

BOARD BUDGET AMENDMENT REQUEST FORM

Please type in the green boxes.

Name of the Person submitting the request: Shane Kunze
 Telephone Extension: 44599

APPROPRIATION FROM: Accounts & Amount to be reduced

	<u>FUND</u> <u>XXXX</u>	<u>CENTER</u> <u>XXXXXX</u>	<u>ACCOUNT</u> <u>XXXXXXX</u>	<u>PROGRAM</u> <u>XXXX</u>	<u>PROJECT</u> <u>XXXXXXX</u>	<u>CURRENT</u> <u>BUDGET</u>	<u>REQUESTED</u> <u>REDUCTION</u> <small>(Rounded Up to \$10)</small>
Account 1	0001	114100	5995010	1008	0000000	105,106,930	2,640,000
Account 2							
Account 3							
Account 4							
Account 5							
Account 6							
Account 7							
Account 8							
Account 9							
Account 10							
Total						105,106,930	2,640,000

APPROPRIATION TO: Accounts & Amount to be increased

	<u>FUND</u> <u>XXXX</u>	<u>CENTER</u> <u>XXXXXX</u>	<u>ACCOUNT</u> <u>XXXXXXX</u>	<u>PROGRAM</u> <u>XXXX</u>	<u>PROJECT</u> <u>XXXXXXX</u>	<u>CURRENT</u> <u>BUDGET</u>	<u>REQUESTED</u> <u>INCREASE</u> <small>(Rounded Up to \$10)</small>
Account 1	0001	114300	5913001	1009	0000000	41,282,460	2,200,000
Account 2	0001	361501	5460001	1903	0000000	1,181,160	440,000
Account 3							
Account 4							
Account 5							
Account 6							
Account 7							
Account 8							
Account 9							
Account 10							
Total						42,463,620	2,640,000

Budget Amendment Questions:

Please provide a concise answer to each of the following questions. If any questions are not applicable, enter N/A.

1. Why is this budget amendment required? Provide an explanation indicating why additional appropriation is required for each of the line items listed in the "APPROPRIATION TO" section.

Ground Water Return Wells at Public Safety Campus is an urgent capital project. The existing return wells were not built as designed, and as a result are causing high back pressure readings and will result in a total system failure if not re-built to meet design criteria. The General Fund transfers to the Capital Projects Fund will increase \$2,200,000.00 to fund capital project Ground Water Return Wells at Public Safety Campus (006192A). As a result, the General Fund Reserves (Contingency) will decrease \$2,200,000.00. The Capital Projects Fund will increase its transfers from the General Fund and allocate budget to Ground Water Return Wells at Public Safety Campus (006192A).

Furthermore, \$440,000.00 will be realigned from General Fund Reserves (Contingency) to Mid-County Operations under the Department of Administrative Services (DAS) for the purchase and installation of a fuel replenishment system for the generator at PSC. The generator's fuel replenishment system failed in 2019 and a manual process was put into place in the interim. DAS has a procurement for a new system currently in Granicus (23-1649A) and requires these funds for procurement.

2. Why are funds available for realignment? Provide an explanation indicating why funds are available for each of the line items listed in the "APPROPRIATION FROM" section.

Fund are available from Reserves (Contigency).

3. Is this amendment related to a previous Board action? (i.e. change order, contract approval, etc.) If so, please indicate the type of action and date approved.

No, 23-1649A has not yet been approved by the BCC.

4. For requests submitted after the new year budget development process, is this amendment consistent with the current year 9/30 projections provided in the budget?

N/A

5. If the amendment is related to the Capital Improvement Program, is this consistent with the multi-year plan and how will it affect current or future year plans?

Yes

6. If this request is submitted by anyone other than the Department Director, please confirm this amendment has been *(Type name of Director and date approved)*

Chris Rose
November 17, 2023