)
- Non-compliance with the above deadlines may result in revocation of the Grant Award

~~Applicants shall have no more than 120 days from approval of awards to execute grant agreements, otherwise, the County will revoke the award. At the discretion of the County Administrator, the revocation may be waived upon demonstration of good cause. Applicants requiring the execution of a Grant Agreement to secure additional financing will be allowed 120 days from the execution date before the above commencement deadlines.~~ Absent approval of an extension of the deadlines above by the CRA staff Agency, failure to comply will result in the cancellation of the Grant Agreement, rescission of the Grant Award, and return of the earmarked funding to the Lealman Redevelopment Trust Fund. The applicant must maintain the improvements per the terms of the Grant Agreement and Pinellas County’s Code of Ordinances.

~~The matching grant reimbursement for the project~~Disbursement of the Grant will not be made until all payments are made to the contractors, and all project components identified in the Grant Agreement ~~budget~~ have been completed, inspected by the Building Department, and permits closed, and/or and issued a Certificate of Occupancy or Certificate of Use has been issued, as applicable ~~to the application~~, by Pinellas County.

PROCUREMENT METHOD

An Informal Procurement Method will be utilized. Grant recipients must obtain at least two (2) bids for the services sought and must select the most responsive and responsible vendor with the lowest price. A “responsive vendor” is able to meet the requirements of the solicitation, and a “responsible vendor” is willing and capable of furnishing the services solicited. A Waiver of Competition may be requested by the applicant and granted by Pinellas County ~~in certain situations under extenuating circumstances~~, including but not limited to: (1) ~~an emergency that risks the health and safety of the occupants or would result in considerable costs being incurred if services are not rendered without delay;~~ (2) there is only one person or firm that can provide the service (sole source justification); or (23) bids have been solicited but responsible and responsive bids have not been received. Applicants must provide documentation of bids received and if a Waiver of Competition is needed requested, documentation of indicating all vendors contacted, the method of contact, their response, and the date(s) contacted.

CHANGE ORDERS

~~A change order describes any modification to the scope of work in either the Acceptance of Grant Funds agreement or the Work Contract. Any modification, minor or significant, made to the original proposal/bid/work write-up requires submitting a change order executed by all parties and will only be granted under extenuating circumstances. Change orders, minor or significant that result in Aa change to the scope of work that must be consistent with the standards and overall project of the original contract, and including all associated costs before the commencement of any represented work. Pinellas County staff compare the change order request(s) to the maximum Ggrant Award amount to ensure costs do not exceed program limits. Any change order or change to the scope of work that results in increased in costs that exceed the maximum allowable Ggrant Award shall be the applicant's responsibility. However, if the change order is related to repairs that would affect the health and safety of the building's occupants, the applicant may request additional grant funds to complete the work. Such requests will be assessed by and at Pinellas County's staff's sole discretion on a case-by-case basis.~~

FINAL INSPECTION

The project file should record all final documents, release of liens, proof of final disposition of funds payments to contractor(s), and photos. Before issuing the final payment grant disbursement, staff will complete a final inspection



to ensure that all work is complete per the ~~Grant Agreement~~~~contract and the work write-up~~. The contractor or property/business owner must provide ~~the Permit Placard and ensure~~proof that all open permits are finalized, if applicable. During the final inspection, staff will take photos of the completed project. The grant payment process may take up to 45 days.

ADDITIONAL REQUIREMENTS

Pinellas County reserves the right to add any requirements needed to effectuate the goals of this program or comply with any legal requirements. Pinellas County reserves the right to amend the instructions, requirements, or general and special conditions, ~~or scope of work~~. Further, Pinellas County may waive specific provisions of these requirements based upon determining the project's public benefit.



~~Lealman CRA Commercial Grant Programs Application~~

Project Information

Date	
Project Address (Property Address)	
Zoning	
Parcel ID	
Current Building Use (i.e., Vacant, Commercial, Industrial, Mixed use with Residential)	
Proposed Business User (Business Name)	
Main Contact Person	
Business Telephone Number	
Contact Person Email Address	
Commercial Site Improvement Application Amount	
Commercial Building Interior Improvement Application Amount	
Total Grant Application Amount	
Project Description (attach any drawings and/or attach additional pages as necessary for narrative)	



COMMERCIAL SITE IMPROVEMENT ELIGIBLE ACTIVITIES INCLUDED IN PROJECT	CHECK BOX
Exterior painting, re-siding, and/or cleaning	
Masonry repairs	
Removal of architecturally inappropriate or incompatible exterior finishes and materials	
Restoration of significant architectural details or removal of materials that cover said architectural details	
Site improvement features such as stormwater, fencing (chain link is ineligible), parking lots, landscaping (no sod allowed, must be Native or "Florida-Friendly" plants and pre-approved by Pinellas County), lighting, dumpster enclosures and buffer walls provided such features do not collectively exceed more than 25 percent of the eligible project costs	
Construction of driveway access, pedestrian, and bicycle amenities such as benches, shelters, bike racks and bike lockers	
Installation or repair of exterior signage, including wall, window, hanging, and monument signs advertising the business name and identity provided such features do not collectively exceed more than 25 percent of eligible project costs	
Awnings and canopies installation or repair	
Doors and windows	
Roof repairs or replacement that attach to a new or renovated façade (i.e., painting or site improvement feature)	
Exterior lighting attached to an existing building	
Demolition of obsolete accessory structures and partial demolition of exterior walls made necessary for renovation or expansion	
Sewer/Potable water utility upgrades	
Remediation of environmental contamination on the exterior site such as lead, petroleum, or asbestos	
Architectural, Engineering, Permitting and Development Review Fees (May not to exceed 10 percent of the total eligible project costs.)	

COMMERCIAL BUILDING INTERIOR IMPROVEMENT ELIGIBLE ACTIVITIES INCLUDED IN PROJECT	CHECK BOX
Structure stabilization (repair/replacement of foundations, footers, load bearing walls, roofing systems)	
Plumbing, natural gas and electrical systems	
Energy efficiency improvements (window upgrades, insulation, hot water heater, HVAC systems)	
Painting when accompanied with interior work such as installing or relocating walls, minor demolition, and any work as long as it is part of an improvement and not the sole project for which a funding request is being made	
Remediation of environmental contamination on the interior of the building including painting, such as lead, mold, or asbestos	
Architectural, Engineering, Permitting and Development Review Fees (May not to exceed 10 percent of the total eligible project costs.)	



~~Lealman CRA Commercial Grant Program Application~~

~~Applicant Certification and Signatures~~

~~I certify that the information provided in this application is true and accurate to the best of my ability, and no false or misleading statements have been made to secure approval of this application. You are authorized to make all the necessary inquiries to verify the accuracy of the information contained herein.~~

Applicant Signature	
Print Name	
Date	

~~Lealman CRA Commercial Grant Program Application~~

~~Owner Authorization~~

~~As owner of the property/properties located below, I hereby authorize the Applicant as identified above to undertake the activities specified in this application.~~

Property Address	
Parcel ID Number	
Owner Signature	
Print Name	
Date	